

# **Dashboard Maintenance**

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# 1 Dashboard Maintenance

This screen allows you to create and amend Dashboards, which are displayed in the [Dashboard](#) screen.

The screen starts by allowing you to enter a new dashboard or edit an existing one, from the *Dashboard* tab.

## 1.1 Dashboard Tab



The screenshot shows a form for creating a new dashboard. At the top, there is a dropdown menu labeled "Dashboard" with options "New..." and "Edit...". Below the menu, the word "Dashboard" is displayed in a blue header bar. The main area contains three input fields: "Dashboard:" with a dropdown menu showing "New...", "Name:" with the value "Test1", and "Description:" with the value "Demo Dashboard".

If entering a new dashboard, give it a name and description, then click the **Save** button. Once saved, the new dashboard will be created and you will then be allowed to edit the plug-ins on the dashboard (through the *Plugins* tab) and the layout (through the *Layout* tab).

To find and edit an existing dashboard, select it from the drop-down list.



The screenshot shows the same form as above, but the "Dashboard:" dropdown now shows "Test1". The "Name:" field is still "Test1" and the "Description:" field is "Demo Dashboard". The "Plugins" and "Layout" tabs are visible at the top of the interface.

## 1.2 Plugins Tab

This tab will show you the existing plugins for the dashboard selected, as well as allowing you to add a new plugin.



The screenshot shows the 'Plugin Details' screen. At the top, there is a dropdown menu labeled 'Plugin' with options like 'New...', 'Part Pick Users Required', 'Current Part Picks', '25 Part Pickers', 'Lowest Putaways', 'Shift Act Graph Small', and 'Vision Status'. Below this is a table for 'Plugin Parameters' with columns 'Name' and 'Value'. The 'Name' column contains 'Task Type', 'Sort Field', 'Sort Direction', and 'Limit'. The 'Value' column contains 'Putaway', 'Task Productivity', 'Ascending', and '3'. At the bottom are 'Save' and 'Reset' buttons.

To add a new plugin, select *New* from the drop-down list.

Select the plugin type from the drop-down list - the screen will display the parameters required.

Enter a name and size for the plugin. The size will default to the normal size of the plugin. This can be increased from the default but never made smaller.

Each parameter must be entered, or the plugin cannot be saved. Each parameter is validated, and the screen will provide options and help where possible for each plugin parameter.

Once all parameters have been entered, click **Save** to save the new plugin and parameters.

To edit a plugin, select the plugin from the drop-down list provided. The screen will display the parameters of the plugin. You can change them as before. When editing is complete, click **Save** to save the changes.

Once all plugins have been created and edited to your satisfaction, you can position the plugins on the dashboard using the *Layout* tab.

## 1.3 Layout Tab

This tab shows you the position and relative size of each plugin on the dashboard.

The screenshot shows the 'Layout' tab. It displays a grid of dashboard items. The items are: 'Part Pick Users Required', 'Current Part Picks', '25 Part Pickers', 'Lowest Putaways', 'Shift Act Graph Small', 'Top Part Pickers', 'WMS Order Status', 'Shift Activity Graph Large', 'Shift Summary', 'Vision Status', 'WCSStatus', and 'WCSUsers'. Below the grid is a text box with the placeholder 'Drag items to their required positions' and a 'Save Current Layout' button.

Any new or amended plugins will be placed at the bottom of the layout tab, ready for positioning.

To position a plugin, drag the plugin from the bottom table to its position on the dashboard. You can also drag plugins out of the dashboard layout. **Note:** plugins not positioned in the dashboard layout will not be displayed on the final dashboard.

Once you have finished the dashboard layout, click **Save Current Layout**.

