This is the Monthly Invoice (WHS3010) screen.

Generating a Monthly Invoice:

The screen displays the following input fields:

- *Owner Code*: An input field for entering the owner code.
- *Date From*: An input field for entering the start date.
- *Date To*: An input field for entering the end date.

There is also a button:

- **Run Report**

When details are entered, click the **Run Report** button, which will start Monthly Invoice generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide Printing From the WMS.

Contents

1 WHS8110 Outstanding Charges Report

This is the *Outstanding Charges Report* screen (*WHS8110*).

The following fields document the report parameters:

Field Name	Description
Invoice Cycle	The identifier for the billing cycle to include in the report.
Invoice Type	The type or category of invoice to report on.
Start Date	The calendar start date for the report range.
End Date	The calendar end date for the report range.

Action Buttons:

- **Report**: Executes the generation and display of the Outstanding Charges Report.

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2 WHS8130 Expected Revenue Report

This is the *Expected Revenue Report* screen (*WHS8130*).

The following fields document the report parameters:

Field Name	Description
Run for All Owners	Radio button selection (Yes/No) to determine if the report should include data for all owners or a specific owner.
Owner	The unique code identifying the owner for whom the revenue is expected.
Type of Report	A dropdown selection to choose the specific type of revenue report (e.g., Detail, Summary).
Select By	A dropdown selection for the primary filter criteria (e.g., Load, Route, Order).
Invoice Date From	The calendar start date for the expected invoice date range.
To	The calendar end date for the expected invoice date range.
Invoice From	The starting invoice number for the report range.
To	The ending invoice number for the report range.

Action Buttons:

- **Produce XLS**: Executes the generation of the Expected Revenue Report in an Excel format.

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