

Order Defaults

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The Order Defaults maintenance page allows the user to create "sets" of default settings per customer for the Order Entry page in section 3.1

Initially the user can select a Customer they wish to create the defaults for, and enter a description for the set of Order Defaults:

Order Defaults Creation

Description

Customer A Defaults

Customer

CUST A : Customer A

Create

Once the defaults have been created or the user has selected an existing customer from the drop-down list and selected the required Description (set) the parameters will be displayed for maintenance:

Order Defaults

User Groups

No User Groups Set

Transport Mode

No Default

Service

NEXT DAY - NEXT DAY

Collection Location

No Default

Collection Contacts

No. 2

Show SMS

Show Notifications

Override Group Default

Delivery Location

No Default

Delivery Contacts

No. 2

Show SMS

Show Notifications

Override Group Default

Product Type

AMBIENT - Ambient

Commodity

Non - Dangerous

Class

No Default

DU Type

BAG

Inner Type

No Default

Packaging Req.

DU Type

Dry Ice Qty

Gel Pack Qty

Weight (kg)

0

Update

Note: The User Groups dropdown is used to "Enable" the selected defaults for the customer. Initially on creation, a default set will have No User Groups Set against it, meaning that the set of defaults will not be used in the order entry page. To enable a set for use, the user should set the User Groups that these defaults should be used for when the relevant customer is selected.

