

UDF Parameters

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This screen allows you to maintain the parameters available controlling UDF (user-definable forms).

Warning: This is a system administrator function - if you change the settings here, this will affect all users of the system.

You can query data by and/or choose to display data as follows:

- *Code.*
- *Icon.*
- *Label.*
- *Description.*
- *Long Description.*
- *Group Code.*
- *Category Code.*
- *Required.*
- *Sequence.*
- *Multiple.*
- *Display.*
- *Display Type.*
- *ValueType.*
- *Values.*
- *Values Desc.*
- *Value Source.*
- *Active.*
- *Created By.*
- *Created Date.*
- *Last Updated By.*
- *Last Updated Date.*
- *Last Active Change By.*
- *Last Active Change Date.*
- *Last Process Id.*
- *Update Counter.*

The following actions are available on the Details panel:

- **New** - create a new record.
- **Save** - save a new record or changes to an existing record.
- **Delete** - delete an existing record.
- **Help** - help on this screen.
- **Undo** - undo change made since last save.
- **Clear** - clear all fields.
- **Toggle** - toggle display of all accordion headers.

You can change or add the following:

- *Code* - the parameter code, which must be unique.
- *Icon* - the icon displayed when the parameter is used. This can be selected from a drop-down list of available icons.
- *Label* - the short label, displayed when selecting a parameter.
- *Description* - additional descriptive help.
- *Long Description* - additional descriptive help.
- *Group Code* - a drop-down list of groups. When screens display these parameters, this settings groups parameters together under a banner. You can maintain parameter groups in the [Parameter Group](#) screen.
- *Category Code* - categorization of the parameter. You can maintain parameter categories in the [Parameter Category](#) screen. Values are typically: EPOD Parameters; Finance Parameters; General Parameters; Order Parameters; Portal Parameters.
- *Required* - a check-box controlling whether the parameter is required entry.
- *Sequence* - the sequence in which the parameter is displayed.



- *Multiple* - a check box controlling whether you can select the parameter multiple times and have multiple values for the same parameter.
- *Display* - a check box controlling whether the parameter is displayed to the user.
- *Display Type* - the type of entry the screen uses for the parameter. Values are: DropDownList; TextBox.
- *ValueType* - the basic validation. Values are: String; Integer.
- *Values* - the values that will be stored for a drop-down list. There must be the same number of values as descriptions (below).
- *Values Desc* - the descriptions displayed against the values in a drop-down list. There must be the same number of values as descriptions (above).
- *Value Source* - if you want to source data from the database for drop-down lists, you can add the query here.

