


# CreateNewPage

Aptean Ltd  
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# 1 Help:CreateNewPage

 **Note:** You must be logged in to be able to create new pages in Assist.

When you are, shortcuts to create new pages will appear below here.

 **Note:** Choose your document titles well - these will be included in the printed/output PDF documents on the top of every page, and therefore should be very descriptive - examples are provided of the standards being followed.

Similarly, the Products chosen when creating the new page should be used from the list below. This is because the Assist system automatically categorises all pages into sub-categories by Product based on your entry. Choosing the right one means that this is automatic and will be most useful to those using the system.

- CTMS
- EPOD
- MCS
- ASSIST
- TCM
- VEhub
- Vision
- WCS
- PORTAL
- WMS
- Bay Diary
- TOC

## 1.1 New Pages

### 1.1.1 Document

- UG DevOps System Description Guide e.g. UG 106181 WCS Maintenance Guide
- Area - Description Guide e.g. Orders - Order Guide

### 1.1.2 Page

- Name e.g. Planning
- ProgNum e.g. SOS1000, PTV\_CONFIG
- Something Guide e.g. Orders Guide
- Screen - Something Tab e.g. Goods Receipt - Details Tab

## 1.2 Patches/Release Notes

Release notes are broadly in different formats, but all release notes will be categorised automatically for you.

A guide to creating ERs is available here: [Creating an ER](#). Although this is specific to the ER process, the guide is mostly applicable to all other release documents as well.

### 1.2.1 WMS or TMS Patch

- CTMS e.g. PATCH C-TMS P091
- WMS e.g. PATCH WMS P091



## 1.2.2 WMS or CTMS Emergency Release

- CTMS e.g. ER C-TMS 047-001
- WMS e.g. ER WMS 046-001

## 1.2.3 WCS Patch

- Generic - UP{DateYYMMDD}\_{Client} e.g. UP250709
- Client Specific - UP{DateYYMMDD}\_{Client} e.g. UP250709\_CER

## 1.2.4 EPOD Device/APK Release Note

- e.g. Calidus ePOD Android v4.5 APK 4.05.01.20

## 1.2.5 EPOD Admin/Server Release Note

- e.g. Calidus ePOD Server 4.5.1.12

## 1.2.6 Portal Release Note

- REL Sys Version Client-Optional
- e.g. REL Portal 2.03.01
- e.g. REL Portal 11.03.01 CTY

## 1.2.7 General Release Note

- REL Sys Version Client-Optional
- e.g. REL MCS 2.03.01
- e.g. REL Portal 11.03.01 CTY

# 1.3 Specific Document Types

## 1.3.1 Functional Specification

- FS 123456 Client - DocName

## 1.3.2 Estimate

- EST 123456 (ClientRef) Client - DocName

## 1.3.3 Solution Design

- SDD 123456 Client Solution Design

## 1.3.4 Small Change Request

- SCR 123456 - DocName



## 1.4 Category Utility Pages

These are used when creating a title page and appendix page to group loads of categorised pages into a single combined book.

### 1.4.1 Document Title Page

- {DocName} Title e.g. similar to the Document titles above
  - ◆ UG DevOps System Description Guide e.g. UG 106181 WCS Maintenance Guide Title
  - ◆ Area - Description Guide e.g. Orders - Order Guide Title

### 1.4.2 Document Appendix Page

- {DocName} Appendix e.g. similar to the Document titles above
  - ◆ UG DevOps System Description Guide e.g. UG 106181 WCS Maintenance Guide Appendix
  - ◆ Area - Description Guide e.g. Orders - Order Guide Appendix

