Creating Release Notes

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Contents

1 Creating Release Notes

This guide is an overview to creating release notes for all systems of all types. There are also detailed guides that are referenced below.

1.1 Overview

On the main page of the Calidus Hub, if you are logged in, you will see a new page option labelled as Create New Pages from Templates:

This page is structured to aid getting into the different document/page generation bits, with some copyable examples.

For example:

- There is a TOC, so you can go straight to the type of document you want to create.
- The TOC is categorised, so you can do
    - Pages/Documents - plain pages
    - Patches/Release - Notes
    - Specific - Document Types
    - Category - Utility Pages

For the purposes of Release Notes, we will focus on section 2 - Patches/Release Notes.

1.2 Creating Release Notes

This section has subsections for:

- WMS or TMS Patch
- WMS or TMS Emergency Release
- WCS Patch
- EPOD Device/APK Release Note
- EPOD Admin/Server Release Note
- PORTAL Release Note
- General Release Note

Each sub-section shows examples of the naming conventions is use, which makes it much easier to copy and paste the titles, which are important, as they are shown in the PDF document produced, and they form the basis of browsing through Assist.

These are fairly easy and self-explanatory to use. Just fill in what you need, which is primarily the version, and then the devops numbers and the description of the fault and fix. There are other sections, and they may need more typing, but again, just point and click.

The pages created should save to the correct categories, to allow them to be easily browsed.

1.2.1 Using the Templates

In general, follow these steps:

- Enter your title
- Click the button.
- If necessary, click the **Create** button on the top-right to switch to Visual Editing.
- Just type.

There are specific guides to the different types here:

- Creating a WCS Patch
- Creating an ER
- Creating a General Release Note

1.2.2 On Browsing through categories

From the main page:

There are sections for each Product.

Each link here includes the appropriate product release note categories in the results, so you can drill down.

There are sections for:

- Category:Documents by Type - a list of all document types. Under each of these they are typically sub-categorised
    - Configuration - subcat by customer
    - Emergency Releases - subcat by product
    - Estimates - subcat by customer
    - Functional Specifications - subcat by customer
    - General
    - Patches - subcat by product
    - User Guides - subcat by customer
    - Release Notes - subcat by product
    - Requirements (Solution Designs) - subcat by customer
    - Small Change Requests - subcat by customer
    - Support Documents
    - Technical Guides
- Category:Documents by Client - a list of all customers. Typically sub-categorised by document type.
- Category:Documents by Product - a list of all products. Typically sub-categorised by document type.
- Category:Glossaries - Product glossaries. Copy and paste, or include in your Assist pages with {{GlossaryName}}
- Category:Incomplete - a list of all incomplete pages, so we can keep things up to date.