

CASN5060 Currency Maintenance

Aptean Ltd
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This is the currency maintenance screen.

Ensure that the first currency that you enter for the new company is to be the base currency as this is the way that it will be saved becoming the default currency for the company.

Enter the company

Ensure the Relation position is Base Unit

Currency and description

Nominal account

Then tab through the rest of the fields until the record is created

Field Name	Description	Options	Generic Value
<i>Company</i> **	Company code the currency will apply to	Predefined in company maintenance	Predefined 3 ch code
<i>Currency</i> **	Currency code and name denoting specific currencies	3 ch text field followed by 30 character currency description	Various
<i>Relation Preference</i> **	Denotes whether the currency code will be a base unit or currency unit	Base Unit or Currency Unit	Currency Unit
<i>Bank Acct</i>	Pulled in from company maintenance if setup	Prepopulated	Defined by client
<i>Exch Gain</i> **	Based on the nominal ledger setup - the nominal code entered here will define the exchange and gain rate	Predefined in nominal master maintenance	1234
<i>Exch Loss</i> **	Based on the nominal ledger setup - the nominal code entered here will define the exchange and gain loss	Predefined in nominal master maintenance	1234
<i>Rate Change Tol</i> **	The tolerance at which an exchange rate can be changed	0 - 100	Defined by the client
<i>Exchange L/G</i>	The loss and gain rate that can be applied to the exchange rate	0 - 100	Defined by the client
<i>Mother Currency</i>	The parent currency code for this currency	Blank	Blank



Field Name	Description	Options	Generic Value
<i>Date Entered</i>	The date the currency code was created	Must be a valid date or left blank	Blank
<i>Valid Until</i>	The date the currency code will be valid til	Must be a valid date or left blank	Blank
<i>Delete Flag</i>	Is this currency code marked for deletion? (If checked, this currency code can no longer be used)	Checked or left blank	Blank
<i>ISO Code</i>	The standard ISO code for this currency	3 character free text field or left blank	Defined by the client
<i>Unit Factor **</i>	The factor by which the currency will be divided by (not used by the wms)	1, 10, 100, 1000, 10000	1
<i>No. of Decimals (EDI)</i>	The number of decimal places the exchange rate for the currency code will be displayed in within the edi message (not used by the wms)	2 digit numerical field or left blank	Blank
<i>Date</i>	The date of the exchange rate	Must be a valid date - once entered, cannot be amended	Defined by the client
<i>Base Unit</i>	The base exchange rate for the currency	Will default to the exchange rate set up against the company	Display only
<i>Currency Unit</i>	The rate by which the exchange rate will be multiplied for each unit	0 - 99999999.999999999	Defined by the client

You can view and enter bank details using the **Bank Details** button.

A new pop-up window titled "Bank Details" (BNKDETAILS v1.3) appears.

This window displays the following fields:

- Currency
- Bank Code
- Bank Name
- Account No
- SWIFT
- IBAN
- Bank Key
- Branch Code



- *Branch Name*
- *Account Type*
- *Description*
- *Beneficiary*
- *Country Code*

The window may instead display Bank Maintenance fields as follows:

- *Nominal Code*
- *Description*
- *Bank Name*
- *Address 1*
- *Address 2*
- *Address 3*
- *Address 4*
- *Postcode*
- *Bank Tel No*
- *Bank Fax No*
- *Sort Code*
- *Branch Code*
- *Branch Name*
- *Account Type*
- *Beneficiary*
- *Country Code*

The window is populated with data for the selected currency.

The following summarises the details that are required for Owner Invoicing:

Note that the following BANK information can be held for any / all currencies used by the company.

- *Bank Name*
- *Bank Account number*
- *Payment address*
- *Bank Giro number*
- *Postgiro number*
- *IBAN (International Bank Account Number)*
- *SWIFT code*

Similarly, this detail relates to the Company Bank details and the various account codes utilised. Separate details are expected for each Currency code that the Company will utilise.

These details will be printed at the bottom of each invoice produced.

You then click the **Return** button to close the "Bank Details" window.

