

Countries

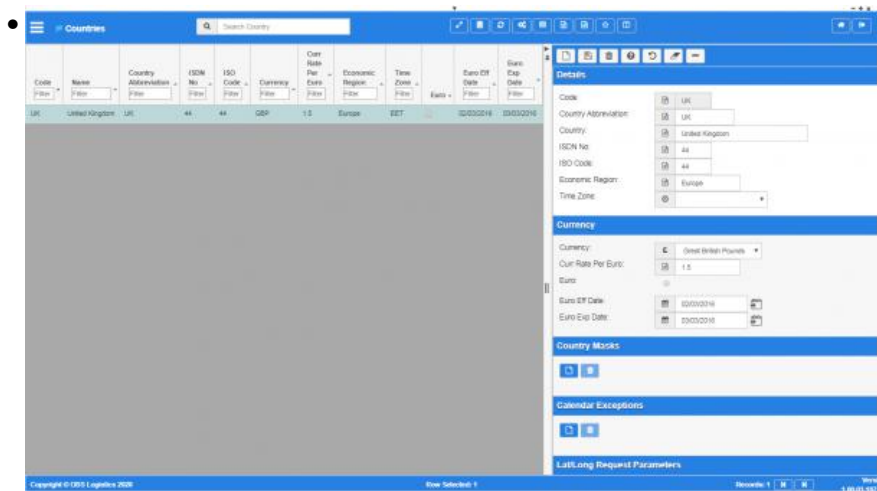
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1 Countries

This screen allows you to maintain the the countries in the system. You can select the country when entering addresses in many parts of the system, but predominantly the **Locations** screen.



Countries maintenance

You can query data by and/or choose to display data as follows:

- **Code** - the country code.
- **Name** - the country name.
- **Country Abbreviation** - the abbreviation.
- **ISDN No.**
- **ISO Code.**
- **Currency** - the currency.
- **Curr Rate Per Euro.**
- **Economic Region.**
- **Time Zone.**
- **Euro.**
- **Euro Eff Date.**
- **Euro Exp Date.**
- **Created By.**
- **Created Date.**
- **Last Updated By.**
- **Last Updated Date.**
- **Last Active Change By.**
- **Last Active Change Date.**
- **Last Process Id.**
- **Update Counter.**

The following actions are available on the Details panel:

- **New** - create a new record.
- **Save** - save a new record or changes to an existing record.
- **Delete** - delete an existing record.
- **Help** - help on this screen.
- **Undo** - undo change made since last save.
- **Clear** - clear all fields.
- **Toggle** - toggle display of all accordion headers.

You can change or add the following information:



1.1 Details section

- *Code* - the country code.
- *Name* - the country name.
- *Country Abbreviation* - the abbreviation.
- *ISDN No.*
- *ISO Code.*
- *Economic Region.*
- *Time Zone* - a drop-down list of all timezones that have been configured in the system. You can maintain timezones in the [Timezones](#) screen.

1.2 Currency section

- *Currency* - a drop-down list to select the currency. You can maintain the currencies available to the system in the [Currencies](#) screen.
- *Curr Rate Per Euro.*
- *Euro* - a check-box signifying that this country is in the Eurozone.
- *Euro Eff Date.*
- *Euro Exp Date.*

1.3 Area Code Formats section

You can use the Area Code Formats section to add a mask that helps identify the country from the postcode.

You can click the  **New** button in this section to add a new mask. The screen will pop-up an entry window where you can enter the new area code format. You can save this mask with the provided **Save** button, or discard your changes with the **Close** button.

You can delete an existing mask by selecting it from the table and clicking the provided  **Delete** button on the section header.

1.4 Calendar Exceptions section

You can add country non-working days using the Calendar Exceptions section.

You can click the  **New** button in this section to add a new exception. The screen will pop-up an entry window where you can enter the date. You can save this with the provided **Save** button, or discard your changes with the **Close** button.

You can delete an existing exception by selecting it from the table and clicking the provided  **Delete** button on the section header.

1.5 Lat/Long Request Parameters

You can control how this lat/long (geocode and reverse geocode) requests for addresses in this country are processed with the parameters in the Lat/Long Request Parameters section.

You can indicate through options whether a portion of the address is used (qualified or unqualified) or not for the following:

- Address Name.
- Address Lines.
- District (Address Line 3).
- Town.
- County.
- State (County).



- Postal Code.
- Country.

1.6 Notes section

You can add notes through the Notes section.

You can click the  **New** button in the Notes section to create a new note. This will be tagged with your user name and date/time.

Any notes may be removed by clicking the **x** in the corner of the note.

