

Order Status

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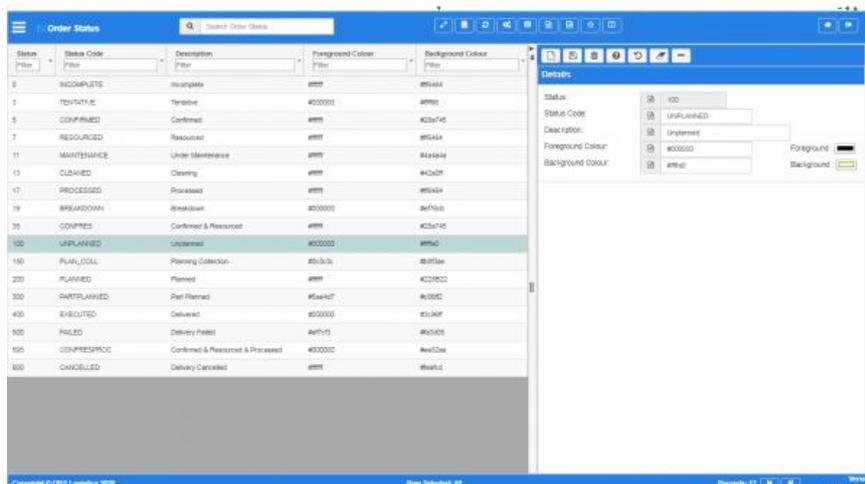
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This screen allows you to maintain the order statuses used by the system for the order life-cycle.

Warning: This is a system administrator function - if you change the settings here, this will affect all users of the system.



Order status maintenance

You can query data by and/or choose to display data as follows:

- **Status** - the order status ID.
- **Status Code** - the order status code.
- **Description** - the description of the order status.
- **Foreground Colour** - the foreground colour used when displaying orders at this status.
- **Background Colour** - the background colour used when displaying orders at this status.
- **Active.**
- **Created By.**
- **Created Date.**
- **Last Updated By.**
- **Last Updated Date.**
- **Last Active Change By.**
- **Last Active Change Date.**
- **Last Process Id.**
- **Update Counter.**

The following actions are available on the Details panel:

- **New** - create a new record.
- **Save** - save a new record or changes to an existing record.
- **Delete** - delete an existing record.
- **Help** - help on this screen.
- **Undo** - undo change made since last save.
- **Clear** - clear all fields.
- **Toggle** - toggle display of all accordion headers.

You can change or add the following:

- **Status** - the order status ID.
- **Status Code** - the order status code.
- **Description** - the description of the order status.
- **Foreground Colour** - the foreground colour used when displaying orders at this status. You can enter this in HEX notation directly or use the provided colour picker button to select the colour.



- *Background Colour* - the background colour used when displaying orders at this status. You can enter this in HEX notation directly or use the provided colour picker button to select the colour.

