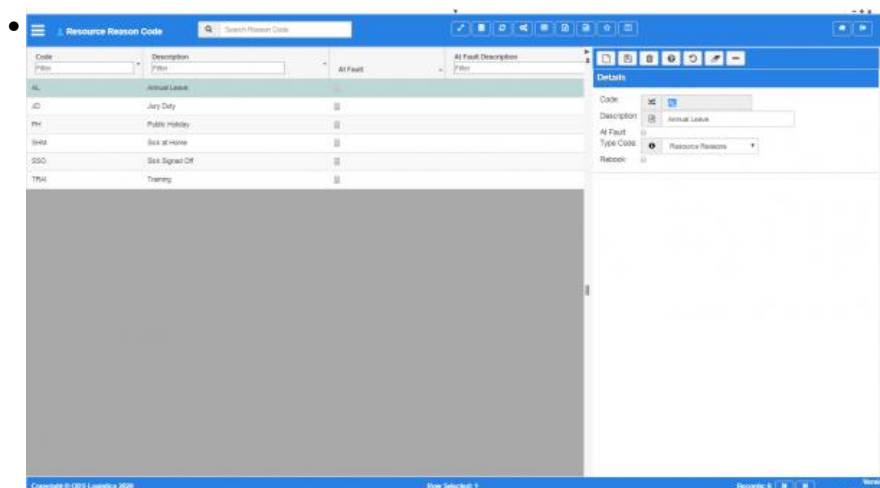# Resource Reason Codes

Contents

1 Resource Reason Codes

This screen allows you to maintain the resource reason codes available in the system. These are used when identifying resource unavailability in the resource diaries. See the following screens:

- Drivers
- Vehicles

Resource reasons

You can query data by and/or choose to display data as follows:

- *Code* - the group code.
- *Description* - the description.
- *At Fault* - whether the reason code identifies a fault.
- *At Fault Description* - the description of the fault identified.
- *Type Code* - the reason code type.
- *Rebook* - whether the reason code identified a reason that can be rebooked.
- *Active*.
- *Created By*.
- *Created Date*.
- *Last Updated By*.
- *Last Updated Date*.
- *Last Active Change By*.
- *Last Active Change Date*.
- *Last Process Id*.
- *Update Counter*.

The following actions are available on the Details panel:

- 🗋 **New** - create a new record.
- 🖫 **Save** - save a new record or changes to an existing record.
- 🗑 **Delete** - delete an existing record.
- ⑦ **Help** - help on this screen.
- ↻ **Undo** - undo change made since last save.
- 🗌 **Clear** - clear all fields.
- ▬ **Toggle** - toggle display of all accordion headers.

You can change or add the following:

- *Code* - the group ID.
- *Name* - The displayed name.
- *At Fault* - a check box indicating whether the reason code identifies a fault.

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- *At Fault Description* - the description of the fault identified.
- *Type Code* - a drop-down list of reason types. You can maintain these in the Reason Types screen.
- *Rebook* - a check box indicating whether the reason code identified a reason that can be rebooked.

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