

# **Event Maintenance**

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# 1 Event Maintenance

The Event Maintenance page allows maintenance of system events.

The screenshot displays the Event Maintenance interface. It features two main tables for configuring events and a form for creating location events.

**Warehouse / Order Events Table:**

Event	Description	Custom Description	Enquiry Display	Enabled	Email	Setup
ORD	Order Received		Yes	1 of 12 Owners		Setup
REC	Inbound Order Received		Yes	0 of 12 Owners		Setup
ALC	Order Allocated		Yes	0 of 12 Owners		Setup
PCK	Order Picked		Yes	0 of 12 Owners		Setup
PAC	Order Packed		Yes	0 of 12 Owners		Setup
MAR	Order Marshalled		Yes	0 of 12 Owners		Setup
LOA	Order Loaded		Yes	0 of 12 Owners		Setup
OIT	In Transit		Yes	0 of 12 Owners		Setup
DEL	Order Delivered		Yes	0 of 12 Owners		Setup
XDK	X-Dock		Yes	0 of 12 Owners		Setup
POD	POD Confirmed		Yes	0 of 12 Owners		Setup
SCN	Scanned		Yes	0 of 12 Owners		Setup
SIG	Signature Received		Yes	0 of 12 Owners		Setup
CAN	Order Cancelled		Yes	0 of 12 Owners		Setup
REN	Order Ref Change		Yes	0 of 12 Owners		Setup

**Transport / Trip Events Table:**

Event	Description	Custom Description	Enquiry Display	Enabled	Email	Setup
TRP	Trip Update		Yes			Setup
TRD	Trip Delete		Yes			Setup
BOO	Booking Update		Yes	0 of 12 Owners		Setup
RBO	Re-Book		Yes	0 of 12 Owners		Setup
STA	Trip Start		Yes	0 of 12 Owners		Setup
ETA	ETA Update		Yes			Setup
COL	Order Collected		Yes	0 of 12 Owners		Setup
DEP	Order Departed		Yes	0 of 12 Owners		Setup
VUI	In Transit		Yes	0 of 12 Owners		Setup
VLI	In Transit		Yes	0 of 12 Owners		Setup
VLD	Out for Delivery		Yes	0 of 12 Owners		Setup
ARR	Order Arrived		Yes	0 of 12 Owners		Setup
END	Delivered		Yes	0 of 12 Owners		Setup

**Location Events Form:**

Event Type: COL : Order Collected | Activity: Load | Location From: | Location To: | Add Event

Event	Description	Activity	From Location	To Location	Custom Description	Enquiry Display	Remove
VLI	In Transit	LOAD	LOC1	LOC2		Yes	<input type="checkbox"/>

Remove

## Standard Events

Warehouse/Order Events and Transport/Trip Events are the standard events that the *Calidus* Portal system can process. The user can enter a custom description to override the default (note: this will apply to all owners/users on the system) and control whether that event type is displayed on the Events Page of the enquiry - this includes allowing only internal user groups visibility of the event. If enabled, each event has a button which will take the user into the Event Email maintenance page. See section 2.3.1 for details.

## Location Events

Location Events allow the user to breakdown an Order/Trip event type so that an event e.g. DEP (Departure) may be split by activity and location. These events will only be available if configured:

Module	Section	Key	Admin	Description	Value
TTM		LOC_EVENTS			
TTM	TTM - EVENT_CONFIG	LOC_EVENTS	N	Use additional Location based Events?	Yes

A creation section will be available to add a new Location level event:

The screenshot shows the Location Events form with a dropdown menu open for the Event Type. The dropdown lists the following options:

- COL : Order Collected
- DEP : Order Departed
- VUI : In Transit
- VLI : In Transit
- VLD : Out for Delivery
- ARR : Order Arrived
- DEL : Order Delivered

The form fields are: Event Type (dropdown), Activity (Load), Location From (text box), Location To (text box), Add Event button, and a table for the event details.

Event	Description	Activity	From Location	To Location	Custom Description	Enquiry Display	Remove
LOAD		LOAD	LOC1	LOC2		Yes	<input type="checkbox"/>

Remove

The user will be able to select one of the event types from the dropdown shown in the screenshot above. They will then select the activity at the location - either LOAD or UNLOAD. Finally they will enter the types of location From/To, for example SUPPLIER, RDC, AIRPORT or BRANCH. The location text boxes will be free-text and the entered text will be upshifted. The values entered by the user should correspond to a location type setup on the corresponding *Calidus* TMS system (or whichever system is sending the relevant messages) but note that the entries will **not** be validated. Both a From and To location will be required.


When the user clicks on the 'Add Event' button, the location event will be created and the data will be refreshed. Please note that clicking the 'Add Event' button will *only* add the event - if any of the other data has changed, then this will *not* be updated - the user should use the 'Update' button before adding new events, if they have made any changes.



## 1.1 Event Email Maintenance

The Event Email Maintenance page allows the user to setup outbound email alerts from the TTM system when an XML file for the event type is received. A separate email layout can be created for each individual standard event.

### Subject

A text area will be available to define the Subject of the email. Clicking on the Data Field icon  will display the following drop-down:

Selecting a data field from the drop-down will insert a marker into the subject which will be replaced with the actual data element from the order when the email is sent.

The subject will contain no text formatting options and should be restricted to a single line.

### Body

The body section of the email will allow for text formatting e.g. bold, font-size, font-type (from a specific selection), alignment etc. and will also allow the insertion of URL links and images (but **only** via a link to an image stored on the internet i.e. a URL link to an image available on an existing website)

The data field drop-down will be available, but will contain an extra option to allow the insertion of a *Calidus* Portal Gateway tracking link. See the TTM gateway section for more details.



At the foot of the page, there is a text box and a 'Test Email' button to allow the user to send a test email to view what the email will look like when received, with the data fields translated, for example:

Owner  
TEST OWNER  
Order  
TEST ORDER  
Expected Delivery Date  
01-Jan-2015 12:34

Tracking URL  
<http://www.obs-logistics.com> (Note: Test only - Actual tracking URL will be used)



**NOTE:** The format of email may not be an exact match for display on the maintenance page - the user should confirm the layout (after saving) with a test email.

**NOTE:** Only a single format of email can be defined per Event Type, so for example, it would not be possible to include owner specific logos etc.

