

This is the *Manual Stock Snapshot Extract* screen (*INS9510*).

Calidus (3PL) v810.020.13

Action Edit Query Block Record Field Window Help

Manual Stock Snapshot Extract

Company: JP1 Department: 0000 07-NOV-2025 INS9510 v4.2

Stock Owner: ROB 001 RM

Select by Stock Code (R)ange or (A)ll: Range

From Stock Code:

To Stock Code:

Generate

Record: 1/1 <OSC>

The following fields document the parameters for generating the stock snapshot extract:

Field Name	Description
<i>Stock Owner</i>	The identifier for the owner of the stock to be included in the snapshot.
<i>Select by Stock Code (R)ange or (A)ll</i>	A dropdown control to choose between selecting a Range of stock codes or All stock codes.
<i>From Stock Code</i>	The starting stock code if 'Range' is selected.
<i>To Stock Code</i>	The ending stock code if 'Range' is selected.
<i>Action Buttons:</i>	

- **Generate:** Executes the process to generate the Manual Stock Snapshot Extract file.

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1 SOS1015 Generic Product Code Report

This is the *Generic Product Code Report* screen (SOS1015).

The following fields document the report parameters for filtering product data:

Field Name	Description
<i>Warehouse</i>	A dropdown selection for the warehouse identifier to report on. Select <i>Default</i> or <i>All</i> .
<i>Stock Code From</i>	The starting stock code for the report range.
<i>Stock Code To</i>	The ending stock code for the report range.

Action Buttons:

- **Print:** Executes the generation and printing of the Generic Product Code Report.



2 SOS1520 Stock Despatches Report

This is the *Stock Despatches Report* screen (SOS1520).

The following fields document the report parameters:

Field Name	Description
<i>Owner</i>	The unique code identifying the owner of the stock being despatched.
<i>Date From</i>	The calendar start date for the report range.
<i>Date To</i>	The calendar end date for the report range.

Action Buttons:

- **Report:** Executes the generation and display of the Stock Despatches Report.



3 STKSTRT01A Stock Report

This is the Stock Report screen (STKSTRT01A v1.2).

Generating a Stock Report:

The screen displays the following input fields:

- **Options:**

- ◆ *Summary/Detail* - A radio button group with options: *Summary*, *Detail*. Selecting *Summary* will provide a high-level overview, while *Detail* will show more granular information.
- ◆ *Prod W/H* - A checkbox. When checked, it suggests product-wise or warehouse-wise reporting.
- ◆ *Range/Prod W/H* - A checkbox. When checked, it indicates that a range for products or warehouses will be used.

- **Selection Criteria (with dynamic availability based on options):**

- ◆ *Owner* - Radio buttons: *Yes*, *No*.
◇ If *Yes* is selected, you can enter a range in the *From* and *To* fields.
- ◆ *Stock Code* - Radio buttons: *Yes*, *No*.
◇ If *Yes* is selected, you can enter a range in the *From* and *To* fields.
- ◆ *Supplier* - Radio buttons: *Yes*, *No*.
◇ If *Yes* is selected, you can enter a range in the *From* and *To* fields.
- ◆ *Prod Type* - Radio buttons: *Yes*, *No*.
◇ If *Yes* is selected, you can enter a range in the *From* and *To* fields, which has values such as *Ambient*, *Finished Goods*, *Parts*.

- **Warehouse Selection:**

- ◆ *Warehouse* - Radio buttons: *Yes*, *No*.
◇ If *Yes* is selected, you can enter a range in the *From* and *To* fields.
- ◆ *Include* - Radio button.
- ◆ *Exclude* - Radio button.
- ◆ *Excluded Warehouses* - An input field for entering excluded warehouses.

- **Status Fields:**

- ◆ *On Hand* - An input field with options such as *< Min*, *< Reorder Level*, *All*, *> Max*.
- ◆ *Prod Status* - An input field with options such as *ALL*, *ALLOC*, *B/O*, *COMM*, *O/H*, *Held*.

There is also a button:



- **Report**

When details are entered, click the **Report** button, which will start Stock Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide [Printing From the WMS](#).



4 STKTRRT01A Stock Transaction Report

This is the Stock Transaction Report (STKTRRT01A) screen.

Generating a Stock Transaction Report:

The screen displays the following input fields:

- **Summary/Detail:** A dropdown list with options *Detail* and *Summary* to determine the level of detail in the report.
- **Select By Stockist:** A radio button group with options *Yes* and *No*. If *Yes* is selected, "From" and "To" input fields become available for entering a range of stockist codes. An LOV is provided for the "From" and "To" fields.
- **Stock Code:** A radio button group with options *Yes* and *No*. If *Yes* is selected, "From" and "To" input fields become available for entering a range of stock codes. An LOV is provided for the "From" and "To" fields.
- **Transaction Date:** A radio button group with options *Yes* and *No*. If *Yes* is selected, "From" and "To" input fields become available for entering a date range.
- **Warehouse:** A radio button group with options *Yes* and *No*. If *Yes* is selected, an "Include/Exclude" dropdown appears (with options *Include* and *Exclude*), and up to five pairs of "From" and "To" input fields become available for specifying warehouse ranges to include or exclude. An LOV is provided for the "From" and "To" fields.
- **Transaction Type:** A dropdown list for selecting a transaction type. An LOV is provided.
- **Customer No:** A radio button group with options *Yes* and *No*. If *Yes* is selected, "From" and "To" input fields become available for entering a range of customer numbers. An LOV is provided for the "From" and "To" fields.

There is also a button:

- **Run Report**

When details are entered, click the **Run Report** button, which will start the Stock Transaction Report generation. This will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide [Printing From the WMS](#).



5 STS3100 Stock Movements Report

This is the Stock Movements Report screen (STS3100 v4.2).

Generating a Stock Movements Report:

The screen displays the following input fields:

- *Stock Code From/To* - enter a range of stock codes.
- *Rotation No From/To* - enter a range of rotation numbers.
- *Date From/To* - enter a range of dates.
- *Movement Type* - select the movement type from the List of Values (LOV).

There is also a button:

- **Report**

Report Generation Process:

When details are entered, click the **Report** button, which will start Stock Movements Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide [Printing From the WMS](#).



6 WHS0411 Held Stock Status Report

This is the Held Stock Status Report (WHS0411) screen.

Generating a Held Stock Status Report:

The screen displays the following input fields:

- *Owner*: Enter the Owner code. When a value is entered, the owner name will be displayed next to it. An LOV is provided.
- *Product Code From/To*: Input fields for entering a range of product codes. An LOV is provided.
- *Reason Code From/To*: Input fields for entering a range of reason codes.

There is also a button:

- **Report**

When details are entered, click the **Report** button, which will start Held Stock Status Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide [Printing From the WMS](#).



7 WHS0580 Product Recall Report

This is the Product Recall Report (WHS0580) screen.

Generating a Product Recall Report:

The screen displays the following input fields:

- **Owner:** Enter the Owner code. When a value is entered, the owner name will be displayed next to it. An LOV is provided.
- **Product Code From/To:** Input fields for entering a range of product codes. An LOV is provided.
- **Manu Date From/To:** Input fields for entering a range of manufacturing dates.
- **Despatch Date From/To:** Input fields for entering a range of despatch dates.
- **Client Pallet ID From/To:** Input fields for entering a range of client pallet IDs.

There is also a button:

- **Report**

When details are entered, click the **Report** button, which will start Product Recall Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide [Printing From the WMS](#).



8 Batch Recall Report

This is the *Product/Batch Recall Report* screen (*WHS0581*).

The following fields document the report parameters:

Field Name	Description
<i>Owner</i>	The unique code identifying the owner of the products.
<i>Product Code From</i>	The starting product code for the report range.
<i>To</i>	The ending product code for the report range.
<i>System Rotation From</i>	The starting system rotation identifier for the report range.
<i>To</i>	The ending system rotation identifier for the report range.
<i>Customer Rotation From</i>	The starting customer rotation identifier for the report range.
<i>To</i>	The ending customer rotation identifier for the report range.
<i>Serial Number From</i>	The starting serial number for the report range.
<i>To</i>	The ending serial number for the report range.
<i>Transaction Date From</i>	The starting transaction date for the report range.
<i>To</i>	The ending transaction date for the report range.

Action Buttons:

- **Run Report:** Executes the generation and display of the Product/Batch Recall Report.



9 WHS0585 Stock Transaction Report

This is the Stock Transaction Report (WHS0585) screen.

Generating a Stock Transaction Report:

The screen displays the following input fields:

- *Customer/Supplier*: A dropdown list with options *Customer* and *Supplier*.
- *Stockist Code*: An input field for entering a stock code. An LOV is provided.
- *Warehouse From/To*: Input fields for entering a range of warehouses. An LOV is provided.
- *Customer/Supplier From/To*: Input fields for entering a range of customer or supplier codes, depending on the *Customer/Supplier* selection. An LOV is provided.
- *Stock From/To*: Input fields for entering a range of stock. An LOV is provided.
- *Date From/To*: Input fields for entering a range of dates.
- *Movement Type*: An input field for selecting a movement type. An LOV is provided.
- *Detailed/Summary*: A radio button group with options *Detailed* and *Summary* to determine the level of detail in the report.

There is also a button:

- **Report**

When details are entered, click the **Report** button, which will start Stock Transaction Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide *Printing From the WMS*.



10 WHS0635 Stock Adjustment Report

This is the Stock Adjustment Report (WHS0635) screen.

Generating a Stock Adjustment Report:

The screen displays the following input fields:

- **Report Mode:** A dropdown list for selecting the report mode, with "New" as the default. Values are *New* or *Reprint*. An LOV is provided.
- **Owner From/To:** Input fields for entering a range of owners. When a value is entered for *Owner From*, "001" is displayed next to it. An LOV is provided.
- **Journal No From/To:** Input fields for entering a range of journal numbers. An LOV is provided. You will only be asked for this for a Reprint.
- **Transaction Date From/To:** Input fields for entering a range of transaction dates. You will only be asked for this for a Reprint.
- **Reason Code From/To:** Input fields for entering a range of reason codes. You will only be asked for this for a Reprint.
- **Number of Copies:** An input field for entering the number of report copies.

There is also a button:

- **Print Report**

When details are entered, click the **Print Report** button, which will start Stock Adjustment Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide [Printing From the WMS](#).



11 WHS0840 Over Age Stock Report

This is the Over Age Stock Report Selection Screen (WHS0840 v4.4).

Generating an Over Age Stock Report:

The screen displays the following input fields:

- *Owner*: Select the owner code. When you do, the owner name will be displayed.
- *Age of Stock (Days)*: An input field where you enter a numerical value.
- *Age By*: A dropdown list with options to select how age is calculated. The available options are *DATE OF MANUFACTURE* and *DATE OF RECEIPT*.
- *Product Code*: Radio buttons *No* and *Yes*.
 - ◆ If *Yes* is selected, "From" and "To" input fields become available to specify a range of product codes.

There is also a button:

- **Report**

When details are entered, click the **Report** button, which will start Over Age Stock Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide [Printing From the WMS](#).



12 WHS0850 QA Freeze Report

This is the QA Freeze Report (WHS0850 v1.4) screen.

Generating a QA Freeze Report:

The screen displays the following input fields:

- *Owner*: Enter the Owner code. When selected, the owner name will be displayed next to it. An LOV is provided.
- *Owner Product Code From/To*: Input fields for entering a range of owner product codes. An LOV is provided.
- *Reference Number From/To*: Input fields for entering a range of reference numbers. An LOV is provided.
- *Batch From/To*: Input fields for entering a range of batch numbers. An LOV is provided.
- *Manu Date From/To*: Input fields for entering a range of manufacturing dates.
- *Detail/Summary*: A radio button group to select the report's level of detail. Options are *Detail* and *Summary*.
- *Order by*: A group of radio buttons to determine the report's ordering. Options are *Product Code* and *Freeze Reason Code*.

There is also a button:

- **Report**

When details are entered, click the **Report** button, which will start QA Freeze Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide [Printing From the WMS](#).



13 WHS1000 Stock Location Report

This is the Stock Location Report (WHS1000) screen.

Generating a Stock Location Report:

The screen displays the following input fields:

- *Owner From/To*: Input fields for entering a range of owner codes. When a value is entered for *Owner From*, the owner name will be displayed next to it. An LOV is provided.
- *Stock Code From/To*: Input fields for entering a range of stock codes. When a value is entered here, the stock description will be displayed next to it. An LOV is provided.
- *Location Code From/To*: Input fields for entering a range of location codes. An LOV is provided.
- *Sorted By*: A radio button group with options *Location Code* and *Stock Code* to determine the sorting order of the report.

There is also a button:

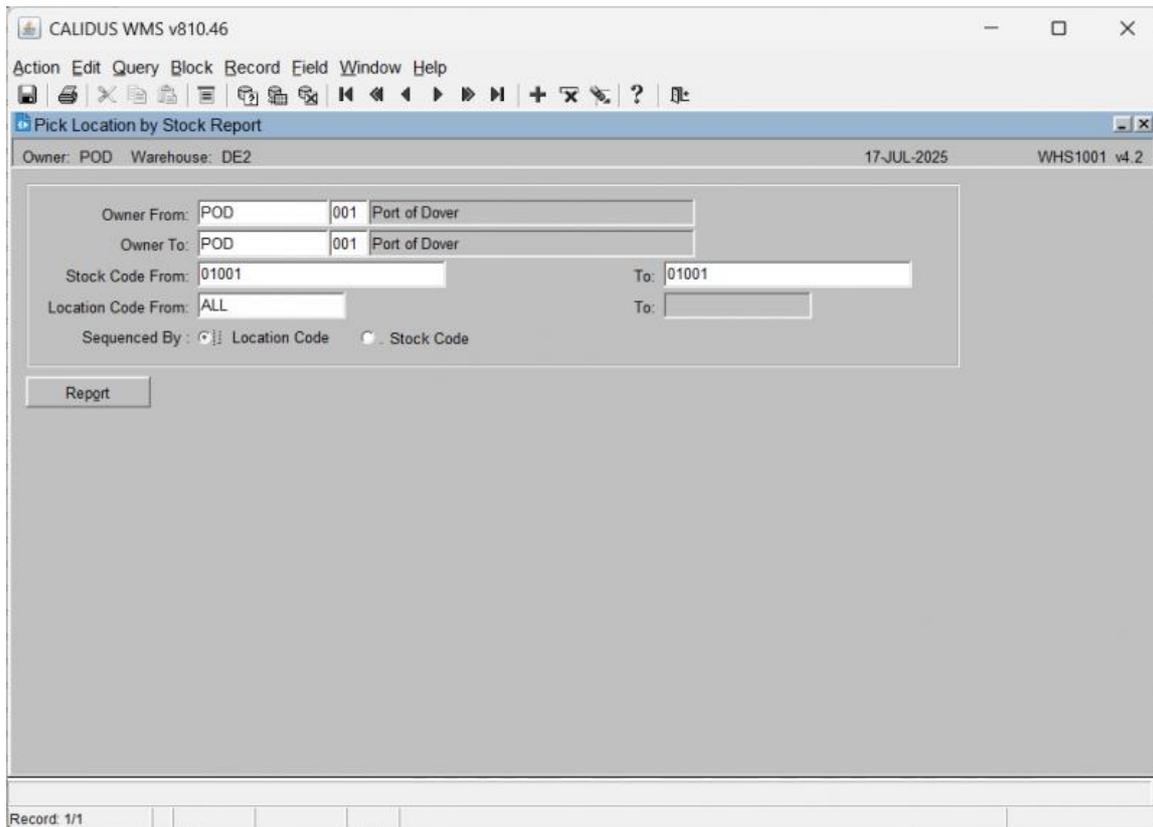
- **Report**

When details are entered, click the **Report** button, which will start Stock Location Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide [Printing From the WMS](#).



14 WHS1001 Pick Location by Stock Report

This is the Pick Location by Stock Report (WHS1001) screen.



Generating a Pick Location by Stock Report: The screen displays the following input fields:

- *Owner From/To:* Input fields for entering a range of owner codes. When a value is entered for *Owner From*, the owner name will be displayed next to it. An LOV is provided.
- *Stock Code From/To:* Input fields for entering a range of stock codes. An LOV is provided.
- *Location Code From/To:* Input fields for entering a range of location codes. An LOV is provided.
- *Sequenced By:* A radio button group with options *Location Code* and *Stock Code* to determine the sorting order of the report.

There is also a button:

- **Report**

When details are entered, click the **Report** button, which will start Pick Location by Stock Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide *Printing From the WMS*.

```

Report : WHR1001 v1.4
                                DHL-Excel
                                Page : 1 of 1
                                Date : 22-Apr-13 15:42
                                PICK LOCATION BY
                                STOCK REPORT
                                <----- Replenishment ----->
Location Code  Owner      Product Code  Description          Amount      Level      Pallets
AA/150/1      XXA        001 5.10     Supercrack, 999A    0 / 0      1 / 0      0 1
AA/153/1      XXA        001 E3       Plumblne             0 / 0      10 / 0     0 1
AA/167/1      XXA        001 E3.3     Plumblne             0 / 0      10 / 0     0 1
AA/153/1      XXA        001 E6       The Rainbow of Recalcitrance 0 / 0      1 / 0      0 1

                                End Of Report WHR1001
    
```

Sample Report



15 WHS1210 Stock Availability Report

This is the Stock Availability Report (WHS1210) screen.

Generating a Stock Availability Report:

The screen displays the following input fields:

- *Owner*: Enter the Owner code. This field will be defaulted to your user's default owner. When a value is entered, the owner name will be displayed next to it. An LOV is provided.
- *Exceptions*: A dropdown list with options *No* and *Yes*.
- *Sequence*: A dropdown list with the option *Code*.

There is also a button:

- **Report**

When details are entered, click the **Report** button, which will start Stock Availability Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide [Printing From the WMS](#).



16 WHS1232 Stock Location Report

This is the Stock Location Report (WHS1232 v4.3) screen.

Generating a Stock Location Report:

The screen displays the following input fields:

- **Owner:** Enter the Owner code. When selected, the owner name will be displayed next to it. An LOV is provided.
- **Range From/To:** Input fields for entering a range, likely for locations or similar range-based filtering. An LOV is provided.
- **Stock From/To:** Input fields for entering a range of stock codes. An LOV is provided.
- **Date Range From/To:** Input fields for entering a range of dates.

There is also a button:

- **Report**

When details are entered, click the **Report** button, which will start Stock Location Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide [Printing From the WMS](#).



17 WHS1240 Quarantine Analysis Report

This is the Quarantine Analysis Report (WHS1240) screen.

The screenshot shows a software window titled "CALIDUS WMS v810.46". The window has a menu bar with "Action", "Edit", "Query", "Block", "Record", "Field", "Window", and "Help". Below the menu bar is a toolbar with various icons. The main content area is titled "Quarantine Analysis Report" and contains the following information: "Owner: POD Warehouse: DE2" on the left, "17-JUL-2025" in the center, and "WHS1240 v1.5" on the right. Below this information, there are two input fields: "Start Date: 17-JUL-2025" and "End Date: 17-JUL-2025". A "Report" button is located below the input fields. At the bottom left of the window, it says "Record: 1/1".

Generating a Quarantine Analysis Report:

The screen displays the following input fields:

- *Start Date*: An input field for entering the start date.
- *End Date*: An input field for entering the end date.

There is also a button:

- **Report**

When details are entered, click the **Report** button, which will start Quarantine Analysis Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide [Printing From the WMS](#).



18 WHS1535 Out of Date Stock Report

This is the Out of Date Stock Report (WHS1535) screen.

Generating an Out of Date Stock Report:

The screen displays the following input fields:

- *Owner*: An input field for entering the owner code. When a value is entered, the owner name will be displayed next to it. An LOV is provided.
- *Date*: An input field for entering the date.

There is also a button:

- **Report**

When details are entered, click the **Report** button, which will start Out of Date Stock Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide *Printing From the WMS*.



19 WHS1555 Quarantine Report

This is the *Quarantine Report* screen (*WHS1555*).

The following fields document the report parameters:

Field Name	Description
<i>Owner</i>	The unique code identifying the owner of the stock.
<i>Stock Code From</i>	The starting stock code for the report range.
<i>To</i>	The ending stock code for the report range.

Action Buttons:

- **Create XLS:** Executes the generation of the Quarantine Report in an Excel format.



20 Hazard Statement Report

This is the *Risk Phrase/Hazard Statement Report* screen (*WHS1598*).

The following fields document the report parameters:

Field Name	Description
<i>Owner</i>	The unique code identifying the owner of the stock.
<i>Sort By</i>	A dropdown selection defining the primary sort order of the report data.
<i>Stock Code From</i>	The starting stock code for the report range.
<i>To</i>	The ending stock code for the report range.
<i>Risk Phrase From</i>	The starting risk phrase identifier for the report range.
<i>To</i>	The ending risk phrase identifier for the report range.

Action Buttons:

- **Run Report:** Executes the generation and display of the Risk Phrase/Hazard Statement Report.



21 WHS1650 Stock Balances Report

This is the Stock Balances Report (WHS1650) screen.

Generating a Stock Balances Report:

The screen displays the following input fields:

- **Format:** A dropdown list to select the report format.
- **Summary/Detail:** A radio button group with options *Detail* and *Summary* to determine the level of detail in the report.
- **Warehouse:** Radio buttons *Yes* and *No*. If *Yes* is selected, "From" and "To" input fields become available to specify a range of warehouses. An LOV is provided for the "From" and "To" fields.
- **Owner:** Radio buttons *Yes* and *No*. If *Yes* is selected, "From" and "To" input fields become available to specify a range of owner codes. An LOV is provided for the "From" and "To" fields.
- **Stock Code:** Radio buttons *Yes* and *No*. If *Yes* is selected, "From" and "To" input fields become available to specify a range of stock codes. An LOV is provided for the "From" and "To" fields.
- **Excl. Zero Quantities:** A radio button group with options *Yes* and *No* to include or exclude zero quantity stock.
- **Record In:** A radio button group with options *Code* and *Description* to determine how records are identified.

There is also a button:

- **Report**

When details are entered, click the **Report** button, which will start Stock Balances Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide [Printing From the WMS](#).



22 WHS1908 Stock Activity Report

This is the Stock Activity Report (WHS1908) screen.

Generating a Stock Activity Report:

The screen displays the following input fields:

- *Date From/To*: Input fields for entering a range of dates.
- *Stockist Code*: An input field for entering a stockist code. When a value is entered, the stockist name will be displayed next to it. An LOV is provided.
- *Stock Code From/To*: Input fields for entering a range of stock codes. An LOV is provided.

There is also a button:

- **Create XLS**

When you click the **Create XLS** button, the stock activity data will be exported to a spreadsheet and served up to your browser.



23 Location Report

This is the Stock by Product/Location Report (WHS2010) screen.

Generating a Stock by Product/Location Report:

The screen displays the following input fields:

- *Owner*: An input field for entering the owner code. When a value is entered, "001" is displayed next to it. An LOV is provided.
- *Stock From/To*: Input fields for entering a range of stock codes. An LOV is provided.

There is also a button:

- **Report**

When details are entered, click the **Report** button, which will start Stock by Product/Location Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide [Printing From the WMS](#).



24 WHS2030 Stock Enquiry Report

This is the *Stock Enquiry Report* screen (*WHS2030*).

24.1 Parameters Tab

The following fields document the report scheduling and parameter options:

Field Name	Description
<i>Schedule Type</i>	Radio buttons to select whether to run the report <i>Now</i> , <i>Schedule (New)</i> , or <i>Schedule (Edit)</i> .
<i>ID</i>	A unique identifier for a scheduled job.
<i>Database job id</i>	The corresponding database job identifier.
<i>Report Detail Level</i>	Radio buttons to select the output format: <i>Detail</i> or <i>Summary</i> .
<i>Warehouse</i>	The unique identifier for the warehouse location being queried.
<i>Location type</i>	A dropdown selection for the type of location to include in the report (e.g., <i>ALL</i>).
<i>Sort Order</i>	Radio buttons to select the primary sort order: <i>SKU</i> , <i>Warehouse</i> , or <i>Location Type</i> .
<i>Email Addresses</i>	Text area to input the email addresses that will receive the report.
<i>Scheduled Days</i>	Checkboxes to select the days of the week for the scheduled run (Sun, Mon, Tue, Wed, Thu, Fri, Sat).
<i>Scheduled Time</i>	The specific time of day the scheduled report should run.
<i>Report Description</i>	A descriptive text for the report.
<i>Return address</i>	The email return address for the report.
<i>Email Subject</i>	The subject line for the report email.
Action Buttons:	

- **Run:** Executes the generation of the Stock Enquiry Report based on the selected parameters.

24.1.1 Log Tab

This tab displays a historical log of emails sent for the report:

Field Name	Description
-------------------	--------------------



Field Name	Description
<i>Date/Time</i>	The specific date and time the email was sent.
<i>Status/Recipient</i>	The status of the email and/or the recipient's email address.



25 WHS2032 Stock Snapshot Report

This is the *Stock Snapshot Report* screen (*WHS2032*).

25.1 Parameters Tab

The following fields document the report scheduling and parameter options:

Field Name	Description
<i>Run Time Option</i>	Radio buttons to select the execution timing: <i>Now (to screen or email)</i> , <i>Schedule - Create (a new job)</i> , or <i>Schedule - Edit (to find an existing job)</i> .
<i>Report ID</i>	A unique identifier for the scheduled job.
<i>Database Job ID</i>	The corresponding database job identifier.
<i>Maximum Lines Per File</i>	A text input field specifying the maximum number of data lines to include per output file.
<i>Maximum Lines Default</i>	Radio button selection for the file size limit: <i>65,536 (Excel 2003)</i> , <i>1,048,576 (Excel 2007)</i> , or <i>No default</i> .
<i>Email Addresses</i>	Text area to input the email addresses that will receive the report.
<i>Scheduled Days</i>	Checkboxes to select the days of the week for the scheduled run (Sun, Mon, Tue, Wed, Thu, Fri, Sat).
<i>Scheduled Time</i>	The specific time of day the scheduled report should run.
<i>Report Description</i>	A descriptive text for the report.
<i>Return address</i>	The email return address for the report.
<i>Email Subject</i>	The subject line for the report email.
<i>Email Text</i>	The body text for the report email.
<i>Action Buttons:</i>	

- **Run Now / Submit Job:** Executes the generation of the report immediately or submits a new scheduled job.
- **Stop Job:** Stops a currently running or scheduled job.



25.1.1 Log Tab

This tab displays a historical log of emails sent for the report:

Field Name	Description
<i>Date/Time</i>	The specific date and time the email was sent.
<i>Recipient</i>	The recipient's email address (e.g., <i>Sent in copy to</i>).



26 WHS2080 Stock Balances Summary Report

This is the Stock Balances Summary Report (WHS2080) screen.

Generating a Stock Balances Summary Report:

The screen displays the following input fields:

- *Warehouse From/To*: Input fields for entering a range of warehouses. An LOV is provided.
- *Owner From/To*: Input fields for entering a range of owner codes. An LOV is provided.
- *Stock Code From/To*: Input fields for entering a range of stock codes. An LOV is provided.
- *Excl. Zero Quantities*: A radio button group with options *Yes* and *No* to include or exclude zero quantity stock.

There are also buttons:

- **Report**
- **Excel Report**

When details are entered, click the **Report** button, which will start Stock Balances Summary Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide [Printing From the WMS](#).

When you click the **Excel Report** button, the stock balances will be exported to a spreadsheet and served up to your browser.



27 WHS2085 Stock Location Cases Report

This is the Stock Location Cases Report (WHS2085) screen.

Generating a Stock Location Cases Report:

The screen displays the following input fields:

- *Stock From/To*: Input fields for entering a range of stock codes. When a stock code is entered, its description will be displayed next to it. An LOV is provided.
- *Exclude Zero Quantities*: A radio button group with options *Yes* and *No* to include or exclude zero quantity stock.

There is also a button:

- **Report**

When details are entered, click the **Report** button, which will start Stock Location Cases Report generation. If this is a report, this will ask you how you would like to print the report through the standard screen. More details on this process can be found in the guide *Printing From the WMS*.

