

WMS Inbound

Aptean Ltd
Copyright © 2011-2026.

Contents

| | |
|-----------------------------|----------|
| 1 WMS Inbound..... | 1 |
| 1.1 Pre-Advice..... | 1 |
| 1.2 Inbound Processing..... | 3 |

1 WMS Inbound

1.1 Pre-Advice

The WMS Pre Advice page can be used to enter a receipt into the *Calidus* WMS system. The page will initially be displayed as follows:

Receipt/Return
Receipt-None Purchase Order

Supplier
028 : Forza Test Supplier

Detail Menu

UserSupplierProductView/Submit

Menu Not Selected

1.1.1 User

If allowed to select a user, then this section may be allowed to change the user entering the receipt:

UserSupplierProductView/Submit

User Selection
U01 : User 01
U02 : User 02
U03 : User 03
U04 : User 04
GR : GR

1.1.2 Supplier

If a default supplier is set against the user/group, then it will initially be selected, otherwise the user can select (or change) the supplier for the receipt:

UserSupplierProductView/Submit

Supplier Selection
028 : Forza Test Supplier
090207 : Full Name
5055290 : Premier Foods Sweet Treats
6000011 : Eurofresh Marketing Ltd
ABC : ABC Logistics
ABC00001 : a B C , Company
ANDROS : Andros UK
D1P : test supplier
DSV00001 : DSV (Intern)

1.1.3 Product

From this section, the user can enter the item details for the receipt.

The user can find stock by catalogue ID:

Product Selection

Select By: CatalogueProduct Catalogue

BEER-BEER
BEER-BEER
FRENCH-FRENCH WINE
WINE-WINE LIST

Find

Or by product code or description:

Product Selection

Select By:

Product Code

Product Code

Find

Product Selection

Select By:

Description

Product Description

Find

Once the stock is selected they can enter the pre-advice quantities against the required stock lines along with the pallet type and number of pallets:

User

Supplier

Product

View/Submit

| Image | Stock Code | Description | Preadvice Qty | UOM | Pallet Type | Pallet Qty | Pallets |
|-------|--------------|------------------------|---------------|------|---------------------|------------|--------------|
| | 001001P | Stella Artois | <div>0</div> | CASE | STD-Standard Pallet | 60 | <div>0</div> |
| | BAROLO | Barolo - Italian | <div>0</div> | CASE | STD-Standard Pallet | 50 | <div>0</div> |
| | BORDEAUX | Bordeaux - French | <div>0</div> | CASE | STD-Standard Pallet | 50 | <div>0</div> |
| | CABERNET | Cabernet Sauvignon | <div>0</div> | CASE | STD-Standard Pallet | 50 | <div>0</div> |
| | CAVA | Cava - Spanish | <div>0</div> | CASE | STD-Standard Pallet | 50 | <div>0</div> |
| | CHAMPAGNE | Champagne - French | <div>0</div> | CASE | STD-Standard Pallet | 50 | <div>0</div> |
| | CHENIN BLANC | Chenin Blanc - French | <div>0</div> | CASE | STD-Standard Pallet | 50 | <div>0</div> |
| | CHIANTI | Chianti - Italian | <div>0</div> | CASE | STD-Standard Pallet | 50 | <div>0</div> |
| | CLARET | Claret | <div>0</div> | CASE | STD-Standard Pallet | 50 | <div>0</div> |
| | LIEBRAUMLICH | Liebfraumlich - German | <div>0</div> | CASE | STD-Standard Pallet | 50 | <div>0</div> |

Clear Qty

Navigation

1/1

10

20

30

40

50

60

70

80

90

100

110

120

130

140

150

160

170

180

190

200

210

220

230

240

250

260

270

280

290

300

310

320

330

340

350

360

370

380

390

400

410

420

430

440

450

460

470

480

490

500

510

520

530

540

550

560

570

580

590

600

610

620

630

640

650

660

670

680

690

700

710

720

730

740

750

760

770

780

790

800

810

820

830

840

850

860

870

880

890

900

910

920

930

940

950

960

970

980

990

1000

1010

1020

1030

1040

1050

1060

1070

1080

1090

1100

1110

1120

1130

1140

1150

1160

1170

1180

1190

1200

1210

1220

1230

1240

1250

1260

1270

1280

1290

1300

1310

1320

1330

1340

1350

1360

1370

1380

1390

1400

1410

1420

1430

1440

1450

1460

1470

1480

1490

1500

1510

1520

1530

1540

1550

1560

1570

1580

1590

1600

1610

1620

1630

1640

1650

1660

1670

1680

1690

1700

1710

1720

1730

1740

1750

1760

1770

1780

1790

1800

1810

1820

1830

1840

1850

1860

1870

1880

1890

1900

1910

1920

1930

1940

1950

1960

1970

1980

1990

2000

2010

2020

2030

2040

2050

2060

2070

2080

2090

2100

2110

2120

2130

2140

2150

2160

2170

2180

2190

2200

2210

2220

2230

2240

2250

2260

2270

2280

2290

2300

2310

2320

2330

2340

2350

2360

2370

2380

2390

2400

2410

2420

2430

2440

2450

2460

2470

2480

2490

2500

2510

2520

2530

2540

2550

2560

2570

2580

2590

2600

2610

2620

2630

2640

2650

2660

2670

2680

2690

2700

2710

2720

2730

2740

2750

2760

2770

2780

2790

2800

2810

2820

2830

2840

2850

2860

2870

2880

2890

2900

2910

2920

2930

2940

2950

2960

2970

2980

2990

3000

3010

3020

3030

3040

3050

3060

3070

3080

3090

3100

3110

3120

3130

3140

3150

3160

3170

3180

3190

3200

3210

3220

3230

3240

3250

3260

3270

3280

3290

3300

3310

3320

3330

3340

3350

3360

3370

3380

3390

3400

3410

3420

3430

3440

3450

3460

3470

3480

3490

3500

3510

3520

3530

3540

3550

3560

3570

3580

3590

3600

3610

3620

3630

3640

3650

3660

3670

3680

3690

3700

3710

3720

3730

3740

3750

3760

3770

3780

3790

3800

3810

3820

3830

3840

3850

3860

3870

3880

3890

3900

3910

3920

3930

3940

3950

3960

3970

3980

3990

4000

4010

4020

4030

4040

4050

4060

4070

4080

4090

4100

4110

4120

4130

4140

4150

4160

4170

4180

4190

4200

4210

4220

4230

4240

4250

4260

4270

4280

4290

4300

4310

4320

4330

4340

4350

4360

4370

4380

4390

4400

4410

4420

4430

4440

4450

4460

4470

4480

4490

4500

4510

4520

4530

4540

4550

4560

4570

4580

4590

4600

4610

4620

4630

4640

4650

4660

4670

4680

4690

4700

4710

4720

4730

4740

4750

4760

4770

4780

4790

4800

4810

4820

4830

4840

4850

4860

4870

4880

4890

4900

4910

4920

4930

4940

4950

4960

4970

4980

4990

5000

5010

5020

5030

5040

5050

5060

5070

5080

5090

5100

5110

5120

5130

5140

5150

5160

5170

5180

5190

5200

5210

5220

5230

5240

5250

5260

5270

5280

5290

5300

5310

5320

5330

5340

5350

5360

5370

5380

5390

5400

5410

5420

5430

5440

5450

5460

5470

5480

5490

5500

5510

5520

5530

5540

5550

5560

5570

5580

5590

5600

5610

5620

5630

5640

5650

5660

5670

5680

5690

5700

5710

5720

5730

5740

5750

5760

5770

5780

5790

5800

5810

5820

5830

5840

5850

5860

5870

5880

5890

5900

5910

5920

5930

5940

5950

5960

5970

5980

5990

6000

6010

6020

6030

6040

6050

6060

6070

6080

6090

6100

6110

6120

6130

6140

6150

6160

6170

6180

6190

6200

6210

6220

6230

6240

6250

6260

6270

6280

6290

6300

6310

6320

6330

6340

6350

6360

6370

6380

6390

6400

6410

6420

6430

6440

6450

6460

6470

6480

6490

6500

6510

6520

6530

6540

6550

6560

6570

6580

6590

6600

6610

6620

6630

6640

6650

6660

6670

6680

6690

6700

6710

6720

6730

6740

6750

6760

6770

6780

6790

6800

6810

6820

6830

6840

6850

6860

6870

6880

6890

6900

6910

6920

6930

6940

6950

6960

6970

6980

6990

7000

7010

7020

7030

7040

7050

7060

7070

7080

7090

7100

7110

7120

7130

7140

7150

7160

7170

7180

7190

7200

7210

7220

7230

7240

7250

7260

7270

7280

7290

7300

7310

7320

7330

7340

7350

7360

7370

7380

7390

7400

7410

7420

7430

7440

7450

7460

7470

7480

7490

7500

7510

7520

7530

7540

7550

7560

7570

7580

7590

7600

7610

7620

7630

7640

7650

7660

7670

7680

7690

7700

7710

7720

7730

7740

7750

7760

7770

7780

7790

7800

7810

7820

7830

7840

7850

7860

7870

7880

7890

7900

7910

7920

7930

7940

7950

7960

7970

7980

7990

8000

8010

8020

8030

8040

8050

8060

8070

8080

8090

8100

8110

8120

8130

8140

8150

8160

8170

8180

8190

8200

8210

8220

8230

8240

8250

8260

8270

8280

8290

8300

8310

8320

8330

8340

8350

8360

8370

8380

8390

8400

8410

8420

8430

8440

8450

8460

8470

8480

8490

8500

8510

8520

8530

8540

8550

8560

8570

8580

8590

8600

8610

8620

8630

8640

8650

8660

8670

8680

8690

8700

8710

8720

8730

8740

8750

8760

8770

8780

8790

8800

8810

8820

8830

8840

8850

8860

8870

8880

8890

8900

8910

8920

8930

8940

8950

8960

8970

8980

8990

9000

9010

9020

9030

9040

9050

9060

9070

9080

9090

9100

9110

9120

9130

9140

9150

9160

9170

9180

9190

9200

9210

9220

9230

9240

9250

9260

9270

9280

9290

9300

9310

9320

9330

9340

9350

9360

9370

9380

9390

9400

9410

9420

9430

9440

9450

9460

9470

9480

9490

9500

9510

9520

9530

9540

9550

9560

9570

9580

9590

9600

9610

9620

9630

9640

9650

9660

9670

9680

9690

9700

9710

9720

9730

9740

9750

9760

9770

9780

9790

9800

9810

9820

9830

9840

9850

9860

9870

9880

9890

9900

9910

9920

9930

9940

9950

9960

9970

9980

9990

10000

10010

10020

10030

10040

10050

10060

10070

10080

10090

10100

10110

10120

10130

10140

10150

10160

10170

10180

10190

10200

10210

10220

10230

10240

10250

10260

10270

10280

10290

10300

10310

10320

10330

10340

10350

10360

10370

10380

10390

10400

10410

10420

10430

10440

10450

10460

10470

10480

10490

10500

10510

10520

10530

10540

10550

10560

10570

10580

10590

10600

10610

10620

10630

10640

10650

10660

10670

10680

10690

10700

10710

10720

10730

10740

10750

10760

10770

10780

10790

10800

10810

10820

10830

10840

10850

10860

10870

10880

10890

10900

10910

10920

10930

10940

10950

10960

10970

10980

10990

11000

11010

11020

11030

11040

11050

11060

11070

11080

11090

11100

11110

11120

11130

11140

11150

11160

11170

11180

11190

11200

11210

11220

11230

11240

11250

11260

11270

11280

11290

11300

| Preadvice Product Line | | | | | | |
|------------------------|-------------------|--------------------------------|------|---------------------|------------|--------------------------------|
| Stock Code | Description | Preadvice Qty | UOM | Pallet Type | Pallet Qty | Pallets |
| BORDEAUX | Bordeaux - French | <input type="text" value="1"/> | CASE | STD-Standard Pallet | 50 | <input type="text" value="1"/> |

| Preadvice Pallet Details | | | | | | |
|--------------------------|------------------------------------|---|---|--------------------------------|--------------------------------------|--|
| Sequence | Customer Rotation | Manufacture Date | Sell-By-Date | Preadvice Qty | Options | |
| 1 | <input type="text" value="CROT1"/> | <input type="text" value="01-04-2023"/> | <input type="text" value="31-10-2023"/> | <input type="text" value="1"/> | <input type="button" value="Clear"/> | <input type="button" value="Serials"/> |

Dependent on the configuration of the *Calidus* WMS system, the user may need to enter a Customer Pallet, Customer Batch ID, manufacture and/or Sell-By-Date as well as the Pre-Advice quantity for that pallet. Once all the details have been entered, the user should click the 'Update' button to save the details, then click Back to go back to the View page to enter any remaining pallet details.

Dependent on the configuration of the *Calidus* WMS system, serial numbers may also be required.

Once all pallet details (if required) have been entered, the user can click the 'Submit' button to submit the pre-advice. This will show the summary/confirmation page detailing the generated pre-advice number on the *Calidus* WMS system:

Message

Pre-Advice Created.
OBS GRN No.:
1194

OK

1.2 Inbound Processing

This page will display a list of all available orders for inbound processing. A number of filters will be available for the users to filter what is displayed:

| GRN Selection | | | | | | | | |
|---------------|--|--------|----------------------------------|-----|----------------------|-----------------|----------------------|-------------------------------------|
| Owner | <input type="text" value="SPE : SPE OWNER"/> | Status | <input type="text" value="All"/> | GRN | <input type="text"/> | Advice Note No. | <input type="text"/> | <input type="button" value="Find"/> |

NOTE: None, Either or Both of the GRN No. / Advice Note No. fields may be entered. If both are entered, then the search will try to match against both values.

Once the user has made their selection and clicks on the 'Find' button, a list of orders will be displayed which match the selected criteria. The screen will limit the number of Orders displayed with buttons to fetch the next/previous pages of data.



GRN Selection

Owner: SPE: SPE OWNER Status: All GRN: Advice Note No. Field

| Owner | GRN | Advice Note No. | Expected Date | Expected No | Received Date | Received Time | Status | Return Select | # |
|-------|------|-----------------|---------------|-------------|---------------|---------------|-----------|--------------------------|----|
| SPE | 1194 | 3541454315 | 2023-04-11 | 2 | YYYY-MM-DD | HH:MM | Pending | <input type="checkbox"/> | 15 |
| SPE | 1193 | 12345 | 2023-04-11 | 4 | YYYY-MM-DD | HH:MM | Pending | <input type="checkbox"/> | 15 |
| SPE | 1192 | AN2304061233 | 2023-04-06 | 100 | 2023-04-06 | 12:33 | Complete | <input type="checkbox"/> | 15 |
| SPE | 1191 | AN2304061001 | 2023-04-06 | 100 | 2023-04-06 | 10:02 | Complete | <input type="checkbox"/> | 15 |
| SPE | 1190 | AN2304060914 | 2023-04-06 | 150 | 2023-04-06 | 09:23 | Complete | <input type="checkbox"/> | 15 |
| SPE | 1189 | AN2304051439 | 2023-04-05 | 50 | 2023-04-05 | 14:39 | Complete | <input type="checkbox"/> | 15 |
| SPE | 1188 | AN2304051437 | 2023-04-05 | 50 | | | Not Ready | <input type="checkbox"/> | 15 |
| SPE | 1187 | AN2301121426 | 2023-01-12 | 200 | YYYY-MM-DD | HH:MM | Pending | <input type="checkbox"/> | 15 |
| SPE | 1186 | AN2301121015 | 2023-01-12 | 200 | 2023-01-12 | 10:16 | Complete | <input type="checkbox"/> | 15 |
| SPE | 1185 | AN2301120948 | 2023-01-12 | 200 | 2023-01-12 | 09:48 | Complete | <input type="checkbox"/> | 15 |
| SPE | 1184 | AN2301112234 | 2023-01-11 | 250 | YYYY-MM-DD | HH:MM | Pending | <input type="checkbox"/> | 15 |
| SPE | 1183 | AN2301112210 | 2023-01-11 | 100 | 2023-01-11 | 22:14 | Complete | <input type="checkbox"/> | 15 |
| SPE | 1182 | AN2301111617 | 2023-01-11 | 350 | 2023-01-11 | 20:53 | Complete | <input type="checkbox"/> | 15 |
| SPE | 1181 | AN2212160938 | 2022-12-16 | 50 | 2022-12-16 | 09:42 | Complete | <input type="checkbox"/> | 15 |
| SPE | 1180 | | 2022-12-08 | 100 | 2022-12-08 | 15:03 | Complete | <input type="checkbox"/> | 15 |
| SPE | 1178 | | 2022-10-18 | 100 | YYYY-MM-DD | HH:MM | Pending | <input type="checkbox"/> | 15 |
| SPE | 1177 | AN2208111455 | 2022-08-11 | 600 | 2022-08-11 | 15:53 | Complete | <input type="checkbox"/> | 15 |
| SPE | 1176 | AN2208111430 | 2022-08-11 | 300 | | | Not Ready | <input type="checkbox"/> | 15 |
| SPE | 1175 | AN2208111322 | 2022-08-11 | 600 | 2022-08-11 | 14:01 | Complete | <input type="checkbox"/> | 15 |
| SPE | 1174 | AN2208091246 | 2022-08-09 | 800 | 2022-08-09 | 12:47 | Complete | <input type="checkbox"/> | 15 |

Select All Select None

Report Issue Print Navigation: 1/45 No. rows: 20 Confirm

The data will initially be sorted by Status and GRN No. Clicking on any of the column headings will change the sort sequence. The details displayed for each GRN found will be:

- **Msg** - showing whether a problem has been reported. If there is an outstanding alert, the icon will be red; else if all the alert(s) have been cleared the icon will be green. Clicking the alert icon will take the user into the Alert/Issues page to display the alerts. NOTE: It will not be possible to select a GRN for processing which has an outstanding alert.
- **Owner** - the owner/study
- **GRN No** - the *Calidus* WMS GRN No
- **Advice Note No** - the Advice Note No
- **Expected Date** - the Expected Date in the format DD-MMM-YYYY
- **Expected No** - the Quantity expected
- **Received Date/Time** - for Pending GRN's, these fields can be used to capture the actual Received Date/Time when confirming the receipt.
- **Return** - a tick icon to denote if the GRN is marked as a return i.e. the GRN type is "R".
- **Select** - a radio button for the user to select a single GRN to be actioned. Note that if a GRN has an outstanding alert, then the radio button will not be available for selection.
- **+/- Expansion** - clicking on the +/- button at the end of each row will expand the rows details to show the following additional detail information:
 - ◆ **Stock Code** - the *Calidus* WMS Stock Code
 - ◆ **Description** - the description of the stock
 - ◆ **Rotation** - the *Calidus* WMS System Rotation No
 - ◆ **Sell By Date** - the Sell-By-Date against the line
 - ◆ **Qty** - the total unit qty against the line

Note that the +/- icons in the heading will expand/collapse all of the row details.

At the foot of the page, a navigation section will allow the user to navigate between the pages of data and select the number of records to be displayed on the page.

In addition to the navigation section, a selection of buttons will be available, dependent on the order selections made, as described below:

- **Report Issue** - If this button is pressed clicking this button will display a confirmation dialogue, showing the GRN Number and user name. If the user confirms that they wish to continue reporting a problem, the system will display the Message Creation page passing the selected GRN information into the page. This page will allow the user to enter details of an email. The Email recipient and some of the details will be pre-set on the form. On clicking Send, the email will be sent directly through the client's email program. The details of the email will also be saved in *Calidus* WMS, and the message thread can be viewed on the *Calidus* Portal Message Processing page.
- **Print** - If the GRN status is 'Pending', clicking this button will create a GRN Putaway Note. Selecting a status other than 'Pending' will disable this button. The GRN Putaway Note produced will be a PDF document with a simple list of the GRN information, followed by each product and the Serial Numbers against each product. The list can be saved and printed by the user.



- Confirm - If the GRN status is 'Pending', clicking this button will display a confirmation dialogue, showing the GRN Number and user name. If the user confirms that they wish to continue with the confirmation, the system will create all pallets in their default putaway locations with all pre-advised serial numbers received as if 100%. The page will also mark the GRN as putaway confirmed. Standard processing (automatically holding the stock until the temperature has been confirmed) will remain in place. Once the confirmation has been processed, the data grid will be refreshed to display the changed GRN status.

