

# **CALIDUS VEhub Admin**

Aptean Ltd  
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## Contents

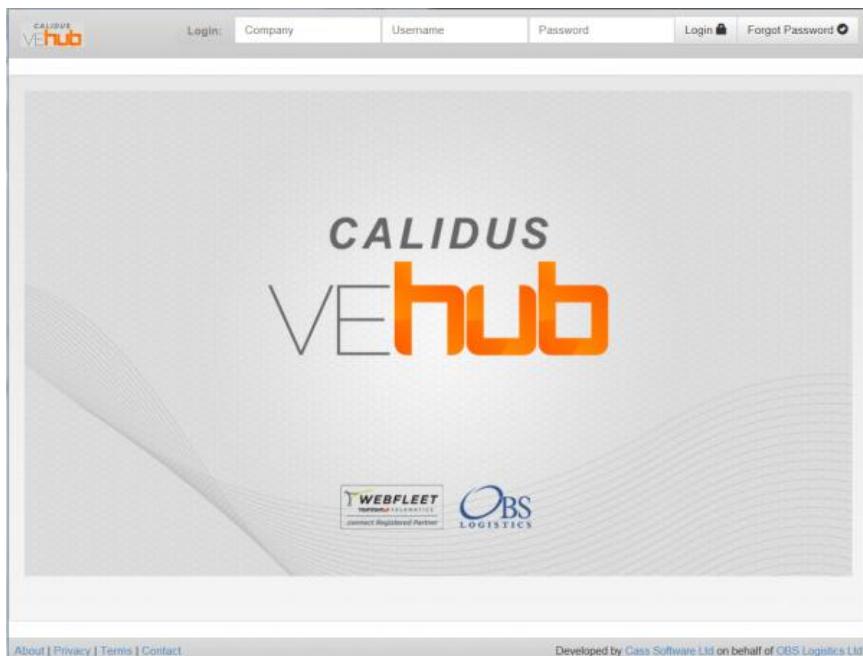
<b>1 CALIDUS VEhub Admin.....</b>	<b>1</b>
<b>2 CALIDUS VEhub.....</b>	<b>2</b>
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# 1 CALIDUS VEhub Admin



## 2 CALIDUS VEhub

### 2.1 Login



#### Login Screen

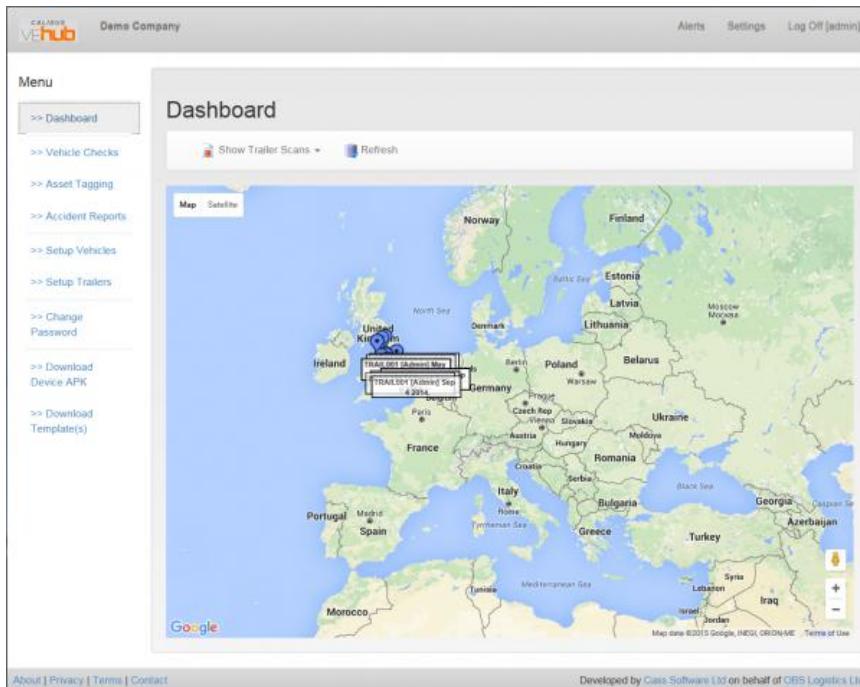
Enter Company, Username and Password, then press the Login button.

If you have forgotten your login, use the Forgot Password button.

Once logged in, the Dashboard screen will be displayed.



## 2.1.1 General Screen Details



### General Screen options

Header:

- [Alerts](#)
- [Settings](#)
- [Log Off](#)

Each screen shows a navigation menu:

- [Dashboard](#) - this takes you to the Dashboard screen, and is the first screen shown after logging on.
- [Vehicle Checks](#)
- [Asset Tagging](#)
- [Accident Reports](#)
- [Setup Vehicles](#)
- [Setup Trailers](#)
- [Change Password](#)
- [Download Device APK](#) - used to download the application for installing to an Android device.
- [Download Templates](#)



## 2.2 Alerts

Setup Alerts

[Add New Alert...](#)

Name	Type	Frequency	Days	Time	Last Run

### Alerts Screen

- Add "Vehicle Check" Alert
- Add "Accident Report" Alert
- Add "Trailer Scan" Alert
- Add "Lapsed Check" Alert

Add New Vehicle Check Alert

[Save](#) [Print](#) [Close](#)

Alert Name:	Enabled	Alert Frequency:
<input type="text"/>	No	Immediate
Email Address(es) to send Alerts		
<input type="text"/>		

### General Alerts properties

Alerts generally allow specification of:

- The Alert Name
- whether the alert is enabled
- the frequency of the alert (Immediate or Daily)
- The Email address

Accident Report alerts may be set against specific entered fields, standard or custom.

Accident Report Alerts

Submitted Vehicle

All

Submitted Trailer

All

### Adding Accident Report Alerts

Accident Report alerts may be set against the specific submitted Vehicle or Trailer. Additionally, customer fields may be checked.

Vehicle Check Alerts

[Set to "Off"](#) [Set to "OK"](#) [Set to "Defect"](#)

Fuel / oil leaks	Lights	Brake lines
Off	Off	Off

### Adding Vehicle Check Alerts

Trailer Scan alerts may be set against the specific trailer, or the Scan Code



Trailer Scan Alerts

Submitted Trailer

— All —

Scan Code:

*Adding Trailer Scan Alerts*

Lapsed Check alerts may be set against the specific vehicle, and may be checked at specific days of the week, and a specific time.



## 2.3 Settings

### 2.3.1 Company Details

The screen allows you to amend the Company details.

Demo Company - Settings

Code: demo Name: Demo Company

Address: 123 test

Country: United Kingdom

Postcode: assd

Tel No: Fax No:

Company Reg No: Company VAT No:

Email: warren.wright@obs-logistics.com

Save Changes

*Company Settings Screen*

Setting that may be modified are:

- Code
- Name - Displayed in the title
- Address - up to 3 lines
- Country
- Postcode
- Tel No
- Fax No
- Company Reg No
- Company VAT No
- Email

When changes are complete, click the **Save Changes** button.



## 2.3.2 Users

This screen allows the users of the system to be maintained.

Demo Company - Settings																																															
<input type="button" value="Close"/> <input type="button" value="Save"/> <input type="button" value="Print"/> <input type="button" value="Close"/>																																															
Company Details		Users		Configuration																																											
Custom Fields		Vehicle Check Items																																													
Web Licenses:		Allocated:		Device Licenses:																																											
3		3		5																																											
<table border="1"> <thead> <tr> <th colspan="2">Id</th> <th>Username</th> <th>Web</th> <th>Device</th> <th></th> </tr> </thead> <tbody> <tr> <td colspan="2">1</td> <td>Admin</td> <td>Yes</td> <td>Yes</td> <td><input type="button" value="Edit"/> <input type="button" value="Delete"/></td> </tr> <tr> <td colspan="2">2</td> <td>User</td> <td>Yes</td> <td>Yes</td> <td><input type="button" value="Edit"/> <input type="button" value="Delete"/></td> </tr> <tr> <td colspan="2">3</td> <td>ReadOnly</td> <td>Yes</td> <td>No</td> <td><input type="button" value="Edit"/> <input type="button" value="Delete"/></td> </tr> <tr> <td colspan="2">169</td> <td>warren</td> <td>No</td> <td>Yes</td> <td><input type="button" value="Edit"/> <input type="button" value="Delete"/></td> </tr> <tr> <td colspan="2">170</td> <td>bruce</td> <td>No</td> <td>Yes</td> <td><input type="button" value="Edit"/> <input type="button" value="Delete"/></td> </tr> <tr> <td colspan="2">171</td> <td>matt</td> <td>No</td> <td>Yes</td> <td><input type="button" value="Edit"/> <input type="button" value="Delete"/></td> </tr> </tbody> </table>						Id		Username	Web	Device		1		Admin	Yes	Yes	<input type="button" value="Edit"/> <input type="button" value="Delete"/>	2		User	Yes	Yes	<input type="button" value="Edit"/> <input type="button" value="Delete"/>	3		ReadOnly	Yes	No	<input type="button" value="Edit"/> <input type="button" value="Delete"/>	169		warren	No	Yes	<input type="button" value="Edit"/> <input type="button" value="Delete"/>	170		bruce	No	Yes	<input type="button" value="Edit"/> <input type="button" value="Delete"/>	171		matt	No	Yes	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
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170		bruce	No	Yes	<input type="button" value="Edit"/> <input type="button" value="Delete"/>																																										
171		matt	No	Yes	<input type="button" value="Edit"/> <input type="button" value="Delete"/>																																										
<input type="button" value="Add New User"/>																																															

*Users Settings Screen*

The screen initially shows a table of all users currently on the system. Each user may be edited or deleted using the **Edit** or **Delete** buttons respectively against the line.

A new user may be added using the **Add New User** button.

Add New User					
<input type="button" value="Save"/> <input type="button" value="Print"/> <input type="button" value="Close"/>					
Username		Password			
Title	First Name	Middle Name(s)	Surname		
Address					
Country			Postcode		
Permission		Allow access to web		Allow access to device	
<input type="button" value="Admin"/> <input type="button" value="User"/> <input type="button" value="Read Only"/>		<input type="button" value="Yes"/> <input type="button" value="No"/>		<input type="button" value="Yes"/> <input type="button" value="No"/>	
Last Logged In		Last Ping			
< Never >		< Never >			

*Adding a new User*

When editing or adding a new user, the edit user screen will be displayed, allowing entry of:

- Username
- Password
- Title
- First Name
- Middle Name(s)
- Surname
- Address - up to 3 lines
- Country
- Postcode
- Permission (Admin, User or Read Only)



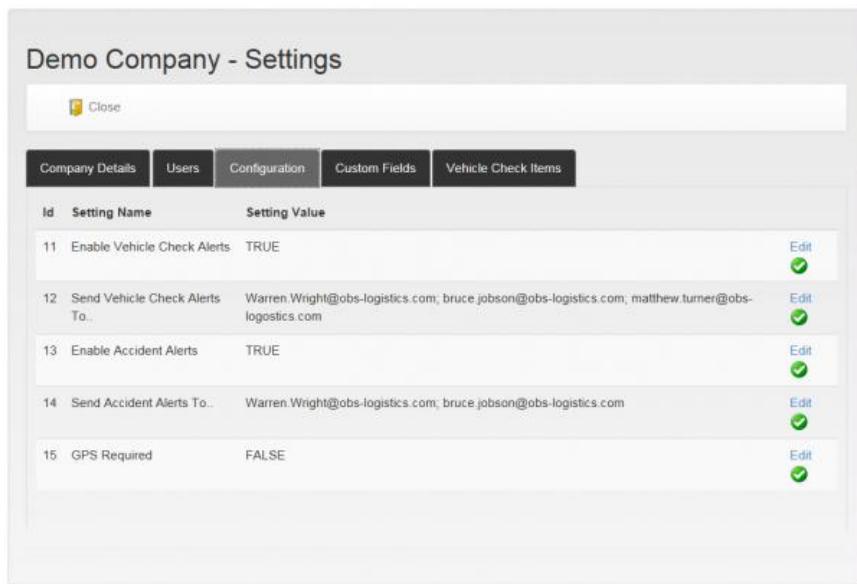
- Allow Access to web - Yes or No
- Allow Access to device - Yes or No

The screen also shows when the user was last seen (Last Logged In and Last Ping).



### 2.3.3 Configuration

This screen allows maintenance of system settings.



The screenshot shows a table of configuration settings with columns for Id, Setting Name, Setting Value, and Edit button. The settings listed are:

Id	Setting Name	Setting Value	Edit
11	Enable Vehicle Check Alerts	TRUE	
12	Send Vehicle Check Alerts To..	Warren.Wright@obs-logistics.com; bruce.jobson@obs-logistics.com; matthew.turner@obs-logistics.com	
13	Enable Accident Alerts	TRUE	
14	Send Accident Alerts To..	Warren.Wright@obs-logistics.com; bruce.jobson@obs-logistics.com	
15	GPS Required	FALSE	

Configuration Settings Screen

A setting may be edited with the **Edit** button. This allows changing of the configuration flag.



The screenshot shows a configuration form with fields for Setting Name (Enable Vehicle Check Alerts), Setting Type (BOOLEAN), and Setting Value (TRUE). It also includes Save, Print, and Close buttons.

Editing Configuration

When changes are complete, click the **Save** button. Changes may be discarded with the **Close** button.

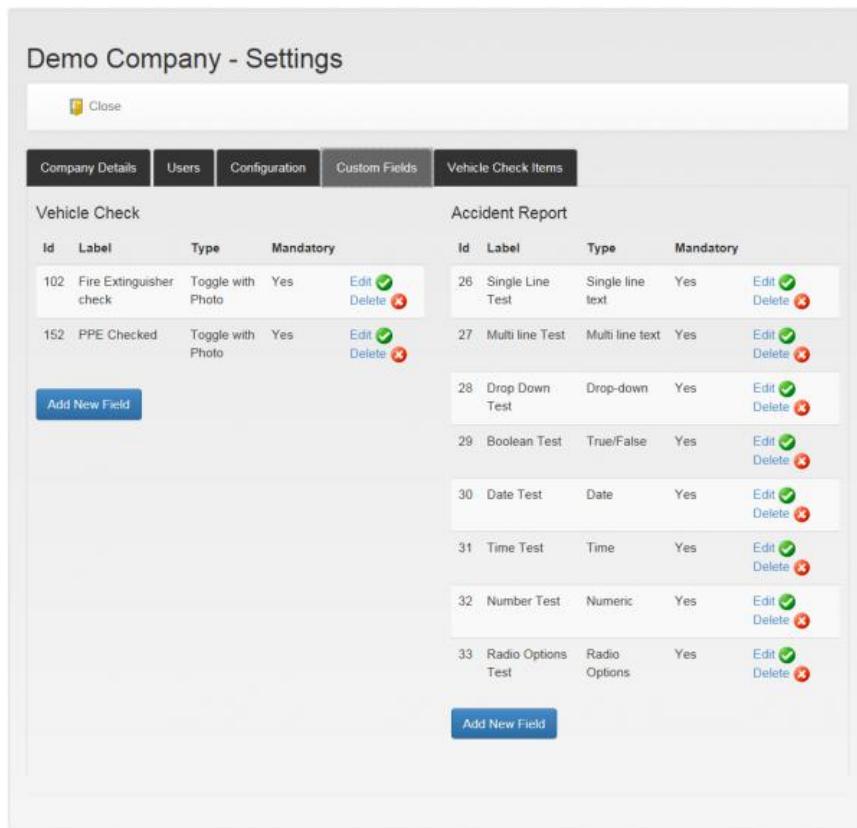
Configurable elements are:

- Enable Vehicle Check Alerts - whether to email alerts for vehicle checks with defects.
- Send Vehicle Check Alerts To.. - Email address for vehicle checks with defects.
- Enable Accident Alerts - whether to email alerts for accident reports received.
- Send Accident Alerts To.. - Email address for accident reports received.
- GPS Required - whether GPS connectivity is required before any data captured on the device is recorded.
- Next Check for Unchecked Vehicles at... Default start date for any new vehicles to be checked.
- Enable Unchecked Vehicle Alerts - whether to email alerts for vehicles that have not been checked.
- Send Overdue Vehicle Check Alerts To - Email address for overdue vehicle checks.



## 2.3.4 Custom Fields

This screen allows custom Vehicle Check and Accident Report fields to be maintained.



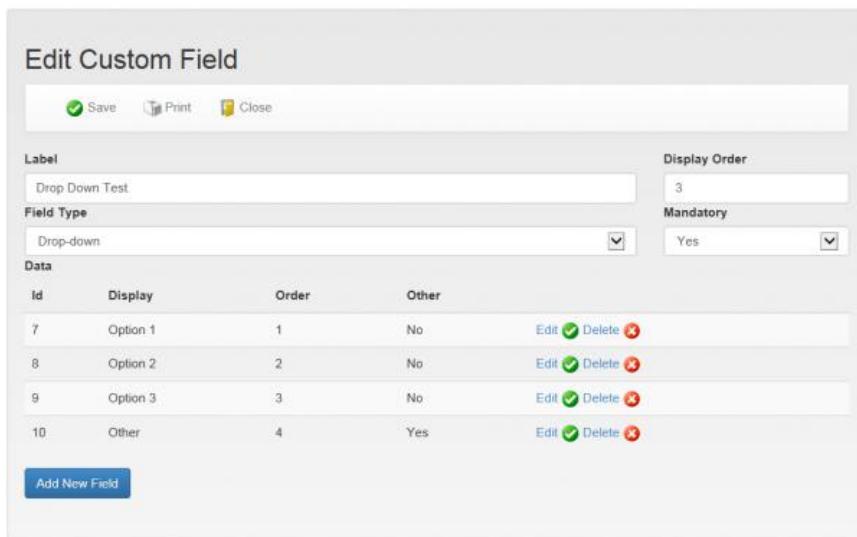
The screenshot shows the 'Demo Company - Settings' screen with tabs for Company Details, Users, Configuration, Custom Fields, and Vehicle Check Items. The 'Custom Fields' tab is selected. The screen is divided into two sections: 'Vehicle Check' and 'Accident Report'. Each section contains a table with columns for Id, Label, Type, and Mandatory status. Buttons for 'Edit' and 'Delete' are provided for each row. An 'Add New Field' button is located at the bottom of each section.

Vehicle Check				Accident Report			
Id	Label	Type	Mandatory	Id	Label	Type	Mandatory
102	Fire Extinguisher check	Toggle with Photo	Yes	26	Single Line Test	Single line text	Yes
152	PPE Checked	Toggle with Photo	Yes	27	Multi line Test	Multi line text	Yes
				28	Drop Down Test	Drop-down	Yes
				29	Boolean Test	True/False	Yes
				30	Date Test	Date	Yes
				31	Time Test	Time	Yes
				32	Number Test	Numeric	Yes
				33	Radio Options Test	Radio Options	Yes

### Custom Fields Settings Screen

Custom Fields may be edited using the **Edit** button against each field, and may be deleted through the **Delete** button against each field.

New Custom Fields of each type may be added using the appropriate **Add New Field** button in each section.



The screenshot shows the 'Edit Custom Field' screen. It includes buttons for Save, Print, and Close. The main area has sections for Label (containing 'Drop Down Test'), Field Type (set to 'Drop-down'), Display Order (set to 3), and Mandatory status (set to Yes). Below this is a table for 'Data' with columns for Id, Display, Order, and Other. The table contains four rows: Option 1 (Order 1, No), Option 2 (Order 2, No), Option 3 (Order 3, No), and Other (Order 4, Yes). Each row has 'Edit' and 'Delete' buttons. An 'Add New Field' button is located at the bottom.

Id	Display	Order	Other
7	Option 1	1	No
8	Option 2	2	No
9	Option 3	3	No
10	Other	4	Yes

### Adding Custom Fields

When Editing or Adding new fields, the Edit Screen is displayed, and allows editing of:

- Label
- Display Order
- Field Type - one of:



- ◆ Single Line Text
- ◆ Multi Line Text
- ◆ Drop Down
- ◆ True/False
- ◆ Date
- ◆ Time
- ◆ Numeric
- ◆ Radio Options
- ◆ Toggle with Photo
- Mandatory - Yes/No

Depending on the Field Type, data may be allowed for the field.

Custom Data may be edited using the **Edit** button against each field, and may be deleted through the **Delete** button against each field.

New Custom Data may be added using the appropriate **Add New Field** button.

The screenshot shows a modal dialog box titled "Edit Custom Field Data". At the top are three buttons: "Save" (with a checkmark), "Print", and "Close". Below these are four input fields arranged in a grid. The first row contains "Display Label" and "Allow Free Type (Other)". The "Allow Free Type (Other)" field has a dropdown menu showing "No" and a radio button. The second row contains "Data Value" and "Display Order". Both of these fields have input boxes containing the value "1".

#### *Adding Data to Custom Fields*

When Editing or Adding new data, the Edit Screen is displayed, and allows editing of:

- Display Label
- Allow Free Type (Other)
- Data Value
- Display Order

With either screen, when changes are complete, click the **Save** button. Changes may be discarded with the **Close** button.



## 2.3.5 Vehicle Check Items

This screen allows the Vehicle Check items to be maintained.

Demo Company - Settings				
 Close				
<a href="#">Company Details</a> <a href="#">Users</a> <a href="#">Configuration</a> <a href="#">Custom Fields</a> <b>Vehicle Check Items</b>				
<b>Id</b>	<b>Control</b>	<b>Label</b>	<b>Enabled</b>	
22	CkLeaks	Fuel / oil leaks	Yes	<a href="#">Edit </a>
23	CkBattery	Battery Security	Yes	<a href="#">Edit </a>

### Vehicle Check Items Settings Screen

Each control may be edited using the **Edit** button against the line. This shows the following:

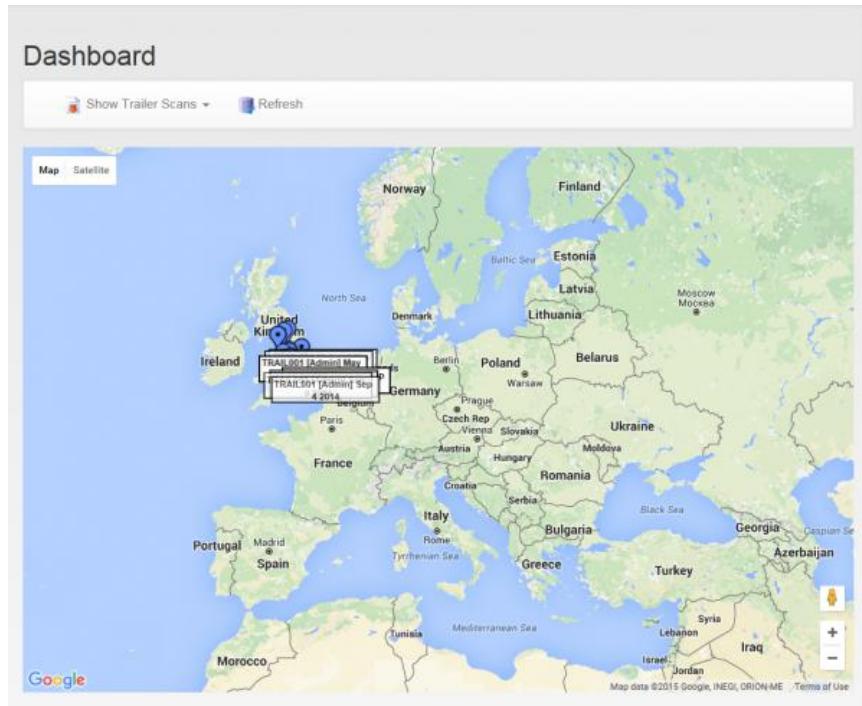
- Control Name (May not be amended)
- Label
- Enabled - Yes/No

When changes are complete, click the **Save** button. Changes may be discarded with the **Close** button.



## 2.4 Dashboard Screen

The Dashboard screen shows the location of all actions taken by users within your company.



Dashboard Screen

By default, the screen shows all Trailer Scans. This may be changed using the filter provided. When the filter is changed, the screen will refresh automatically.

The Refresh button will redisplay all the selected events.

The map may be zoomed in and out using the mouse scroll button, or the buttons provided in the bottom right of the map.

Clicking on an event will show a pop-out label, showing the some details of the event.



## 2.5 Vehicle Checks Screen

This screen allows the Vehicle Checks completed for this company to be maintained.

Vehicle Checks								
		Open Record	Delete Record	Refresh	Print	Import	Export To ...	
Id	Checked By	Date Checked	Vehicle	Trailer	Odometer	Defects	Rectified	Rectified By
1	Admin	02/09/2014 13:25:11	YH56 ULK	TRAIL001	75000	No	No	N/A
2	Admin	02/09/2014 13:42:18	YH56 ULK	TRAIL001	75123	Yes	Yes	Admin
3	Admin	03/09/2014 15:18:55	YH56 ULK	TRAIL001	123	No	No	N/A
4	Admin	04/09/2014 11:14:25	YH56 ULK	TRAIL001	2300	Yes	Yes	Admin
5	Admin	04/09/2014 11:14:42	YH56 ULK	TRAIL001	2300	Yes	Yes	Admin
6	Admin	04/09/2014 11:20:14	YH56 ULK	TRAIL001	2300	Yes	Yes	Admin
7	Admin	04/09/2014 11:24:32	YH56 ULK	TRAIL001	2300	Yes	Yes	Admin
8	Admin	04/09/2014 11:37:50	YH56 ULK	TRAIL002	23000	Yes	Yes	Admin
9	Admin	04/09/2014 12:40:41	NX02 WOJ	TRAIL001	75864785	Yes	Yes	Admin
10	Admin	04/09/2014 12:44:12	NX02 WOJ	TRAIL001	75864785	Yes	Yes	Admin

### Vehicle Checks Screen

The screen first displays a list of all the vehicle checks, showing:

- ID
- Checked By
- Date Checked
- Vehicle
- Trailer
- Odometer
- Defects - whether there were defects
- Rectified - whether defects were rectified
- Rectified By - who rectified the defects

Selecting a line will highlight it, then an action can be taken against that line. the actions are shown on the top of the screen:

- **Open Record** - shows the details of the checks in a Vehicle Check Details screen
- **Delete Record** - delete the line

The screen also allows some general functions:

- **Print** - print the full list of checks
- **Refresh** - refresh the list
- **Import** - import the list of checks
- **Export To** - export the list of checks

Importing and Exporting of checks can be done in several formats:

- XML
- CSV
- JSON



## 2.5.1 Vehicle Check Details Screen

The screen shows all the details captured from the vehicle checks, and also allows comments and rectifying defects.

The screen shows several sections:

- Details

**Vehicle Check**

Print Export To ... Close

**Details**

Driver's Name: Admin Date: 02 Sep 2014 - 13:42:18

Vehicle: YH56 ULK

Trailer Fleet/Serial #: TRAIL.001 Odometer: 75123

**Checks**

Fuel / oil leaks Lights Brake lines

*Vehicle Checks Details - Details and Checks Section*

- - ◆ Driver's Name
  - ◆ Date
  - ◆ Vehicle
  - ◆ Trailer Fleet/Serial #
  - ◆ Odometer
- Checks
  - ◆ Any standard checks that were completed
- Reported Defects

**Reported Defects**

Defects: Faulty bulb

Rectified By: Admin Rectified Date: 16 Oct 2014 - 10:41:34

Rectified Notes: bulb fixed

Signature:

*Defects Section*

- - ◆ Defects
  - ◆ Rectified By
  - ◆ Rectified Date
  - ◆ Rectified Notes
  - ◆ Signature
- Comments



Comments

Id	Author	Date	Comment
<b>Add Comment</b>			

*Comments Section*

- ♦ Author
- ♦ Date
- ♦ Comment

New comments may be added with the **Add Comment** button.

**Add Comment**

 Save  Close

Comment

Add Comment:

**Save Comment**

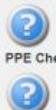
*Adding a Comment*

Once a comment is added, this may be saved with the **Save** button.

- Custom Data - any customer checks configured for the company.

Custom Data

Fire Extinguisher check



PPE Checked

*Custom Data Section*

- Location - A map of the location where the vehicle checks were completed (if provided).

Location*Location Section*

- Images - Any images associated to the standard checks.





### Images Section

Action may be taken through the buttons provided on the top of the screen:

- **Print** - print the screen
- **Export To** - Export the checks to XML, CSV or JSON format.
- **Close** - Close the screen and return to the Vehicle Checks screen.



## 2.6 Asset Tagging Screen

This screen allows the Vehicle Checks completed for this company to be maintained.

Trailer Scans					
<b>ID</b>	<b>Trailer Code</b>	<b>Trailer Name</b>	<b>Scanned By</b>	<b>Scan Date</b>	<b>Scan Value</b>
1	TRAIL002	Second Trailer		03/09/2014 15:54:49	TRAIL002
2	TRAIL001	First Trailer		04/09/2014 15:00:50	TRAIL001
3	TRAIL001	First Trailer		09/09/2014 12:45:16	TRAIL001
4	TRAIL001	First Trailer		15/09/2014 11:54:30	TRAIL001
5	TRAIL001	First Trailer		15/09/2014 11:55:09	TRAIL001
14	TRAIL002	Second Trailer		16/10/2014 16:11:24	TRAIL002
19	TRAIL001	First Trailer		28/11/2014 14:39:54	TRAIL001
29	TRAIL001	First Trailer		28/04/2015 10:49:30	TRAIL001
30	TRAIL002	Second Trailer		01/05/2015 10:43:59	TRAIL002
31	N/A	N/A		13/05/2015 12:26:56	09547773
32	TRAIL001	First Trailer		29/05/2015 11:59:36	TRAIL001
33	N/A	N/A		20/07/2015 16:27:55	hello world
34	LWT005	LWT005 ? 4w Lightweight Trailer		21/07/2015 11:14:05	LWT005
35	LWT005	LWT005 ? 4w Lightweight Trailer		27/08/2015 03:44:44	LWT005
LWT005 LWT005 ? 4w Lightweight Trailer					
First Previous 1 Next Last					

### Asset Tagging Screen

The screen first displays a list of all the vehicle checks, showing:

- ID
- Trailer Code
- Trailer Name
- Scanned By
- Scan Date
- Scan Value

Selecting a line will highlight it, then an action can be taken against that line. the actions are shown on the top of the screen:

- **Open Record** - shows the details of the checks in an Asset Tagging Details screen
- **Delete Record** - delete the line

The screen also allows some general functions:

- **Print** - print the full list of checks
- **Refresh** - refresh the list
- **Import** - import the list of checks
- **Export To** - export the list of checks

Importing and Exporting of checks can be done in several formats:

- XML
- CSV
- JSON



## 2.6.1 Asset Tagging Details Screen

The screen shows all the details captured from the asset tagging.

The screenshot shows the 'Asset Tagging' interface. At the top, there are buttons for 'Print', 'Export To...', and 'Close'. Below this, the 'Asset Details' section contains the following data:

Scanned By:	Asset:	Scan Value:
Admin	Second Trailer	TRAIL002
Scan Reason:	Load Ref:	
Trailer Swap	6543	
Scanned Date:	Latitude:	Longitude:
03 Sep 2014 - 15:54:49	52.3809505	-1.7861934

Below the details is a 'Location' section with a map of Europe. The map shows the location of the asset tag (TRAIL002) in the United Kingdom. The map includes labels for the United Kingdom, Ireland, and surrounding countries like France, Germany, and the Netherlands. A callout box on the map indicates the location is near the coast of the United Kingdom. The map also shows major cities like London, Paris, and Berlin.

Asset Tagging Details Screen

The screen also allows some general functions:

- **Print** - print the details
- **Export To** - export the Asset Tagging details to XML, CSV or JSON
- **Close** - return to the Asset Tagging screen



## 2.7 Accident Reports Screen

This screen allows the Accident Reports completed for this company to be maintained.

Accident Reports								
Actions		List of Accident Reports						
ID	Raised By	Date Raised	Vehicle	Trailer	Location	Weather	Modified By	Modified Date
1		Sep 2 2014 1:50PM	YH56 ULK	First Trailer		Very strong sunshine	-- N/A --	-- N/A --
2		Sep 15 2014 11:58AM	NX02 WOJ	Second Trailer			-- N/A --	-- N/A --
3		Oct 7 2014 3:57PM	NX02 WOJ	First Trailer	here	fair	-- N/A --	-- N/A --
6		Oct 23 2014 8:54PM	YH56 ULK	Second Trailer	dasdas		-- N/A --	-- N/A --
8		Nov 21 2014 2:44PM	YH56 ULK	NO TRAILER			-- N/A --	-- N/A --
9		Nov 21 2014 4:14PM	NX02 WOJ	First Trailer			-- N/A --	-- N/A --
11		Nov 28 2014 2:38PM	YH56 ULK	Second Trailer			-- N/A --	-- N/A --
13		May 1 2015 10:56AM	NX64YVP		sunny		-- N/A --	-- N/A --
16		Jul 17 2015 11:04AM	NX02 WOJ	First Trailer	dmdmdjdj	didn't jerk	-- N/A --	-- N/A --
17		Jul 20 2015 4:26PM	SL60KYG	Second Trailer	Fjords	Fjords	-- N/A --	-- N/A --

### Accident Reports Screen

The screen first displays a list of all the vehicle checks, showing:

- ID
- Raised By
- Date Raised
- Vehicle
- Trailer
- Location
- Weather
- Modified By
- Modified Date

Selecting a line will highlight it, then an action can be taken against that line. the actions are shown on the top of the screen:

- **Open Record** - shows the details of the checks in an Accident Reports Details screen
- **Delete Record** - delete the line

The screen also allows some general functions:

- **Print** - print the full list
- **Refresh** - refresh the list
- **Import** - import a list
- **Export To** - export the list

Importing and Exporting can be done in several formats:

- XML
- CSV
- JSON



## 2.7.1 Accident Reports Details Screen

The screen shows all the details captured from the Accident Reports.

The screen displays in several sections:

- Accident Details

Accident Report

Print Export To ... Close

Accident Details

Accident Date: 15 Sep 2014 - 11:58:29 Weather/Road Conditions: Location of Accident:

Accident Details:  
Had a crash

Accident Reports Details Screen

- - ◆ Accident Date
  - ◆ Weather/Road Conditions
  - ◆ Location of Accident
  - ◆ Accident Details
- Damage Descriptions

Damage Descriptions

Your Vehicle

Damage: Broken  
Injuries:  
Passengers: 1  
Towing Company Name / Phone: /

Other Vehicle

Damage: Dighted  
Injuries:  
Passengers: 1  
Towing Company Name / Phone: /

Damage Descriptions section

**Note:** Data can be entered for Your and the other Vehicle:

- - ◆ Damage
  - ◆ Injuries
  - ◆ Passengers
  - ◆ Towing Company Name/Phone

- Other Driver/Vehicle Information

Other Driver/Vehicle Information

Owner's Name: Owner's Address: Owner's Phone:

Vehicle Reg: Make: Model/Year: Colour:

Insurance Company: Agent Name & Phone:

Other Drivers Name: Other Drivers Address: Other Drivers Phone:

Other Driver/Vehicle Information section

- - ◆ Owner's Name



- ◆ Owner's Address
- ◆ Owner's Phone
- ◆ Vehicle Reg
- ◆ Make
- ◆ Model/Year
- ◆ Colour
- ◆ Insurance Company
- ◆ Agent Name & Phone
- ◆ Other Driver's Name
- ◆ Other Driver's Address
- ◆ Other Driver's Phone

- Police Information

Police Information

Officer Name:	Department:
Phone:	Badge #:
Other Info:	

*Police Information section*

- - ◆ Officer Name
  - ◆ Department
  - ◆ Phone
  - ◆ Badge #
  - ◆ Other Info

- Witness Information

Witness Information

Name:	Name:
Address:	Address:
Home Phone:	Home Phone:
Work Phone:	Work Phone:

*Witness Information section*

- - ◆ Name
  - ◆ Address
  - ◆ Home Phone
  - ◆ Work Phone

- Custom Data

Custom Data

Single Line Text
------------------

*Custom Data section*

- Comments



Comments

Id	Author	Date	Comment
<a href="#">Add Comment</a>			

*Comments section*

- ♦ ID
- ♦ Author
- ♦ Date
- ♦ Comment

A new comment may be added by clicking the **Add Comment** button, which will display the Add Comment screen.

**Add Comment**

[Save](#) [Close](#)

**Comment**

Add Comment:

[Save Comment](#)

*Add Comment screen*

Once completed, click **Save** to save the comment and return to the Accident Report Details screen. To discard entry and return to the Accident Report Details screen, click **Close**.

- Location - A map of the location where the Accident Report was completed (if provided).

**Location**

[Map](#) [Satellite](#)



Map data ©2015 GentBasis-DE/BKG (©2009), Google, Inst. Geogr. Nacional, Mapa GISat, ORION-ME. Terms of Use

*Location Section*

- Images - Any images associated to Accident Report.

**Images**

*Images Section*

The screen also allows some general functions:

- **Print** - print the details
- **Export To** - export the details to XML, CSV or JSON
- **Close** - return to the Accident Reports screen





## 2.8 Setup Vehicles

This screen allows the maintenance of Vehicles for this company.

Vehicle Records			
 Add New	 Open Record	 Delete Record	 Refresh
 Print	 Import	 Export To	
<b>Id</b>	<b>Vehicle Reg</b>	<b>Make</b>	<b>Model</b>
1	YH56 ULK	Mazda	6 TS 2.0LT
2	NX02 WOJ	Renault	Clio 1.2
65	X407AWB	RENAULT	TRUCK
66	SN54AF0	MERCEDES	TRUCK
67	SL60KYG	VAUXHALL	MOVANA
68	SP10SVV	VAUXHALL	CORSA VAN
69	SH10ZCO	VAUXHALL	CORSA
70	ST59WVN	VAUXHALL	CORSA VAN
71	NX64YVP	VAUXHALL	COMBO 2300 L1H1
72	SM57GCZ	VAUXHALL	ASTRA
73	SP08TLF	FORD	TRANSIT
74	VV64OWZ	VAUXHALL	MOVANO F3500 L3
75	NV63VDO	VAUXHALL	MOVANO F3500 L3
76	SM61CNU	CITROEN	RELAY DROPSIDE
77	SF10EJU	FIAT	DUCATO
78	SG52WLZ	LEYLAND DAF	TRUCK

### Setup Vehicles Screen

The screen first displays a list of all the vehicles, showing:

- ID
- Vehicle Reg
- Make
- Model

Selecting a line will highlight it, then an action can be taken against that line. the actions are shown on the top of the screen:

- **Add New** - allows a vehicle to be added through an Add Vehicles screen
- **Open Record** - shows the details of the vehicle in an Edit Vehicles screen
- **Delete Record** - delete the line

The screen also allows some general functions:

- **Refresh** - refresh the list
- **Print** - print the full list
- **Import** - import a list
- **Export To** - export the list

Importing and Exporting can be done in several formats:

- XML
- CSV
- JSON



## Vehicle Record

 Save  Print  Export To ...  Close

## Vehicle Details

Vehicle Reg:	Colour:	Vehicle Check Freq. (Days)
<input type="text"/>	<input type="text"/>	<input type="text" value="0"/>
Vehicle Make:	Vehicle Model:	
<input type="text"/>	<input type="text"/>	
Last Latitude:	Last Longitude:	Last User:
<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text"/>
<input type="button" value="Save Changes"/>		

## Add Vehicles Screen

## Vehicle Record

 Save  Print  Export To ...  Close

## Vehicle Details

Vehicle Reg:	Colour:	Vehicle Check Freq. (Days)
<input type="text" value="YH56 ULK"/>	<input type="text" value="Silver Grey"/>	<input type="text" value="1"/>
Vehicle Make:	Vehicle Model:	
<input type="text" value="Mazda"/>	<input type="text" value="6 TS 2.0LT"/>	
Last Latitude:	Last Longitude:	Last User:
<input type="text" value="53.2652247"/>	<input type="text" value="-1.3504231"/>	<input type="text" value="Admin"/>
<input type="button" value="Save Changes"/>		

## Last Scan Location



## Edit Vehicles Screen



## 2.9 Setup Trailers

This screen allows the maintenance of Trailers for this company.

Trailer Records				
 Add New	 Open Record	 Delete Record	 Refresh	 Print
 Import	 Export To ...			
<b>ID</b>	<b>Trailer Code</b>	<b>Trailer Name</b>	<b>Last Used By</b>	<b>Last Used</b>
1	TRAIL001	First Trailer		29/05/2015 11:59:36
2	TRAIL002	Second Trailer		01/05/2015 10:43:59
3	NO TRAILER	NO TRAILER	-- N/A --	01/01/1800 00:00:00
1633	LWT001	LWT001 ? 4w Lightweight Trailer	-- N/A --	01/01/1800 00:00:00
1634	LWT002	LWT002 ? 4w Lightweight Trailer	-- N/A --	01/01/1800 00:00:00
1635	LWT003	LWT003 ? 4w Lightweight Trailer		27/08/2015 03:46:25
1636	LWT004	LWT004 ? 4w Lightweight Trailer	-- N/A --	01/01/1800 00:00:00
1637	LWT005	LWT005 ? 4w Lightweight Trailer		27/08/2015 03:44:44
1638	LWT006	LWT006 ? 4w Lightweight Trailer	-- N/A --	01/01/1800 00:00:00
1639	LWT007	LWT007 ? 4w Lightweight Trailer	-- N/A --	01/01/1800 00:00:00
1640	TWT001	TWT001 ? 2w Standard Trailer	-- N/A --	01/01/1800 00:00:00
1641	TWT002	TWT002 ? 2w Standard Trailer	-- N/A --	01/01/1800 00:00:00

### Setup Trailers Screen

The screen first displays a list of all the trailers, showing:

- ID
- Vehicle Reg
- Make
- Model

Selecting a line will highlight it, then an action can be taken against that line. the actions are shown on the top of the screen:

- **Add New** - allows a trailer to be added through an Add Trailers screen
- **Open Record** - shows the details of the trailer in an Edit Trailers screen
- **Delete Record** - delete the line

The screen also allows some general functions:

- **Refresh** - refresh the list
- **Print** - print the full list
- **Import** - import a list
- **Export To** - export the list

Importing and Exporting can be done in several formats:

- XML
- CSV
- JSON



## Trailer Record

Save  Print  Export To ...  Close

## Trailer Details

Trailer Code:	Trailer Name:		
Last Lat:	Last Long:	Last User:	Last Scan:
0	0		01 Jan 1800 - 00:00:00

Save Changes

## Add Trailers Screen

## Trailer Record

Save  Print  Export To ...  Close

## Trailer Details

Trailer Code:	Trailer Name:		
TRAIL001	First Trailer		
Last Lat:	Last Long:	Last User:	Last Scan:
53.3490846	-2.852153	Admin	29 May 2015 - 11:59:36

Save Changes

## Edit Trailers Screen

## QR Code



## Edit Trailers - QR Section

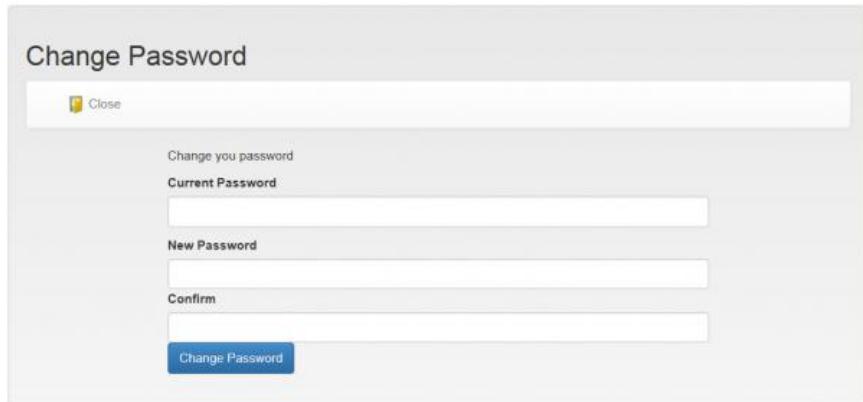
## Last Scan Location



## Edit Trailers - Locations section



## 2.10 Change Password

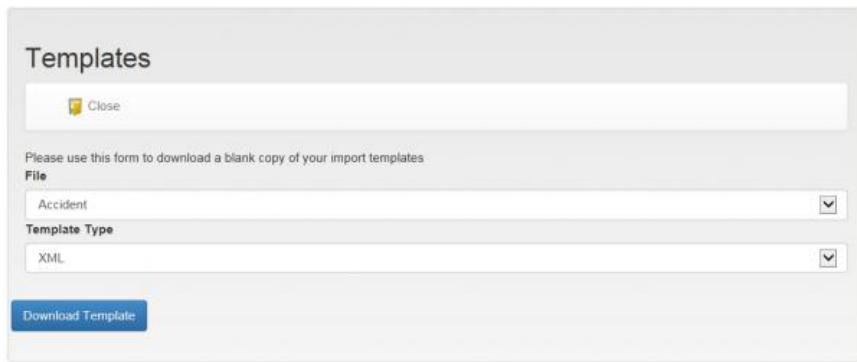


Change Password Screen



## 2.11 Download Template(s)

Use this form to download a blank copy of your import templates.



The screenshot shows a user interface titled 'Templates'. At the top left is a 'Close' button. Below it is a message: 'Please use this form to download a blank copy of your import templates'. There are two dropdown menus: 'File' (set to 'Accident') and 'Template Type' (set to 'XML'). At the bottom is a blue 'Download Template' button.

*Templates Screen*

File:

- Accident
- Trailer
- Trailer Scan
- Vehicle
- Vehicle Check

Type:

- XML
- CSV
- JSON

