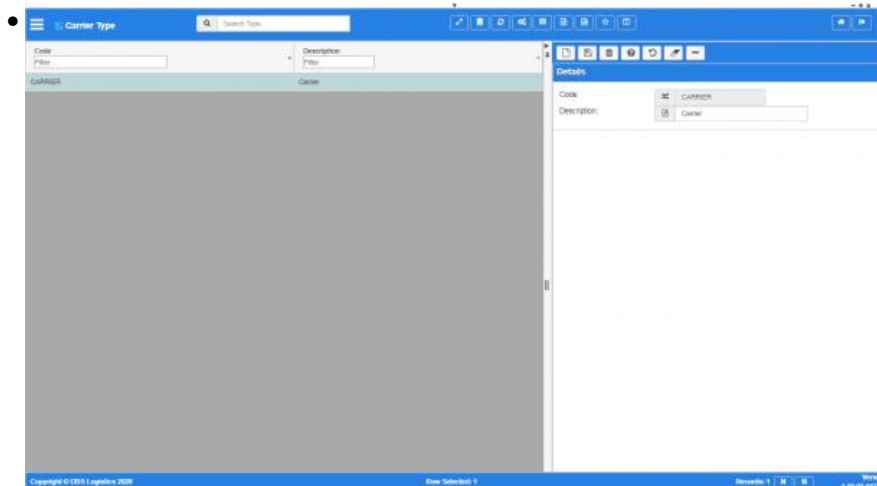This screen allows you to maintain the the carrier types. You can select the carrier type when creating carriers in the Carriers screen.

Carrier types maintenance

You can query data by and/or choose to display data as follows:

- *Code* - the carrier type code.
- *Description* - the carrier type description.
- *Created By*.
- *Created Date*.
- *Last Updated By*.
- *Last Updated Date*.
- *Last Active Change By*.
- *Last Active Change Date*.
- *Last Process Id*.
- *Update Counter*.

The following actions are available on the Details panel:

- ☐ **New** - create a new record.
- 🖫 **Save** - save a new record or changes to an existing record.
- 🗑 **Delete** - delete an existing record.
- ⑦ **Help** - help on this screen.
- ↺ **Undo** - undo change made since last save.
- ✐ **Clear** - clear all fields.
- ▬ **Toggle** - toggle display of all accordion headers.

You can change or add the following:

- *Code* - the carrier type code.
- *Description* - the carrier type description.

Contents

1 Delivery Reason Codes

This screen allows you to maintain the delivery reason codes available in the system. These are used in debrief.
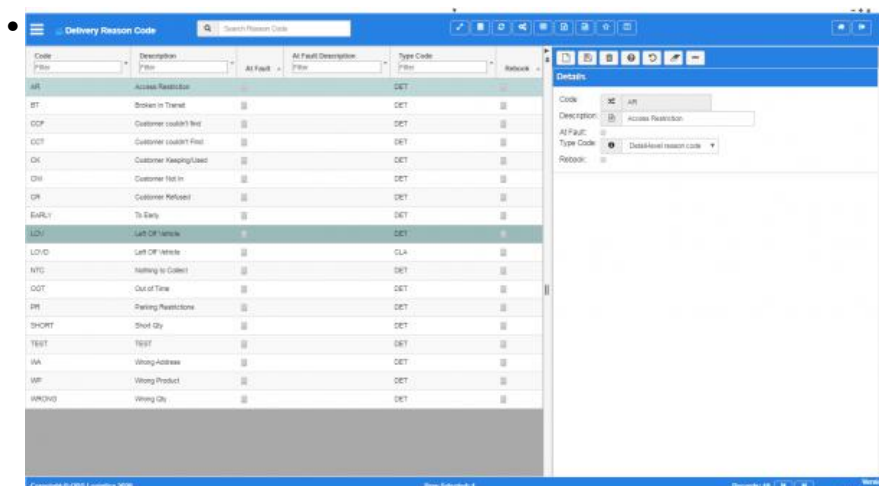
Delivery reason codes

You can query data by and/or choose to display data as follows:

- *Code* - the group code.
- *Description* - the description.
- *At Fault* - whether the reason code identifies a fault.
- *At Fault Description* - the description of the fault identified.
- *Type Code* - the reason code type.
- *Rebook* - whether the reason code identified a reason that can be rebooked.
- *Active*.
- *Created By*.
- *Created Date*.
- *Last Updated By*.
- *Last Updated Date*.
- *Last Active Change By*.
- *Last Active Change Date*.
- *Last Process Id*.
- *Update Counter*.

The following actions are available on the Details panel:

- ▢ **New** - create a new record.
- 🖫 **Save** - save a new record or changes to an existing record.
- 🗑 **Delete** - delete an existing record.
- ⑦ **Help** - help on this screen.
- ↺ **Undo** - undo change made since last save.
- ◿ **Clear** - clear all fields.
- ▬ **Toggle** - toggle display of all accordion headers.

You can change or add the following:

- *Code* - the group ID.
- *Name* - The displayed name.
- *At Fault* - a check box indicating whether the reason code identifies a fault.
- *At Fault Description* - the description of the fault identified.
- *Type Code* - a drop-down list of reason types. You can maintain these in the Reason Types screen.
- *Rebook* - a check box indicating whether the reason code identified a reason that can be rebooked.

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2 Load Rate

This screen allows you to maintain the time spent at each location when loading or unloading, and for the number of items that you are loading or unloading. This in turn defines the amount of time estimated at each location (or stop) you visit on a trip.

You can apply loading and unloading rates to locations using the Locations screen.

Load rates

You can query data by and/or choose to display data as follows:

- *Code* - the loading/unloading code.
- *Description* - the description.
- *Fixed Mins* - the fixed number of minutes at this location.
- *Mins Per Transport Unit* - the number of minutes per transport unit at this location.
- *Active*.
- *Created By*.
- *Created Date*.
- *Last Updated By*.
- *Last Updated Date*.
- *Last Active Change By*.
- *Last Active Change Date*.
- *Last Process Id*.
- *Update Counter*.

The following actions are available on the Details panel:

- ☐ **New** - create a new record.
- 🖫 **Save** - save a new record or changes to an existing record.
- 🗑 **Delete** - delete an existing record.
- ⑦ **Help** - help on this screen.
- ↺ **Undo** - undo change made since last save.
- ◢ **Clear** - clear all fields.
- ▬ **Toggle** - toggle display of all accordion headers.
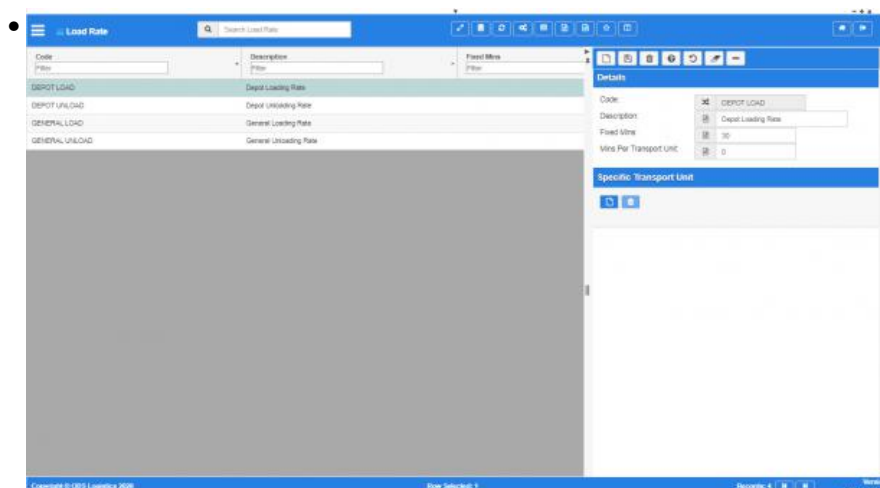
You can change or add the following:

- *Code* - the loading/unloading code.
- *Description* - the description.
- *Fixed Mins* - the fixed number of minutes at this location.
- *Mins Per Transport Unit* - the number of minutes per transport unit at this location.

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As an alternative or in addition to the global number of minutes to load or unload a single transport unit, you can enter a number of minutes per type of transport unit you have in the system. You can maintain transport units in the Transport Units screen.

You can add a time taken for a specific transport unit using the ⬚ **New** button in the Specific Transport Unit section of the details panel. The screen will pop-up a window to select the transport unit from a drop-down list, and enter the number of minutes per unit.

You can delete an existing specific transport unit rate by clicking on the line and then clicking the 🗑 **Delete** button in the Specific Transport Unit section of the details panel.

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3 Location Association Type

This screen allows you to maintain the the location association types, used when associating addresses to resources such as the carrier. For example, you can select the address type when creating addresses for the carriers in the Carriers screen, in the Addresses section.
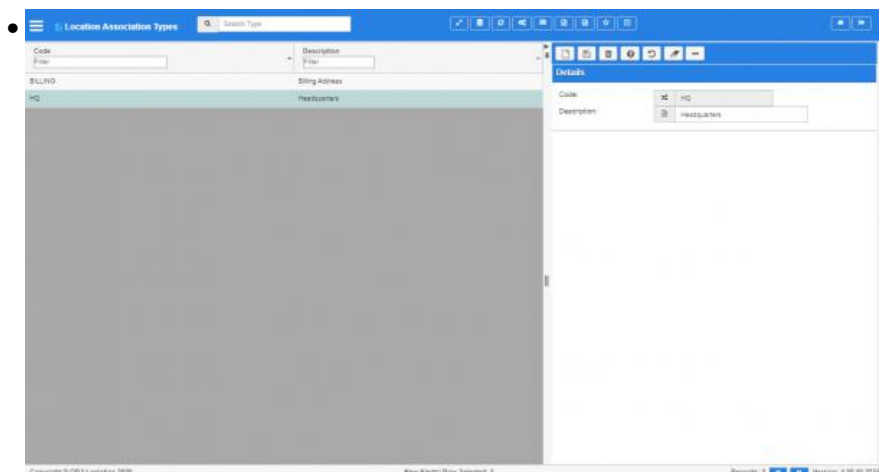
Location association types maintenance

You can query data by and/or choose to display data as follows:

- *Code* - the address association type code.
- *Description* - the description.
- *Created By*.
- *Created Date*.
- *Last Updated By*.
- *Last Updated Date*.
- *Last Active Change By*.
- *Last Active Change Date*.
- *Last Process Id*.
- *Update Counter*.

The following actions are available on the Details panel:

- 🗋 **New** - create a new record.
- 🖫 **Save** - save a new record or changes to an existing record.
- 🗑 **Delete** - delete an existing record.
- ⑦ **Help** - help on this screen.
- ↺ **Undo** - undo change made since last save.
- ✐ **Clear** - clear all fields.
- ▬ **Toggle** - toggle display of all accordion headers.

You can change or add the following:

- *Code* - the location association type code.
- *Description* - the description.

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4 Location Zone Types

This screen allows you to maintain the the location zone types used when creating location zones. You can select the location zone type when creating location zones in the Location Zones screen.

⚠ **Warning**: This is a system administrator function - if you change the settings here, this will affect all users of the system.
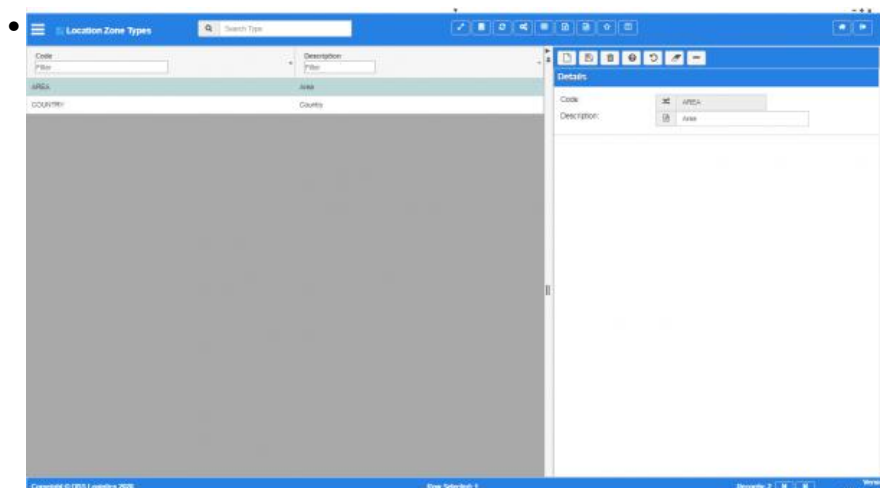
Location zone types maintenance

You can query data by and/or choose to display data as follows:

- *Code* - the location zone type code.
- *Description* - the location zone type name.
- *Created By*.
- *Created Date*.
- *Last Updated By*.
- *Last Updated Date*.
- *Last Active Change By*.
- *Last Active Change Date*.
- *Last Process Id*.
- *Update Counter*.

The following actions are available on the Details panel:

- 🗋 **New** - create a new record.
- 🖫 **Save** - save a new record or changes to an existing record.
- 🗑 **Delete** - delete an existing record.
- ⑦ **Help** - help on this screen.
- ↺ **Undo** - undo change made since last save.
- ✐ **Clear** - clear all fields.
- ⁻ **Toggle** - toggle display of all accordion headers.

You can change or add the following:

- *Code* - the location zone type code.
- *Description* - the location zone type name.

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5 Order Group

This screen allows you to maintain the order groups used when creating orders. You can select the order group when creating orders in the Orders screen.

Order groups maintenance

You can query data by and/or choose to display data as follows:

- *Code* - the order group code.
- *Name* - the order group name.
- *Created By*.
- *Created Date*.
- *Last Updated By*.
- *Last Updated Date*.
- *Last Active Change By*.
- *Last Active Change Date*.
- *Last Process Id*.
- *Update Counter*.

The following actions are available on the Details panel:

- 🗋 **New** - create a new record.
- 🖫 **Save** - save a new record or changes to an existing record.
- 🗑 **Delete** - delete an existing record.
- ⑦ **Help** - help on this screen.
- ↺ **Undo** - undo change made since last save.
- ⌫ **Clear** - clear all fields.
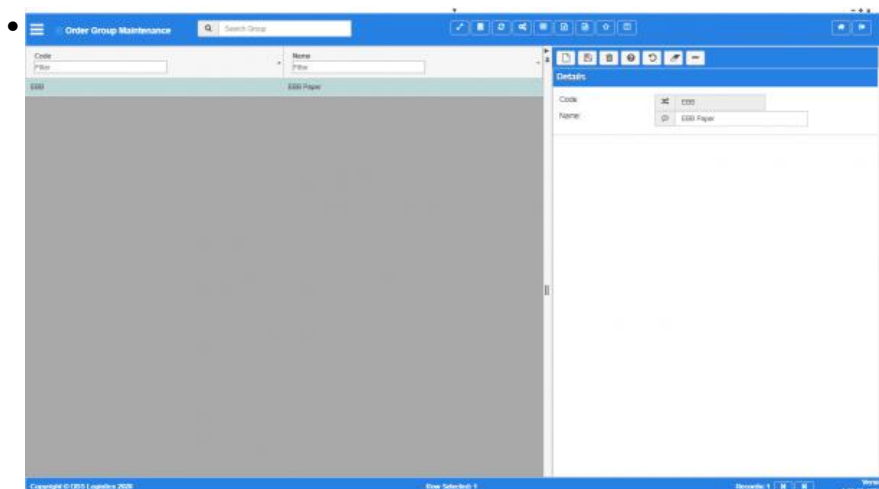- ▬ **Toggle** - toggle display of all accordion headers.

You can change or add the following:

- *Code* - the order group code.
- *Name* - the order group name.

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6 Product Group

This screen allows you to maintain the the product groups used when creating order lines. You can select the product groups created when creating order lines in the Orders screen.
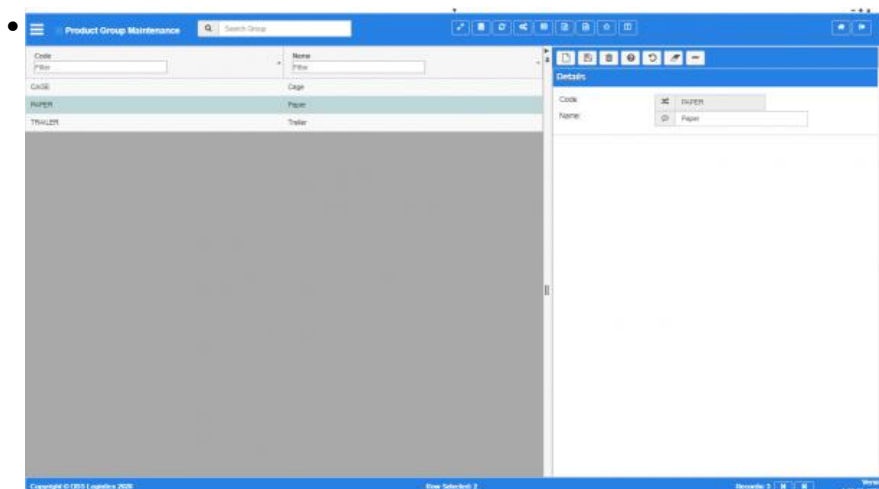
Product groups maintenance

You can query data by and/or choose to display data as follows:

- *Code* - the product group code.
- *Name* - the product group name.
- *Created By*.
- *Created Date*.
- *Last Updated By*.
- *Last Updated Date*.
- *Last Active Change By*.
- *Last Active Change Date*.
- *Last Process Id*.
- *Update Counter*.

The following actions are available on the Details panel:

- 🗋 **New** - create a new record.
- 🖫 **Save** - save a new record or changes to an existing record.
- 🗑 **Delete** - delete an existing record.
- ⑦ **Help** - help on this screen.
- ↺ **Undo** - undo change made since last save.
- ⟋ **Clear** - clear all fields.
- ⁻ **Toggle** - toggle display of all accordion headers.

You can change or add the following:

- *Code* - the product group code.
- *Name* - the product group name.

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7 Reason Types

This screen allows you to maintain the reason types available in the system. You can use these when creating or editing reason codes here:

- Delivery Reason Codes.
- Resource Reason Codes.

-
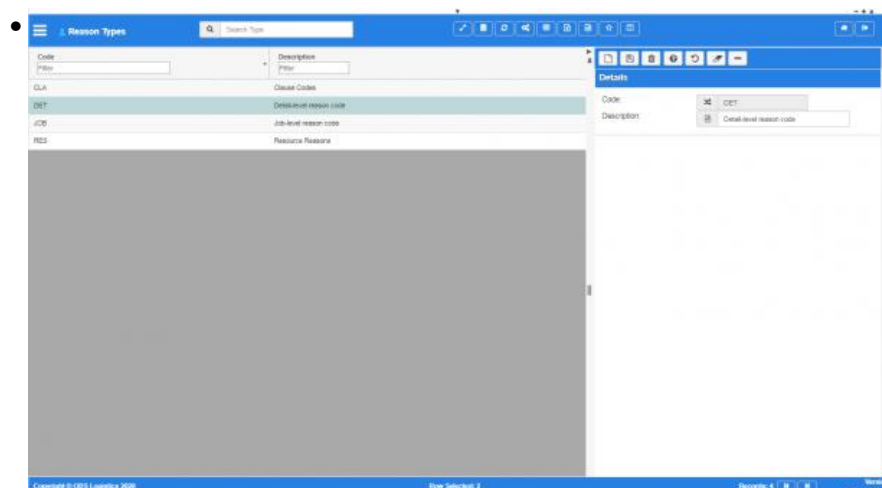
Reason types

You can query data by and/or choose to display data as follows:

- *Code* - the reason type code.
- *Description* - the description.
- *Active*.
- *Created By*.
- *Created Date*.
- *Last Updated By*.
- *Last Updated Date*.
- *Last Active Change By*.
- *Last Active Change Date*.
- *Last Process Id*.
- *Update Counter*.

The following actions are available on the Details panel:

- ☐ **New** - create a new record.
- 💾 **Save** - save a new record or changes to an existing record.
- 🗑 **Delete** - delete an existing record.
- ⑦ **Help** - help on this screen.
- ↺ **Undo** - undo change made since last save.
- ✎ **Clear** - clear all fields.
- ━ **Toggle** - toggle display of all accordion headers.

You can change or add the following:

- *Code* - the reason type ID.
- *Name* - The displayed name.

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8 Requirements

This screen allows you to maintain the requirements used by the system for orders and locations. You can select the requirements when entering or amending an order in the Orders screen, or entering or amending locations in the Locations screen.
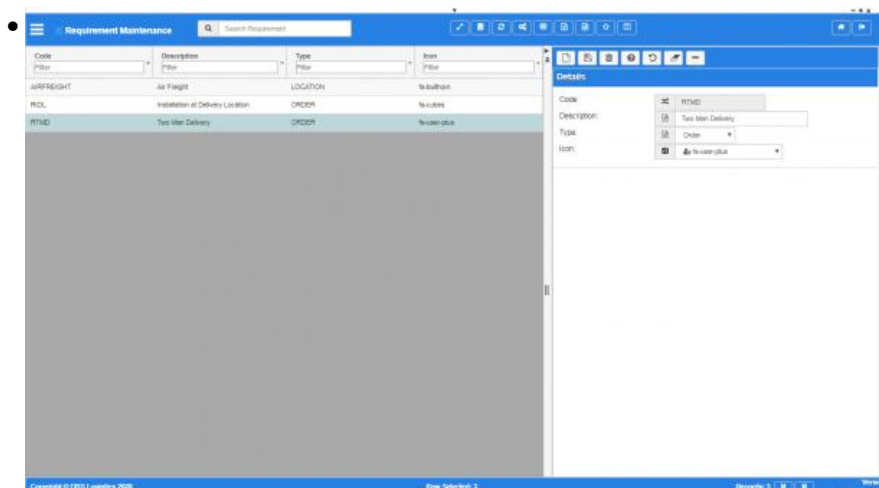
Requirements maintenance

You can query data by and/or choose to display data as follows:

- *Code* - the requirements code.
- *Description* - the requirement description.
- *Type* - the type of requirement.
- *Icon* - the icon displayed.
- *Active*.
- *Created By*.
- *Created Date*.
- *Last Updated By*.
- *Last Updated Date*.
- *Last Active Change By*.
- *Last Active Change Date*.
- *Last Process Id*.
- *Update Counter*.

The following actions are available on the Details panel:

- ☐ **New** - create a new record.
- 🖫 **Save** - save a new record or changes to an existing record.
- 🗑 **Delete** - delete an existing record.
- ⑦ **Help** - help on this screen.
- ↺ **Undo** - undo change made since last save.
- ✎ **Clear** - clear all fields.
- − **Toggle** - toggle display of all accordion headers.

You can change or add the following:

- *Code* - the requirements code.
- *Description* - the requirement description.
- *Type* - a drop-down list identifying the type of requirement. Values: Location; Order.
- *Icon* - a drop-down list of the icon displayed.

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9 Resource Reason Codes

This screen allows you to maintain the resource reason codes available in the system. These are used when identifying resource unavailability in the resource diaries. See the following screens:

- Drivers
- Vehicles

-
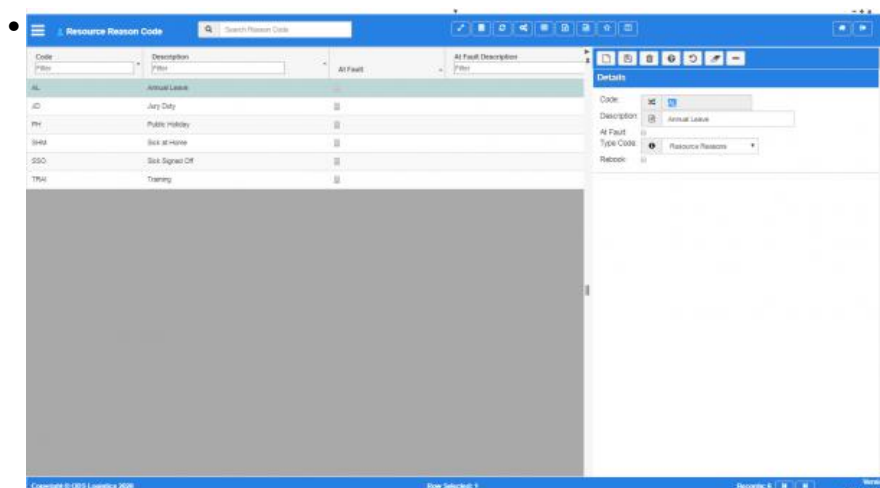
Resource reasons

You can query data by and/or choose to display data as follows:

- *Code* - the group code.
- *Description* - the description.
- *At Fault* - whether the reason code identifies a fault.
- *At Fault Description* - the description of the fault identified.
- *Type Code* - the reason code type.
- *Rebook* - whether the reason code identified a reason that can be rebooked.
- *Active*.
- *Created By*.
- *Created Date*.
- *Last Updated By*.
- *Last Updated Date*.
- *Last Active Change By*.
- *Last Active Change Date*.
- *Last Process Id*.
- *Update Counter*.

The following actions are available on the Details panel:

- 🗋 **New** - create a new record.
- 🖫 **Save** - save a new record or changes to an existing record.
- 🗑 **Delete** - delete an existing record.
- ⑦ **Help** - help on this screen.
- ↺ **Undo** - undo change made since last save.
- ◿ **Clear** - clear all fields.
- ▬ **Toggle** - toggle display of all accordion headers.

You can change or add the following:

- *Code* - the group ID.
- *Name* - The displayed name.
- *At Fault* - a check box indicating whether the reason code identifies a fault.

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- *At Fault Description* - the description of the fault identified.
- *Type Code* - a drop-down list of reason types. You can maintain these in the Reason Types screen.
- *Rebook* - a check box indicating whether the reason code identified a reason that can be rebooked.

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