

Load Assignment

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1 Load Assignment

This page allows you to assign and de-assign loads to and from a driver.

When displayed, this screen will display tables showing the number of loads currently assigned to the driver and those available loads that you can assign.

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Currently Assigned Loads for User: tw John Doe

Site	Load ID	Planned Start Date	Planned End Date	Actual Start Date	Actual End Date	Distance Planned	Distance Actual	Vehicle ID	Load Status	Unassign	Job Details
MAN_TRSPT	ZENL13	31/10/2018 09:00	31/10/2018 12:00	0 00:00	0 00:00	0	0	TW15 ANW	Pending	<input type="checkbox"/>	View Jobs

 [Unassign Loads](#)

Available Loads

Site	Load ID	Planned Start Date	Planned End Date	Actual Start Date	Actual End Date	Distance Planned	Distance Actual	Vehicle ID	Load Status	Assign	Job Details
MAN_TRSPT	JBGLT1	03/07/2017 09:00	03/07/2017 13:00	17/07/2017 08:52	0 00:00	0	0		In Progress	<input type="checkbox"/>	View Jobs
MAN_TRSPT	JBGL02	03/07/2017 09:00	03/07/2017 13:00	05/07/2017 09:12	0 00:00	0	0		In Progress	<input type="checkbox"/>	View Jobs
MAN_TRSPT	GAPL03	02/08/2016 09:00	28/11/2016 12:00	05/12/2016 08:17	0 00:00	1	0		In Progress	<input type="checkbox"/>	View Jobs
MAN_TRSPT	DDL10	17/05/2017 09:44	17/05/2017 13:14	17/05/2017 11:44	0 00:00	0	0		In Progress	<input type="checkbox"/>	View Jobs
MAN_TRSPT	ZENL12	03/07/2017 09:00	03/07/2017 16:00	0 00:00	0 00:00	0	0		Pending	<input type="checkbox"/>	View Jobs
MAN_TRSPT	OAKL01	12/01/2017 08:00	12/01/2017 13:00	0 00:00	0 00:00	0	0	MF61 OGG	Pending	<input type="checkbox"/>	View Jobs
MAN_TRSPT	MRSL28	14/02/2019 08:00	14/02/2019 13:00	0 00:00	0 00:00	0	0	MF61 OGG	Pending	<input type="checkbox"/>	View Jobs
MAN_TRSPT	EBBL04	01/06/2017 09:00	01/06/2017 13:00	0 00:00	0 00:00	0	0	AV57LTX	Pending	<input type="checkbox"/>	View Jobs

 [Assign](#)

The tables display a single line for each load found.

Both tables show the following information:

- Site.
- Load Id.
- Planned Start Date.
- Planned End Date.
- Actual Start Date.
- Actual End Date.
- Distance Planned.
- Distance Actual.
- Vehicle ID.
- Load Status.

The tables only show loads as status *Pending*, *Assigned* or *In Progress*.

Both tables colour the rows to denote the status:

- *Pending* - Grey
- *In Progress* - Amber

To assign loads to the driver, you check the box against the load(s) to be assigned in the "Available Loads" table and then click the **Assign** button.

To remove loads from the driver, you check the box against loads to be de-assigned in the "Currently Assigned Loads for User" table and then click the **Unassign Loads** button.  **Note:** You cannot de-assign loads that are in progress.

You can see the job details against any load (assigned or unassigned) by clicking the *View Jobs* link against the load in



the grid. You will be taken to the **Jobs** screen, where the jobs for that load will be displayed.

