Did You Know

Contents

1 Did You Know

This guide is intended to help you discover features delivered with the *CALIDUS* Total Logistics TMS application.

1.1 Administrative Console

1.1.1 Opening Multiple Tabs

Sometimes you will find it useful to have multiple pages open from the *CALIDUS* Total Logistics application, for example for looking up customers.

Any link (usually denoted with an underline) in a page can be clicked while the Control key (Ctrl) is held down, and that will generally open up in a new tab or window on the machine.

You can start a screen in another tab or window from the menu - click the ⬀ **Call-out** button to the right of the menu item and this will open in a new tab or window.

💡 **Note:** This functionality is typically dependent on the capabilities of the browser being using, so check capability and settings.

References:

- General Screen Usage

1.1.2 Adding Data to Results tables

Most screens allow you to show or hide the columns in the results table by clicking on the ▭ **Column Selector** button in the header. When you press this, the screen displays a pop-up of all the columns that can be shown or hidden.

To show or hide the columns, check or un-check the items in the list respectively. The changes will be made immediately.

The application will remember your settings for the screen on that particular browser on that machine.

References:

- General Screen Usage

1.1.3 Maintaining Reference Data

If you are more comfortable maintaining standing reference data in a spreadsheet, you can achieve this in your *CALIDUS* system as well.

You can use the Data Import screen to drop a file into the system or search for a file.

References:

- Order Import

1.2 Other Systems

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1.2.1 Completing Jobs through an App

CALIDUS Total Logistics allows you to plan trips and orders, and then update them through the Debrief screen. But what if you want that more automated, or want to give your drivers more help with their process, start using sign on glass?

OBS Logistics Ltd also provide *CALIDUS* ePOD - a mobile application for your drivers and engineers so that they can:

- Manage their worklist.
- Manage their workflow and process.
- Navigate to the right place.
- Capture data on the job applicable to the job type.
- Positively confirm individual items or loose products using a scanner.
- Get signatures.
- Track locations.
- Take photos.

It's not just good for the drivers, however - *CALIDUS* ePOD also generates physical documentation on those completed jobs, such as Proof of Delivery, service reports, vehicle defect checklists, etc. It can even automatically send them to your customers or to your admin staff at that site, to speed up your own operational efficiencies.

If you're a logistics company working with other networks, *CALIDUS* ePOD could be the tool for you, as it contains interfaces to 3rd party carriers like:

- Palletforce.
- Partnerlink.
- Pall-Ex.
- TPN - The Pallet Network.
- Europa Shipping Services.
- GAP.
- Palletline.
- Hazchem.
- WEBFLEET.

Ask your OBS Logistics representative about *CALIDUS* ePOD and see what it can do for you, or visit our website for an overview:

https://www.obs-logistics.com/our-software/epod

References:

- Organisation

1.2.2 Providing Customers Tracking Information

CALIDUS ePOD will execute your jobs for you, provide you with all the information gathered from the customer and even automatically email reports of the finished jobs to your customers, if you want it to. But what if you need more?

OBS Logistics Ltd also provide *CALIDUS* Portal TTM - a track and trace module that you can provide access to your customers so that they can:

- See ETAs for their jobs.
- Track the vehicle delivering their jobs.
- Query the quantities delivered or collected.
- View and print the completion report.

CALIDUS Portal is also a really useful tool for your transport team, to help them plan and visualise the amount of work that they have to complete, and your customer service team will appreciate the available tools for them to help with their workflow when dealing with customer queries.

Ask your OBS Logistics representative about *CALIDUS* Portal and see what it can do for you, or visit our website for an overview:

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https://www.obs-logistics.com/obs-logistics/our-software/track-and-trace

1.3 *CALIDUS* Assist

1.3.1 Searching for Help

Although all pages from your *CALIDUS* system link directly to the appropriate page in this *CALIDUS* Assist guide, you can search for help on anything in the system using the search bar. It depends on how you have *CALIDUS* Assist configured, but this search bar is normally either in the title at the top of the screen or in the toolbar on the left.

Did you know that you can activate this search at any time using a shortcut key combination of ALT-F? Be aware that these shortcuts are dependent on the browser that you are using, so check for compatibility first.

If you know the name of the page, just type it there and click the **Go** button. If you want to search for any text in the page, click the **Search** button instead, or just hit enter for *CALIDUS* Assist to do it for you.

1.3.2 Printing and Exporting

You can export pages from *CALIDUS* Assist using the *Download as PDF* link in the *Toolbox* menu, typically on the left.

You can export categories as a full document in the same way - all pages in that category will be included in the PDF in the order in which they are listed in the category.

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