

Timezones

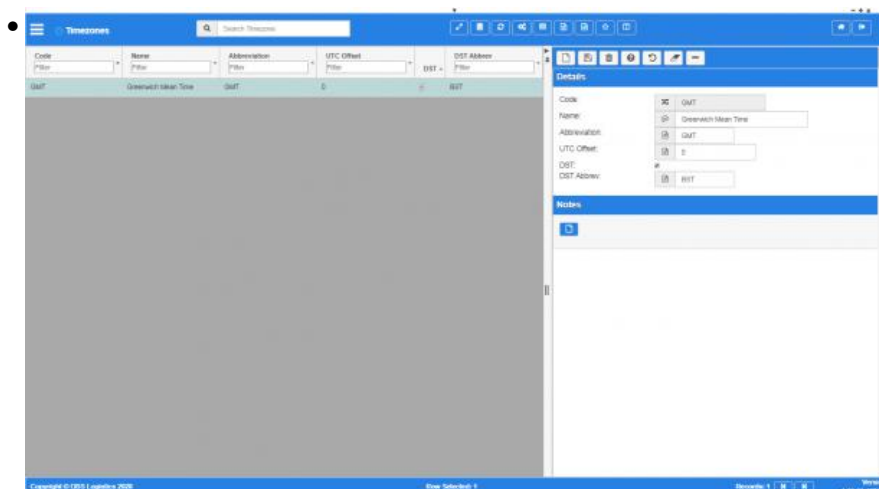
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Contents

1 Timezones.....1
1.1 Notes section.....2

1 Timezones

This screen allows you to maintain the timezones in the system. You can select the timezone when creating countries in the [Countries](#) screen.



Timezones maintenance

You can query data by and/or choose to display data as follows:

- **Code** - the timezone code.
- **Name** - the timezone name.
- **Abbreviation** - the abbreviation.
- **UTC Offset** - the number of hours offset from universal time (UTC).
- **DST** - daylight saving time.
- **DST Abbrev** - abbreviation shown when DST.
- **Active**.
- **Created By**.
- **Created Date**.
- **Last Updated By**.
- **Last Updated Date**.
- **Last Active Change By**.
- **Last Active Change Date**.
- **Last Process Id**.
- **Update Counter**.

The following actions are available on the Details panel:

- **New** - create a new record.
- **Save** - save a new record or changes to an existing record.
- **Delete** - delete an existing record.
- **Help** - help on this screen.
- **Undo** - undo change made since last save.
- **Clear** - clear all fields.
- **Toggle** - toggle display of all accordion headers.

You can change or add the following:

- **Code** - the timezone code.
- **Name** - the timezone name.
- **Abbreviation** - the abbreviation.
- **UTC Offset** - the number of hours offset from universal time (UTC).
- **DST** - a checkbox indicating whether this timezone applies daylight saving time.
- **DST Abbrev** - the abbreviation shown when DST.



1.1 Notes section

You can add notes through the Notes section.

You can click the  **New** button in the Notes section to create a new note. This will be tagged with your user name and date/time.

Any notes may be removed by clicking the **x** in the corner of the note.

