

# **Data Import**

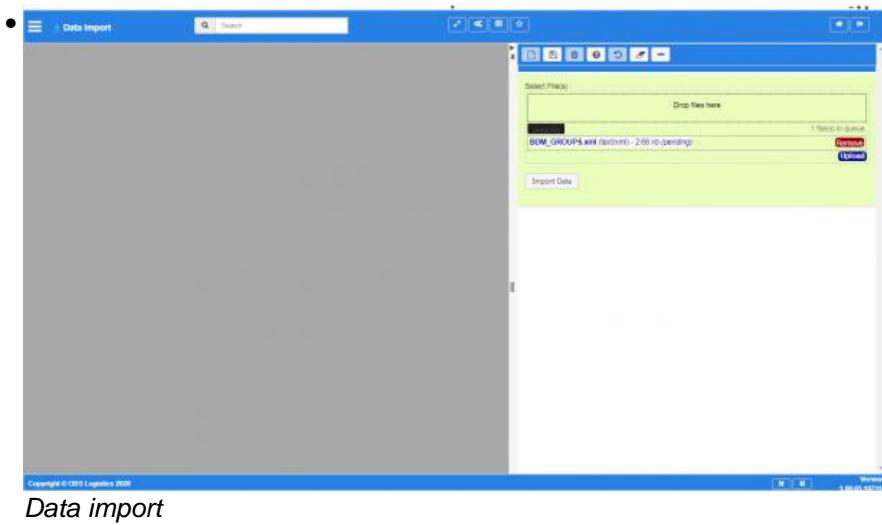
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# 1 Data Import

This screen allows you to import data from a file.



Currently, files must be created in XML format in a proscribed manner. You should contact your OBS Logistics support team for formats for uploading these files.

You import a file by either dragging the file from your local PC to the section marked "Drop files here", or you can use the **Select File** button to select files from your local PC. The screen will display an explorer to select files.

You can select several files to upload in this manner.

Once you have selected a file, you must then upload the files to the system using the **Upload** button, and remove the files by clicking the **Remove** button next to the file name.

When uploaded, you can import the uploaded files using the **Import Data** button. The screen will display a confirmation of the uploaded files, indicating whether there have been any issues. You can see the issues (or the confirmation message) by clicking on the file name. Furthermore, you can use the **EDI Log** screen to check for more details of any processing errors.

