

# **Allocate Resources**

Aptean Ltd  
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# 1 Allocate Resources

The Allocate Resources screen is only accessible via the **Alloc Resource** button in the PLANNED and ACCEPTED sections of the [Trip Overview](#) screen. You can see an example of this in the screen below:

Waterfall

090121	All Depots	From	To	762	Refresh	Auto Refresh off	Find Trip	Find	Close	TRIP_OVERVIEW v MTS v10.
PLANNED	Trip ID	Trip Stops		Trailer Type	Trailer ID	Tractor	Driver	Start Time	Finish Time	
166	MAN-00969847	1. Warrington_DHLExelSupplChain_VWA2 7 (SU) 2. Portadown		45ft CS				20/01/2009 07:00	23/01/2009 02:13	
	MAN-00969312	1. Warrington_DHLExelSupplChain_VWA2 7 (SU) 2. Bellshill		45ft CS				20/01/2009 08:00	21/01/2009 16:24	
	MAN-00969160	1. Warrington_DHLExelSupplChain_VWA2 7 (SU) 2. Highbridge		45ft CS				20/01/2009 10:00	21/01/2009 08:59	
	MAN-00969126	1. Warrington_DHLExelSupplChain_VWA2 7 (SU) 2. I.O.M.		RIGID 9 TON				20/01/2009 10:00	22/01/2009 09:27	
Alloc Resource	MAN-00969128	1. Warrington_DHLExelSupplChain_VWA2 7 (SU) 2. Thame		45ft CS				20/01/2009 10:00	22/01/2009 00:29	
ACCEPTED	Trip ID	Trip Stops		Trailer Type	Trailer ID	Tractor	Driver	Start Time	Finish Time	
146	MAN-00975341	1. Bawtry_Exel Bawtry_DN11 9HE (SU) 2. Purfleet_Tesco		45FT TRI FRG	dhl101			20/01/2009 07:30	21/01/2009 22:36	
	MAN-00975193	1. Knowsley_DHL Exel_L33 7SG (SU) 2. West Thurrock_I						20/01/2009 12:00	21/01/2009 08:22	
	MAN-00975500	1. Knowsley_A1 Acornfield_L33 7UG (SU) 2. Huntingdon		44ft BOX				20/01/2009 12:00	21/01/2009 11:56	
Alloc Resource	MAN-00975324	1. Knowsley_A3 Acornfield_L33 7UG (SU) 2. Hemel He_E		44ft BOX				20/01/2009 13:00	21/01/2009 10:49	
	MAN-00975436	1. Knowsley_DHL Exel_L33 7SG (SU) 2. Dartford_Asda C						20/01/2009 13:00	21/01/2009 10:52	
EN-ROUTE	Trip ID	Trip Stops		Trailer Type	Trailer ID	Tractor	Driver	Start Time	Finish Time	
419	MAN-00976677	1. Sheerness_Medway Ports_ME12 1RS (SU) 2. Prudhoe		45ft CS				19/01/2009 00:01	19/01/2009 09:14	
	MAN-00975836	1. Stanton_DHLExel_IP31 2BG (SU) 2. Felixstowe_Trinity		SKEL	478888	PN08ECC	Holman, Tyrone	19/01/2009 05:43	19/01/2009 11:57	
	MAN-00964881	1. Wakefield_Bezier_WF2 9UZ (SU) 2. Belfast_Boots Belf		45FT				19/01/2009 11:00	23/01/2009 17:29	
Debrief	MAN-00976493	1. Stanton_DHLExel_IP31 2BG (SU) 2. Felixstowe_Trinity		SKEL	478909	AY55CXU	Phillips, Barry	19/01/2009 11:43	19/01/2009 17:57	
	MAN-00964866	1. Wakefield_Bezier_WF2 9UZ (SU) 2. Dublin_Boots Dubli		45FT				19/01/2009 12:00	22/01/2009 06:37	
COMPLETED	Trip ID	Trip Stops		Trailer Type	Trailer ID	Tractor	Driver	Start Time	Finish Time	
11	MAN-00977291	1. Skelmersdale_Great Bear_VN8 8DZ (SU) 2. Livingst_L		45ft BOX				19/01/2009 23:18	21/01/2009 05:45	
	MAN-00976639	1. Warrington_DHL Cadburys_VWA2 7LR (SU) 2. Kammac		45FT			BENTLEY, CHRI	20/01/2009 15:54	20/01/2009 22:33	
	MAN-00969158	1. Thetford_DHL Thetford_IP24 1HB (SU) 2. Fennylock_Te						20/01/2009 22:00	21/01/2009 02:20	
Go To POD	MAN-00976722	1. Warrington_DHL Cadburys_VWA2 7LR (SU) 2. Sutton C		45ft BOX		PN08 NPC	WESTERN, CRA	21/01/2009 00:32	21/01/2009 06:03	
	MAN-00976729	1. Warrington_DHL Cadburys_VWA2 7LR (SU) 2. Skelmers		45ft BOX		PN08 NPD	HUGHES, ROB	21/01/2009 01:24	21/01/2009 09:06	
CONFIRMED	Trip ID	Trip Stops		Trailer Type	Trailer ID	Tractor	Driver	Start Time	Finish Time	
20	RTE-00959601	1. Burtons_Edinburgh Factory_EH11 4HN (SU) 2. Burtons		44ft CS				20/01/2009 13:30	21/01/2009 12:55	
	MAN-00969081	1. Bawtry_Exel Bawtry_DN11 9HE (SU) 2. Thurrock_Sou		45FT	01	KX57 HFT	Pask, R	20/01/2009 16:00	21/01/2009 06:22	
	MAN-00969134	1. Bawtry_Exel Bawtry_DN11 9HE (SU) 2. Bellshill_Exel E		45ft CS DD	322	FN57 DBZ	Burton, H	20/01/2009 16:00	22/01/2009 10:11	
	MAN-00968576	1. Whitwood_DHL Whitwood_WF10 5QL (SU) 2. Nottingham		44 FT	2007	BX06 UGC	sangha, mr	20/01/2009 16:30	21/01/2009 00:46	
Debrief	MAN-00975278	1. Whitwood_DHL Whitwood_WF10 5QL (SU) 2. Croydon		44 FT	RIGID	BU04 HFV	stephenson, mr	20/01/2009 16:50	21/01/2009 10:57	

Select a trip from the well, that you want to allocate resources to, then click the **Alloc Resource** button. The screen below will be displayed:



**ALLOCATE RESOURCE**

Schedule: 070717 Trip Id: MAN-00372168 MTS Ref: M285271

Carrier Id: EXELBAWT Status: PLANNED Trailer Type:

Driver: Tractor: Trailer:

Id	Surname	Forename
17243	B YOUNG	BA
17834	B Young - Ru	BA
13615	BLINKHORN	A
18677	BURTON	H
13980	Barber	R
12350	Barrer	V
22128	Bertman	L
1553	Boulton	B
18571	C BROWN	BA
17167	C FOX	BA
24131	C GEESON	BA
24663	C GEESON	BA
20854	C HANES	RL
22513	C HAYNES	rl
20907	C MANAHAN	RL

Assign Driver Remove Driver

Tractor Id
AJ54KLS
AX58HGF
DK04 AOA
DK04 AOB
DK04 AOC
DK04 AOD
DK04 AOE
DK53 CZD
DK53 CZE
DK53 CZF
DK53 CZG
DK53 CZH
DK53 CZJ
DK53 CZL
DK53 CZM

Assign Tractor Remove Tractor

Trailer Id
11031X
11097x
11099x
11173X
11202X
11206X
11254x
11360X
11486X
11522X
11627x
1162x
11687
11702x
11M CITY

Assign Trailer Remove Trailer

Remove All Save Cancel Close

The Drivers, Tractors and Trailers that appear in the bottom of the screen are those available to be allocated to the current trip. Only Drivers and Tractors linked to the Carrier assigned to the trip are available for selection. If a Trailer Type has already been assigned to the trip then only Trailers linked to that Trailer Type are available for selection, but if no Trailer Type has been assigned, then all Trailers will be available. See the [Resources](#) screen for the set up of these links. Note that if a Trailer Type has already been assigned when entering the form, you will be unable to change it at this point.

If a Trailer Type has not been assigned, this can be done using the **V** lookup button next to that field in the header. Those resources that are currently in use between the trips start time and finish time are high-lighted in grey to show you they are currently in use, although they can still be allocated.

To assign a resource, select it from the list and click the associated **Assign** button. When assigned, the name/id will appear in the header. Use the **Remove** button if a resource needs to be removed. Once happy that resources have been added, click **Save**. If during a **Save**, all resources have been added to a PLANNED trip, the system will automatically update the trip status to ACCEPTED. You will get a message like below:



Clicking **OK** will update the status in the header to ACCEPTED as shown:



**Allocate Resources** TRIP\_RES v1.5  
MTS v10.5.0

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**ALLOCATE RESOURCE**

Schedule  Trip Id  MTS Ref

Carrier Id  Status  Trailer Type

Driver  Tractor  Trailer

Id	Surname	Forename
12690	B MOTTRAM	BA
18803	B WILLIAMS	BA
17243	B YOUNG	BA
17834	B Young - Ru	BA
13615	BLINKHORN	A
18677	BURTON	H
13980	Barber	R
12350	Barrer	V
22128	Bertman	L
1553	Boulton	B
<b>18571</b>	<b>C BROWN</b>	<b>BA</b>
17167	C FOX	BA
24131	C GEESON	BA
24663	C GEESON	BA
20854	C HANES	RL

Tractor Id
AJ54KLS
<b>AX58HGF</b>
DK04 AOA
<b>DK04 AOB</b>
<b>DK04 AOC</b>
<b>DK04 AOD</b>
<b>DK04 AOE</b>
<b>DK53 CZD</b>
DK53 CZE
<b>DK53 CZF</b>
<b>DK53 CZG</b>
<b>DK53 CZH</b>
<b>DK53 CZJ</b>
DK53 CZL
<b>DK53 CZM</b>

Trailer Id
11031X
<b>11097x</b>
11099x
<b>11173X</b>
11202X
11206X
11254x
<b>11360X</b>
<b>11486X</b>
11522X
<b>11627x</b>
1162x
11687
11702x
<b>12162X</b>

When you **Close** the form and return to the **Trip Overview** screen, the trip will now be moved from the PLANNED section to the ACCEPTED section.

