

Load Assignment

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This page allows you to assign and de-assign loads to and from a driver.

When displayed, this screen will display tables showing the number of loads currently assigned to the driver and those available loads that you can assign.

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Currently Assigned Loads for User: tw John Doe

Site	Load ID	Planned Start Date	Planned End Date	Actual Start Date	Actual End Date	Distance Planned	Distance Actual	Vehicle ID	Load Status	Unassign	Job Details
MAN_TRSPT	ZENL13	31/10/2018 09:00	31/10/2018 12:00	0 00:00	0 00:00	0	0	TW15 ANW	Pending	<input type="checkbox"/>	View Jobs

Unassign Loads

Available Loads

Site	Load ID	Planned Start Date	Planned End Date	Actual Start Date	Actual End Date	Distance Planned	Distance Actual	Vehicle ID	Load Status	Assign	Job Details
MAN_TRSPT	JBGLT1	03/07/2017 09:00	03/07/2017 13:00	17/07/2017 08:52	0 00:00	0	0		In Progress	<input type="checkbox"/>	View Jobs
MAN_TRSPT	JBGLD2	03/07/2017 09:00	03/07/2017 13:00	05/07/2017 09:12	0 00:00	0	0		In Progress	<input type="checkbox"/>	View Jobs
MAN_TRSPT	GAPL03	02/08/2016 09:00	28/11/2016 12:00	05/12/2016 08:17	0 00:00	1	0		In Progress	<input type="checkbox"/>	View Jobs
MAN_TRSPT	DDL10	17/05/2017 09:44	17/05/2017 13:14	17/05/2017 11:44	0 00:00	0	0		In Progress	<input type="checkbox"/>	View Jobs
MAN_TRSPT	ZENL12	03/07/2017 09:00	03/07/2017 16:00	0 00:00	0 00:00	0	0		Pending	<input type="checkbox"/>	View Jobs
MAN_TRSPT	OAKL01	12/01/2017 08:00	12/01/2017 13:00	0 00:00	0 00:00	0	0	MF61 OGG	Pending	<input type="checkbox"/>	View Jobs
MAN_TRSPT	MRLS28	14/02/2019 08:00	14/02/2019 13:00	0 00:00	0 00:00	0	0	MF61 OGG	Pending	<input type="checkbox"/>	View Jobs
MAN_TRSPT	EBBL04	01/06/2017 09:00	01/06/2017 13:00	0 00:00	0 00:00	0	0	AV57LTX	Pending	<input type="checkbox"/>	View Jobs

Assign

The tables display a single line for each load found.

Both tables show the following information:

- *Site.*
- *Load Id.*
- *Planned Start Date.*
- *Planned End Date.*
- *Actual Start Date.*
- *Actual End Date.*
- *Distance Planned.*
- *Distance Actual.*
- *Vehicle ID.*
- *Load Status.*

The tables only show loads as status *Pending*, *Assigned* or *In Progress*.

Both tables colour the rows to denote the status:

- *Pending* - Grey
- *In Progress* - Amber

To assign loads to the driver, you check the box against the load(s) to be assigned in the "Available Loads" table and then click the **Assign** button.

To remove loads from the driver, you check the box against loads to be de-assigned in the "Currently Assigned Loads for User" table and then click the **Unassign Loads** button. **Note:** You cannot de-assign loads that are in progress.

You can see the job details against any load (assigned or unassigned) by clicking the *View Jobs* link against the load in



the grid. You will be taken to the **Jobs** screen, where the jobs for that load will be displayed.

