

This is the *Pick and Load Planning Schedule Report* screen (OMS1520).

Calidus (3PL) v810.020.13

Action Edit Query Block Record Field Window Help

Pick and Load Planning Schedule Report

Company: JP1 Department: 0000 11-NOV-2025 OMS1520 v4.1

Warehouse:

Load Date:

Report

Record: 1/1 ... List of Valu... <OSC>

The following fields document the report parameters:

<b>Field Name</b>	<b>Description</b>
<i>Warehouse</i>	The unique code and name of the warehouse to be included in the report.
<i>Load Date</i>	The specific calendar date for which the loading schedule is required.

*Action Buttons:*

- **Report:** Executes the generation of the Pick and Load Planning Schedule Report.

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# 1 OMS1800 Loading Report

This is the *Loading Report* screen (OMS1800).

The following fields document the report parameters for filtering loading data:

<b>Field Name</b>	<b>Description</b>
<i>Warehouse</i>	The unique code and name of the warehouse to report on.
<i>Load Number From</i>	The starting load number for the report range.
<i>To</i>	The ending load number for the report range.
<i>Route Code</i>	The specific route identifier to filter the report.
<i>Load Date</i>	The calendar date for which the loading activities should be included.
<i>Marshall Loc</i>	The marshalling location identifier to filter the report.
<i>Order Number From</i>	The starting order number for the report range.
<i>To</i>	The ending order number for the report range.
<b>Action Buttons:</b>	

- **Print Loading Report:** Executes the generation and printing of the Loading Report based on the specified parameters.



## 2 OMS8010 Shortages Report

This is the *Shortages Report* screen (OMS8010).

The following field documents the report parameter:

<b>Field Name</b>	<b>Description</b>
<i>Date</i>	The specific calendar date for which the stock or order shortages report is to be generated.

**Action Buttons:**

- **Report:** Executes the generation of the Shortages Report based on the specified date.



### 3 SOPOBRT01A Order Booking Report

This is the *Order Booking Report* screen (SOPOBRT01A).

The following fields document the parameters for filtering the order booking data:

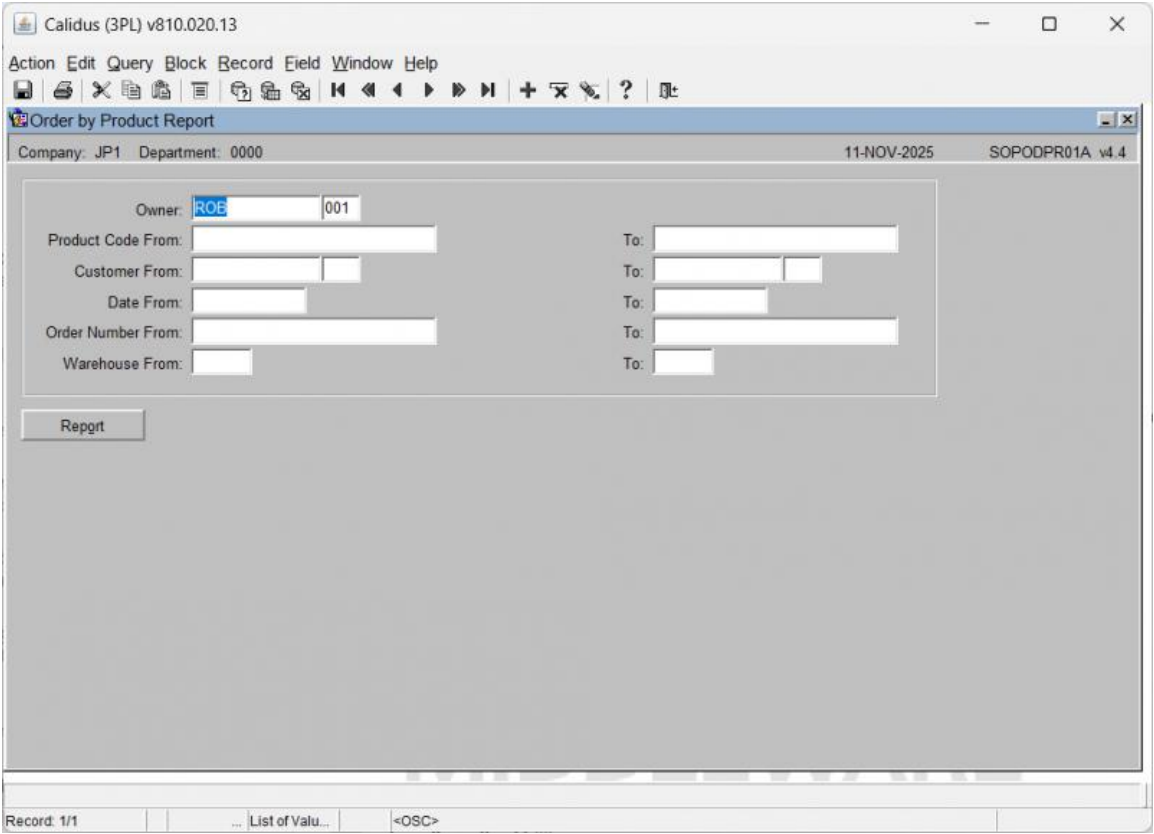
Field Name	Description
Order Date	Radio buttons to include/exclude filtering by Order Date (Yes/No).
From	The starting Order Date for the report range.
To	The ending Order Date for the report range.
Order Number	Radio buttons to include/exclude filtering by Order Number (Yes/No).
From	The starting Order Number for the report range.
To	The ending Order Number for the report range.
Action Buttons:	

- **Report:** Executes the generation of the Order Booking Report.



# 4 SOPODPR01A Order by Product Report

This is the *Order by Product Report* screen (SOPOPR01A).



The following fields document the report parameters for filtering order data by various ranges:

Field Name	Description
Owner	The identifier for the owner of the stock or order (e.g., ROB 001).
Product Code From	The starting product code for the report range.
To	The ending product code for the report range.
Customer From	The starting customer code for the report range.
To	The ending customer code for the report range.
Date From	The starting date for the report range.
To	The ending date for the report range.
Order Number From	The starting order number for the report range.
To	The ending order number for the report range.
Warehouse From	The starting warehouse identifier for the report range.
To	The ending warehouse identifier for the report range.

Action Buttons:

- **Report:** Executes the generation of the Order by Product Report.



The screenshot shows the 'Calidus (3PL) v810.020.13' application window. The menu bar includes 'Action', 'Edit', 'Query', 'Block', 'Record', 'Field', 'Window', and 'Help'. The toolbar contains icons for file operations (save, print, copy, paste, delete), navigation (back, forward, search), and other functions. The title bar of the active window is 'Order Status Report'. Below the title bar, the header area displays 'Company: JP1', 'Department: 0000', the date '28-MAR-2017', and the version 'SOS1170 v4.6'. The main form area is titled 'Order Status Report' and contains several input fields and controls:

- Owner:** A text field with 'D1P' and a small box with '001'.
- Number/Ref:** A dropdown menu currently showing 'Number'.
- Choose by:** A dropdown menu currently showing 'Order Number'.
- Start Order No:** A text field with 'ALL'.
- End Order No:** A text field with 'ALL'.
- Route:** Two empty text fields.
- Order Status:** A dropdown menu.
- Summary/Detail:** Two radio buttons, with 'Summary' selected.
- Only Show orders where Despatch Note is printed?:** Three radio buttons labeled 'All', 'No', and 'Yes', with 'All' selected.

At the bottom left of the form, there is a 'Report' button.



## 6 SOS1171 Sales Order Status Summary Report

This is the *Sales Order Status Summary Report* screen (SOS1171).

Calidus (3PL) v810.020.13

Action Edit Query Block Record Field Window Help

Sales Order Status Summary Report

Company: JP1 Department: 0000 11-NOV-2025 SOS1171 v4.2

Owner: ROB 001

Order No From: To:

Route:

Order Status:

Report

Record: 1/1 ... List of Valu... <OSC>

The following fields document the report parameters for filtering order status data:

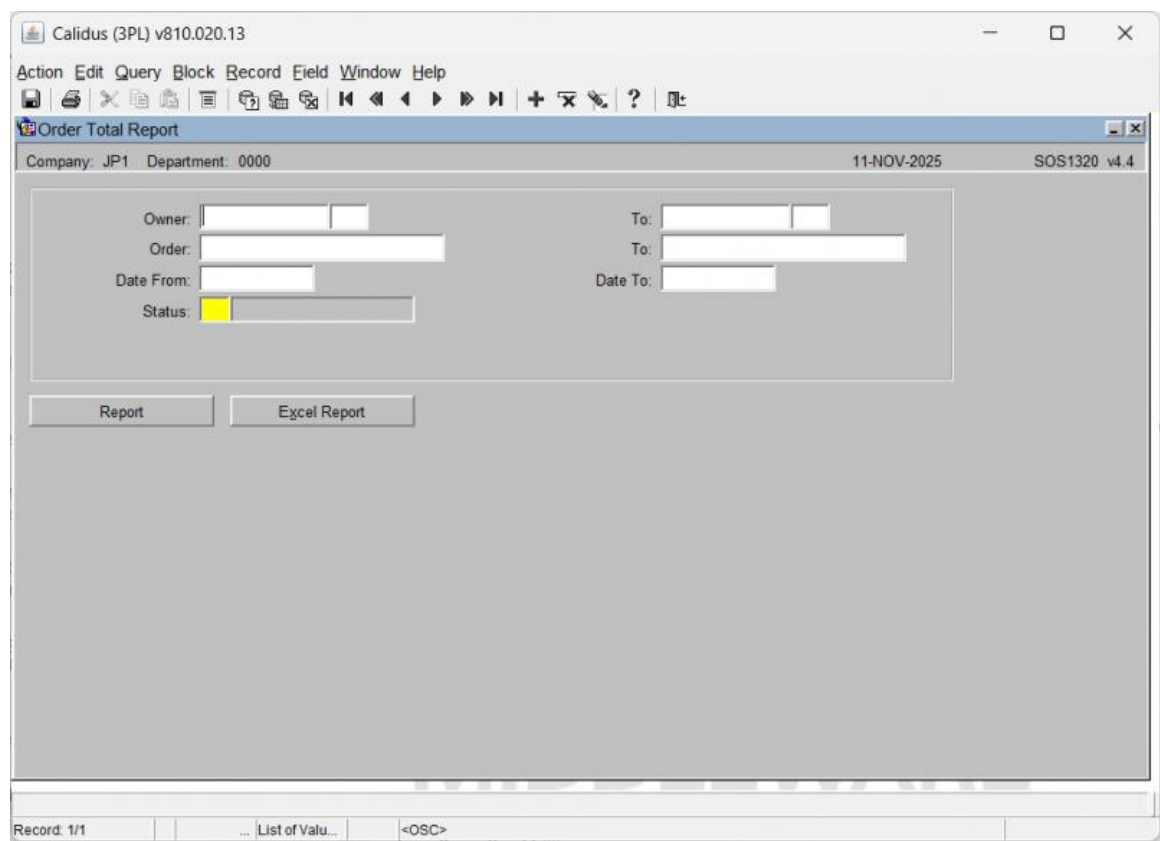
Field Name	Description
Owner	The identifier for the owner of the sales orders (e.g., ROB 001).
Order No From	The starting Order Number for the report range.
To	The ending Order Number for the report range.
Route	The specific route code to filter the orders.
Order Status	The specific status code to filter the orders.
Action Buttons:	

- **Report:** Executes the generation of the Sales Order Status Summary Report.



# 7 SOS1320 Order Total Report

This is the *Order Total Report* screen (SOS1320).



The following fields document the report parameters for filtering order total data:

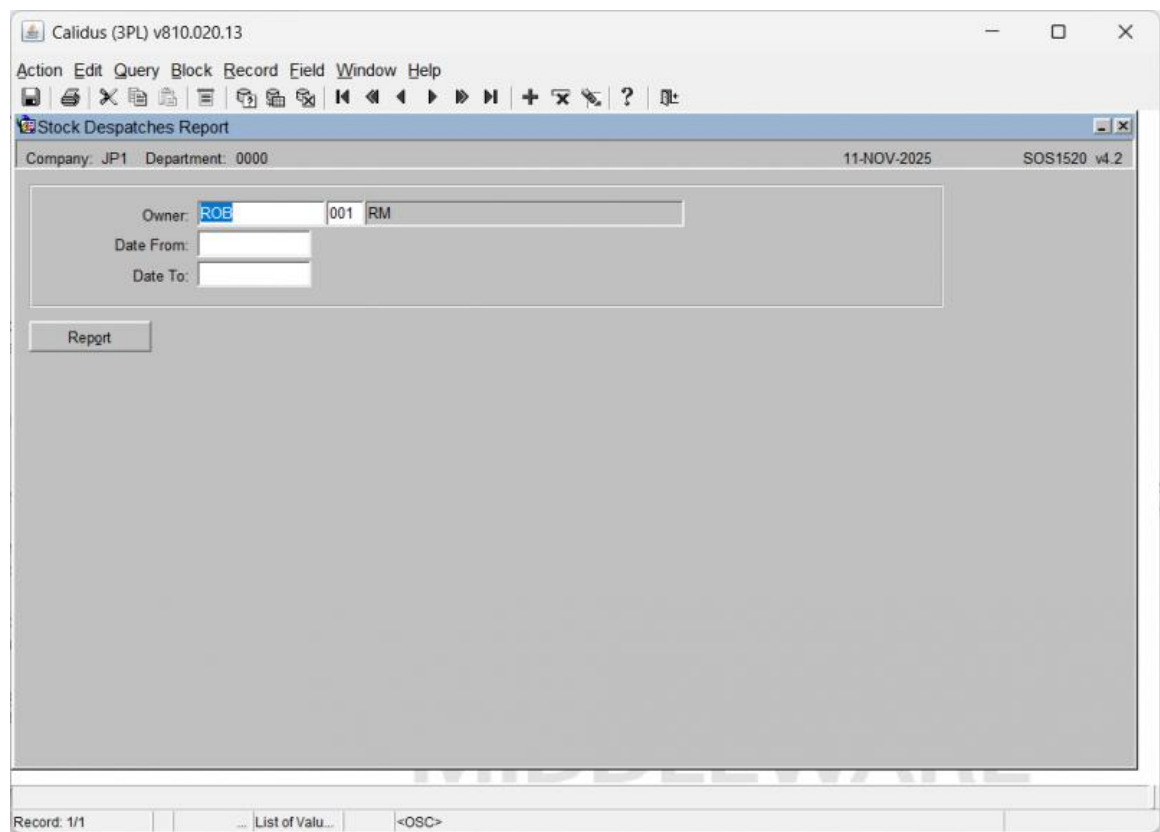
Field Name	Description
Owner	The starting identifier for the owner of the orders.
To	The ending identifier for the owner of the orders.
Order	The starting Order Number for the report range.
To	The ending Order Number for the report range.
Date From	The starting date for the report range.
Date To	The ending date for the report range.
Status	A specific order status code to filter the report.
Action Buttons:	

- **Report:** Executes the generation of the Order Total Report.
- **Excel Report:** Executes the generation of the Order Total Report specifically formatted for Excel output.



# 8 SOS1520 Stock Despatches Report

This is the *Stock Despatches Report* screen (SOS1520).



The following fields document the report parameters:

Field Name	Description
Owner	The unique code identifying the owner of the stock being despatched.
Date From	The calendar start date for the report range.
Date To	The calendar end date for the report range.

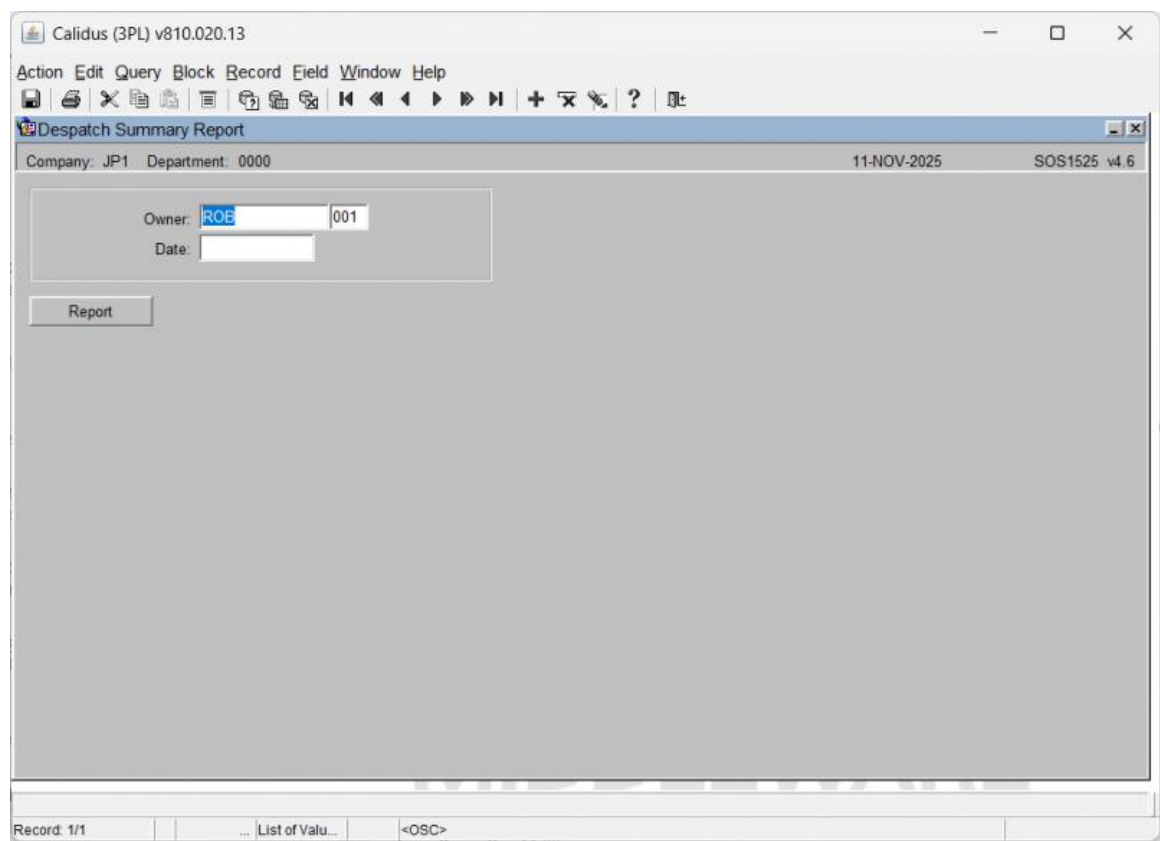
Action Buttons:

- **Report:** Executes the generation and display of the Stock Despatches Report.



# 9 SOS1525 Despatch Summary Report

This is the *Despatch Summary Report* screen (SOS1525).



The following fields document the report parameters:

Field Name	Description
Owner	The identifier for the owner of the despatched stock.
Date	The specific calendar date for which the despatch summary report is to be generated.

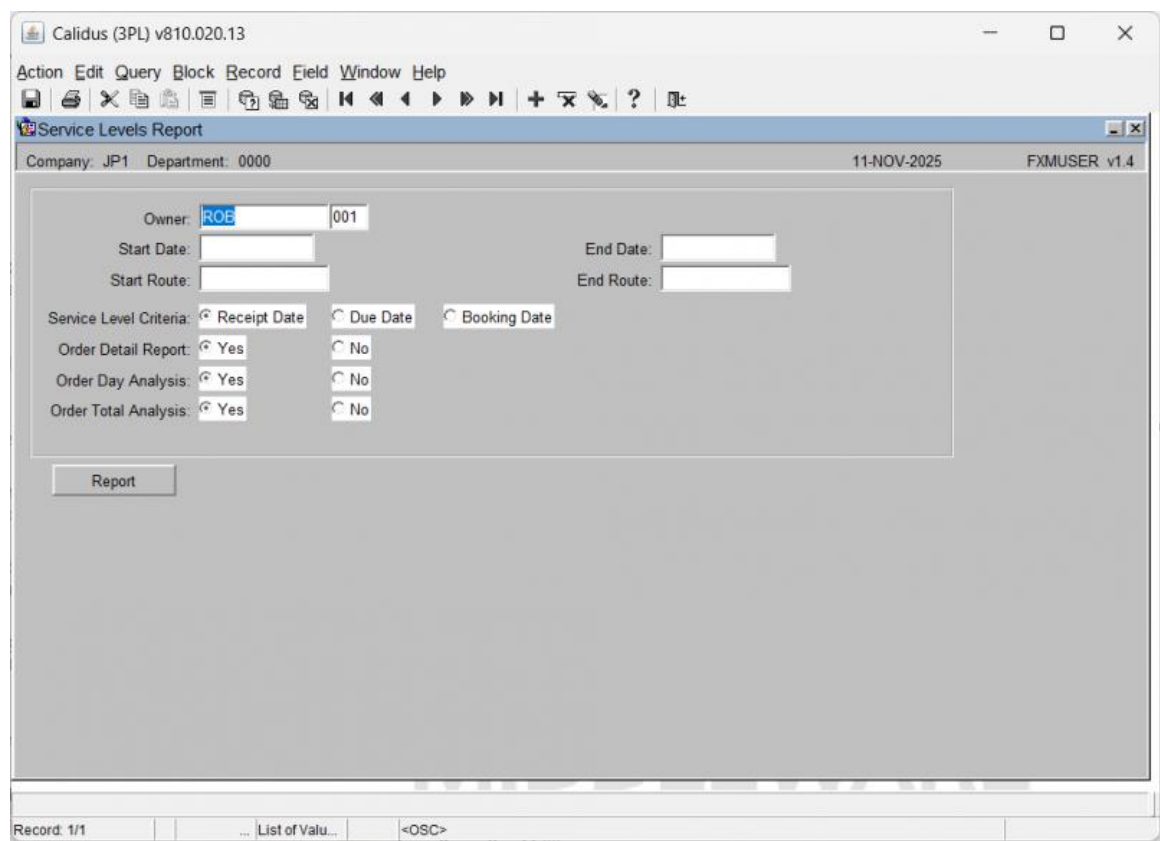
Action Buttons:

- **Report:** Executes the generation of the Despatch Summary Report.



# 10 SOS1640 Service Levels Report

This is the *Service Levels Report* screen (SOS1640).



The following fields document the report parameters:

Field Name	Description
Owner	The identifier for the owner of the data (e.g., ROB 001).
Start Date	The calendar start date for the service level reporting period.
End Date	The calendar end date for the service level reporting period.
Start Route	The starting route code for the report range.
End Route	The ending route code for the report range.
Service Level Criteria	The criteria date type to be used for the report ( <i>Receipt Date</i> , <i>Due Date</i> , or <i>Booking Date</i> ).
Order Detail Report	Radio button selection (Yes/No) to include detailed order line information.
Order Day Analysis	Radio button selection (Yes/No) to include order analysis by day.
Order Total Analysis	Radio button selection (Yes/No) to include order total analysis.
Action Buttons:	

- **Report:** Executes the generation of the Service Levels Report.



# 11 SOS7055 Order Amendments report

This is the Order Amendments report.

Calidus (3PL) v810.020.13

Action Edit Query Block Record Field Window Help

Amendment History report

Company: JP1 Department: 0000 26-JUN-2025 SOS7055 v4.8

Prison Code:

Date From:  Time:

Date To:  Time:

Route/Load From/Load To:

Report Create XLS Email Report

Record: 1/1 ... List of Valu... <OSC>

This allows you to see, extract and/or email any order amendments from the system.

First, enter the criteria:

- *Prison Code*
- *Date From/Time*
- *Date To/Time*
- *Route/Load From/To*

You may then do any of the following actions:

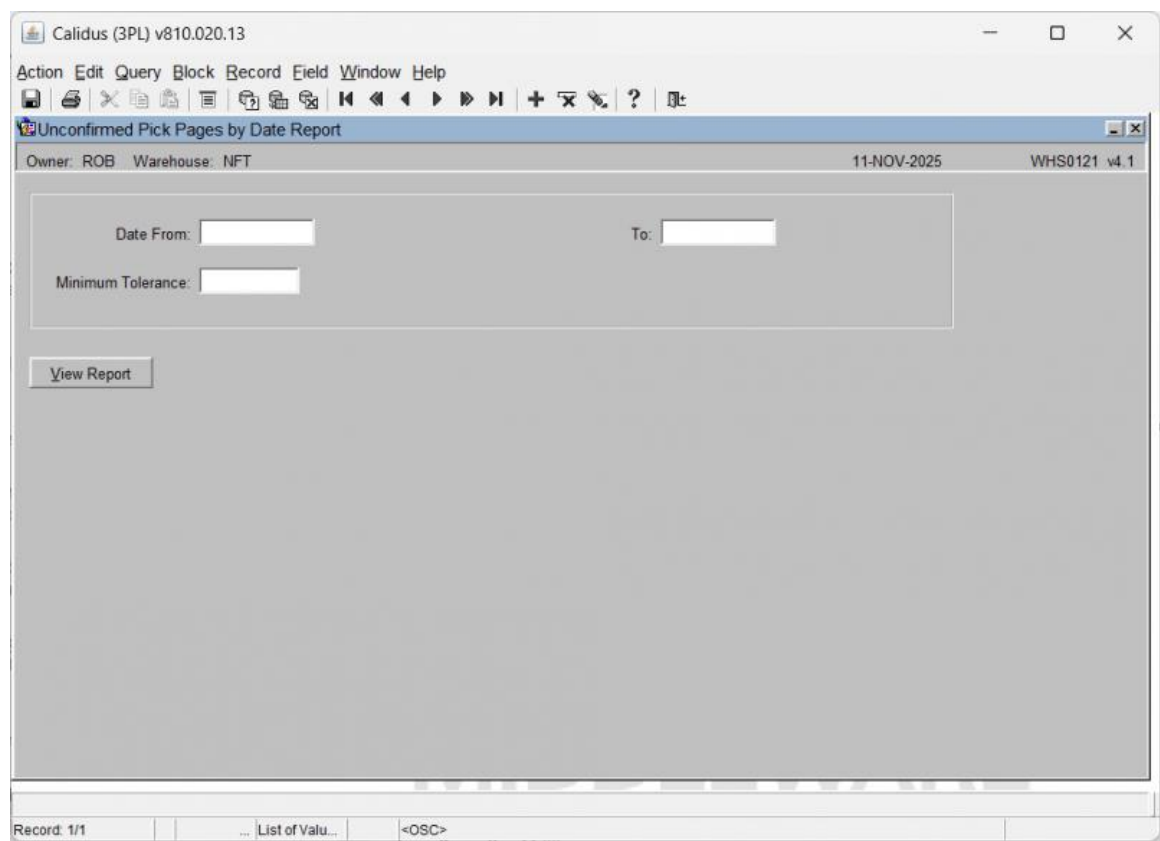
- **Report** - this will print the report to your default printer. **Note:** Your default printer must be configured.
- **Create XLS** - this will extract the base data of the report and create a spreadsheet. The screen will offer you the choice to email the report. If you select no, this will be served to your browser, for viewing or downloading. If you select Yes, this will be emailed to the default email address associated to the route/load.
- **Email Report** - this will run the report and email it to the email address associated to the route/load.



[illegible]

# 12 WHS0121 Unconfirmed Pick Pages by Date Report

This is the *Unconfirmed Pick Pages by Date Report* screen (*WHS0121*).



The header displays the primary filtering context:

Field Name	Description
Owner	The identifier for the owner of the stock (e.g., ROB).
Warehouse	The identifier for the warehouse (e.g., NFT).

The following fields document the report parameters:

Field Name	Description
Date From	The calendar start date for the report range.
To	The calendar end date for the report range.
Minimum Tolerance	A numerical value specifying the minimum tolerance level for unconfirmed pick pages.

Action Buttons:

- **View Report:** Executes the generation and display of the Unconfirmed Pick Pages by Date Report.





## 13 WHS0250 Pack List Reprint

This is the *Pack List Reprint* screen (*WHS0250*).

The following fields document the parameters required to reprint a pack list:

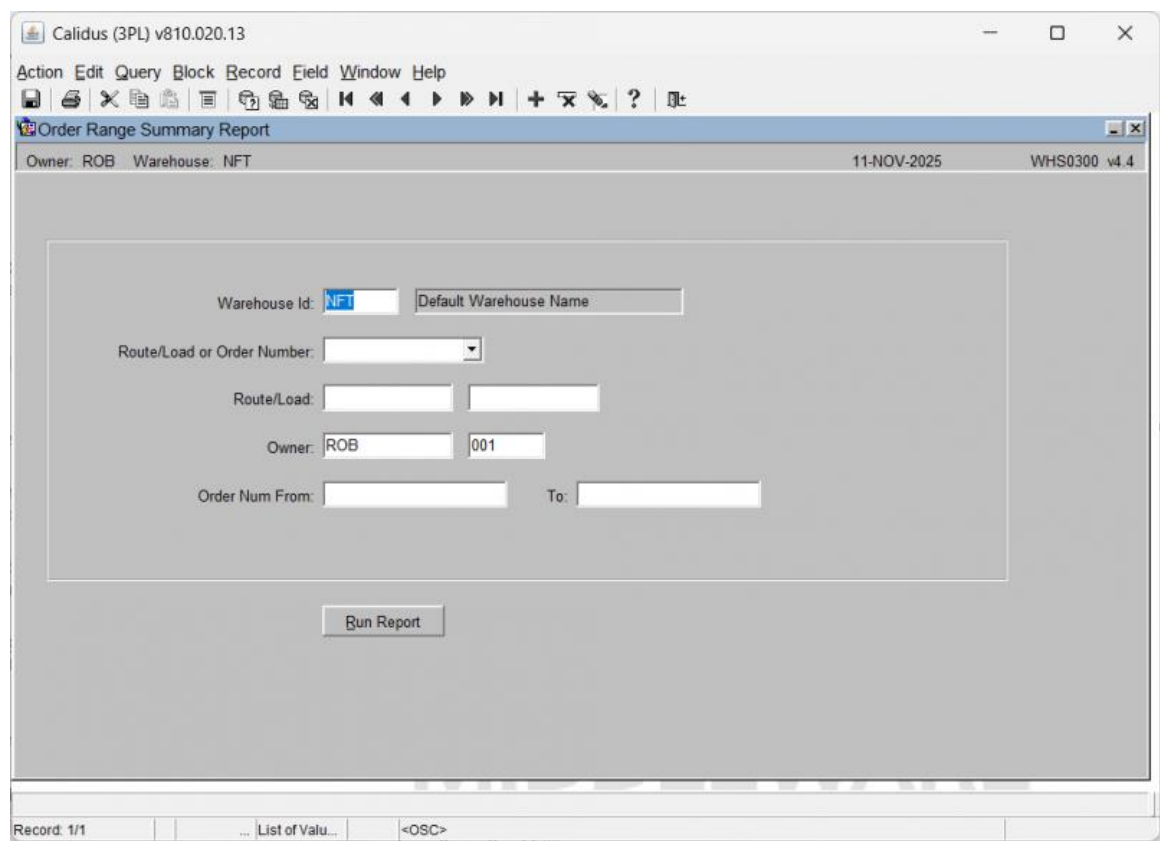
<b>Field Name</b>	<b>Description</b>
<i>Order Num From</i>	The starting sales order number for the reprint range.
<i>Order Num To</i>	The ending sales order number for the reprint range.
<i>Route Code</i>	The unique code identifying the transport route.
<i>Load Number</i>	The unique identifier for the specific load.
<b>Action Buttons:</b>	

- **Print:** Executes the printing of the selected pack list(s).



# 14 WHS0300 Order Range Summary Report

This is the *Order Range Summary Report* screen (*WHS0300*).



The following fields document the report parameters:

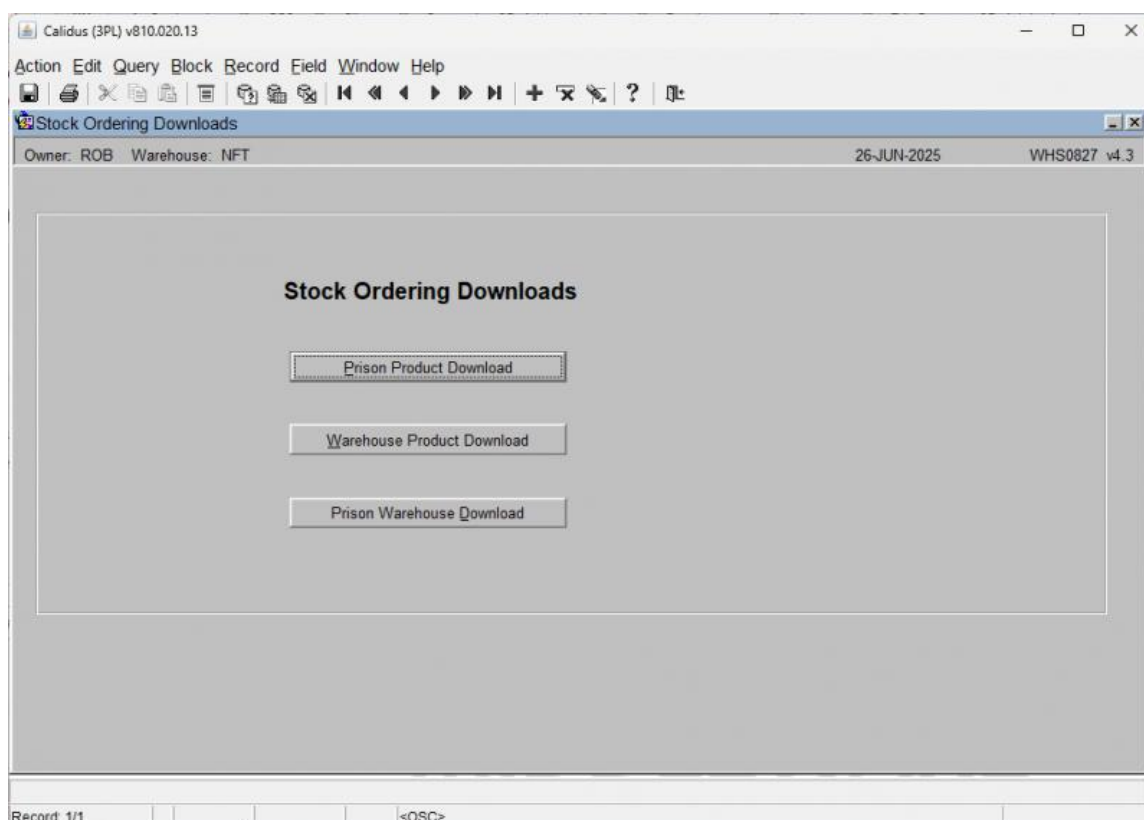
Field Name	Description
Warehouse Id	The unique identifier for the warehouse location being queried.
Route/Load or Order Number	A dropdown to select whether the report should be run by Route/Load or by Order Number.
Route/Load	The route or load code to filter the report.
Owner	The unique code identifying the owner of the stock or order.
Order Num From	The starting Order Number for the report range.
To	The ending Order Number for the report range.
Action Buttons:	

- **Run Report:** Executes the generation and display of the Order Range Summary Report.



## 15 WHS0827 Stock Ordering Downloads

This is the Stock Ordering Downloads screen.



This provides easy access to 3 critical downloads for the NOMS system, accessed through the buttons provided:

- **Prison Product Download**
- **Warehouse Product Download**
- **Prison Warehouse Download**

When the buttons are clicked, the system will generate the downloads as a spreadsheet and then open them through your browser window.



## 16 WHS1200 Insufficient Stock Report

This is the Insufficient Stock Report (WHS1200 v4.6) screen.

### Generating an Insufficient Stock Report:

The screen displays the following input fields:

- **Orders:** A dropdown list with options to filter orders. The available options are *All*, *Allocation*, *Pick*.
- **Sequence:** A dropdown list to determine the report's sequencing. The available options are *Code* and *Description*.
- **Owner From:** An input field for entering the starting owner code. An LOV is provided.
- **Owner To:** An input field for entering the ending owner code. An LOV is provided.
- **Start Date:** An input field for entering the start date.
- **End Date:** An input field for entering the end date.

There is also a button:

- **Report**

When details are entered, click the **Report** button, which will start Insufficient Stock Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide *Printing From the WMS*.



# 17 WHS1230 Incomplete Orders Report

This is the *Incomplete Orders Report* screen (WHS1230).

The following fields document the report parameters:

<b>Field Name</b>	<b>Description</b>
<i>Date From</i>	The calendar start date for the report range.
<i>Date To</i>	The calendar end date for the report range.
<i>Route From</i>	The starting route code for the report range.
<i>Route To</i>	The ending route code for the report range.

*Action Buttons:*

- **Report:** Executes the generation of the Incomplete Orders Report.



## 18 WHS1670 Workload Report

The Workload report will be run for a single warehouse and a single delivery date. The parameter screen will have the following layout:-

- **Warehouse** - A list of values will be available which will show all the warehouses the user has access to. This field will have a default value of the current warehouse. The warehouse will be validated to ensure the user is setup to access the entered warehouse.
- **Delivery Date** - Standard date processing will be available. E.g. enter +1 for tomorrow, -1 for yesterday, +0 for today.

**Report Button** - When the Report button is clicked, the system will check the orders for the entered warehouse and delivery date. If no orders exist for this delivery date and warehouse then a message will be given and the report will not be run. If any of these orders are still at committed status then a warning will be given,

**?Warning: Not all orders for this delivery date have been allocated. Do you wish to continue Y/N??**

If the Yes button is clicked the report will be run. If the No button is clicked then the report will not be run.

### Workload Report Parameter Screen

The parameter screen will allow entry of a warehouse and delivery date. The warehouse id will be validated to ensure it is a valid warehouse and to ensure the user running the report is authorised to access this warehouse. Upon the click of the ?Run Report? button, the system will first check if there are any orders at committed status for the entered delivery date and warehouse. If committed orders are found then a message will be displayed, **?Warning: Not all orders for this delivery date have been allocated. Do you wish to continue Y/N??** The Yes button will be clicked to run the report or the No button clicked to abandon the report.

This process will read through the orders to find all orders, at the correct status, for the selected delivery date and selected warehouse. The report will then read the pick records for these orders linking to customers to find the customer type and linking to the location codes table to find the area of the location. The Order Status that will be included on the report are:-

- 4 - Allocated
- 5 - Pick listed
- 6 - Pick Confirmed

The report will comprise of the following fields -

- a) Number of Pallet Picks- This will be the total number of pallets to be picked from bulk locations on the selected pick records.
- b) Field showing 25% of the number of pallet picks. The previous field divided by 4.
- c) Number of Case picks. This will be the total number of cases to be picked from pick locations on the selected pick records.
- d) Field showing 25% of the number of case picks. The previous field divided by 4.



e) Number of Replens. The selected pick records will be searched for audit numbers. These audit numbers will then be used to link to the movement table to total the number of pallets to be moved.

f) Estimated number of despatch pallets. The volume will be divided by the ?volume per pallet?, as set up on OMS control, and rounded up to the nearest whole number.

A warning message will be displayed on the report when committed orders exist for the selected warehouse and delivery date. The report will be sorted and split by customer type then area.

## 18.1 Workload Report

Orders at the correct status for the entered warehouse and delivery date will be included on the report.

The Order Status that will be included on the report are:-

- 4 - Allocated
- 5 - Pick listed
- 6 - Pick Confirmed

The orders will be sorted by customer type then area with totals for each customer type.

The report will be produced in landscape format and will have the following layout:-

Warehouse: W89 Bawtry  
Delivery Date: 25 Oct 2010

Warning - Committed Orders exist for this delivery date.

Customer Type	Area	Pallet Picks	Pallet 25%	Case Picks	Case 25%	Replens Pallets	Desp Pals
Collection Point	Area2	16	4	19	5	1	20
Collection Point	Area3	100	25	200	50	0	150
Collection Point	Area4	40	10	49	12	21	10
Collection Point	Area5	16	4	16	4	1	20
Total for Collection Point		172	43	284	71	23	200
Hospital	Area2	16	4	19	5	0	20
Hospital	Area3	100	25	200	50	10	150
Hospital	Area4	40	10	49	12	12	10
Hospital	Area5	16	4	16	4	1	20
Total for Hospital		172	43	284	71	23	200
Total for Warehouse		344	86	568	142	46	400

- *Customer Type* - The customer code will be used to access the customer details, as set up on the customer wizard, to find the customer type.
- *Committed Orders Message* - A warning message will be displayed on the report when committed orders exist for the selected warehouse and delivery date.
- *Area* - Each pick record includes the location the stock is to be picked from. The area code of this location code, as setup on location maintenance, will be found and used to sort the pick records into areas.
- *Pallet Picks* - Each pick record includes the location the stock is to be picked from. The location type of this location code, as setup on location maintenance, will be found to decide if a pick is from a Bulk location or a Pick location. If the Location use type is 1, Bulk Location, then the number of whole pallets will be totalled and printed for each customer type and area.
- *Case Picks* - Each pick record includes the location the stock is to be picked from. The location type of this location code, as setup on location maintenance, will be found to decide if a pick is from a Bulk location or a Pick location. If the Location use type is 2, Pick Location, then the number of cases will be totalled and printed for each customer type and area.
- *Pallet/ Case Picks 25%* - the total pallet/case picks will be divided by 4 and the result rounded to the nearest whole number.
- *Replenishments* - The pick records will be searched for audit numbers. These audit numbers will then be used to link to the movement table to find how many pallets are being moved. The location the stock is being moved to will be used to find the area code. The number of pallets being moved will be counted for each area code and customer type and this quantity will be reported.



- *Estimated Despatch Pallets*- The total volume of the picks will be calculated for each area and customer type. This total volume will be divided by the ?volume per pallet?, as set up on OMS control, and rounded up to the nearest whole number to give the estimated number of despatch pallets.
- *Totals* - The total for the customer type will be reported and an overall total for the warehouse will be shown at the end of the report.





## 19 WHS1709 Unconfirmed Pick Pages Report

This is the Unconfirmed Pick Pages Report (WHS1709) screen.

### Generating an Unconfirmed Pick Pages Report:

The screen displays the following input fields:

- *Owner From/To*: Input fields for entering a range of owner codes. An LOV is provided.

There is also a button:

- **Report**

When details are entered, click the **Report** button, which will start Unconfirmed Pick Pages Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide [Printing From the WMS](#).



## 20 WHS1724 Unconfirmed Pick Pages by Date

This is the Unconfirmed Pick Pages by Date Report (WHS1724) screen.

### Generating an Unconfirmed Pick Pages by Date Report:

The screen displays the following input fields:

- **Owner:** An input field for entering the owner code. When a value is entered, "001" is displayed next to it. An LOV is provided.
- **Date From:** An input field for entering the start date.
- **To:** An input field for entering the end date.

There is also a button:

- **View Report**

When details are entered, click the **View Report** button, which will start Unconfirmed Pick Pages by Date Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide *Printing From the WMS*.



## 21 WHS1900 Despatch Note Print

This screen allows you to print off despatch notes for orders.

Enter the following:

- Choose the *Despatch Mode* from the drop-down list:
  - ◆ *Order Number* - you may enter an order range below. The Route/Load range will be disabled.
  - ◆ *Route/Load* - you may enter a Route/Load range below. The order owner and order range will be disabled
- *Route/Load From/To* - enter a range of routes and loads. LOVs are provided.
- *Order Owner* - Enter the owner. This will default to your default owner. An LOV is provided, which will show only those owners you have access to.
- *Despatch Format* - select the format of the despatch note from the drop-down list provided. This will default to the correct format for the owner selected.
- *External Despatch Format* - optionally, you can select a different external despatch note format from a drop-down list provided.
- *Order Number From/To* - enter a range of orders. An LOV is provided. If used, this will ask you if you want to see **ALL**, **PRINTED** or **UNPRINTED** orders. Select one and the LOV will show you results for you to select.
- *Vehicle* - optionally enter the vehicle.
- *Trailer* - optionally enter the trailer.
- *Reprint Orders ?* - select whether you want to reprint orders that have already been printed from the drop-down list provided. You can select *All*, *No* and *Yes*.

When details are entered, click **Despatch Print**, which will start the production of the despatch note(s) required, and will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide "[Printing from the WMS](#)".



## 22 WHS1901 Despatch Manifest report

This is the Despatch Manifest report.

This allows you to see, extract and/or email any pre-spends information from the system.

First, enter the criteria:

- **Route Code or Order Number:** This allows you to determine whether you want to select orders by *Route Code* or *Load Number*, as indicated by the selection in the DDL provided.
- **Route/Load From/Load To:** If selecting by *Route/Load*, you may enter the Route and load from and to here. LOVs are available.
- **Order Owner/Order Number From/To:** If selecting by *Order Number*, you may enter the owner and order range here. LOVs are available.
- **Include Pre-Spend Difference:** A DDL selection indicating whether to include and indication of the pre-spend difference.
- **Output for Digital Prison?:** A checkbox indicating whether this information should be sent.

You may then do any of the following actions:

- **Report** - this will print the report to your default printer. **Note:** Your default printer must be configured.
- **Create XLS** - this will extract the base data of the report and create a spreadsheet. The screen will offer you the choice to email the report. If you select no, this will be served to your browser, for viewing or downloading. If you select Yes, this will be emailed to the default email address associated to the route/load.
- **Email Report** - this will run the report and email it to the email address associated to the route/load.

'Digital Prison' format displays deal changes



AutoSave

DESP\_MAN\_DAVE92024010202030584 - Read...

Search

Dave Potter

Comments

Share

FileHomeInsertPage LayoutFormulasDataReviewViewAutomateHelp

Paste

Clipboard

Font

Paragraph

Alignment

Number

General

Conditional Formatting

Format as Table

Cell Styles

Insert

Delete

Format

Sort & Filter

Find & Select

Sensitivity

Add-ins

Analyze Data

J15

- Number of Bags - zero, as order not packed
- Order Value - despatched 'selling' price - £1.00 \* 1
- Price Difference:

$((\text{despatched quantity} * \text{'selling price'}) - (\text{despatched deal value}))$

-

$((\text{ordered quantity} * \text{'selling price'}) - (\text{ordered deal value}))$

So making the calculation

$$(1 * £1.00) - (1 * £0.15) - ((2 * £1.00) - (2 * £0.15)) = £0.85$$

- Discount - Discount Value of Order Header
- Total Order - Total Despatched Order Value - Discount Value of Order Header



## 23 WHS1902 Despatch Spends report

This is the Despatch Spends report parameter screen.

First, enter the criteria:

- *Route/Load From/To*: Enter the Route and load from and to here. LOVs are available. This is required.
- *Stock Code From/To*: Enter the stock code range to be reported on.
- *Product Class From/To*: Enter the product class range to be reported on.

You may then do any of the following actions:

- **Report** - this will print the report to your default printer. **Note:** Your default printer must be configured.
- **Create XLS** - this will extract the base data of the report and create a spreadsheet. The screen will offer you the choice to email the report. If you select no, this will be served to your browser, for viewing or downloading. If you select Yes, this will be emailed to the default email address associated to the route/load.
- **Email Report** - this will run the report and email it to the email address associated to the route/load.



## 24 WHS1903 Order Spends report

This is the Order Spends report parameter screen.

First, enter the criteria:

- *Route/Load From/To*: Enter the Route and load from and to here. LOVs are available. This is required.
- *Stock Code From/To*: Enter the stock code range to be reported on.
- *Product Class From/To*: Enter the product class range to be reported on.

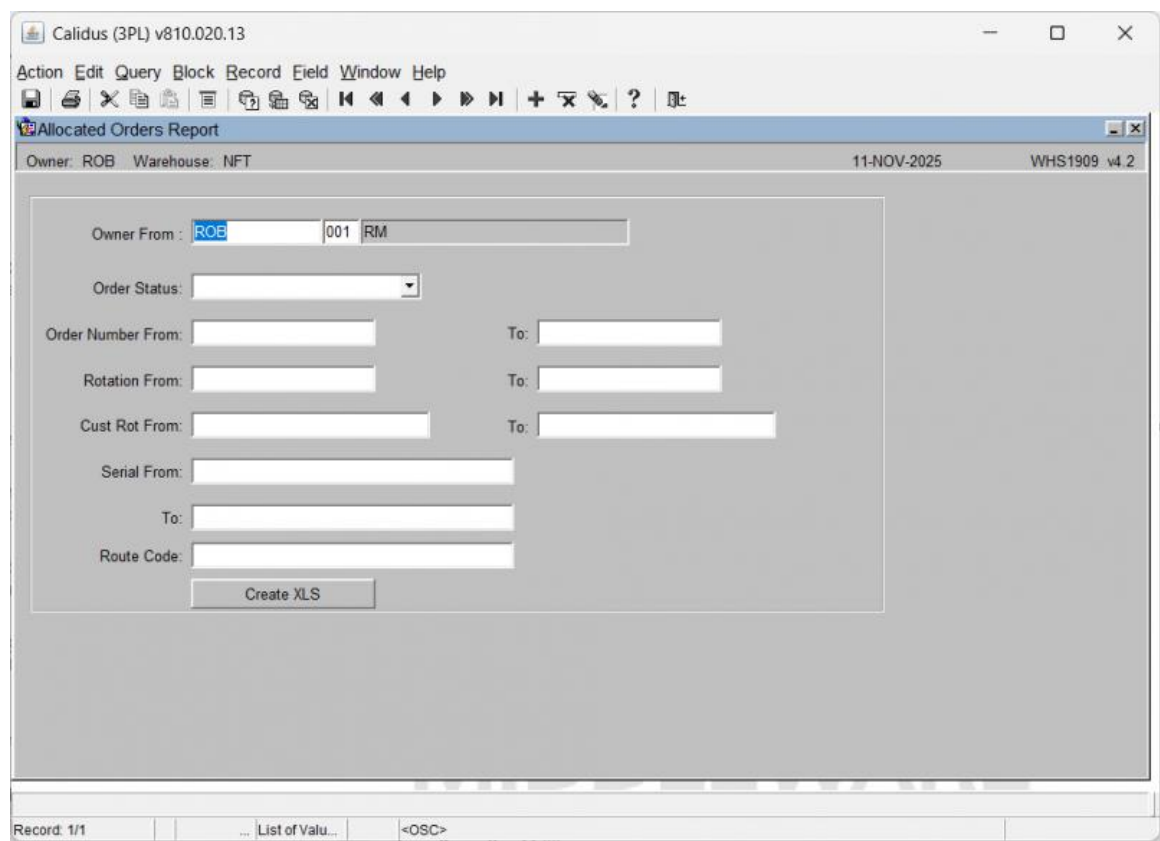
You may then do any of the following actions:

- **Report** - this will print the report to your default printer. **Note:** Your default printer must be configured.
- **Create XLS** - this will extract the base data of the report and create a spreadsheet. The screen will offer you the choice to email the report. If you select no, this will be served to your browser, for viewing or downloading. If you select Yes, this will be emailed to the default email address associated to the route/load.
- **Email Report** - this will run the report and email it to the email address associated to the route/load.



# 25 WHS1909 Allocated Orders Report

This is the *Allocated Orders Report* screen (*WHS1909*).



The following fields document the report parameters:

Field Name	Description
Owner From	The starting identifier for the owner of the orders.
To	The ending identifier for the owner of the orders.
Order Status	A dropdown selection for the specific order status to filter the report.
Order Number From	The starting Order Number for the report range.
To	The ending Order Number for the report range.
Rotation From	The starting system rotation identifier for the report range.
To	The ending system rotation identifier for the report range.
Cust Rot From	The starting customer rotation identifier for the report range.
To	The ending customer rotation identifier for the report range.
Serial From	The starting serial number for the report range.
To	The ending serial number for the report range.
Route Code	The specific route identifier to filter the report.
Action Buttons:	

- **Create XLS:** Executes the generation of the Allocated Orders Report in an Excel format.





## 26 WHS1925 Despatch Label Print

This screen allows you to print despatch labels for a selected order.

The screenshot shows a software window titled "Despatch Label Print". At the top is a menu bar with "Action", "Edit", "Query", "Block", "Record", "Field", "Window", and "Help". Below the menu is a toolbar with various icons. The main content area contains a form with the following fields:

- Owner: A text box containing "POD", followed by a small box with "001" and a label "Port of Dover".
- Warehouse: A text box containing "DE2", followed by an empty text box.
- Queue Name: An empty text box.
- Order Number: An empty text box.

Below the form is a "Print" button. At the top right of the window, the date "17-JUL-2025" and the version "WHS1925 v4.5" are displayed.

The screen will default the following from the system settings and your user's defaults:

- *Owner*
- *Warehouse*
- *Queue Name* - the default printer NOMSDESP. This is maintained here: [Default Printer Maintenance WHS0002](#)

Enter the following:

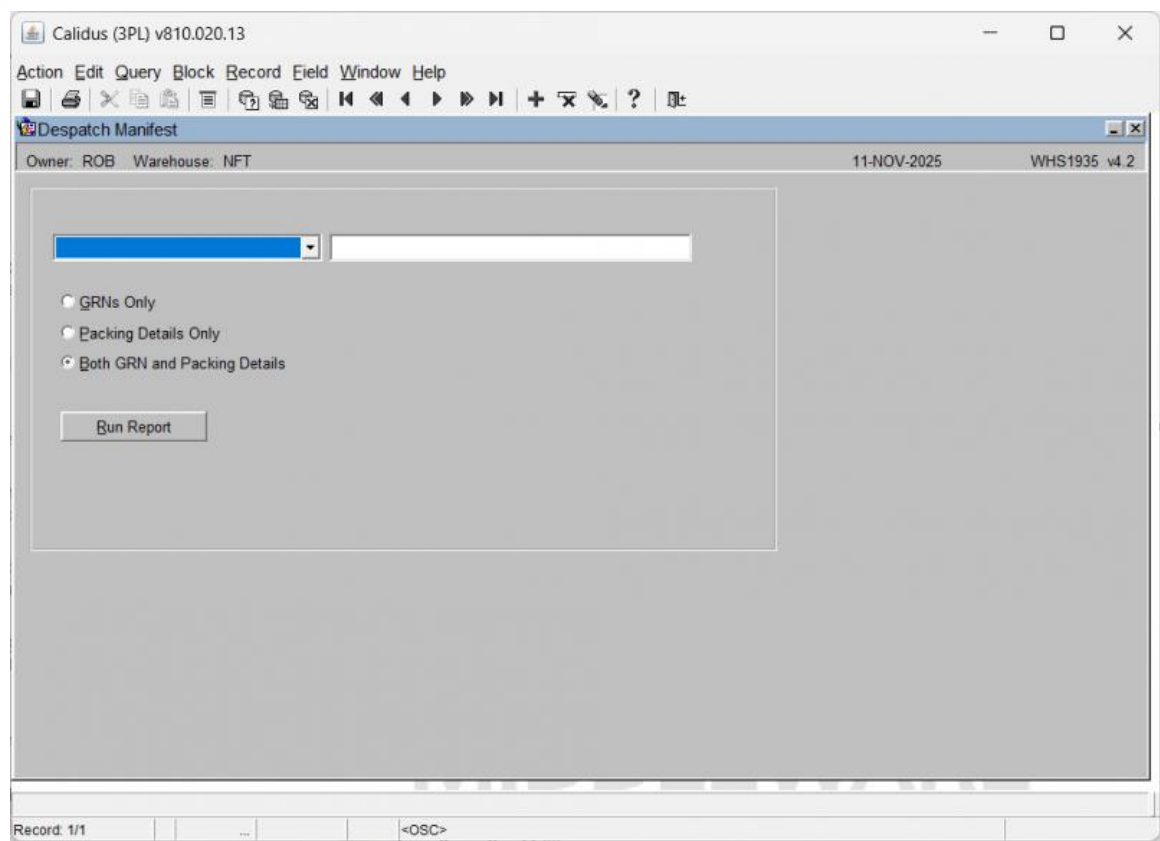
- *Order Number* - enter an order. An LOV is provided.

When details are entered, click **Print**, which will start the production of the labels required in the format configured, and will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide "[Printing from the WMS](#)".



# 27 WHS1935 Despatch Manifest

This is the *Despatch Manifest* screen (*WHS1935*).



The following fields document the manifest parameters:

Field Name	Description
Dropdown Selection	A dropdown menu allowing selection of the primary manifest filter, with options including: <i>GRN No</i> , <i>Packing Number</i> , <i>Serial Number</i> , or <i>Temperature Monitor</i> .
GRNs Only	A radio button to filter the manifest to display only Goods Received Note (GRN) details.
Packing Details Only	A radio button to filter the manifest to display only packing details.
Both GRN and Packing Details	A radio button to display both GRN and packing details on the manifest.
Action Buttons:	
• Run Report	Executes the generation and display of the Despatch Manifest.



# 28 WHS1941 Shipment Pallet Labels

This screen allows you to print shipment pallet labels.

Shipment Pallet Labels

Owner: XXA Warehouse: XX101-AUG-2011WHS1941 v1.3

Create

Reprint

Number of Pallet Labels: 50

Shipment Pallet ID: 1

To produce the labels, enter the number of labels required followed by the start number.

Field Name	Description	Options
Number of Pallet Labels	The number of shipment pallet labels to be produced	0 - 999
Shipment Pallet Id	The specific shipment pallet id a label is to be reproduced for	Must be within the SHPP last number range (i.e. already had a label produced for it)
Buttons	Description	
Create	Updates the last number in warehouse document numbering and generates the labels	
Reprint	Reprints the selected number of labels or the label of the specific shipment pallet id selected	



## 29 WHS2020 Pick Discrepancies Report

This is the *Pick Discrepancies Parameter Screen* (WHS2020).

The following fields document the report parameters:

<b>Field Name</b>	<b>Description</b>
<i>Picker</i>	Radio buttons to select the picker data to include: <i>All</i> pickers or a specified <i>Range</i> .
<i>From</i>	The starting picker code for the range.
<i>To</i>	The ending picker code for the range.
<i>Start Date</i>	The calendar start date for the report range.
<i>End Date</i>	The calendar end date for the report range.
<b>Action Buttons:</b>	

- **Report:** Executes the generation of the Pick Discrepancies Report.



## 30 WHS3020 Monthly Pick Pack Download

This is the Monthly Pick Pack Download (WHS3020) screen.

### Generating a Monthly Pick Pack Download:

The screen displays the following input fields:

- *Owner Code*: An input field for entering the owner code. An LOV is provided.
- *Date From*: An input field for entering the start date.
- *Date To*: An input field for entering the end date.

There is also a button:

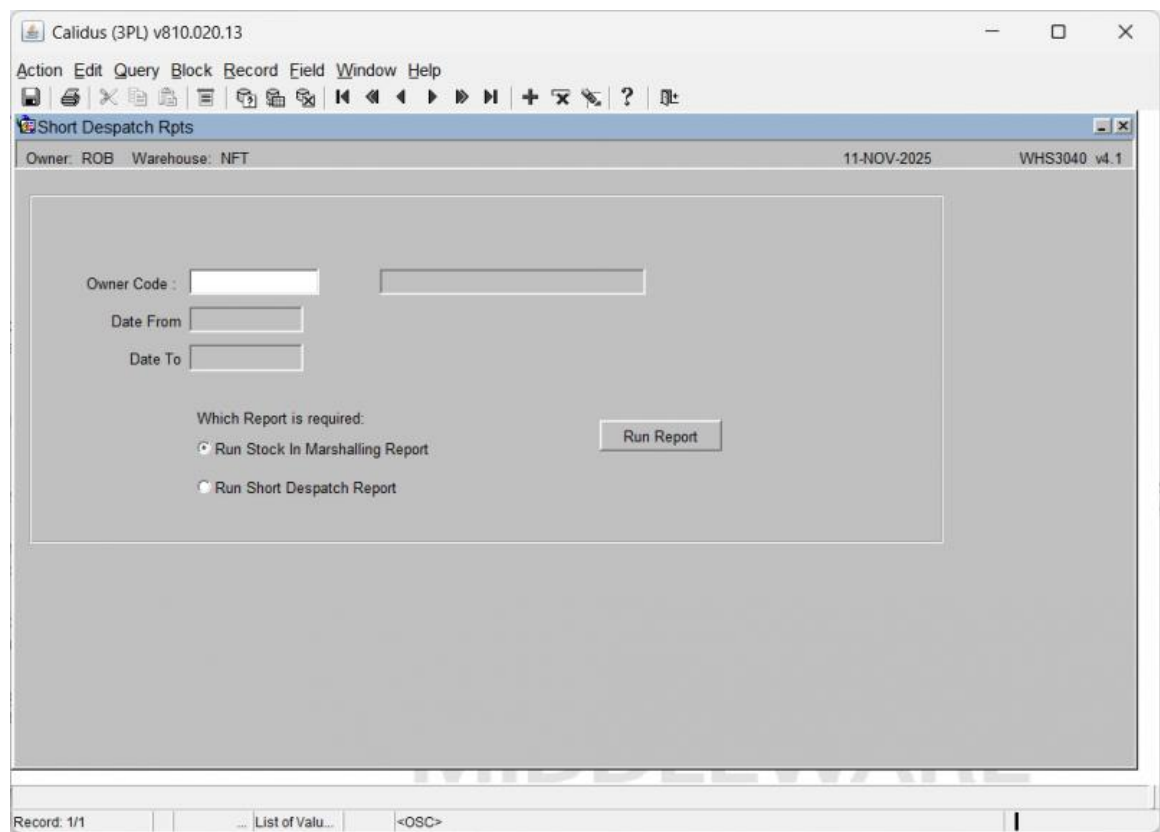
- **Run Report**

When details are entered, click the **Run Report** button, which will start Monthly Pick Pack Download generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide [Printing From the WMS](#).



# 31 WHS3040 Short Despatch Reports

This is the *Short Despatch Rpts* screen (*WHS3040*).



The following fields document the report parameters:

Field Name	Description
Owner Code	The unique code identifying the owner of the stock.
Date From	The calendar start date for the report range.
Date To	The calendar end date for the report range.
Which Report is required	Radio buttons allowing the selection of the desired output: <i>Run Stock In Marshalling Report</i> or <i>Run Short Despatch Report</i> .
Action Buttons:	
• <b>Run Report:</b> Executes the generation of the selected report.	



## 32 WHS3060 Predicted Shortage Report

This is the Predicted Shortage Report (WHS3060) screen.

### Generating a Predicted Shortage Report:

The screen displays the following input fields:

- *Owner Code*: An input field for entering the owner code. An LOV is provided.
- *Order Num From/To*: Input fields for entering a range of order numbers. An LOV is provided.
- *Delivery Date From/To*: Input fields for entering a range of delivery dates.
- *Pick By Date From/To*: Input fields for entering a range of pick by dates.
- *Customer From/To*: Input fields for entering a range of customers. An LOV is provided.
- *Customer Class*: An input field for entering the customer class. An LOV is provided.

None of the fields have a yellow background, indicating none are required.

There is also a button:

- **Run Report**

When details are entered, click the **Run Report** button, which will start Predicted Shortage Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide [Printing From the WMS](#).



## 33 WHS3070 Predicted Short Stock Report

This is the Predicted Short Stock Report (WHS3070) screen.

### Generating a Predicted Short Stock Report:

The screen displays the following input fields:

- *Owner Code*: An input field for entering the owner code. An LOV is provided.
- *Order Num From/To*: Input fields for entering a range of order numbers. An LOV is provided.
- *Delivery Date From/To*: Input fields for entering a range of delivery dates.
- *Pick By Date From/To*: Input fields for entering a range of pick by dates.
- *Customer From/To*: Input fields for entering a range of customers. An LOV is provided.
- *Customer Class*: An input field for entering the customer class. An LOV is provided.

None of the fields have a yellow background, indicating none are required.

There is also a button:

- **Run Report**

When details are entered, click the **Run Report** button, which will start Predicted Short Stock Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide [Printing From the WMS](#).





CALIDUS WMS v810.46

Action Edit Query Block Record Field Window Help

Short Picking Report

Owner: POD Warehouse: DE2 17-JUL-2025 WHS3150 v4.4

Warehouse Id: RCT Refrigerated Container Term

Owner Code: POD Port of Dover

Cust Code From: 0 All Customers

Cust Code To: ZZZZZZZZZZ All Customers

Customer Class: ALL

Status: 0 Order Entered

Order Num From: POD000000000000000001 To: POD999999999999999999

Delivery Date From: To:

Show Only Lines with Discrepancies: No

Run Report

Report: 1/1

The screen displays the following input fields:

- There is also a button:

- 38



When details are entered, click the **Run Report** button, which will start Short Picking Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide [Printing From the WMS](#).



## 35 WHSORA020 Pick List

If not sending an order to pick within the pick wave functionality, the Pick List screen can be used to produce the pick list print and advance the status of the order from ?4? to ?5?.

### Field Information:

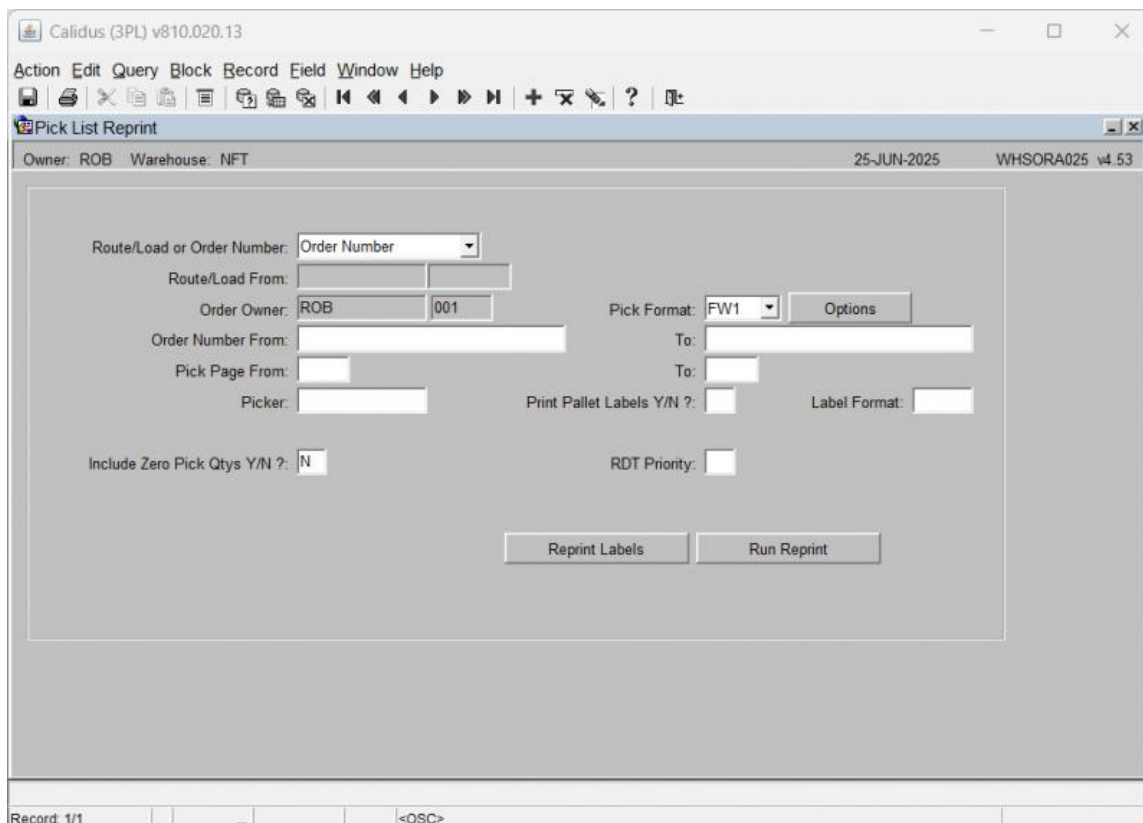
- **Route/Load or Order Number:** Select whether the process is to produce the pick list by order number sequence or route/load number. The selection criteria here will determine whether the Route/Load From or Order Number From/To fields are enabled.
- **Order Owner:** The owner code of the orders to be printed. This will default to current owner.
- **Order Priority From/To:** Allows you to select a subset of orders from within the method selected.
- **Include Zero Pick Qtys Y/N?:** Indicate if the pick list should contains lines that could not be allocated.
- **Picker:** For RF purposes, enables you to enter a valid employee code in order to send the order to a specific picker via RF.
- **Marshalling Location:** Allows you to define a different marshalling location to the default if required. Must have been set up as a use type ?6? location in Location Codes Maintenance.
- **Pick Format:** A pre defined pick list format hard coded. This will default to the pick format set up in Owner Maintenance
- **Print Pallet Labels Y/N?:** Specifies whether pick labels are to be produced. This will default to the value set in owner maintenance, format tab.
- **Label Format:** Select a format for the pick labels if required. This must be a pre defined hard coded label format.
- **Generate Pick:** Click the **Generate Pick** button to begin printing. This will take you through the printing process.



## 36 WHSORA025 Pick List Reprint

This screen is used to re-generate a pick list again if required. This is only normally used if an error occurred at first print.

 **Note:** The order has to be status ?5? for this to work.



### Field Information:

- **Route/Load or Order Number:** Select whether the user is to produce pick list by order number sequence or route/load number. The selection criteria here will determine whether the Route/Load From or Order Number From/To fields are enabled .
- **Order Owner:** The owner code of the orders to be printed. Will default to current owner .
- **Pick Page From/To:** Enables the user to select specific pages within a pick list.
- **Picker:** For RF purposes, enables the user to enter a valid employee code in order to send the order to a specific picker via RF.
- **Include Zero Pick Qtys Y/N?:** Indicate if the pick list should contains lines that could not be allocated .
- **Pick Format:** A pre defined pick list format hard coded. Will default to the pick format set up in Owner Maintenance .
- **Print Pallet Labels Y/N?:** Specifies whether pick labels are to be produced. Will default to the value set in owner maintenance, format tab.
- **Label Format:** Select a format for the pick labels if required. Must be a pre defined hard coded label format.
- **RDT priority:** used for RF purposes. Determines what the priority of this pick is in relation to others.

### Buttons:

- **Reprint Labels** - this reprints the labels associated to the selected orders or route/load, in the label format selected.
- **Run Report** - this re-runs the pick list in the format selected.
- **Options** - this allows you to specify some additional options for the standard format.

Additional options:



- *Pick Print Default Options for* - This shows the format for which the options are being configured, as selected in the previous window.
- *Consolidation Option* - Select from a DDL, options:
  - ◆ *Non-Consolidated* (the default)
  - ◆ *Consolidated*
- *Sort Order* - How the orders are sorted. Select from the DDL provided:
  - ◆ *Order Line/System Rotation/Pallet ID*
  - ◆ *Product Type/Stock Code/System Rotation/Pallet ID*
  - ◆ *Aisle Seq/Pick Seq/Order Line/System Rotation/Pallet ID*
  - ◆ *Aisle Seq/Pick Seq/Product Type/Stock Code/System Rotation/Pallet ID*
- *Quantity Display* - How pick quantities are displayed. Select from the DDL provided:
  - ◆ *Cases & Units*
  - ◆ *Unit Equivalent Quantity*
- *Additional Quantity Display* - Whether and how additional quantities are displayed. Select from the DDL provided:
  - ◆ *None* (the default)
  - ◆ *Volume and Weight (Net)*
  - ◆ *Volume and Weight (Gross)*

