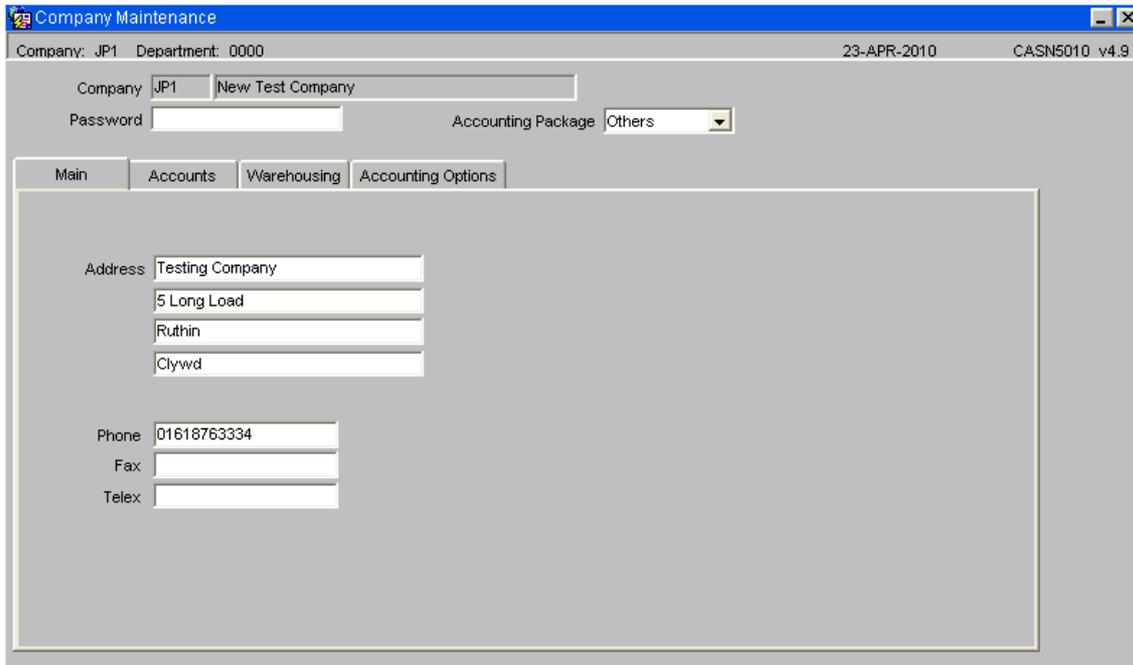


Main Tab

 **Note:** Ensure the three character Company Code does not start with a number



Ensure that the company code and name are entered, the company address is entered and the tel/fax/telex numbers if required are entered with no spaces in between the numbers.

If a password is entered then this must be also entered if ever enquiring on or updating the company before the execute enquiry is selected.

| Field Name | Description | Options | Generic Value |
|------------------------------|---|---|-----------------------|
| <i>Company Code</i> ** | This is the 3ch code used to define the company all warehouses and owners will be under | Any 3 character code, that does not start with a number | Defined by the client |
| <i>Password</i> | Used to restrict users from accessing the company maintenance screen | 30 character field or left blank | Blank |
| <i>Accounting Package</i> ** | Used to defined ledger and accountancy information | Agresso, Coda, SCE, Other | Other |
| <i>Address</i> ** | The address of the company | 4 x 30 character free text fields or left blank | Defined by the client |
| <i>Phone</i> | Phone number of the company | 15 character free text field or left blank | Defined by the client |
| <i>Fax</i> | Fax number of the company | 14 character free text field or left blank | Defined by the client |
| <i>Telex</i> | Telex number of the company | 14 character free text field or left blank | Defined by the client |

Accounts Tab

Ensure that the currency is entered, even though no currencies exist for this new company yet, then enter a tax number for the company.

The expense position must be before the debt position although without financial integration these numbers do nothing.

An information message will be generated by the system 'FWL-04534' "Enter the year and period, N/L processing is to begin." Click OK.

The Nominal Ledger start period will automatically be put to the current year followed by 01. (A)

| Field Name | Description | Options | Generic Value |
|------------------------------|---|---|-----------------------|
| <i>Currency</i> ** | Base currency of the company | Pre defined in currency maintenance normally ISO standard - LOV available | EUR |
| <i>Ccy Rates</i> ** | Determines the method of updating currency codes - will default to 'Stand Alone' | Master, Update, Stand Alone | Stand Alone |
| <i>Tax Number</i> ** | Unique Tax reference number for the company | 20 character free text field | Defined |
| <i>P&L</i> | Purchase and Ledger reference number | 30 character free text field or left blank | Blank |
| <i>Consolidation Company</i> | If the client has multiple company codes, the consolidated or master company code is entered here | Must have been created in company codes maintenance or left blank | Blank |
| <i>Expense Position</i> ** | The expense code's numerical position within the nominal ledger code - used for accounts | 01-Oct | 1 |
| <i>Dept Position</i> ** | The dept code's numerical position within the nominal ledger code - used for accounts | 01-Oct | 3 |
| <i>NL Start Position</i> ** | The year and month the company's accounts will start from | YYYYMM | Defined by the client |
| <i>Late Payment Text 1</i> | A text box to dictate what should appear on the invoice | 40 character free text field or left blank | Blank |
| <i>Late Payment Text 2</i> | An additional text box to dictate what should appear on the invoice | 40 character free text field or left blank | Blank |
| <i>Late Payment Percent</i> | The percentage at which the company can accept late payment | 0 - 100.00 | Blank |
| <i>Late Payment Period</i> | The period in which late payment is allowed | Per month, Per year | Blank |

For Owner Invoicing, the following summarises the details that are required:

- Company Registration number
- VAT number
- Name and Address details for Head Office (HQ)
- ?Registered in city/town? fixed text details for invoice

- Late Payment rule - percentage and associated fixed text etc

This information relates to the ?Head Office? details for the Company. The code and details used for the Company Accounts and the details that will be printed on each invoice that will be sent to Stock Owners.

The ?Late payment? text etc. These lines and figures will be printed at the top of the invoice. See invoice details and example below.

Warehousing Tab

If the owner defined keys are set to 'Y' then all customers/suppliers will only be available for the owner that they are set up with. If set to 'N' then the customers/suppliers will have '+' placed in their owner fields and will be seen and available by all owners.

Note: Ensure the warehouse code length is set to 3.

Ensure Multiple Warehouses , Multiple Branches are set to Yes.

Ensure FulfillmentSystemSCE installed is set to yes.

Ensure that the top 3 modules installed are set to yes.

| Field Name | Description | Options | Generic Value |
|---|--|--|---------------|
| <i>Held Over VAT code</i> | Zero rated vat rate of the company | Predefined in Vat Rates maintenance or left blank | Blank |
| <i>Sender Ean</i> | The European EAN number of the edi owner | Defined by the client or left blank | Blank |
| <i>Owner Defined Keys</i> ** | Used to specify if the owners within the company are allowed to see/use each others' suppliers anc customers | Y or N | N |
| <i>Warehouse Code Length</i> ** | The length of the warehouse code to be set up | Numerical value between 1 and 9 - but if using RDT, has to be no longer than 3 | 3 |
| <i>Costing by Location</i> ** | Used for accounting if charging by location | Y or N | N |
| <i>Multiple Warehouses</i> ** | Defines whether there will be more than one warehouse under the company | Y or N | N |
| <i>Multiple Branches</i> ** | Defines whether there will be more than one warehouse under the company | Y or N | Y |
| <i>Shipping Company Functionality</i> ** | Determines whether the company will use shipping functionality as well as WMS | Y or N | N |
| <i>Fulfillment SCE system installed?</i> ** | Determines whether the company will be using the freight functionality | Y or N | N |

| Field Name | Description | Options | Generic Value |
|-----------------------------------|--|------------------------|---------------|
| <i>Modules Installed (all)</i> ** | Defines which parts of the WMS functionality the company will be utilising | Y or N for all options | Y for all |

Accounting Options Tab

Not relevant for the implementation of WMS

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1 CASN5020 Ledger Maintenance

Enter the purchase ledgers PL1 and SL1 as above and save.

| Field Name | Description | Options | Generic Value |
|-------------------------|--|---|--|
| <i>Company</i> ** | The company code you need to assign the ledger codes against | Must have been created in company codes maintenance - LOV available | Defined by the client |
| <i>Ledger Code</i> ** | The ledger codes to be assigned to the company (note, you will need to set one record up for each of the following ledger codes) | PL1, SL1, SYS, ACC, REV | PL1, SL1, SYS, ACC, REV |
| <i>Start Batch No</i> | The starting control number for this ledger code | P00001, S00001, S00001, A00001, R00001 | P00001, S00001, S00001, A00001, R00001 |
| <i>Period</i> | The period the ledger code will run from | YYYYMM format | Defined by the client |
| <i>Cleardown Period</i> | The period a cleardown will run for (not used by the wms) | 0 | 0 |
| <i>Auth Invoices</i> | Does this ledger code need authorisation during invoicing? | Y or N - will default to N | N |

The remaining fields are not required by the WMS.

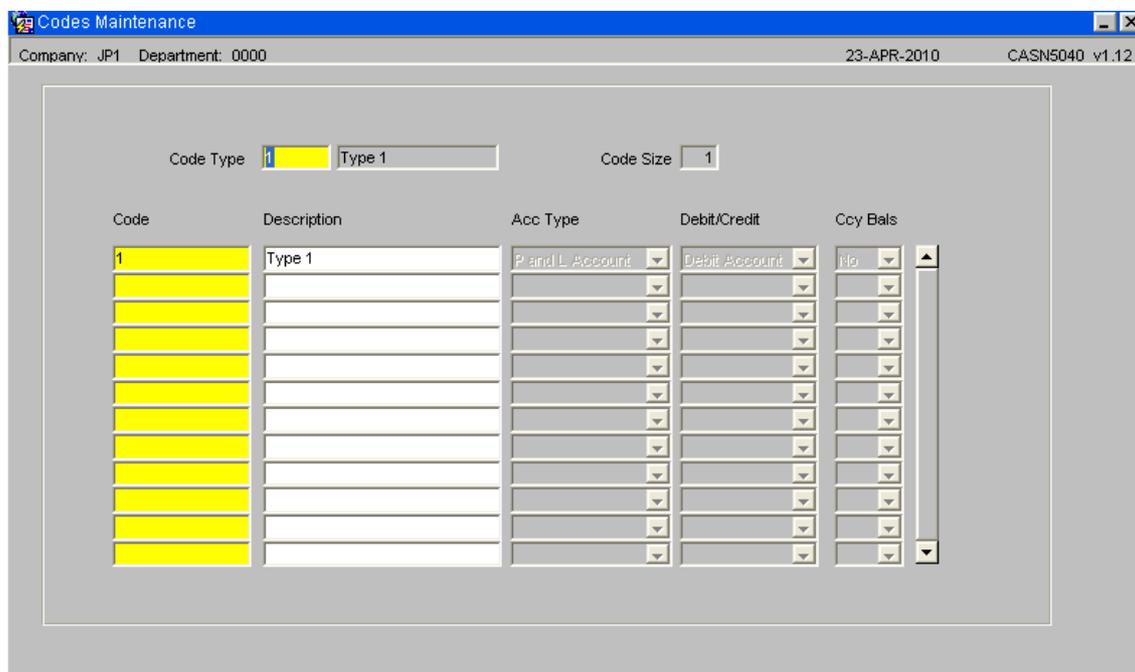
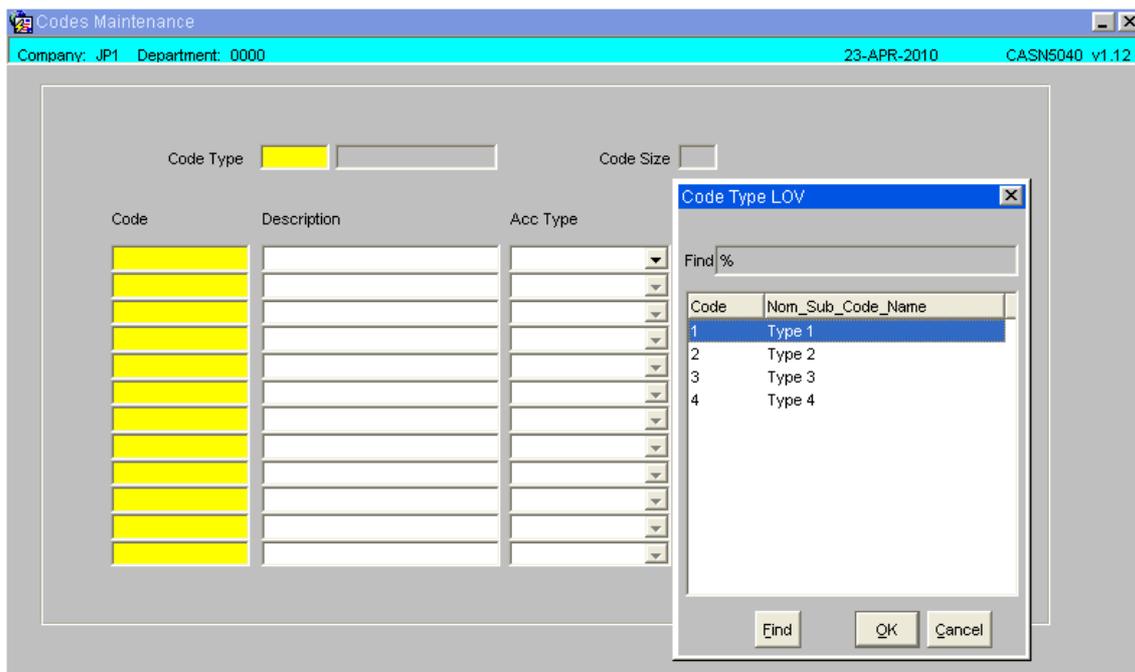


2 CASN5040 Codes Maintenance

For each code type you just created go into codes maintenance - the code in the 2nd block will make up part of the nominal code in the following way:-

- Code type 1 code = 1
- Code type 2 code = 2
- Code type 3 code = 3
- Code type 4 code = 4

The nominal code will now be 1234



For types 2 - 4 only the code information and description need entering.

| Field Name | Description | Options | Generic |
|------------|-------------|---------|---------|
|------------|-------------|---------|---------|



| | | | Value |
|---------------------------|--|--|-----------------------|
| <i>Code Type</i> ** | The code type the code will be set up against | Must have been created in code types maintenance - LOV available | Defined by the client |
| <i>Code Size</i> ** | The size of the code type | Will default to the size entered in code types maintenance | Defined by the client |
| <i>Code</i> ** | The code to be created | Defined by the required setup (you will need to repeat this for numbers 1,2,3 and 4) | 1 |
| <i>Description</i> ** | The description for the code to be created | 25 character free text field | Defined by the client |
| <i>Acc Type</i> ** | The type of account this code relates to | P & L Account | P&L Account |
| <i>Debit/Credit</i> ** | Determines whether the code is to be used for credit or debit purposes (not used by the wms) | Credit | Credit |
| <i>Ccy Bals</i> ** | Are currency balances to be recorded? | Y or N - will default to Y | Y |



3 CASN5060 Currency Maintenance

This is the currency maintenance screen.

Company: JP1 Department: 0000 27-APR-2010 CASN5060 v4.3

Company: JP1 New Test Company Delete Flag

Currency: GBP British Pound ISO Code

Relation Preference: Base Unit Unit Factor: 1

Bank Acct: No. of Decimals (ED): 2

Exch Gain: 1234 Type 1

Exch Loss: 1234 Type 1

Rate Change Tol: 0.00% Mother Currency:

Exchange L/G: 0.00% Date Entered: Valid Until: Bank Details

| Date | Base Unit | Currency Unit |
|-------------|--------------|---------------|
| 14-OCT-2005 | 1.0000000000 | 1.0000000000 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

This is your base currency

Ensure that the first currency that you enter for the new company is to be the base currency as this is the way that it will be saved becoming the default currency for the company.

Enter the company

Ensure the Relation position is Base Unit

Currency and description

Nominal account

Then tab through the rest of the fields until the record is created

| Field Name | Description | Options | Generic Value |
|-------------------------------|--|---|-----------------------|
| <i>Company</i> ** | Company code the currency will apply to | Predefined in company maintenance | Predefined 3 ch code |
| <i>Currency</i> ** | Currency code and name denoting specific currencies | 3 ch text field followed by 30 character currency description | Various |
| <i>Relation Preference</i> ** | Denotes whether the currency code will be a base unit or currency unit | Base Unit or Currency Unit | Currency Unit |
| <i>Bank Acct</i> | Pulled in from company maintenance if setup | Prepopulated | Defined by client |
| <i>Exch Gain</i> ** | Based on the nominal ledger setup - the nominal code entered here will define the exchange and gain rate | Predefined in nominal master maintenance | 1234 |
| <i>Exch Loss</i> ** | Based on the nominal ledger setup - the nominal code entered here will define the exchange and gain loss | Predefined in nominal master maintenance | 1234 |
| <i>Rate Change Tol</i> ** | The tolerance at which an exchange rate can be changed | 0 - 100 | Defined by the client |
| <i>Exchange L/G</i> | The loss and gain rate that can be applied to the exchange rate | 0 - 100 | Defined by the client |
| <i>Mother Currency</i> | The parent currency code for this currency | Blank | Blank |



| Field Name | Description | Options | Generic Value |
|------------------------------|--|--|-----------------------|
| <i>Date Entered</i> | The date the currency code was created | Must be a valid date or left blank | Blank |
| <i>Valid Until</i> | The date the currency code will be valid til | Must be a valid date or left blank | Blank |
| <i>Delete Flag</i> | Is this currency code marked for deletion? (If checked, this currency code can no longer be used) | Checked or left blank | Blank |
| <i>ISO Code</i> | The standard ISO code for this currency | 3 character free text field or left blank | Defined by the client |
| <i>Unit Factor **</i> | The factor by which the currency will be divided by (not used by the wms) | 1, 10, 100, 1000, 10000 | 1 |
| <i>No. of Decimals (EDI)</i> | The number of decimal places the exchange rate for the currency code will be displayed in within the edi message (not used by the wms) | 2 digit numerical field or left blank | Blank |
| <i>Date</i> | The date of the exchange rate | Must be a valid date - once entered, cannot be amended | Defined by the client |
| <i>Base Unit</i> | The base exchange rate for the currency | Will default to the exchange rate set up against the company | Display only |
| <i>Currency Unit</i> | The rate by which the exchange rate will be multiplied for each unit | 0 - 99999999.999999999 | Defined by the client |

You can view and enter bank details using the **Bank Details** button.

A new pop-up window titled "Bank Details" (BNKDETAILS v1.3) appears.

This window displays the following fields:

- *Currency*
- *Bank Code*
- *Bank Name*
- *Account No*
- *SWIFT*
- *IBAN*
- *Bank Key*
- *Branch Code*



- *Branch Name*
- *Account Type*
- *Description*
- *Beneficiary*
- *Country Code*

The window may instead display Bank Maintenance fields as follows:

- *Nominal Code*
- *Description*
- *Bank Name*
- *Address 1*
- *Address 2*
- *Address 3*
- *Address 4*
- *Postcode*
- *Bank Tel No*
- *Bank Fax No*
- *Sort Code*
- *Branch Code*
- *Branch Name*
- *Account Type*
- *Beneficiary*
- *Country Code*

The window is populated with data for the selected currency.

The following summarises the details that are required for Owner Invoicing:

Note that the following BANK information can be held for any / all currencies used by the company.

- *Bank Name*
- *Bank Account number*
- *Payment address*
- *Bank Giro number*
- *Postgiro number*
- *IBAN (International Bank Account Number)*
- *SWIFT code*

Similarly, this detail relates to the Company Bank details and the various account codes utilised. Separate details are expected for each Currency code that the Company will utilise.

These details will be printed at the bottom of each invoice produced.

You then click the **Return** button to close the "Bank Details" window.



4 CASN5120 Nominal Account Maintenance

Company: JP1 Department: 0000 27-APR-2010 CASN5120 v4.6

Nominal Code: 1234
 Nominal Description: Type 1
 Account Status: Open
 Consolidation Nom Code: 1234

| | | |
|--------|---|--------|
| Type 1 | 1 | Type 1 |
| Type 2 | 2 | Type 2 |
| Type 3 | 3 | Type 3 |
| Type 4 | 4 | Type 4 |

Automatic Acct Code Generation

Enter a nominal code (A) of '1234', the rest of the information should default in, and save.

| Field Name | Description | Options | Generic Value |
|---|--|---|-----------------------|
| <i>Nominal Code</i> ** | The nominal code for the company | 1234 | 1234 |
| <i>Nominal Description</i> ** | The description for the nominal code | 35 character free text field | Defined by the client |
| <i>Account Status</i> ** | The status of the account | Open Closed Closed by Segment Close | Open |
| <i>Consolidation Nom Code</i> ** | The nominal code used when consolidating accounts | 1234 | 1234 |
| <i>Alt Currency Code</i> | The alternative currency code for this nominal master | Display only - will default to blank | Blank |
| <i>Reconciliation Tick</i> ** | Determines whether this nominal code will be used for accounting reconciliation (not migrated) | Y or N - display only | N/A |
| <i>The remaining fields are display only and will default to those previously setup</i> | | | |



6 CASN5150 Code Types Maintenance

Although the following screens are not used by the WMS, they still need to be created in order to use the company code. The following steps are needed in order to create the nominal master.

To set up the nominal master you need to create a minimum of 4 records in code types maintenance - codes 1 to 4 all with length 1.

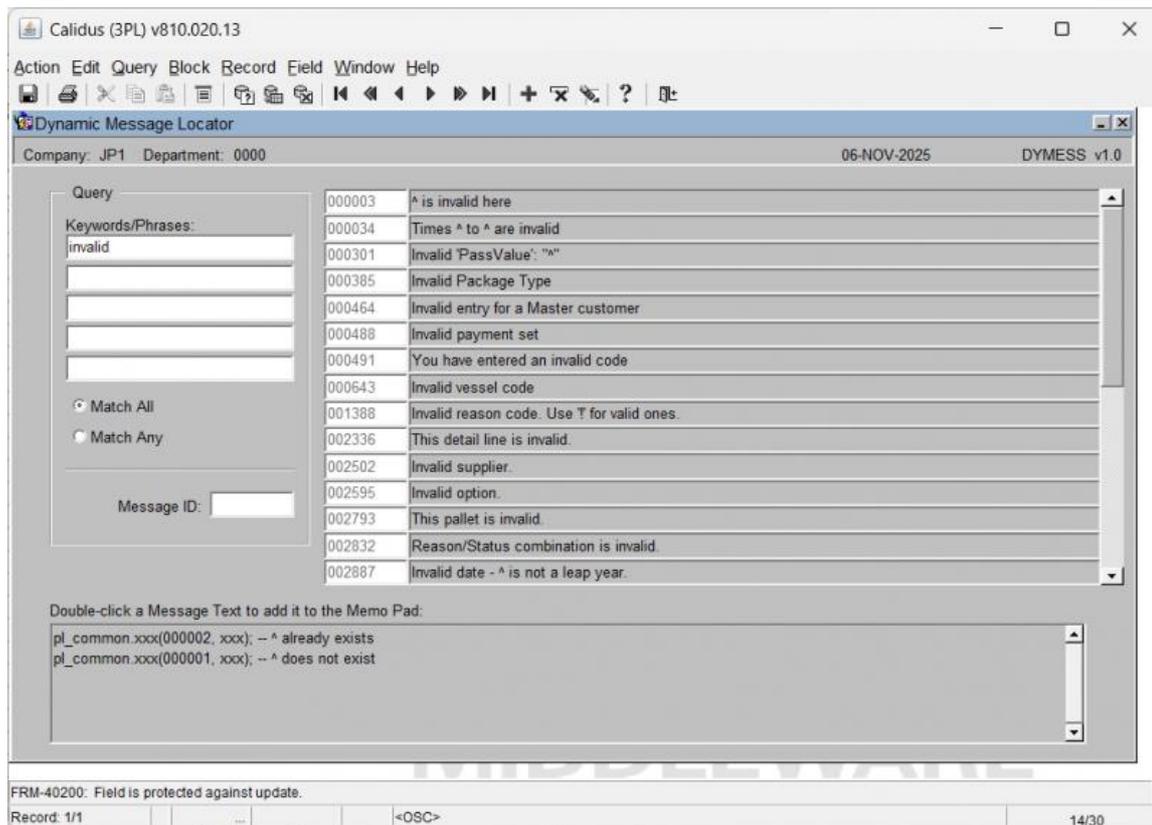
Four different code types need to be set up. The Code Type (A) needs to run from 1 to 4. The Nom Sub Code Description (B) can be Type * where * is the number. The Nom Sub Code Size (C) must always be 1.

| Field Name | Description | Options | Generic Value |
|-----------------------------|--|-------------------------------------|-----------------------------|
| <i>Code Type</i> ** | The numerical code given in order to create the code | 1 digit field | Defined by the client 1 |
| <i>Nom Sub Code Name</i> ** | The name given to the code type | 15 character free text field | Defined by the client ?? |
| <i>Nom Sub Code Size</i> ** | The size of the code type | 1 digit field Defined by the client | 1 |



7 DYMESS Dynamic Message Locator

This is the *Dynamic Message Locator* screen (*DYMESS*).



The following fields document the search parameters:

| Field Name | Description |
|-------------------------|---|
| <i>Query</i> | The top box where search terms are entered to query the message database. |
| <i>Keywords/Phrases</i> | A multi-line box allowing entry of multiple keywords or phrases for searching messages. |
| <i>Message ID</i> | A field used to search for a specific message using its unique numerical ID. |
| <i>Match All</i> | A radio button option to filter results only if they contain ALL of the entered keywords/phrases. |
| <i>Match Any</i> | A radio button option to filter results if they contain ANY of the entered keywords/phrases. |

Action Buttons:

- There are no standard action buttons (like **OK** or **Save**) visible in the main data area; the search criteria is applied when clicking in the messages table.

7.1 Message Table Fields

The messages table is a display grid showing the search results, containing two columns:

| Field Name | Description |
|---------------------|---|
| <i>Message ID</i> | The unique numerical code identifying the system message. |
| <i>Message Text</i> | The short text of the error or system message. |

7.1.1 Memo Pad Functionality

- The **Memo Pad** (the large text area at the bottom) is populated by double-clicking on a *Message Text* entry in the messages table. This allows users to review selected messages in a separate area for context or detailed viewing.



10 MLS0010

This is the *Multi-lingual Translations* screen (*MLS0010*). This area of the system allows users to view, manage, and refresh the various language translations used across the application. The screen is divided into four main functional areas accessible via the tree menu:

- *ML Screens*
- *Language*
- *Translations*
- *Refresh Screen*

10.1 ML Screens

This form is used to enter translation details for specific screen elements.

The screenshot shows the 'Multi-Lingual Translations' window. The top bar includes 'Company: JP1', 'Department: 0000', '07-NOV-2025', and 'MLS0010 v4.2'. The left tree menu has 'Multi-Lingual' expanded, with 'ML Screens' selected. The main form fields are: Screen Id: FXMEXPLR, Object Name: MPROP.MENU_LABEL, Property: Prompt, Object Type: Text Item, Text Id: 7001, and English Translation: Label. Below the fields is a table with two columns: Language and Text. The table has 8 rows, each with a dropdown arrow in the Language column and an empty text box in the Text column.

Field Name

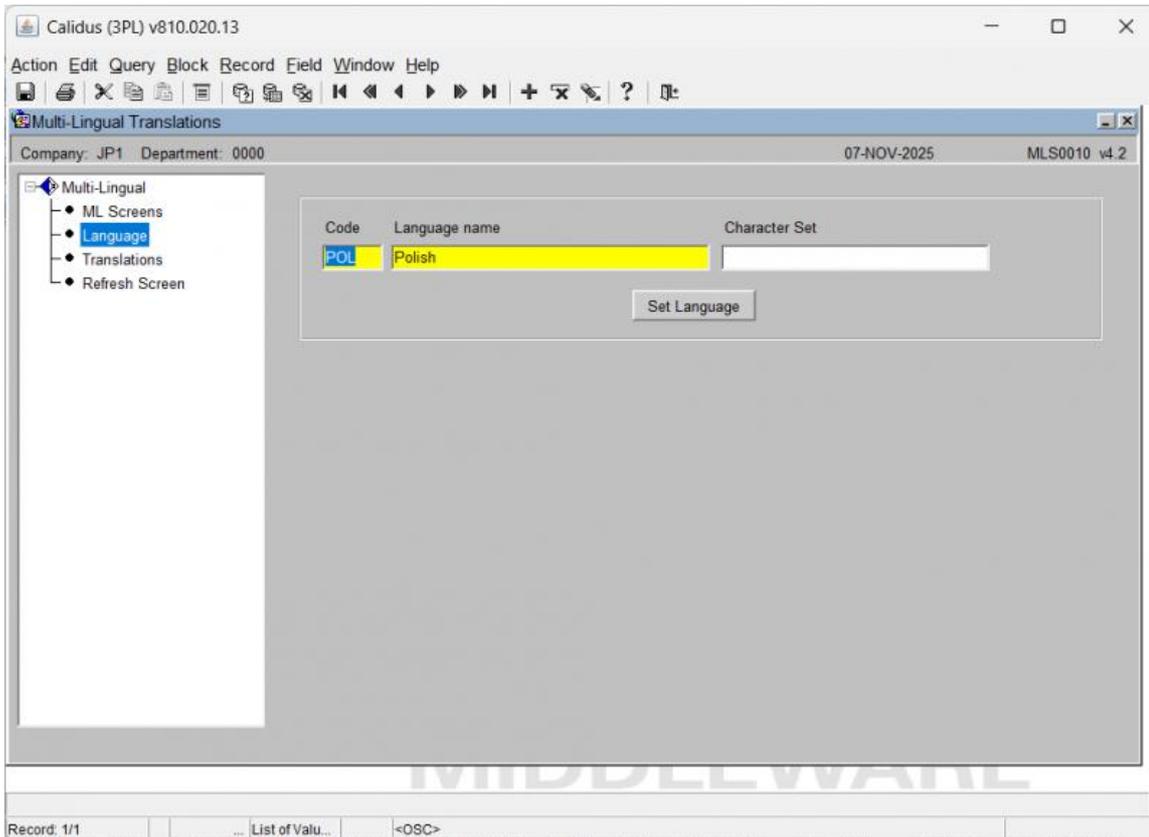
Full Description

| | |
|----------------------------|--|
| Screen Id | enter a Screen Id - An LOV is provided. |
| Object Name | enter the name of the object to be translated - An LOV is provided. |
| Property | select an option from the drop-down list provided. Values: - <i>Prompt, Input Value, Display Value</i> - An LOV is provided. |
| Text Id | enter the Text Id - An LOV is provided. |
| Object Type | select an option from the drop-down list provided. Values: - <i>Text Item, Label</i> - An LOV is provided. |
| English Translation | enter the English text for translation. |
| Language | This is display only. |
| Text | enter the translated text. |

10.1.1 Language

Used to set a new language for the system.





Field Name

Full Description

Code enter the language code - This is required entry.

Language name enter the full language name - This is display only.

Character Set enter the character set for the language - This is display only.

Action Button(s)

- **Set Language** - Creates the selected language.

10.1.2 Translations

Used to view and modify translations for a specific screen and language.



| English Label | Current Language Label | Use Default |
|-----------------------|------------------------|-------------|
| Aisle Code Length: | | Use Default |
| Alloc at Pre-Advice | | Use Default |
| Area Code Length: | | Use Default |
| Assembly Location | | Use Default |
| Assembly Locations | | Use Default |
| Audit Flag: | | Use Default |
| Auto Bulk Reject: | | Use Default |
| Auto Label Production | | Use Default |
| Auto Log Display | | Use Default |
| Auto Putaway Flag | | Use Default |

Field Name**Full Description****Screen ID**

enter the screen ID - This is required entry - An LOV is provided.

Language

select an option from the drop-down list provided. Values: - *ENG*, *ESP* - An LOV is provided.

English Label

This is display only.

Current Language Label

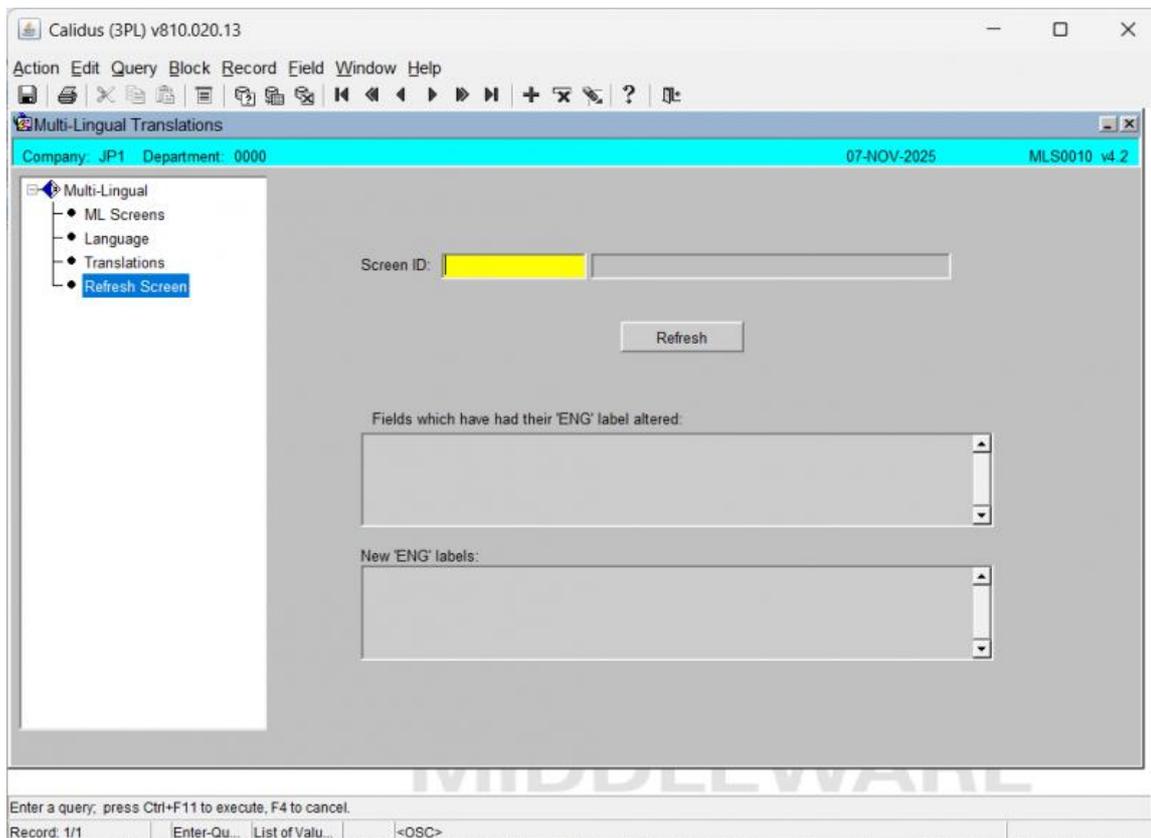
This is display only.

You can click the **Use Default** button to copy the English label to the language.

10.1.3 Refresh Screen

Used to refresh the language labels for a specified screen.





Field Name

Full Description

Screen ID enter the screen ID - This is required entry - An LOV is provided.

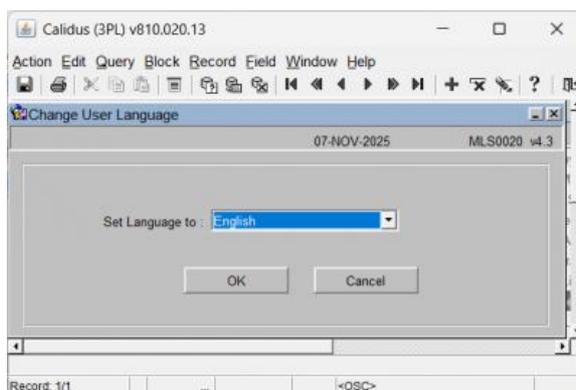
Action Button(s)

- **Refresh** - Extracts and refreshes the current language labels for the chosen screen ID.



11 MLS0020

This is the *Change User Language* screen (*MLS0020*).



The following field is the primary function of this screen:

| Field Name | Description |
|------------------------|---|
| <i>Set Language to</i> | A dropdown menu allowing the user to select their preferred interface language (e.g., English). |

- **OK**: Confirms the language change and applies the new setting.
- **Cancel**: Closes the screen without changing the language setting.



12 MLS0030

This is the *Multi-Lingual Captions Screen* screen (MLS0030).

Calidus (3PL) v810.020.13

Multi-Lingual Captions Screen

Company: JP1 Department: 0000 07-NOV-2025 MLS0030 v4.3

Primary Selection Criteria

Code: ACTION Language: ENG

Secondary Selection Criteria

| Value | Language | Caption Text |
|-------|----------|--------------|
| A | ENG | Add |
| D | ENG | Delete |
| | | |
| | | |

Other Languages

| Value | Language | Caption Text |
|-------|----------|--------------|
| A | ESP | Add |
| A | SWE | Add |
| | | |
| | | |

Record: 1/2

12.1 Primary Selection Criteria

These fields define the key record being edited:

| Field Name | Description |
|-----------------|--|
| <i>Code</i> | The internal system code or identifier for which the caption is being maintained (e.g., ACTION). |
| <i>Language</i> | The primary language code for the caption (e.g., ENG). |

12.1.1 Secondary Selection Criteria

This grid displays the captions for the primary language based on the *Code* selection:

| Field Name | Description |
|---------------------|---|
| <i>Value</i> | The specific value or short code being translated (e.g., A, D). |
| <i>Language</i> | The language code for the caption (e.g., ENG). |
| <i>Caption Text</i> | The descriptive text for the value in the specified language (e.g., Add, Delete). |

12.1.2 Other Languages

This grid displays the corresponding captions for other languages:

| Field Name | Description |
|---------------------|---|
| <i>Value</i> | The specific value or short code being translated (e.g., A). |
| <i>Language</i> | The language code for the non-primary language (e.g., ESP, SWE). |
| <i>Caption Text</i> | The descriptive text for the value in the foreign language (e.g., Add). |



13 MLS0040

This is the *Multi-Lingual Messages Screen* screen (MLS0040).

The screenshot shows the 'Multi-Lingual Messages Screen' window. At the top, it displays 'Company: JP1 Department: 0000' and '07-NOV-2025 MLS0040 v4.3'. The window is divided into three main sections:

- Primary Selection Criteria:** A table with columns 'Message ID', 'Language', and 'Message Text'. The values are '%', 'ENG', and '%' respectively.
- Secondary Selection Criteria:** A table with columns 'Message ID', 'Language', and 'Message Text'. The first row is selected and highlighted in blue, showing '000001', 'ENG', and '* does not exist'. Other rows include '000002' with '* already exists', '000003' with '* is invalid here', and '000004' with 'Please enter a value'.
- Other Languages:** A table with columns 'Message ID', 'Language', and 'Message Text'. The first row shows '000001', 'FRA', and 'Un message en Francais'.

At the bottom of the window, it shows 'Record: 1/?' and '<-OSC>'.

13.1 Primary Selection Criteria

These fields define the key message record being edited:

| Field Name | Description |
|---------------------|---|
| <i>Message ID</i> | The internal system identifier for the message (e.g., %). |
| <i>Language</i> | The primary language code for the message (e.g., ENG). |
| <i>Message Text</i> | The text content of the message in the primary language. |

13.1.1 Secondary Selection Criteria

This grid displays the messages for the primary language based on the *Message ID* selection:

| Field Name | Description |
|---------------------|---|
| <i>Message ID</i> | The specific message identifier (e.g., 000001, 000002). |
| <i>Language</i> | The language code for the message (e.g., ENG). |
| <i>Message Text</i> | The descriptive text content of the message in the specified language (e.g., *does not exist, *already exists). |

13.1.2 Other Languages

This grid displays the corresponding messages for other languages:

| Field Name | Description |
|---------------------|---|
| <i>Message ID</i> | The specific message identifier (e.g., 000001). |
| <i>Language</i> | The language code for the non-primary language (e.g., FRA). |
| <i>Message Text</i> | The descriptive text content of the message in the foreign language (e.g., Un message en Francais). |



14 MLS0050

This is the *Multi-Lingual Menu Maintenance* screen (MLS0050).

Calidus (3PL) v810.020.13

Action Edit Query Block Record Field Window Help

Multi Lingual Menu Maintenance

Company: JP1 Department: 0000 07-NOV-2025 MLS0050 v4.3

Program ID: WHR0700

English Label: PALLET

Label ID: 904

Description: Pallet

| Language | Translation |
|----------|-------------|
| ENG | Pallet |
| SWE | Pall |
| | |
| | |
| | |
| | |
| | |
| | |

Record: 1/?

The following fields identify the program and label being translated:

| Field Name | Description |
|----------------------|--|
| <i>Program ID</i> | The unique identifier of the program or screen to which the label belongs (e.g., WHR0700). |
| <i>English Label</i> | The original label text in English (e.g., PALLET). |
| <i>Label ID</i> | The numerical identifier for the specific label within the program (e.g., 904). |
| <i>Description</i> | The descriptive text for the label (e.g., Pallet). |

14.1 Language Translation Grid

This table displays the translations for the identified label:

| Field Name | Description |
|--------------------|---|
| <i>Language</i> | The language code for the translation (e.g., ENG, SWE). |
| <i>Translation</i> | The translated text for the label in the specified language (e.g., Pallet, Pall). |



15 OMS0120 Order Management Control

This is the *Order Management Control* screen (*OMS0120*).

This screen is used for setting system-wide or owner-specific parameters that control order processing, warehousing assignments, and unit of measure requirements.

15.1 Order Management Control

This form is used for setting system parameters.

| Field Name | Full Description |
|---|--|
| <i>Owner Code</i> | enter the owner code here. It will be defaulted to your user's default owner. When a value is entered, the owner name will be displayed. |
| <i>Last Change User</i> | This is display only. |
| <i>Last Change Date</i> | This is display only. |
| <i>Automatically Create Anticipated Orders</i> | select an option from the drop-down list provided. Values: <ul style="list-style-type: none"> • - No • - Yes |
| <i>Allow Manual Entry of Master Orders</i> | select an option from the drop-down list provided. Values: <ul style="list-style-type: none"> • - No • - Yes |
| <i>Use Default Warehouse Search if Postcode not found</i> | select an option from the drop-down list provided. Values: <ul style="list-style-type: none"> • - No • - Yes |
| <i>Split Order Lines Across Warehouses</i> | select an option from the drop-down list provided. Values: <ul style="list-style-type: none"> • - No • - Yes |
| <i>Default Order Priority</i> | enter the default order priority - An LOV is provided. |



| Field Name | Full Description |
|--|---|
| <i>Eaches on Outbound EDI</i> | select an option from the drop-down list provided. Values: <ul style="list-style-type: none"> • - No • - Yes |
| <i>Warehouse Assignment Method</i> | select an option from the drop-down list provided. Values: <ul style="list-style-type: none"> • - Customer • - Primary • - Normal |
| <i>Required % Order Lines Fulfilled to use Primary Warehouse</i> | enter the required percentage of order lines that must be fulfilled to use the primary warehouse. |
| <i>Volume Per Despatch Pallet MTQ</i> | enter the volume per despatch pallet MTQ. |
| <i>Ensure Unique Sellers Ref for Manual Orders</i> | select an option from the drop-down list provided. Values: <ul style="list-style-type: none"> • - No • - Yes |
| <i>Volume Unit Of Measure</i> | enter the volume unit of measure. |
| <i>Weight Unit Of Measure</i> | enter the weight unit of measure. |

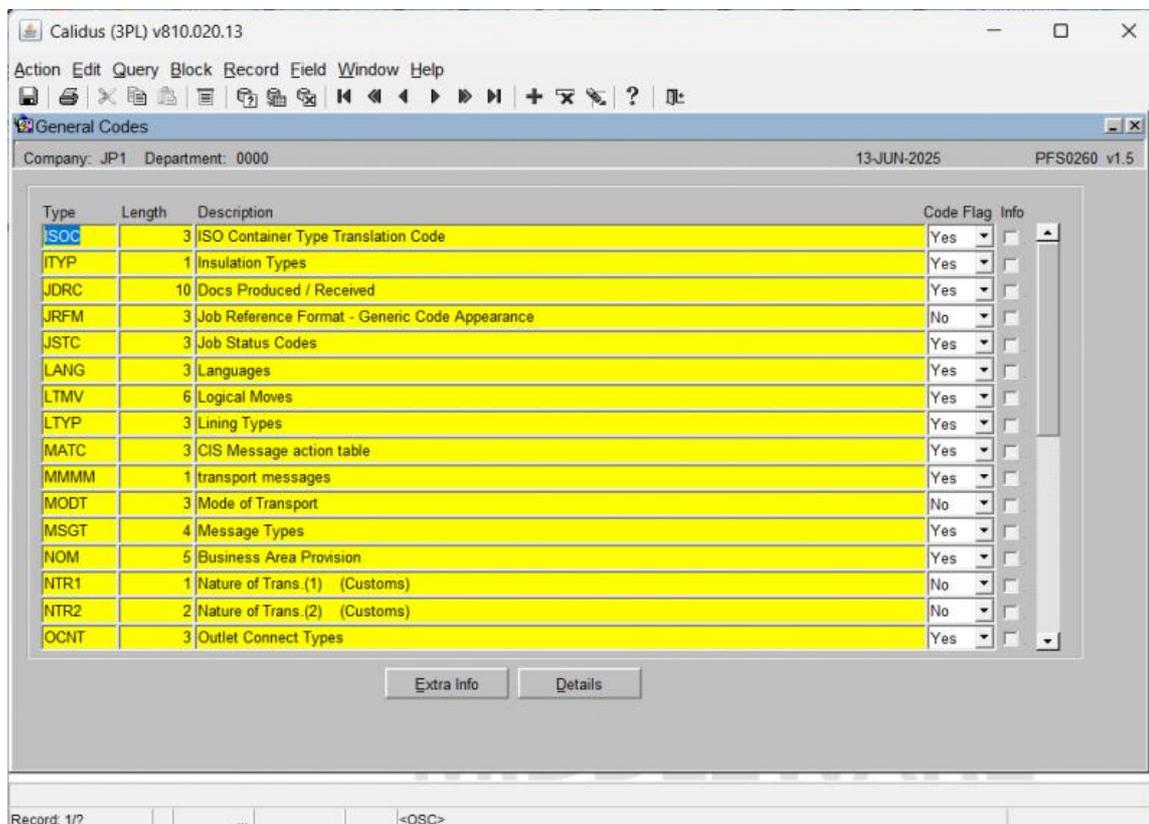


16 PFS0260 General Codes

This is the general codes maintenance screen. This is used to define reusable codes, used throughout the system.

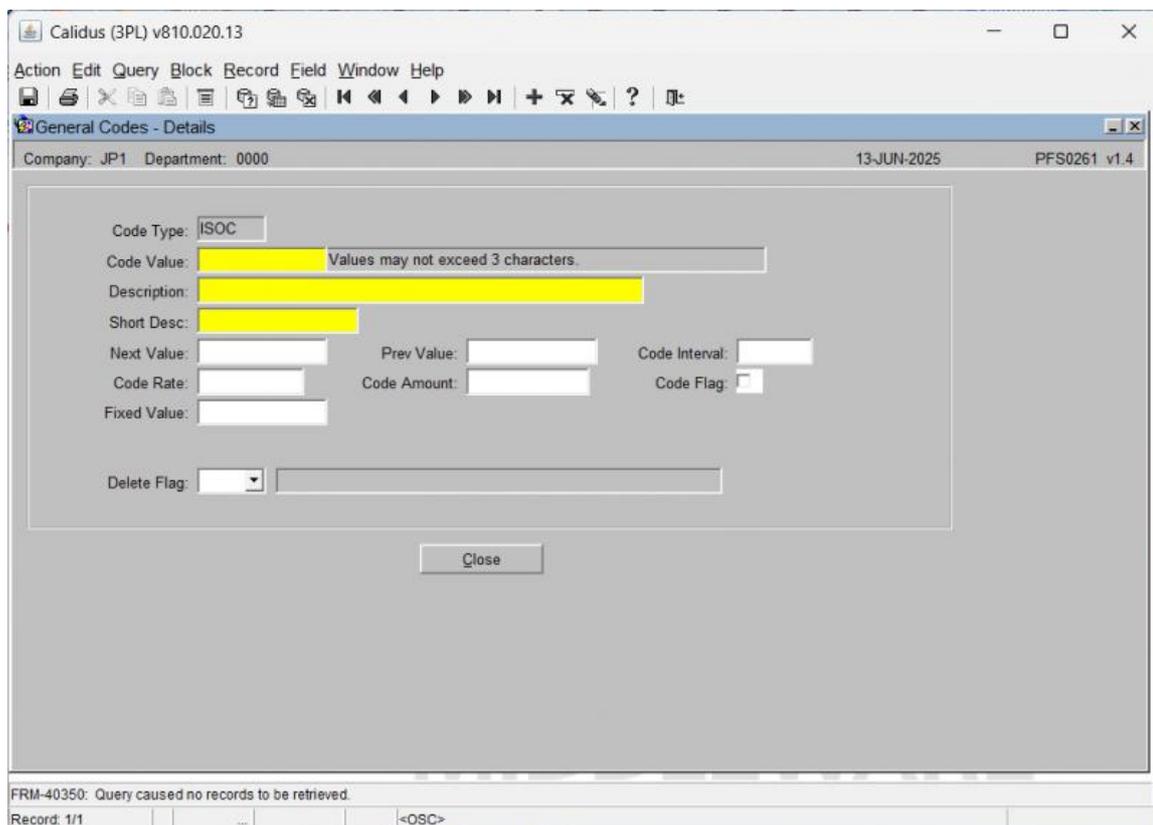
Warning: This is a system administrator screen.

You can find all codes in the system or add new codes here.

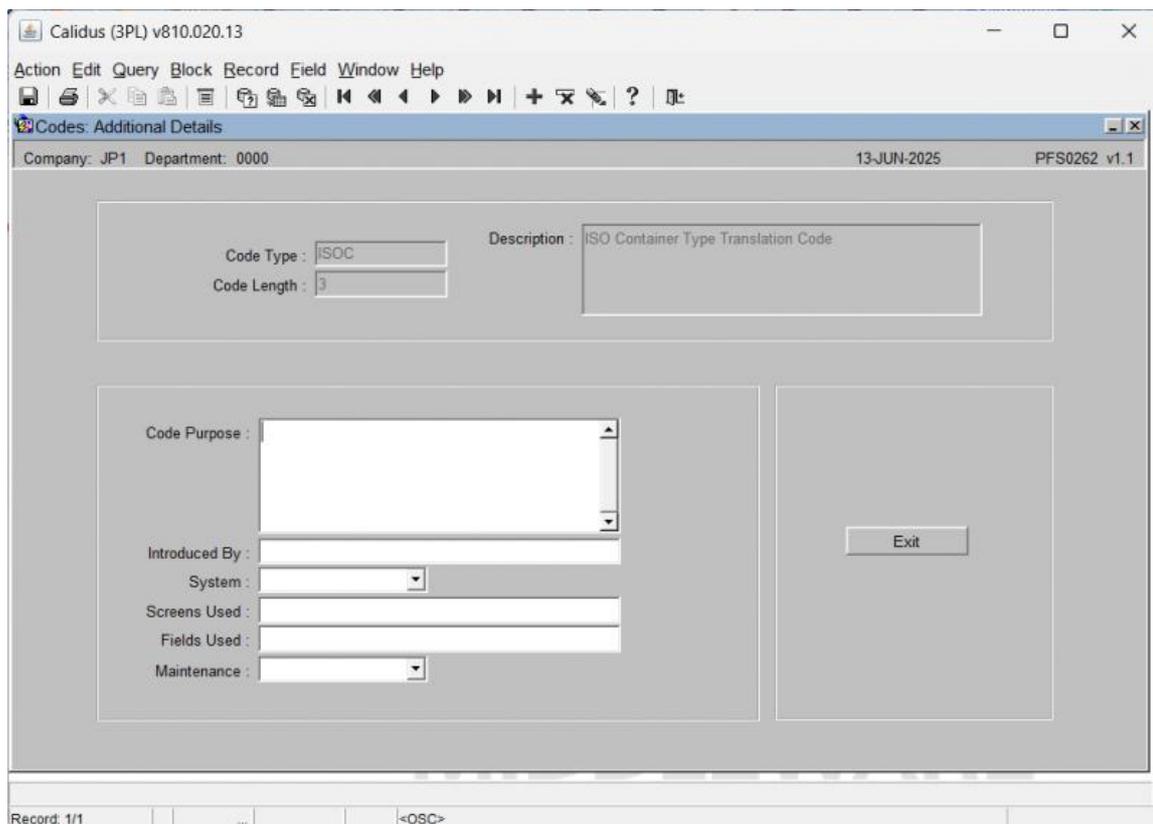


You can click **Details** to enter or amend details of the code.





You can click **Extra Info** to see more information about the code and the use of it.



There are many use cases for these codes - some of these are shown below



| Field Name | Description | Options | Generic Value |
|-----------------------|---|--|-------------------------|
| <i>Type</i> ** | The code type you are entering details against | Entry at this level will not be required as these will already have been set up on a company level | EDDI |
| <i>Length</i> ** | The number of characters the sub code has to be | 1 - 9999 | 10 |
| <i>Description</i> ** | A brief description of the type of code | 100 character free text field | EDI Applications |
| <i>Code Flag</i> ** | Is this code to be used by the system | Y or N - default is Y | Y |
| <i>Info</i> | The ability to enter extra information against the code (not migrated) | Blank | Blank |
| Buttons | | | |
| Extra Info | The ability to enter additional information, e.g. which screens use this, the purpose of the code etc | Entry at this level will not be required as these will already have been set up on a company level | N/A |
| Details | Takes you into the detail screens for individual entry of each required code | See following | Defined by system setup |

16.1.1.1 General Codes - Detail Level

For each EDI message required, the code value, description and short description need to be populated. The details to be populated will be described below dependant on the message type.

The screenshot shows a software window titled "General Codes - Details". At the top, it displays "Company: 888 Department: 001" on the left, and "2005-02-15" and "PFS0261 v1.4" on the right. The main area contains several input fields: "Code Type" is set to "EDDI"; "Code Value" is a text box with a yellow highlight and a warning "Values may not exceed 10 characters."; "Description" and "Short Desc" are also text boxes with yellow highlights. Below these are "Next Value", "Prev Value", and "Code Interval" text boxes. Further down are "Code Rate", "Code Amount", and "Code Flag" (a checkbox). At the bottom left is "Fixed Value" and "Delete Flag" (a dropdown menu). A "Close" button is centered at the bottom of the window.

| Field Name | Description | Options | Generic Value |
|-----------------------|---|--|-----------------------|
| <i>Code Type</i> | The code type the values entered refer to | No entry required as the code type will come through from the header screen | EDDI |
| <i>Code Value</i> ** | The unique identifier for the EDI message required | Defined by the hard coding of each EDI message. The size is determined by the length of the code type entered in the header screen. List of required values below. | See below |
| <i>Description</i> ** | Description of the EDI message being created | 100 character free text field | Defined by the client |
| <i>Short Desc</i> ** | Will determine the first 3 characters of the control number | Defined by the hard coding of each EDI message | See below |



16.1.1.2 General Codes - Code Types

| Code Value | Description | Short Description | Message Details |
|-------------|------------------------------------|-------------------|---|
| <i>OCI</i> | Outbound Commercial Invoice Upload | OCI | An inbound message that updates orders with customs data (cost, country of origin etc)(Client Specific) |
| <i>CII</i> | Inbound Commercial Invoice Upload | CII | An inbound message that updates receipts with customs data (cost, country of origin etc)(Client Specific) |
| <i>PACK</i> | Kewill Carrier Upload | PKI | An inbound message that updates orders with carrier, weight and tracking number information (Client Specific) |
| <i>SRI</i> | Stock Reconciliation Upload | SRI | An inbound message that compares a client's stockholding figures with the actual values held on the WMS (Client Specific) See below |
| <i>PAI</i> | Pre Advice Upload | PAI | An inbound message that uploads a receipt pre advice into the WMS |
| <i>GRN</i> | Pre Advice Upload | PAI | An inbound message that uploads a receipt pre advice into the WMS |
| <i>PMI</i> | Product Master Upload | PMI | An inbound message that creates stock codes on the WMS |
| <i>STID</i> | Product Master Upload | PMI | An inbound message that creates stock codes on the WMS |
| <i>SOI</i> | Sales Order Upload | SOI | An inbound message that uploads sales orders onto the WMS (Client Specific) |
| <i>SOP</i> | Sales Order Upload | SOI | An inbound message that uploads sales orders onto the WMS |
| <i>HOLD</i> | Hold Upload | Hold | An inbound message that will either hold or release stock quantities |
| <i>WLE</i> | Ware Location Upload | WLE | An inbound message that will create pallet records with associated stock details |



17 PFS1002 Countries

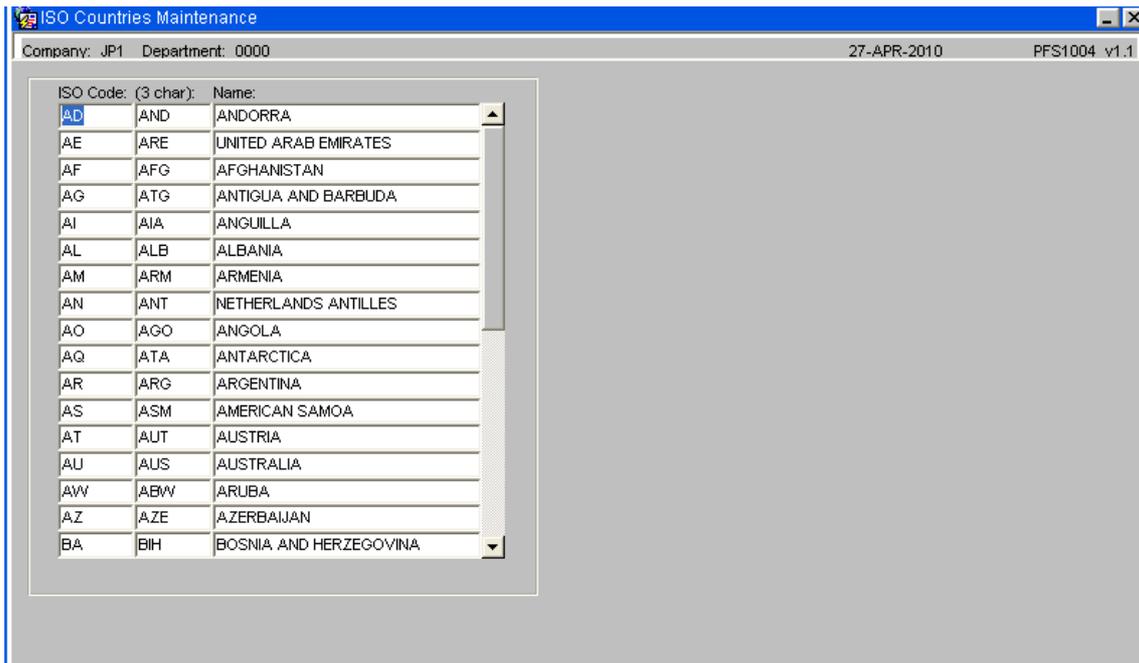
Once the country has been entered in to the ISO countries code, it is necessary to create a country maintenance record.

This is done as below.

| Field Name | Description | Options | Generic Value |
|--------------------------------|--|--|-----------------------|
| <i>Country Code</i> ** | ISO country code - normally 2 chs in length - allows up to 3 | Predefined by the client as to which countries they need to set up - must have been created as an ISO country code | Defined by the client |
| <i>Local Name</i> ** | Country name | Max 30ch country description | Defined by the client |
| <i>Currency</i> ** | Currency code of the country | Predefined in currency codes maintenance | Defined by the client |
| <i>Region Type 1</i> ** | The region type for this country (not used by the WMS) | None, State, County, Province | None |
| <i>Region Type 2</i> ** | The 2nd region type for this country (not used by the WMS) | None, State, County, Province | None |
| <i>Tax Level Validation</i> ** | The base level at which tax is applied | Country, Department | Country |
| <i>Customs Col OK</i> ** | Is customs consolidation allowed? | Y or N | No |
| Buttons | | | |
| Time Zones | Takes the user to an additional screen to assign a time zone to the country (see below) | | |
| WH Relations | Takes the user to an additional screen to enter client specific invoicing and export information (see below) | | |



18 PFS1004 ISO Countries Maintenance



| Field Name | Description | Options | Generic Value |
|----------------------------------|--|---|--|
| <i>ISO Code</i> | Two-letter country code as defined in ISO 3166 Standard alpha-2 | Can be manually maintained, though the original file will be created as part of the system delivery | As specified in the ISO 3166 Standards |
| <i>Three-letter country code</i> | Which allow a better visual association between the codes and the country names than the alpha-2 codes | Can be manually maintained, though the original file will be created as part of the system delivery | As specified in the ISO 3166 Standards |
| <i>Name</i> | Name of the country associated to the code | Can be manually maintained, though the original file will be created as part of the system delivery | As specified in the ISO 3166 Standards |



19 PFS1025 Office Department Setup

Note that only a few defined fields are required for warehousing. These are detailed below. All other fields can be ignored.

The screenshot shows the 'Office/Department Setup' window. The top bar displays 'Company: JP1 Department: 0000' and the date '23-APR-2010'. The main form contains several sections:

- Company Information:** Company Code (JP1), Department (0000), Partner Code (JP1), Service (GBLIV-IEDUB).
- Regional Information:** Region (EUROPE), Point Load, Point Discharge, Base Currency, Alternative Currency, Default Location, B/L Editor, Clearing Account.
- Operational Options:** Booking Ref Format, B/L Manual Entry, B/L Ref Format, All Local Ports, Auto Populate, On Hire Movement, Invoice Format Country, Base Country, Account Department.
- Advanced Options:** Book Comm Desc Manifest, Switch B/L Denied, Voyage Short Code, Freight Invoices, BL UOM Type, Account Post, Route Cost, Freight Mode, Original Print Type, Draft Print Type, Pricing Method, No Of Invoice Copies, Product.
- Buttons:** Partner Currencies, Booking Conf. Text, Arrival Notice Text, Delivery Order Text, Preferred UOMs, Invoice Text, Bank Details, Remit Partner.

Before attempting to create a department ensure the user being used has the registry setting DepartmentSuperUser is set to 1. (See above - System Registry)

The screen requires the entry of a new department, enter a new department and description that will be used for warehousing with this company.

Next enter the company code that you have just created.

Next enter a partner code this does not have to already exist.

Choose a service, these can be set up in service maintenance but are irrelevant to warehousing.

The only other field to enter is Region, an LOV is available so just enter the nearest region to the company main office, once again this is irrelevant to warehousing.

| Field Name | Description | Options | Generic Value |
|------------------------|---|--|-----------------------|
| <i>Company Code</i> ** | The company code you have created which you wish to assign a department to | 3 character free text field | Defined by the client |
| <i>Department</i> ** | The department code and department description that will be assigned to the company | 3 character free text field | Defined by the client |
| <i>Partner Code</i> ** | The partner code to be associated with this department | 10 character free text field (no validation) | Defined by the client |
| <i>Region</i> ** | The region the country is situated in | Must have been set up in region maintenance | Defined by the client |



21 PHL3520 Printer Groups

The screen is used to group printers together, which might be by type, such as all zebra printers or possibly by area such as a warehouse or an area within a warehouse.

| Printer Name | Description |
|--------------|----------------------------|
| hp3 | Laser |
| zeb140 | Barcode Printer for Labels |
| kyo3 | Shipping Room Printer |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

| Field Name | Description | Options | Generic Value |
|---------------------|--|---|---|
| <i>Printer Name</i> | Name of the printer as held on the server | The field is case sensitive and must match the name on the server (see below) | Defined by site |
| <i>Group Name</i> | Specifies the group name for the selected printers | 20 character free text field | Defined by site |
| <i>Desc</i> | Descriptive name of the Printer group | 180 character free text field | Defined by site |
| <i>Printer Name</i> | The Printer name as held on the server | Must exist in Print Queue Maintenance | Selection from LOV of existing printers |



24 SFS0110 Last Numbers Maintenance

This is the Last Numbers Maintenance (SFS0110 v1.3) screen.

| Prefix | Number | Min Number | Max Number | Description |
|--------------------|--------|------------|------------|-----------------------|
| 0000 | 615 | 1 | 0 | Generated by GEN_REF. |
| 0000- | 1 | 0 | 1 | |
| FDX_CONSIGNMENT_NO | 1 | 1 | 500,000 | |
| FXMM08 | 5 | 1 | 0 | Generated by GEN_REF. |
| FXMM09 | 5 | 1 | 0 | Generated by GEN_REF. |
| FXMM11 | 5 | 1 | 0 | Generated by GEN_REF. |
| INTREPID | 5 | 1 | 0 | Generated by GEN_REF. |
| JOBNO | 5 | 1 | 0 | Generated by GEN_REF. |
| JP1 | 15 | 1 | 0 | Generated by GEN_REF. |
| MEMBER_ID | 25 | 1 | 0 | Generated by GEN_REF. |
| PURCHASE_INV | 5 | 1 | 0 | Generated by GEN_REF. |
| STSR | 85 | 1 | 0 | Generated by GEN_REF. |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Query Execution:

You begin on the Last Numbers Maintenance (SFS0110 v1.3) screen.

The screen displays a table with the following columns:

- *Prefix*
- *Number*
- *Min Number*
- *Max Number*
- *Description*

You click the **Enter Query** button.

You then click the **Execute Query** button.

The table populates with existing records.

Inserting a Record:

You click the **Insert Record** button.

A new empty row is added to the table.

You enter the *Prefix Number* field in the new row.

Saving a Record:

You click the **Save** button.



A message "FRM-40400: Transaction complete: 1 records applied and saved" appears at the bottom left of the screen.

Removing a Record:

You then click the **Remove Record** button.

An "Alert" pop-up window appears. You click **Yes** to accept this.



26 STS1000 Owner Maintenance

26.1 Introduction

Warning: This is an incomplete guide.

This document describes the required screens to be used in setting up the information concerned with the Owners of stock in the warehouse. Other guides describe the set up of company, user, warehouse, stock etc.

This is a generic guide based on the version of the *CALIDUS* WMS system at the time of writing.

It can also be used by clients to specify their specific data values to aid initial system set up as well as for future reference.

Note that fields marked '***' are mandatory and are needed to ensure correct set up of the system.

26.1.1 Owner Maintenance - Main Tab

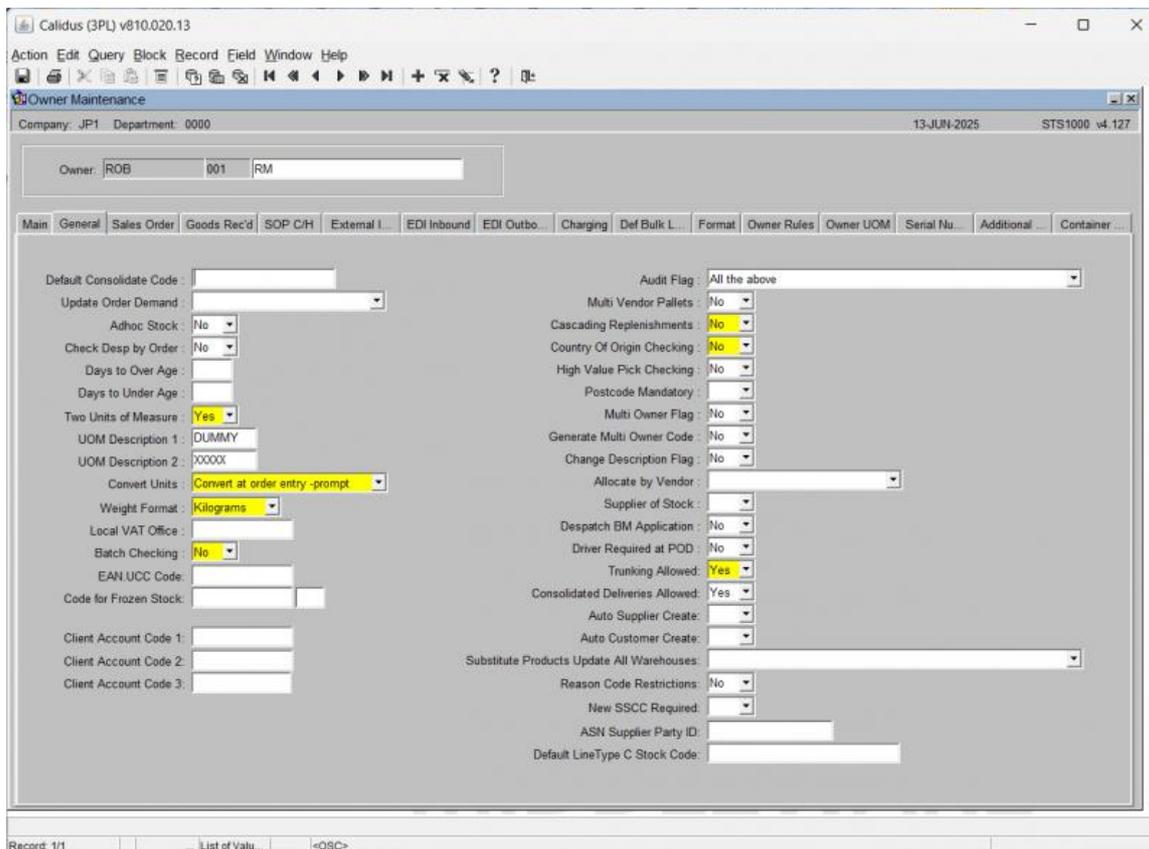
| Field Name | Description | Options | Generic Value |
|--------------------------------------|---|--|-----------------------|
| <i>Owner</i> ** | Owner code - note, in order to setup an owner from scratch or to make any amendments or changes to the parameters within this screen - you must have registry setting 'OwnerSuperUser' set to '1' | 10 character free text field - note, for RF and other processing, the owner code must only be 3 characters - LOV available in query mode | Defined by the client |
| <i>SubCode</i> ** (not labelled) | Sub code of the owner - this allows the user to have the same owner code with multiple entries, however, the standard is always '001' | 3 character free text field | 001 |
| <i>Description</i> (not labelled) ** | The name of the owner | 30 character free text field | Defined by the client |



| Field Name | Description | Options | Generic Value |
|---|--|---|-----------------------|
| <i>Owner Group **</i> | Used for EDI reporting purposes, the ability to group multiple owners under one owner. This then becomes the master and the 'owner group' - (not migrated) | Must exist in owner maintenance - will default to current owner code - LOV available | Defined by the client |
| <i>Supplier - 1st field - ledger code **</i> | Ledger code associated with the supplier | Must have been created in ledger codes maintenance and assigned to the user id - always PL1 | PL1 |
| <i>Supplier - 2nd field - supplier code</i> | Default supplier for the owner - this can be used at goods receipt to automatically default in this supplier code at pre advice | Must have been created in partners maintenance - LOV available | Defined by the client |
| <i>Supplier - 3rd field - supplier sub code</i> | The sub code for the default supplier for the owner | 001 or left blank | Defined by the client |
| <i>Customer - 1st field - ledger code **</i> | Ledger code associated with the customer | Must have been created in ledger codes maintenance and assigned to the user id - always SL1 | SL1 |
| <i>Customer - 2nd field - customer code</i> | Default customer for the owner | Must have been created in partners maintenance or customer wizard - LOV available | Defined by the client |
| <i>Customer - 3rd field - customer sub code</i> | The sub code for the default customer for the owner | 001 or left blank | Defined by the client |
| <i>Address 1</i> | The first line of the address for the owner | 30 character free text field or left blank | Defined by the client |
| <i>Address 2</i> | The second line of the address for the owner | 30 character free text field or left blank | Defined by the client |
| <i>Town</i> | The town in which the owners address is situated | 30 character free text field or left blank | Defined by the client |
| <i>County</i> | The county in which the owners address is situated | 30 character free text field or left blank | Defined by the client |
| <i>Country **</i> | The country in which the owners address is situated | Must have been created in country codes maintenance - LOV available | Defined by the client |
| <i>Post Code</i> | The post code for the owners | 10 character free text field or left blank | Defined by the client |
| <i>Tel</i> | The tel no for the owners address | 20 character free text field or left blank | Defined by the client |
| <i>Fax</i> | The fax no for the owners address | 14 character free text field or left blank | Defined by the client |
| <i>Goods Receipt by PO</i> | Defines whether receipts by purchase orders are required (not migrated) | Y or N | N |
| <i>VAT No</i> | The VAT number | Lookup | |
| <i>Owner Email Addr</i> | Owner's email address | | |

26.1.2 Owner Maintenance - General Tab





| Field Name | Description | Options | Generic Value |
|---------------------------------|--|---|-----------------------|
| <i>Default Consolidate Code</i> | Allows you to enter a code which will validate against the owner's receipts and orders to be consolidated from collection no. or advice note and order header details - client specific (not migrated) | None | Blank |
| <i>Update Order Demand</i> | Allows you to update the order demand records (used for reporting purposes) - not migrated | 1 - Update with ordered quantity 2 - Update with pick confirmed quantity or left blank | Blank |
| <i>Adhoc Stock</i> | If set to 'Y', allows the user to be automatically taken into the stock set up screen if they enter a product that does not exist (not migrated) | Y or N or left blank | Defined by the client |
| <i>Check Desp by Order</i> | Enables the prevention of despatching orders on a route load individually | Y, N or left blank | Defined by the client |
| <i>Days to Over Age</i> | As per the same stock fields, this states how many days the product is in the warehouse before it is over age (see stock maintenance guide for details) - this value will apply to all products for this owner (not migrated) | 0 - 999 or left blank | Blank |
| <i>Days to Under Age</i> | As per the same stock fields, this states how many days the product is in the warehouse before it is under age (see stock maintenance guide for details) - this value will apply to all products for this owner (not migrated) | 0 - 999 or left blank | Blank |
| <i>Two Units of Measure **</i> | Dictates whether the owner will be using cases and units, rather than just cases | Y or N | Defined by the client |
| <i>UOM Description 1</i> | Description of the highest unit of measure to be used if two units of measure flag is set to Y (not migrated) | Must have been set up in unit of measure maintenance or left blank - LOV available | Blank |
| <i>UOM Description 2</i> | Description of the lowest unit of measure to be used if two units of measure flag is set to Y (not migrated) | Must have been set up in unit of measure maintenance or left blank - LOV available | Blank |



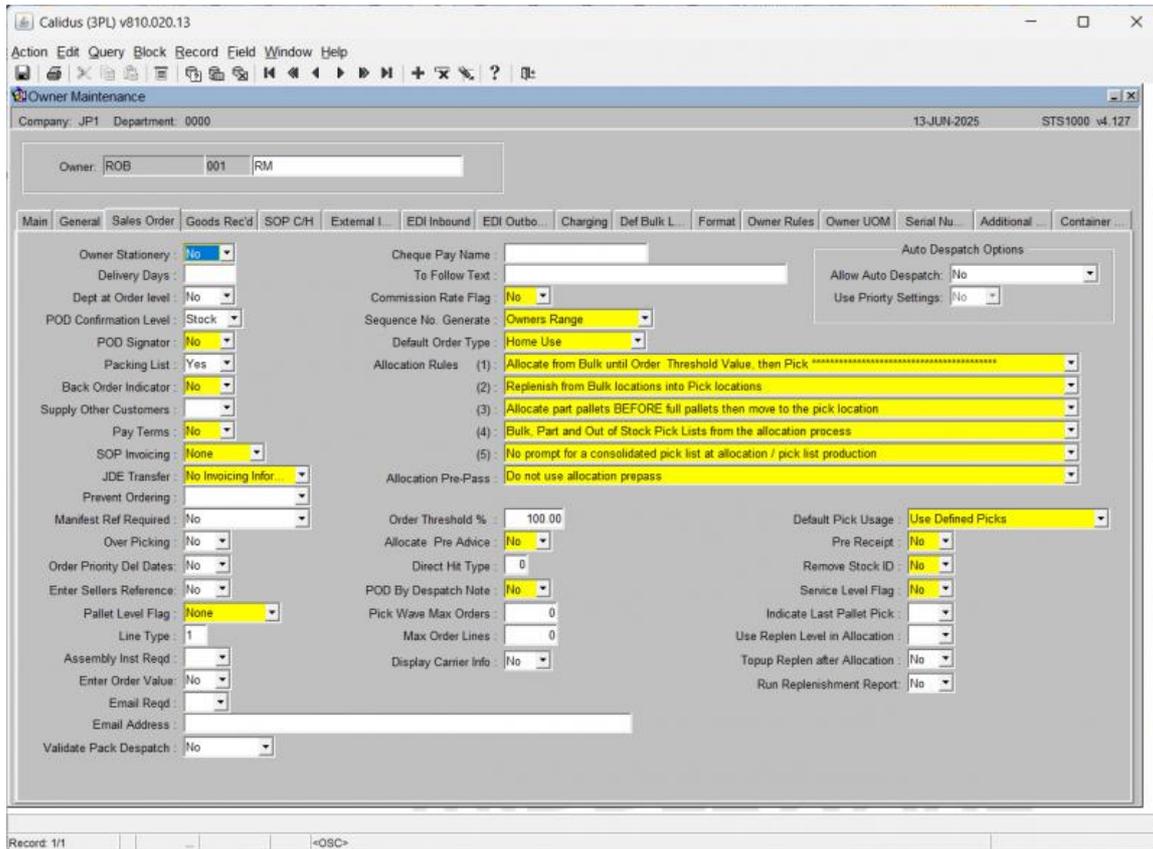
| Field Name | Description | Options | Generic Value |
|--------------------------------------|--|---|-----------------------|
| <i>Convert Units</i> ** | Specifies whether, if using two units of measure, you wish the system to explode the number of units into cases | N - Do not convert units to cases Y - Convert at order entry - Prompt E - Convert at order entry - do not prompt | Defined by the client |
| <i>Weight Format</i> ** | The default weight for the owner | Must exist on the ml_captions table for weight_format | Defined by the client |
| <i>Local Vat Office</i> | Specifies the reference number for the location VAT office | 10 character free text field or left blank | Blank |
| <i>Batch Checking</i> ** | Do you require the system to do an additional check on batch quantities. I.e. for stock adjustments, the user will be prompted for a batch amount - the adjustment will not be completed until the amount adjusted = the batch amount (not migrated) | Y or N | N |
| <i>Audit Flag</i> ** | Determines what auditing records the system will keep. This will note changes to the various records for future reference (partially migrated) | 0 None 1 Stock and Owner 2 Bonded Stock and Bonded Owner 3 Stock Records Only 4 Owner Records Only 5 Bonded Owner and Owner 6 Bonded Stock and Stock 7 All the above - will default to 'Stock and Owner' | 1 |
| <i>EAN.UCC Code</i> | Used for SSCC number/label production - this client specific company prefix number is used within the SSCC autogenerated number | 10 character free text field or left blank | Blank |
| <i>Code for Frozen Stock</i> | A field for a 'virtual owner' code to be used to allow changes of state of stock by 'change of ownership' (i.e. frozen to chilled etc) without using a product level flag | 10 character free text field plus sub code field or left blank | Blank |
| <i>Multi Vendor Pallets</i> | Specifies whether the owner will have more than one supplier - this will flag for a supplier code to be entered at all positive additions to stock quantities (not migrated) | Y or N | N |
| <i>Client Account Code 1</i> | Client specific additional reference code for the owner | 10 character free text field or left blank | Blank |
| <i>Client Account Code 2</i> | Client specific additional reference code for the owner | 10 character free text field or left blank | Blank |
| <i>Client Account Code 3</i> | Client specific additional reference code for the owner | 10 character free text field or left blank | Blank |
| <i>Cascading Replenishments</i> ** | Does the owner use cascading replenishment. This is used if the owner has multiple uoms and wishes to cascade the replenishment to each one i.e. unit to box, box to case, case to pallet and back down again (not migrated) | Y or N | N |
| <i>Country of Origin Checking</i> ** | Determines whether the system will force the user to validate the country of origin during processing (not migrated) | Y or N | N |
| <i>High Value Pick Checking</i> ** | Are high value check digits required prior to pick confirmation? (not migrated) | Y, N or left blank | Blank |
| <i>Postcode Mandatory</i> | Is the postcode to be mandatory for customers address? (not migrated) | Y, N or left blank | Blank |
| <i>Multi Owner Flag</i> | Is this owner a multi owner or not. If set to Y, can be used to enable multi owner ordering under one owner i.e. if one product exists under 2 owners, an order placed under this owner would allow allocation from either (not migrated) | Y, N or left blank | Blank |
| <i>Generate Multi Owner Code</i> | If the owner is a multi owner, should the system generate a multi owner reference? (not migrated) | Y, N or left blank | Blank |



| Field Name | Description | Options | Generic Value |
|--|--|---|-----------------------|
| <i>Change Description Flag</i> | Determines whether, if copying a product to a new product, whether the product description can be changed | Y, N or left blank | Blank |
| <i>Allocate by Vendor</i> | If allocate by vendor = 1 or 2, the system will prompt you for a supplier on order entry. If there is insufficient stock for this stock/supplier combination, (even if there is stock for a different supplier) the allocation will fail (not migrated) | 0 - Do not allocate by supplier 1 - Allocate-update for types 1-8 2 - Allocate-update for all types or left blank | Blank |
| <i>Supplier of Stock</i> | If this flag is set to 'Y', the system will prompt for a supplier at goods receipt (not migrated) | Y, N or left blank | Blank |
| <i>Despatch BM Application</i> | Determines whether a BM application number is required at despatch - client specific (not migrated) | Y, N or left blank | Blank |
| <i>Driver Required at POD</i> | Specifies whether, at POD confirmation a drivers name is required (not migrated) | Y or N - will default to No | No |
| <i>Trunking Allowed **</i> | Used in conjunction with the waybill screen, specifies whether orders can be Mantled (Mantling relates to a delivery to an intermediate distribution centre before the individual shipments are separated according to their end delivery points) - the waybill screen will check this flag to see if this process is required | Y or N | Defined by the client |
| <i>Consolidated Deliveries Allowed **</i> | Used in conjunction with the waybill screen, specifies whether orders can be Samtaxered (Samtaxering relates to the grouping of multiple orders for the same delivery point and the subsequent production of one Waybill) - the waybill screen will check this flag to see if this process is required | Y or N | Defined by the client |
| <i>Auto Supplier Create</i> | | Option select Yes or No | Defined by the client |
| <i>Auto Customer Create</i> | | Option select Yes or No | Defined by the client |
| <i>Substitute Products Update All Warehouses</i> | | No - Changes only apply to current warehouse Prompt - ask user before applying changes to all warehouses. Yes - Automatically apply changes to all warehouses. | Defined by the client |
| <i>Reason Code Restrictions</i> | | Yes or No | Defined by the client |
| <i>New SSCC Required</i> | | Yes or No | Defined by the client |
| <i>ASN Supplier Party ID</i> | | | Defined by the client |
| <i>Default Line Type C Stock Code</i> | | | Defined by the client |

26.1.3 Owner Maintenance - Sales Order Tab





| Field Name | Description | Options | Generic Value |
|--------------------------------|---|--|-----------------------|
| <i>Owner Stationery</i> | Is documentation produced from the WMS to be pre-printed on the client's own stationery? (not migrated) | Y or N - will default to No | N |
| <i>Delivery Days</i> | Indicates how many days are required to deliver stock for this owner (not migrated) | 0 - 999 or left blank | Blank |
| <i>Dept. At Order Level</i> | Determines whether a department code should be prompted for at order entry (not migrated) | Y, N or left blank | Blank |
| <i>POD Confirmation Level</i> | Determines whether POD will be actioned at stock or pallet level (not migrated) | S - POD Confirm at Product level (no regard for batch or pallets) P - POD Confirm at Batch/Pallet level - or left blank | Blank |
| <i>POD Signator **</i> | Determines whether a signature is required at entry of POD before confirmation is allowed | Y or N | Defined by the client |
| <i>Packing List</i> | Determines whether a packing list is required, and if so, at what point. Note, this is based on the 'old' packing functionality. If set to 'Y' and then use the new packing screens, the system will prevent you from despatching orders. | N No P Pick Y Yes | N |
| <i>Back Order Indicator **</i> | Used in conjunction with product and product class flags to determine whether back ordering is required (not migrated) | Y or N | N |
| <i>Supply Other Customers</i> | Indicates whether this owner will supply other owners' customers (not migrated) | Y, N or left blank | Blank |
| <i>Pay Terms **</i> | Used in the old invoicing functionality - if flag set to 'Y', would override standard payment terms (not migrated) | Y, N or left blank | Blank |
| <i>SOP Invoicing **</i> | Relates to old invoicing functionality - determines when invoicing is to be produced (not migrated) | N - None I - Immediate W - Weekly | None |
| <i>JDE Transfer **</i> | | | N |



| Field Name | Description | Options | Generic Value |
|---------------------------------|--|--|-------------------|
| | Relates to old invoicing functionality - whether the invoices are to be interfaced to JDE (not migrated) | C Client Invoicing N No Invoicing Information S SOP Invoicing Y Submit all invoices to JDE | |
| <i>Prevent Ordering</i> | Used in conjunction with a similar flag at customer level, will determine whether sales orders can be generated or not | Y - Prevent ordering for all customers C - Prevent ordering if the customer flag is set to 'Y' N - Do not prevent ordering - or left blank | Blank |
| <i>Manifest Ref Required</i> | Used in population of the PCK tables for packing messages. If set to 'Y' will prompt for a manifest reference at order entry. This will then be written to the PCK tables (Kewill) | Y, N or left blank | Blank |
| <i>Over Picking</i> | States whether the owner allows over picking at pick confirmation | Y, N or left blank | Blank |
| <i>Order Priority Del Dates</i> | | Yes or No | |
| <i>Enter Sellers Reference</i> | | Yes or No | |
| <i>Pallet Level Flag **</i> | Determines whether pallet levelling is required, and if so, how (not migrated) | C By No. of Cases N None P Pallet Fill Factor | N |
| <i>Line Type **</i> | Specifies the default line type. This will dictate how the system allocates stock and in what priority | 1 - Standard 2 - Non-Stock 3 - Rotation 4 - Pallet 5 - Cust Rotation 6 - Cust Pallet R - Rot - Nocommit M - Medical | 1 |
| <i>Assembly Inst Reqd</i> | | Yes or No | |
| <i>Enter Order Value</i> | | Yes or No | |
| <i>Email Reqd</i> | | Yes or No | |
| <i>Email Address</i> | Email address if email is required. | | |
| <i>Validate Pack Despatch</i> | | Carrier Required Yes or No | |
| <i>Cheque Pay Name</i> | Used in old invoicing functionality - the name to appear on the cheque (not migrated) | 20 character free text field or left blank | Blank |
| <i>To Follow Text</i> | Used in old invoicing functionality - 'to follow' text to appear on invoicing documentation - (not migrated) | 40 character free text field or left blank | Blank |
| <i>Commission Rate Flag **</i> | Used in old invoicing functionality - determines whether the commission rate should be overridden (not migrated) | Y or N | N |
| <i>Sequence No. Generate **</i> | Determines how the order number is generated when entering an order at order entry and/or edi (all migrated apart from no.4) | 1 General Range 2 Owners Range 3 Mandatory 4 Prefix with Order Class | 1 |
| <i>Default Order Type **</i> | Specifies the default order type for this owner | C Community (EU) E Export H Home Use O No default processing | H |
| <i>Allocation Rules (1) **</i> | Dictates in what sequence the system will allocate the stock | 0 Bulk Until OT Then Pick 1 Pick Locations first | Defined by Client |



| Field Name | Description | Options | Generic Value |
|--------------------------------|--|--|---------------|
| | | 2 Bulk Locations first 3 ONLY from Pick Locations 4 ONLY from Bulk Locations 5 Partial Multi-Deep First 6 Sequence Against Stock 7 As 6 Till OT then Rule 3 Reverse | |
| <i>Allocation Rules (2) **</i> | Dictates the sequence for replenishment | 0 Replenish Bulk -> Pick 1 Replenish Replen -> Pick 2 Replenish Bulk -> Rep -> Pick 3 Do NOT Replen in Allocation | 3 |
| <i>Allocation Rules (3) **</i> | Dictates the sequence for allocating part pallets vs full (bulk) pallets | 0 Part In Sequence 1 Part Before Full Pallets 2 Part After Full Pallets 3 Part in Sequence-Move to Pick 4 Part Before Full - Move to Pick 5 Part After Full - Move to Pick 6 Part Before Full - Rp Pt In Seq 7 Part After Full - Rp Pt in Seq 8 Pt Bf Ful - Rp Pt in Sq Mv Pick 9 Pt Af Ful - Rp Pt in Sq Mv Pick | 0 |
| <i>Allocation Rules (4) **</i> | Dictates when and how the pick lists are produced (currently only 0 is applicable) | 0 Blk Prt and OOS PL from PL 1 Blk and Prt PL (Sep) from PL 2 Prt and OOS PL from PL 3 Blk and Prt (Cmb) from PL 4 Blk and Prt (Cmb). OOS from PL 5 Blk Prt and OOS from Alloc 6 Blk and Prt (Sep) from Alloc 7 Prt and OOS from Alloc 8 Blk and Prt (Cmb) from Alloc 9 Blk and Prt (Cmb). OOS Alloc | 0 |
| <i>Allocation Rules (5) **</i> | Dictates whether consolidated pick list is required and whether the system is required to prompt for it (not migrated) | 0 No prompt for Con PL at ALL/PCK 1 Do Prompt for Con PL at ALL/PCK | 0 |
| | | | N |

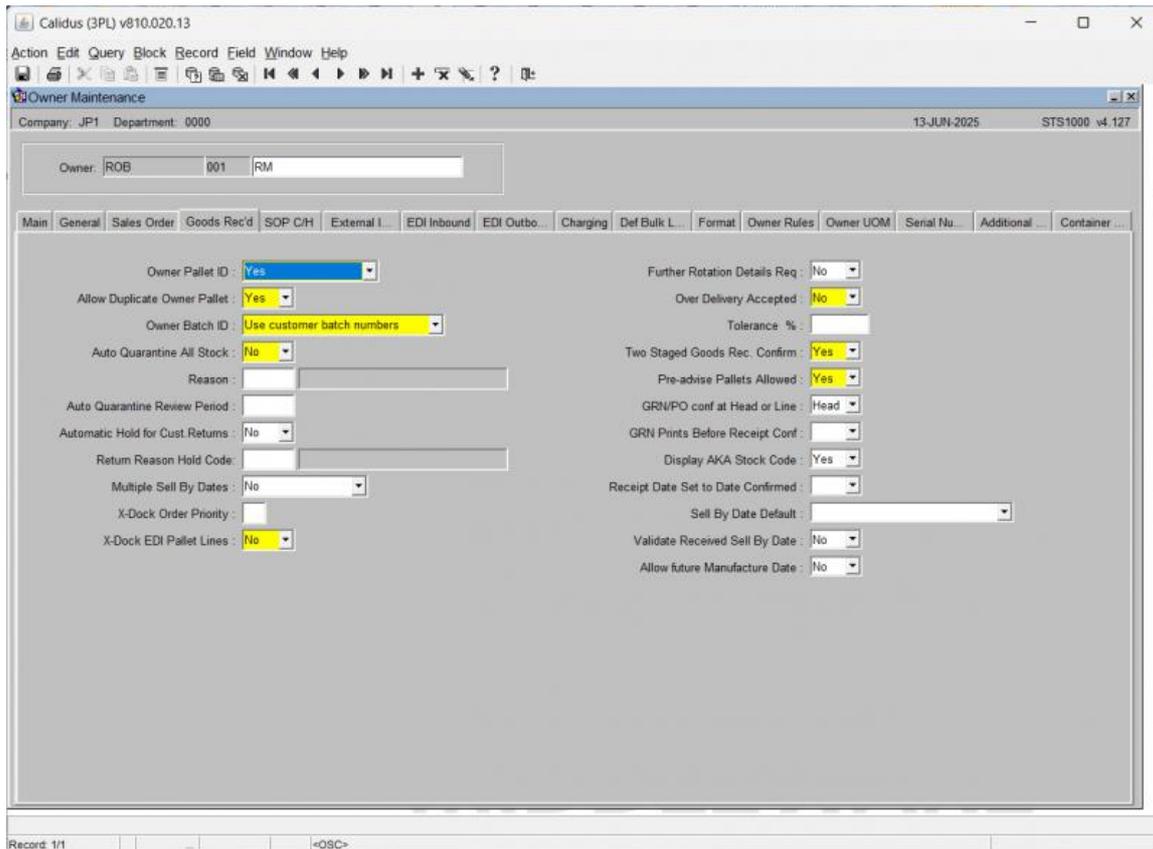


| Field Name | Description | Options | Generic Value |
|----------------------------------|---|---|-----------------------|
| <i>Allocation Pre-Pass</i> ** | Determines whether the system should reset the order back to committed if there is insufficient stock in the warehouse, dependant on what level you wish it to restrict. | 0 Accept Shortages 1 Do Not Short Alloc. Order line 2 Do Not Short Alloc. Product Type 3 Do Not Short Alloc. Order 4 Do Not Short Alloc. Range C As N -unalloc set to committed N Do Not Use Allocation Prepass Y Use Allocation Prepass | |
| <i>Order Threshold</i> | Works in conjunction with allocation rule 1. The Break Point as a % of a Standard Pallet when Allocation will switch from Bulk to Pick | 0 - 100 or left blank | Defined by the client |
| <i>Default Pick Usage</i> ** | Will determine whether allocation has to allocate from pick locations first. Note, if this is set to 0 or 1, allocation will fail if no pick locations are set against the products | 0 Use Defined Picks 1 Must Exist Before Allocation 2 Do Not Use Defined Picks | 2 |
| <i>Alloc Pre-Advice</i> ** | Specifies whether stock is allowed to be allocated if it is at the pre advice stage (not migrated) | Y or N | N |
| <i>Pre Receipt</i> ** | Specifies whether stock is allowed to be allocated if it is at receipt confirmed stage (not migrated) | Y or N | N |
| <i>Direct Hit Type</i> ** | Direct Hit type works in conjunction with the allocation rules. It uses the actual ordered quantity to specify which pallet to allocate from. The system will look for a pallet with the exact or nearest quantity available to that ordered. Dependant on which hit type used, determines which sequence of locations it searches in to allocate. (not migrated) | 0 - Do not use Direct Hits 1 - Hit in Sequence specified against the stock code 2 - Hit in Sequence with preference to pick 3 - Hit in Sequence with preference to bulk 4 - Hit in stock code sequence then oldest part pallet greater than remainder. 5 - Hit in sequence with preference to pick then oldest part pallet greater than remainder. 6 - Hit in sequence with preference to bulk then oldest part pallet greater than remainder | 0 |
| <i>Remove Stock Id</i> ** | Determines whether all system ids i.e. pallet id, rotation, sell by dates etc are removed on transfer to a pick location (not migrated) | Y or N | N |
| <i>POD by Despatch Note</i> ** | Indicates whether POD is to be displayed in despatch note sequence (not migrated) | Y or N | N |
| <i>Service Level Flag</i> ** | Indicates whether a service level is mandatory at order entry (not migrated) | Y or N | N |
| <i>Pick Wave Max Orders</i> | | Integer | |
| <i>Indicate Last Pallet Pick</i> | | Yes or No | |
| <i>Max Order Lines</i> | | Integer | |



| Field Name | Description | Options | Generic Value |
|--------------------------------|-------------|-----------|---------------|
| Use Replen Level in Allocation | | Yes or No | |
| Display Carrier Info | | Yes or No | |
| Topup Replen After Allocation | | Yes or No | |
| Run Replenishment Report | | Yes or No | |

26.1.4 Owner Maintenance - Goods Received Tab



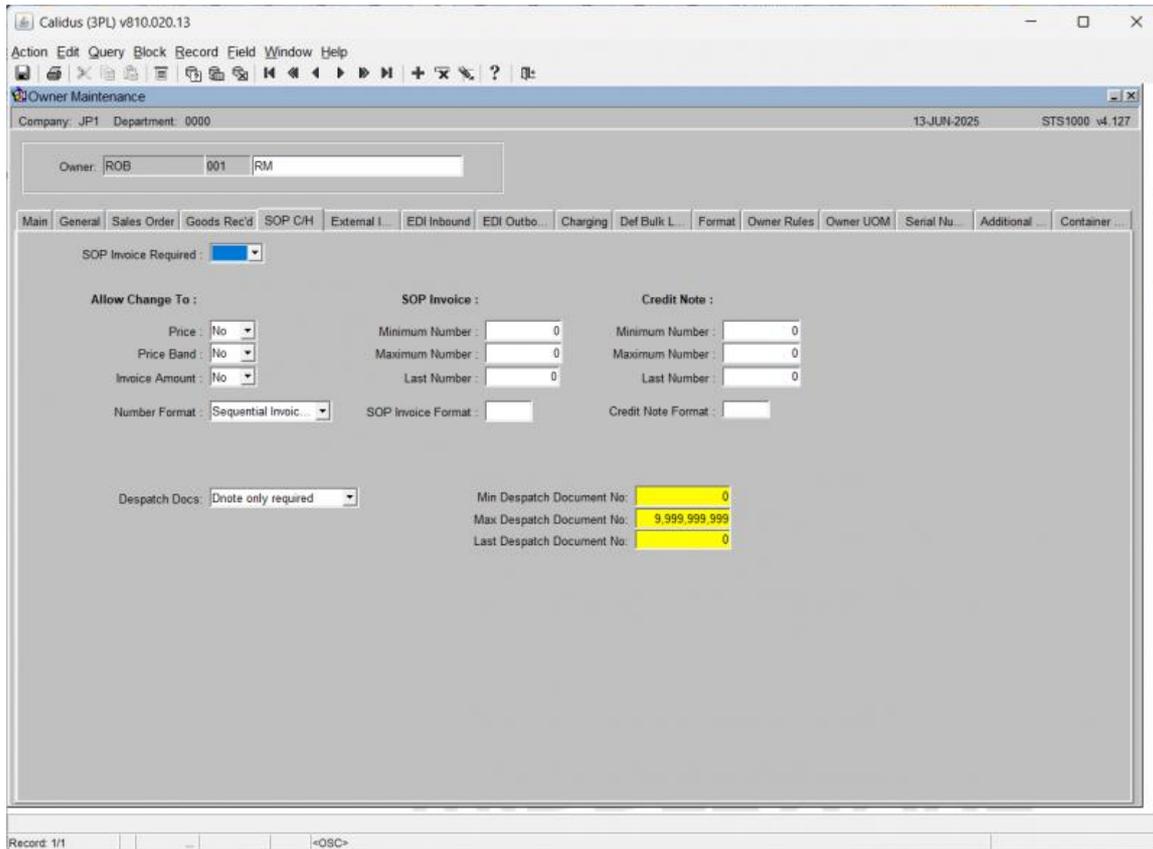
| Field Name | Description | Options | Generic Value |
|------------------------------------|--|---|-----------------------|
| Owner Pallet Id ** | Specifies whether a customer pallet id is required | Y or N | Defined by the client |
| Allow Duplicate Owner Pallet Id ** | If customer pallet id's are required, are duplicates allowed? | Y or N | Defined by the client |
| Owner Batch Id ** | Specifies whether a customer rotation is required | N - Don't use cust batch numbers R - As Y - returns are restricted Y - Use customer batch numbers | Defined by the client |
| Auto Quarantine All Stock ** | Rather than on product level, allows you to auto hold all products for this owner at receipt | Y or N | Defined by the client |
| Reason | Reason code for the auto quarantine if auto quarantine is set to 'Y' | Must exist on reason codes maintenance or left blank if no auto quarantine - LOV available | Defined by the client |
| Auto Quarantine Review Period | Sets the number of days the stock will be held under quarantine (not migrated) | 0 - 999 or left blank | Blank |



| Field Name | Description | Options | Generic Value |
|---|---|---|-----------------------|
| <i>Automatic Hold for Cust. Returns</i> | Are goods received as a customer return to be automatically put on hold? - will generate a system reason code of '89' | Y or N | Defined by the client |
| <i>Multiple Sell by Dates</i> | Are pallets with the same rotation number allowed to have multiple sell by dates? (not migrated) | N No S No but amendable Y Yes | N |
| <i>X-Dock Order Priority</i> | If an order priority code is entered here, only orders with that priority code can be cross docked | Must exist in order priority maintenance or left blank - LOV available | Defined by the client |
| <i>X-Dock EDI Pallet Lines **</i> | Are the extra cross docked pallet details to be sent in the outbound receipt message (not migrated) | Y or N | N |
| <i>Further Rotation Details Req</i> | Are additional rotation details to be entered at receipt? | Y, N or left blank | Defined by the client |
| <i>Over Delivery Accepted **</i> | Used with purchase ordering, determines whether this owner is allowed to receive more stock than advised on the P.O. | Y or N | Defined by the client |
| <i>Tolerance %</i> | If over delivery is set to 'Y' - a percentage of how much over the advised quantity you are allowed to receive | 0 - 100 or left blank | Defined by the client |
| <i>Two Staged Goods Rec. Confirm **</i> | Determines whether an additional stage of goods receipt is required (not migrated) | Y or N | N |
| <i>Pre-Advise Pallets Allowed **</i> | Determines if, at goods receipt, you wish to enter pallet level information | Y or N | Defined by the client |
| <i>GRN/PO Conf at Header or Line</i> | Determines whether receipt confirmation will occur at header or line level (not migrated) | H - Head L - Line - will default to header | H |
| <i>GRN Prints before Receipt Conf</i> | | Yes or No | |
| <i>Display AKA Stock Code</i> | | Yes or No | |
| <i>Receipt Date set to Date Confirmed</i> | | Yes or No | |
| <i>Sell By Date Default</i> | | Receipt Date + Intake Life Manufacture Date + Intake Life System Date + Intake Life Rec Date + Intake Life + Alloc Man Date + Intake Life + Alloc Sys Date + Intake Life + Alloc | |
| <i>Validate Received Sell By Date</i> | | Yes or No | |
| <i>Allow Future Manufacture Date</i> | | Yes or No | |

26.1.5 Owner Maintenance - SOP Charging Tab





| Field Name | Description | Options | Generic Value |
|---|---|---|-----------------------|
| <i>SOP Invoicing Required</i> | Determines whether SOP invoicing for this owner is enabled | Y, N or left blank | Defined by the client |
| <i>Allow Change To: Price **</i> | Is the stock price at order entry, order invoice maintenance or pre-invoice allowed to be changed | Y, N or left blank - will default to No | Defined by the client |
| <i>Allow Change To: Price Band **</i> | Is the Price band at order invoice maintenance or pre-invoice allowed to be changed | Y, N or left blank | Defined by the client |
| <i>Allow Change To: Invoice Amount **</i> | Is the Invoice Amount at invoice maintenance or pre-invoice allowed to be changed | Y, N or left blank | Defined by the client |
| <i>SOP Invoice : Minimum Number</i> | Determines the lowest number in the range for the SOP invoice number. Invoice numbers will be generated from this value, incremented by 1 | 0 - 99999999 - will default to 0 | Defined by the client |
| <i>SOP Invoice : Maximum Number</i> | Determines the highest number in the range for the SOP invoice number. Invoice numbers will be generated upto this value | 0 - 99999999 - will default to 1 | Defined by the client |
| <i>SOP Invoice : Last Number</i> | Determines last number produced for the SOP invoice number. | 0 - 99999999 - will default to 0 | Defined by the client |
| <i>Credit Note: Minimum Number</i> | Determines the lowest number in the range for the Credit Note number. Invoice numbers will be generated from this value, incremented by 1 | 0 - 99999999 - will default to 0 | Defined by the client |
| <i>Credit Note: Maximum Number</i> | Determines the highest number in the range for the Credit Note number. Invoice numbers will be generated upto this value | 0 - 99999999 - will default to 1 | Defined by the client |
| <i>Credit Note: Last Number</i> | Determines last number produced for the Credit Note number. | 0 - 99999999 - will default to 0 | Defined by the |



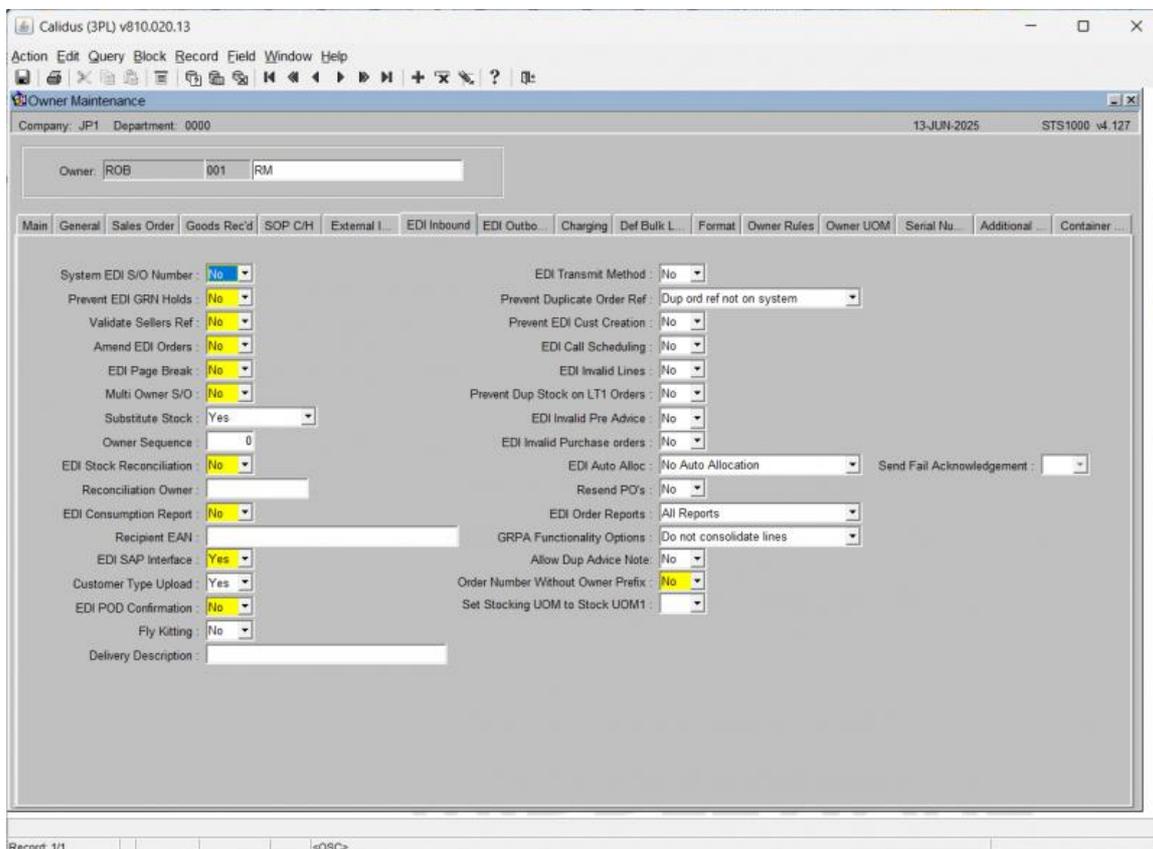
| Field Name | Description | Options | Generic Value |
|----------------------------|--|--|-----------------------|
| | | | client |
| Number Format | Allows the user to set the invoice number format to be either a sequential running number, or more client specific, the first 7digits of the invoice last number, the last number from the current year and a check digit based on modulo-10 | '0' - Sequential Invoice Number '1' - 7/Year/Mod10 or left blank | Defined by the client |
| SOP Invoice | A predefined 3 character format to determine an owner specific invoice format | 3 character free text field - the format used must be a valid system source format or left blank | Blank |
| Credit Note Format | A predefined 3 character format to determine an owner specific credit note format | 3 character free text field - the format used must be a valid system source format or left blank | Blank |
| Despatch Docs | Determines what documentation is required - whether a delivery note and/or waybill is to be produced | B - Both Dnote and Waybill req'd D - Dnote only required W - Waybill only required | Blank |
| Min, Despatch Document No. | Determines the lowest number in the range for the Despatch Note Number number. Despatch Note numbers will be generated from this value, incremented by 1 | 0 - 9999999999 - will default to 0 | Defined by the client |
| Max. Despatch Document No. | Determines the highest number in the range for the Despatch Note number. Despatch Note umbers will be generated up to this value | 0 - 9999999999 - will default to 1 | Defined by the client |
| Last Despatch Document No. | Determines last number produced for the Despatch Note number. | 0 - 9999999999 - will default to 0 | Defined by the client |

26.1.6 Owner Maintenance - External Interface Tab



| Field Name | Description | Options | Generic Value |
|--|---|------------------------|---------------|
| External SOAP API Interfaces | | | |
| Metapack Required | Is this interface required? | Y, N | N |
| NetDespatch Required | Is this interface required? | Y, N | N |
| Intelligent Shipper Required | Is this interface required? | Y, N | N |
| Click and Drop Required | Is this interface required? | Y, N | N |
| Pro Shipping Required | Is this interface required? | Y, N | N |
| Inbound Transport Interface Options | | | |
| Loading Details/Email | Is this required? If so, the email address. | | Unchecked |
| Tracking Details/Email | Is this required? If so, the email address. | | Unchecked |
| Despatch Confirmation/Email | Is this required? If so, the email address. | | Unchecked |
| Outbound Transport Interfaces | | | |
| Transport Interface Required | The type of TMS interface required. | No, Yes, TMS Interface | No |
| Record Pallet Count | Whether to record the pallet count | No, Yes | No |
| Record No. of Lifts | Whether to record the number of lifts | No, Yes | No |
| Ordered | Whether to interface at this status. | | Unchecked |
| Allocated | Whether to interface at this status. | | Unchecked |
| Pick List Printed | Whether to interface at this status. | | Unchecked |
| Pick Confirmed | Whether to interface at this status. | | Unchecked |
| Pack Confirmed | Whether to interface at this status. | | Unchecked |
| Despatch Confirmed | Whether to interface at this status. | | Unchecked |
| Other Interfaces | | | |
| Account Code | | | |
| Ext. Account Code | | | |
| Invoice Format | | | |
| Exclude from Interface | | No, Yes | No |
| Generate Tariffs | | No, Yes | No |

26.1.7 Owner Maintenance - EDI Inbound Tab



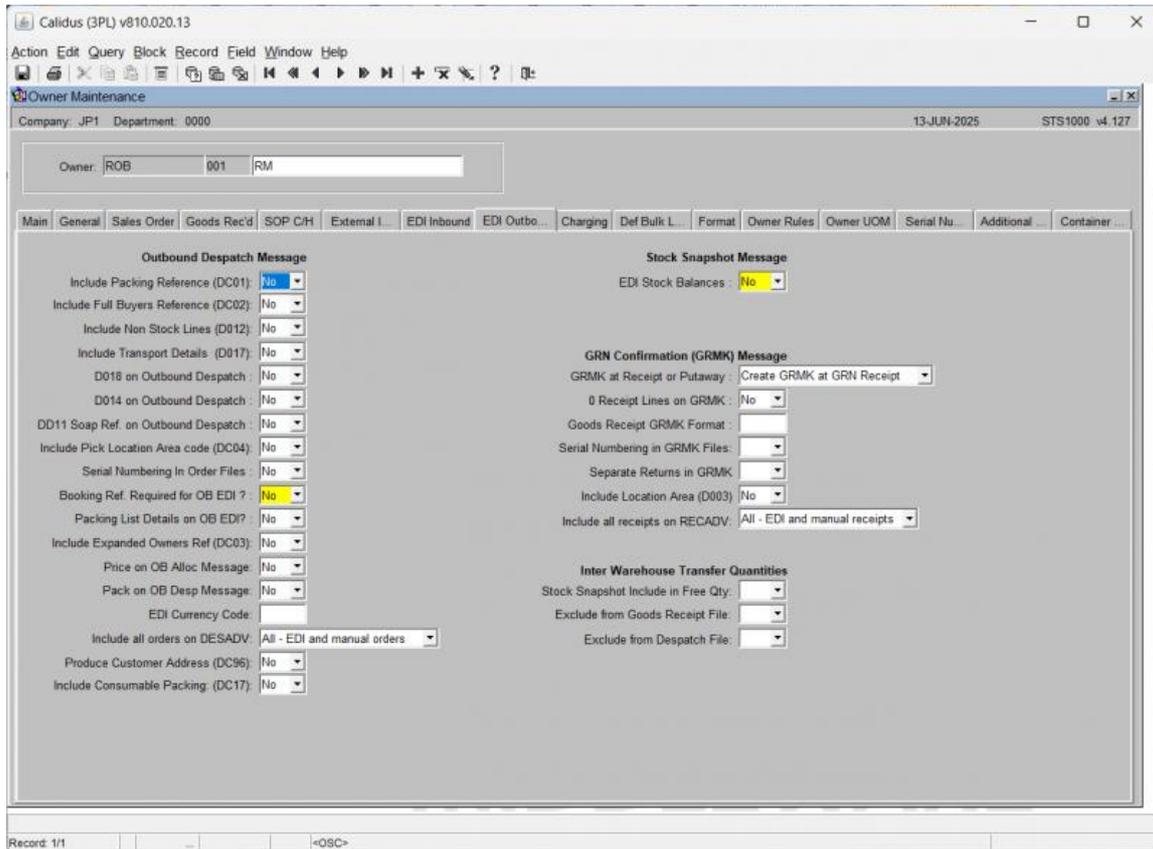
| Field Name | Description | Options | Generic Value |
|--|--|--|-----------------------|
| <i>System EDI S/O Number **</i> | Determines whether, when using edi sales order uploads, you wish the system to auto generate the order number (not migrated) | Y or N - will default to No | Y |
| <i>Prevent EDI GRN Holds **</i> | Determines whether you wish to prevent awaiting putaway holds from being mapped in edi (not migrated) | Y or N - will default to No | N |
| <i>Validate Sellers Ref **</i> | | Y or N - will default to No | N |
| <i>Amend EDI Orders **</i> | Is the user allowed to amend orders that have been created via edi? (not migrated) | Y or N - will default to No | Y |
| <i>EDI Page Break **</i> | Do you wish a page break to be inserted at every order number in the edi message? (not migrated) | Y or N - will default to No | N |
| <i>Multi Owner S/O</i> | | Y or N | N |
| <i>Substitute Stock</i> | Used with the multi owner s/o flag. Specifies whether substitute stock codes are to be used. On upload the system will explode the orders out into multiple owner orders using substitute stock codes (not migrated) | Y or N | N |
| <i>Owner Sequence</i> | Used in conjunction with the multi owner s/o flag. Specifies what priority sequence the owners will have (not migrated) | 001 - 999 - will default to zero | 0 |
| <i>EDI Stock Reconciliation **</i> | Determines whether this owner is to be included in the stock reconciliation edi report (not migrated) | Y or N - will default to No | N |
| <i>Reconciliation Owner</i> | The owner code to be displayed on the reconciliation report (not migrated) | 3 character free text field or left blank | Blank |
| <i>EDI Consumption Report **</i> | Determines whether this owner is to be included in the edi consumption report (not migrated) | Y or N - will default to No | N |
| <i>Recipient EAN</i> | The European Article Number of the recipient of the edi messages | 35 character free text field or left blank | Blank |
| <i>EDI SAP Interface **</i> | Used to enable SAP details to be entered at goods receipt. If set to 'Y' an additional button will appear at goods receipt to allow sap details | Y or N - will default to No | Defined by the client |
| <i>Customer Type Upload</i> | | Yes or No | No |
| <i>EDI POD Confirmation **</i> | | Yes or No | No |
| <i>Fly Kitting</i> | | Yes or No | No |
| <i>Delivery Description</i> | | | |
| <i>EDI Transmit Method</i> | Dictates whether EDI is to be used (not migrated) | Y or N - will default to No | N |
| <i>Prevent Duplicate Order Ref</i> | Determines, if using sales order upload, whether duplicate order references are allowed (not migrated) | A - Dup ord ref not on system N - Duplicate order ref allowed Y - Dup ord ref not on customer - default is N | N |
| <i>Prevent EDI Cust Creation</i> | Specifies whether you wish the system to prevent customer codes from being prevented on sales order upload | Y or N - will default to No | N |
| <i>EDI Call Scheduling</i> | Client specific flag to enable telesales edi schedules (not migrated) | Y or N - will default to No | N |
| <i>EDI Invalid Lines</i> | Determines whether the system will allow orders with invalid detail lines (not migrated) | Y, N or left blank | Blank |
| <i>Prevent Dup Stock on LT1 orders</i> | Determines whether the system should prevent duplicate stock codes from being uploaded on a line type 1 order (not migrated) | Y or N - will default to No | N |
| <i>EDI Invalid Pre Advice</i> | Determines whether the system should allow invalid detail lines on inbound pre advice (not migrated) | Y or N - will default to No | N |
| <i>EDI Invalid Purchase Orders</i> | Determines whether the system should allow invalid detail lines on inbound purchase orders (not migrated) | Y or N - will default to No | N |
| <i>EDI Out Alloc</i> | Should the system only allow edi orders to be interfaced on the outbound allocation message (not migrated) | Y or N - will default to No | N |



| Field Name | Description | Options | Generic Value |
|---|---|---|-----------------------|
| <i>Resend PO's</i> | Determines whether the system will allow previously uploaded purchase orders to be overwritten with new quantities from a new upload (not migrated) | Y or N - will default to No | N |
| <i>EDI Order Reports</i> | Specifies what type of report is to be produced on upload of an edi order (not migrated) | 0 - No Reports 1 - All Reports 2 - Over Committed Only 3 - Order Detail Summary 4 - Over Committed and Detail 5 - Over Committed and summary 6 - Order Detail Summary 7 - Order Summary Only | 0 |
| <i>GRPA Functionality Options</i> | Should pallet detail lines be consolidated or expanded on upload of the pre advice (not migrated) | N - Do not consolidate lines R - Don't consolidate expand palls S - Consolidate and expand pallets Y - Consolidate Lines | N |
| <i>Allow Dup Advice Note</i> | Determines whether duplicate advice note numbers should be allowed on upload of pre advice | Y, N or left blank | Defined by the client |
| <i>Order Number Without Owner Prefix **</i> | Should the system generated order number be allowed to not be prefixed with the owner code | Y or N - will default to No | N |
| <i>Set Stocking UOM to Stock UOM1</i> | | Y, N | N |
| <i>Send Fail Acknowledgement</i> | | | Unchecked |

26.1.8 Owner Maintenance - EDI Outbound Tab





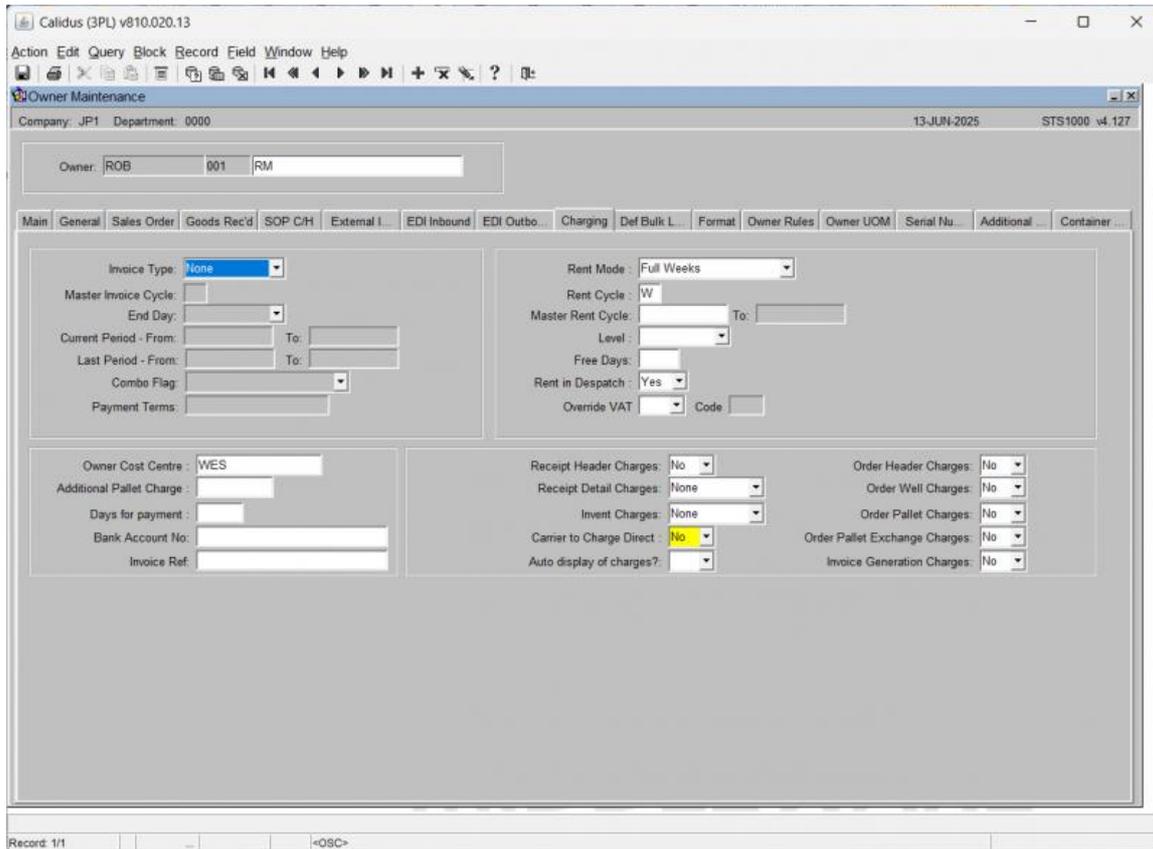
| Field Name | Description | Options | Generic Value |
|---|--|--|---------------|
| Stock Snapshot Message | | | |
| <i>EDI Stock Balances</i> ** | Should the owner's stock balances be transmitted via edi (not migrated) | Y or N - will default to No | N |
| GRN Confirmation (GRMK) Message | | | |
| <i>GRMK at Receipt or Putaway?</i> | Determines whether the outbound receipt confirmation message is sent after receipt confirmation or putaway confirmation P - Create GRMK at GRN Putaway R - Create GRMK at GRN Receipt - default is R | Defined by the client | N |
| <i>0 Rec Lines on GRMK</i> | Are zero received quantities to be sent in the outbound receipt confirmation message (not migrated) | Y or N - will default to No | N |
| <i>Goods Receipt GRMK Format</i> | Specifies which EDI receipt confirmation message is to be sent. (note, only one has been created so far) | HDM or left blank | Blank |
| <i>Serial Numbering in GRMK Files</i> | | Y or N - will default to No | N |
| <i>Separate Returns in GRMK</i> | | Y or N - will default to No | N |
| <i>Include Location Area (D003)</i> | | Y or N - will default to No | N |
| <i>Include All Receipts in RECADV</i> | | Option Select All - EDI and manual receipts EDI receipts only | |
| Outbound Despatch Message | | | |
| <i>Include Packing Reference (DC01)</i> | | Y or N - will default to No | N |
| <i>Include Full Buyers Reference (DC02)</i> | | Y or N - will default to No | N |



| Field Name | Description | Options | Generic Value |
|--|--|-----------------------------|---------------|
| <i>Include Non Stock Lines (D012)</i> | | Y or N - will default to No | N |
| <i>Include Transport Details (D017)</i> | | Y or N - will default to No | N |
| <i>D018 on Outbound Despatch</i> | | Y or N - will default to No | N |
| <i>D014 on Outbound Despatch</i> | | Y or N - will default to No | N |
| <i>DD11 SOAP Ref on Outbound Despatch</i> | | Y or N - will default to No | N |
| <i>Include Pick Location Area Code (DC04)</i> | | Y or N - will default to No | N |
| <i>Serial Numbering in Order Files</i> | | Y or N - will default to No | N |
| <i>Booking Ref Required for OB EDI? **</i> | Should the booking screen be populated before the outbound Pick/Despatch message is sent (not migrated) | Y or N - will default to No | N |
| <i>Packing List Details on OB EDI?</i> | Are the packing list details to be sent on the OB Pick/Despatch Message? (Note, automatically sent on the SCH despatch flow with the SCH packing functionality) - (generic - not migrated) | Y or N - will default to No | N |
| <i>Include Expanded Owners Ref (DC03)</i> | | Y or N - will default to No | N |
| <i>Price on OB Alloc Message</i> | | Y or N - will default to No | N |
| <i>Price on OB Desp Message</i> | | Y or N - will default to No | N |
| <i>EDI Currency Code</i> | | Y or N - will default to No | N |
| <i>Include All Orders on DESADV</i> | | Y or N - will default to No | N |
| <i>Produce Customer Address (DC96)</i> | | Y or N - will default to No | N |
| <i>Include Consumable Packing (DC17)</i> | | Y or N - will default to No | N |
| Inter Warehouse Transfer Quantities | | | |
| <i>Stock Snapshot Include in Free Quantity</i> | | Y or N - will default to No | N |
| <i>Exclude from Goods Receipt File</i> | | Y or N - will default to No | N |
| <i>Exclude from Despatch File</i> | | Y or N - will default to No | N |

26.1.9 Owner Maintenance - Charging Tab





This is split into 4 distinct sections:

Invoice Details - for Standard Invoice processing

| Field Name | Description | Options | Generic Value |
|-------------------------------|---|--|---------------|
| <i>Invoice Type</i> | Flag to identify if Invoicing is applicable to this owner | NORMAL or NONE | |
| <i>Master Invoice Cycle</i> | Unique single character identifier for this owners cycle | Must be valid code from table INVOICE_CYCLE which will define it as Daily, Weekly, Half Monthly etc? | |
| <i>End Day</i> | If appropriate - defines that actual day that a period will end on | User defined | |
| <i>Current Period From/To</i> | The dates of the current Invoice Period for the Owner as defined by the running of the Invoice Production Process | Display only | |
| <i>Last Period From/To</i> | The dates of the last Invoice Period for the Owner as defined by the running of the Invoice Production Process | Display only | |
| <i>Combo Flag</i> | Identify whether Invoice and Credits should be produced as individual documents or combined onto one document | Drop down - COMBINED INDIVIDUAL | |
| <i>Payment Terms</i> | Free text for owner specific payment terms to be printed on Invoices | User input | |

Rent Details - applicable to Rent Charge processing only

| Field Name | Description | Options | Generic Value |
|-------------------|---|--|---------------|
| <i>Rent Mode</i> | Fixed definition of the type of Rent applicable for the owner | None / Advance / Average / Fixed Advance / Maximum | |
| <i>Rent Cycle</i> | Daily / Weekly / Monthly / Half-Monthly etc (as described above). Note that although the same table is used to define the | As for Invoice cycle above | |



| Field Name | Description | Options | Generic Value |
|-----------------------------|--|--|---------------|
| | CYCLE, the Rent and Invoice Cycle are separate processes. | | |
| <i>Master Rent Cycle/To</i> | Start and End date for the current Rent Cycle for the Owner | User sets up start date and system defines the end date based on the Rent Cycle and the regular (daily) update of rent processing. | |
| <i>Level</i> | The standard charge level for rent | Stock / Pallet / Rotation | |
| <i>Free Days</i> | Numeric value to represent the number of days that Stock can remain in the warehouse Free of Charge for rent | User input | |
| <i>Rent in Despatch</i> | Note this and WHOLE/PART, which is set by the MODE, determines if charges are for full periods, and whether or not Credits are to be generated when stock despatched (and the level of the credit). Also utilises the FREE DAYS to determine the generation of credits for rent already charged. | Yes / No flag | |
| <i>Override VAT</i> | Whether to override the VAT code | | |
| <i>Code</i> | The VAT code to use when overriding. | | |

Additional Information

| Field Name | Description | Options | Generic Value |
|---------------------------------|---|-----------|---------------|
| <i>Owner Cost Centre</i> | An owner cost centre can be entered if required | Free Text | |
| <i>Associated Pallet Charge</i> | Legacy | N/A | |
| <i>Days for payment</i> | The number of days allowed for payment - between Invoice Date and Due Date printed on the invoice | N/A | |
| <i>Back Account No</i> | Legacy | N/A | |
| <i>Invoice Ref</i> | Free text reference for printing on the invoice | Free Text | |

Charge Level Details - for control of individual ?Charge Processing?

?Auto charges? (Charge codes with type of ?Auto?) will be generated automatically within the individual processes if the appropriate flag is set to Yes. All are Yes / No flags (unless otherwise stated). These flags simply allow the user to ?switch on/off? charge generation for specific processing as required.

| Field Name | Description | Options | Generic Value |
|--------------------------------------|---|---------|---------------|
| <i>Receipt Header Charges</i> | Receipt Header level | | |
| <i>Receipt Details Charges</i> | Receipt detail level | | |
| <i>Invent Charges</i> | Inventory Movements (inc. Freeze/Chill process) | | |
| <i>Carrier to Charge Direct **</i> | Carrier charges (not UPM) - not used any more | | |
| <i>Auto Display of Charges</i> | Owner level check for display of auto generated charge codes (pre confirmation within individual processes) | | |
| <i>Order Header Charges</i> | Sales Order handling - Order header level | | |
| <i>Order Well Charges</i> | Sales Orders - Product type level | | |
| <i>Order Pallet Charges</i> | Sales Orders - Despatch pallet level | | |
| <i>Order Pallet Exchange Charges</i> | Special Pallet exchange code processing. This checks if a specific charge is to be raised against the Stock Owner for the use of Pallets, due to the fact that neither the Stock Owner or their Customer has an account code for the Pallet Exchange system. | | |
| <i>Invoice Generation Charges</i> | Invoice generation process | | |



| Field Name | Description | Options | Generic Value |
|------------|--|---------|---------------|
| | Do we raise a charge each type we produce an Invoice for this owner? | | |

26.1.10 Owner Maintenance - Default Bulk Locations Tab

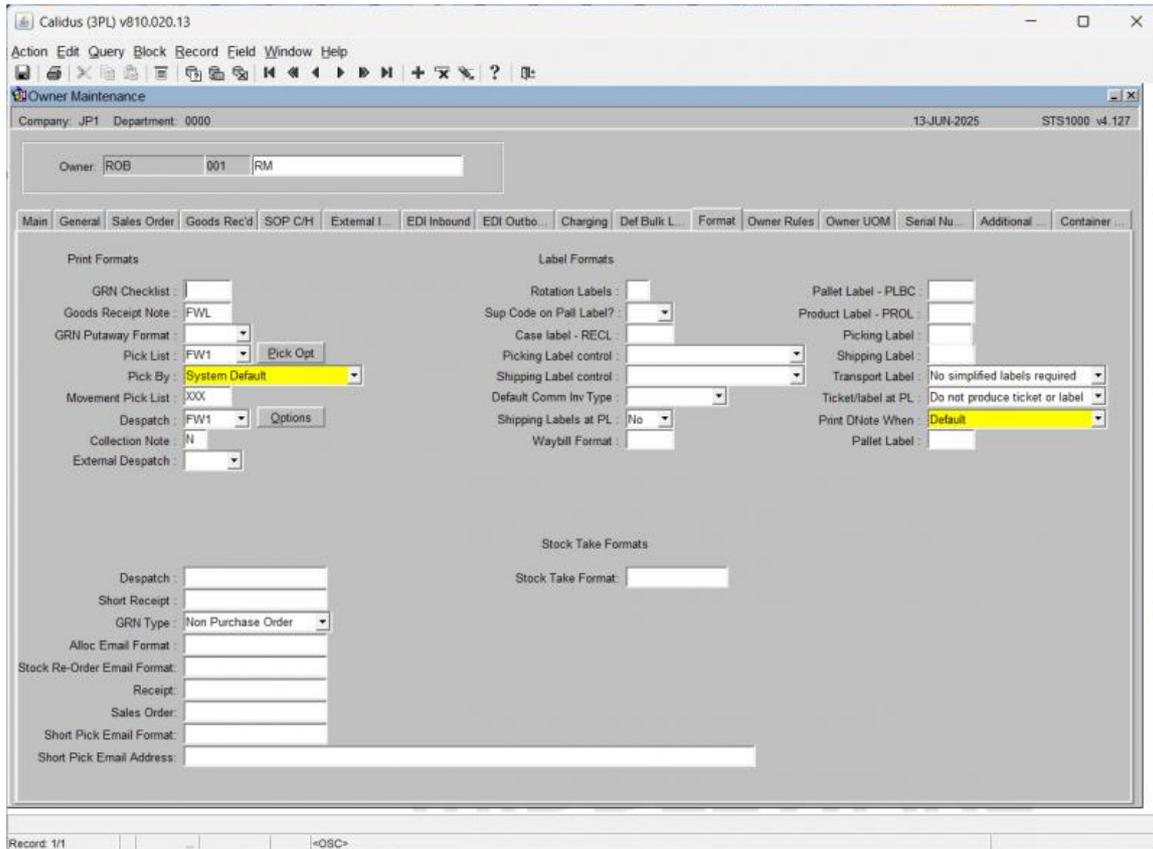
Used in conjunction with the putaway algorithm of stock. These locations can be used as anchor points at owner level. All products for this owner would then start their putaway locations from these anchor points.

| Field Name | Description | Options | Generic Value |
|-----------------------------|--|--|-----------------------|
| <i>Bulk Location 1</i> | Defines the first anchor point for putaway | Must have been created in location codes maintenance or left blank - LOV available | Defined by the client |
| <i>Bulk Location 2</i> | Defines the 2nd anchor point for putaway | Must have been created in location codes maintenance or left blank - LOV available | Defined by the client |
| <i>Bulk Location 3</i> | Defines the last anchor point for putaway | Must have been created in location codes maintenance or left blank - LOV available | Defined by the client |
| <i>Bulk Bond Location 1</i> | Defines the first anchor point for putaway for a bonded warehouse | Must have been created in location codes maintenance or left blank - LOV available | Defined by the client |
| <i>Bulk Bond Location 2</i> | Defines the 2nd anchor point for putaway for a bonded warehouse | Must have been created in location codes maintenance or left blank - LOV available | Defined by the client |
| <i>Bulk Bond Location 3</i> | Defines the last anchor point for putaway for a bonded warehouse | Must have been created in location codes maintenance or left blank - LOV available | Defined by the client |
| <i>Block Stacks Y/N</i> | Can the owner use block stacks? Note, if this flag is set to 'N', the owner will not be able to use pallet exchange or move pallets from any use type 'M' location | Y or N | Defined by the client |



26.1.11 Owner Maintenance - Format Tab

This screen will determine which client specific formats will be used for printing documents and labels. Note, each format used must be a valid source format i.e. WHR1700_CSP exists as a program, but WHR1700_XXX does not.



| Field Name | Description | Options | Generic Value |
|---------------------------|--|---|----------------|
| PRINT FORMATS | | | |
| <i>GRN Checklist</i> | The format to be used for the GRN checklist (produced at receipt) | FWL, CLD (blank will denote the FWL generic) | Blank |
| <i>Goods Receipt Note</i> | The format to be used for the GRN note (produced at receipt) | FWL,(blank will denote the FWL generic) | Blank |
| <i>Pick List</i> | The format to be used for the pick list | FWL, CSP, SCH (blank will denote the FWL generic) | Blank |
| <i>Pick By</i> | Determines the sequence the allocated order lines will appear on the pick list | Sort by Aisle Sort by Location Sort by Stockist Sort by product type Sort by Rotation System Default | System Default |
| <i>Movement Pick List</i> | The format to be used for the movement list (produced at stock or pallet move) | FWL, (blank will denote the FWL generic) | Blank |
| <i>Despatch</i> | The format to be used for the GRN note (produced at receipt) | FWL, SCH (blank will denote the FWL generic) | Blank |
| <i>Collection Note</i> | The format to be used for the collection note (produced at receipt) | FWL,(blank will denote the FWL generic) | Blank |
| <i>External Despatch</i> | | | |



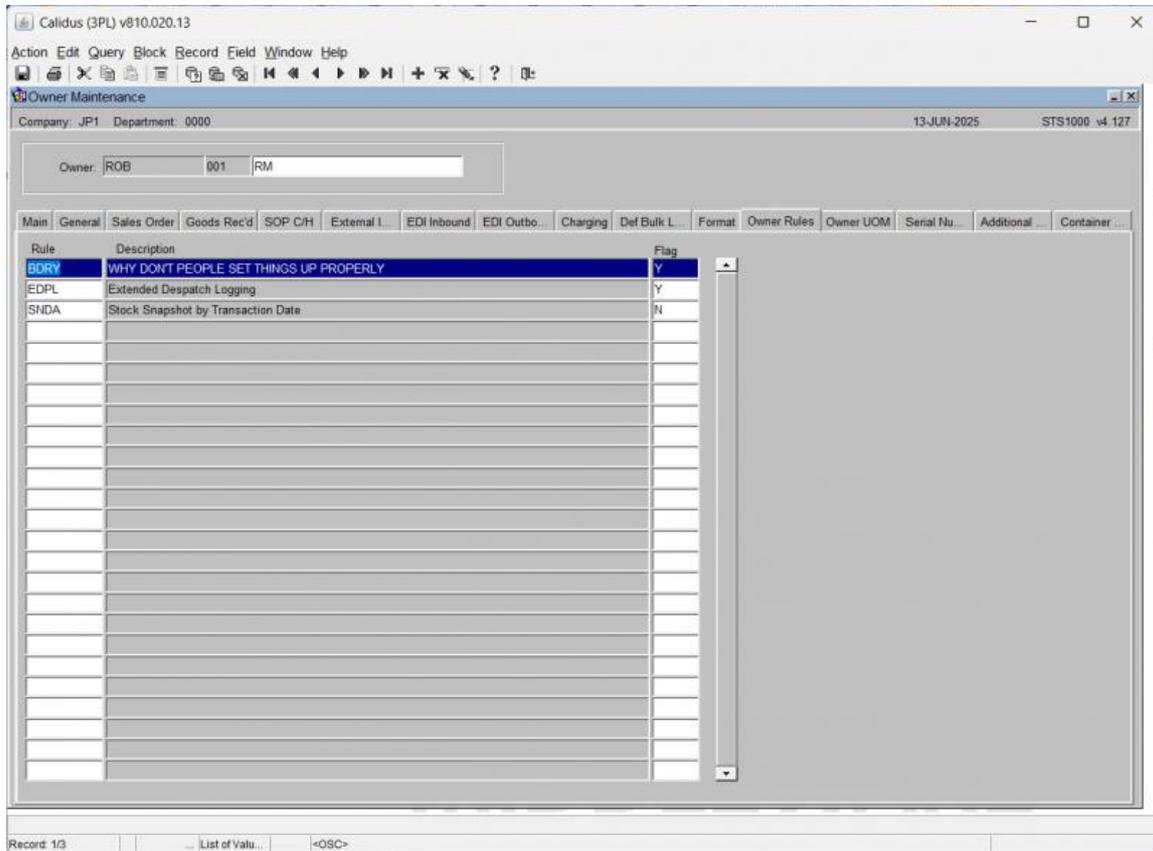
| Field Name | Description | Options | Generic Value |
|--------------------------------------|--|---|-----------------------|
| LABEL FORMATS | | | |
| <i>Rotation Labels</i> | Rotation label format - produced at receipt | FWL, (blank will denote the FWL generic) | Blank |
| <i>Pallet Label - PLBC</i> | Pallet label format - produced at receipt | FWL, SCH (blank will denote the FWL generic) | Blank |
| <i>Sup Code on Pall Label?</i> | Should the supplier code appear on the receipt label | Y or N - will default to Y | Y |
| <i>Product Label - PROL</i> | Stock level receipt label format - produced at receipt | FWL, (blank will denote the FWL generic) | Blank |
| <i>Case label - RECL</i> | Case level label format - produced at receipt | FWL, (blank will denote the FWL generic) | Blank |
| <i>Picking Label</i> | Picking label format | FWL, SCH, PIP, RYA (blank will denote the FWL generic) | Blank |
| <i>Picking Label Control</i> | Determines when and how pick labels should be produced | A - Do not prompt, use defined N - Pick labels not required Y - Prompt for label format | Defined by the client |
| <i>Shipping Label Despatch Label</i> | Shipping label format OBS, PIP (client specific, STR) | None | Defined by the client |
| <i>Shipping Label control</i> | Determines when and how ship labels should be produced | A - Do not prompt, use defined N - Ship labels not required Y - Prompt for label format | N |
| <i>Transport Label</i> | Transport label format - produced at pick | Y - Yes, produce simplified labels for the stock owner C - Refer to customer level setting N - No simplified labels required | Blank |
| <i>Default Comm Inv Type</i> | | Option select | |
| <i>Ticket Label at PL</i> | | AAA Format NKT Format XXX Format Do not produce ticket or label | |
| <i>Shipping Labels at PL</i> | | Produce ticket but not label Produce ticket and pallet label Prompt user whether to print | |
| <i>Print Dnote When **</i> | | Yes or No | |
| <i>Waybill Format</i> | | Default | |
| <i>Pallet Label</i> | | Create Desp Note at Allocation Print document at Pick Print document at Packing Print document at Despatch At Alloc/Pick when fully alloc Print at either Pick or Desp | Default |
| Other | | | |
| <i>Despatch</i> | | | |
| <i>Short Receipt</i> | | | |
| <i>GRN Type</i> | | Manifest Purchase Order Non-Purchase Order Return of Non Sales Order Return of Sales Order | |
| <i>Alloc Email Format</i> | | | |
| <i>Stock Re-order Email Format</i> | | | |
| <i>Receipt</i> | | | |
| <i>Sales Order</i> | | | |
| <i>Short Pick Email Format</i> | | | |
| <i>Short Pick Email Address</i> | | | |
| Stock Take Formats | | | |



| Field Name | Description | Options | Generic Value |
|-------------------|-------------|---------|---------------|
| Stock Take Format | | | |

26.1.12 Owner Maintenance - Owner Rules Tab

This screen allows you to assign rules to a specific owner. Note, the rules themselves must have already been created in warehouse rules control maintenance for type 'OWNR'

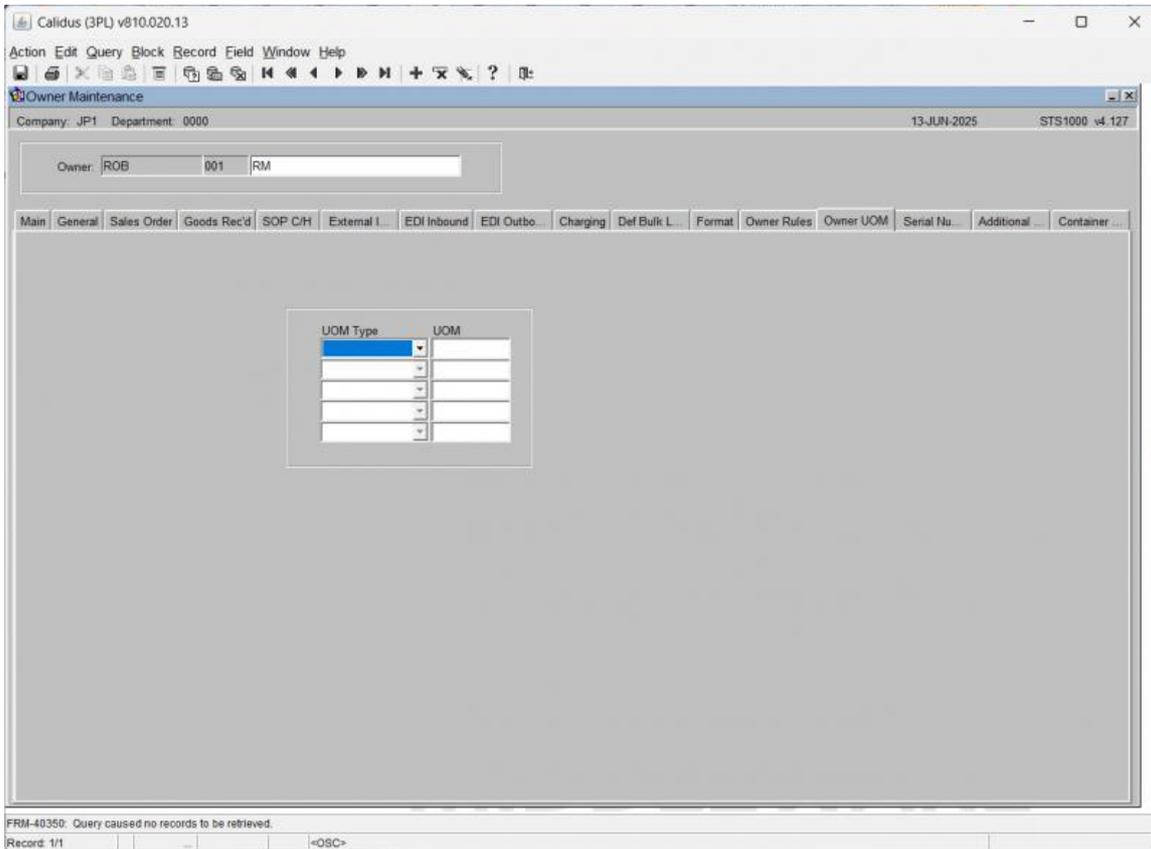


| Field Name | Description | Options | Generic Value |
|-------------|---|---|-----------------------|
| Rule ** | The rule code to be applied to this owner | Must have been created in warehouse rules control | Defined by the client |
| Description | The description for the rule - note, this will default from the description set up in warehouse rules control | Non | N/A |
| Flag ** | The flag used to determine whether this rule is to be used, and how it is to be used (if applicable) | Determined by the flag size and valid values set in warehouse rules control | Defined by the client |

26.1.13 Owner Maintenance - Owner UOM Tab

This screen will determine for this owner, which units of measure are allowed and their conversion factors. The values set in here will then be used in other screens, i.e. stock maintenance to assign valid units of measure





| Field Name | Description | Options | Generic Value |
|--------------------|---|---|-----------------------|
| <i>UOM Type</i> ** | The type of unit of measure to be created | A - Area L - Length V - Volume W - Weight | Defined by the client |
| <i>UOM</i> ** | The default unit of measure for this type | Must have been created in general codes, type 'UOM' | Defined by the client |

26.1.14 Owner Maintenance - Serial Number Tab

Only enter if serial numbering is required for the owner.



Values

Enter Serials on Sales Order

| | | |
|-------------------------------------|-----|---|
| <i>No</i> | (0) | Serial numbers not required at order entry |
| <i>Optional allow held serials</i> | (1) | Entry of serial numbers at order entry is optional (Free and held serial numbers can be entered) |
| <i>Mandatory allow held serials</i> | (2) | Entry of serial numbers at order entry is mandatory (Free and held serial numbers can be entered) |
| <i>Optional allow free serials</i> | (3) | Entry of serial numbers at order entry is optional (Only free serial numbers can be entered) |
| <i>Mandatory allow free serials</i> | (4) | Entry of serial numbers at order entry is mandatory (Only free serial numbers can be entered) |

Ordering of held stock is currently done by using a line type R. For Medical Number functionality all ordering - both for free and held stock - will now be done through line type M functionality

Outbound Serial Number Flag

| | |
|-----------------------------------|-----|
| <i>None</i> | (0) |
| <i>Capture at Pick</i> | (1) |
| <i>Capture Latest at Pack</i> | (2) |
| <i>Capture Latest at Despatch</i> | (3) |
| <i>Capture Latest at POD</i> | (4) |

Inbound Serial Number Flag

| | |
|--------------------------------|--|
| <i>Not required</i> | Serial numbers are not required at Goods Receipt |
| <i>Optional at Pre advice</i> | This option should be used if serial numbers are to be entered at either pre advice or receipt confirm stage. |
| <i>Mandatory at Pre advice</i> | This option will be used if serial numbers are mandatory at the pre advice stage, and only displayed in the goods receipt confirmation screen. |

Serial Numbering

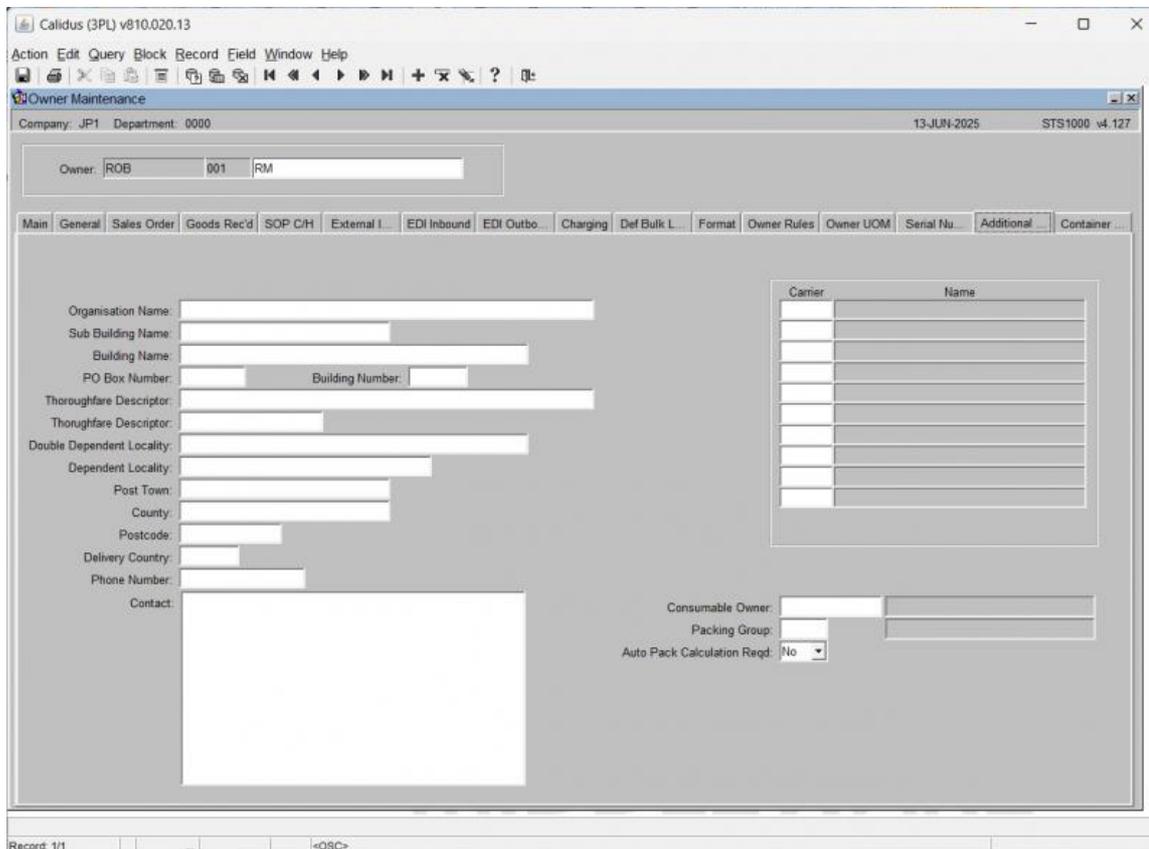


| | |
|------|---|
| None | Serial numbering is not required for this Owner / Stock code. |
| Case | Serial numbering is required for this stock code. 1 serial number is expected for every case. |
| Unit | Serial numbering is required for this stock code. 1 serial number is expected for every unit |

Allow Duplicate Serials

| | |
|-----|--|
| No | Not allowed for this Owner/Stock Code. |
| Yes | allowed for this Owner/Stock Code. |

26.1.15 Owner Maintenance - Additional Control Tab



| Field Name | Description | Options | Generic Value |
|------------------------------------|-------------|---------------|---------------|
| <i>Organisation Name</i> | | | |
| <i>Sub Building Name</i> | | | |
| <i>Building Name</i> | | | |
| <i>PO Box Number</i> | | | |
| <i>Building Number</i> | | | |
| <i>Thoroughfare Descriptor</i> | | | |
| <i>Double Dependent Locality</i> | | | |
| <i>Dependent Locality</i> | | | |
| <i>Post Town</i> | | | |
| <i>County</i> | | | |
| <i>Postcode</i> | | | |
| <i>Delivery Country</i> | | | |
| <i>Phone Number</i> | | | |
| <i>Contact</i> | | | |
| <i>Consumable Owner</i> | | LOV available | |
| <i>Packing Group</i> | | | |
| <i>Auto Pack Calculation Req'd</i> | | Yes or No | |
| Carriers | | | |
| <i>Carrier</i> | | LOV Available | |



26.1.16 Owner Maintenance - Container Yard Tab

Calidus (3PL) v810.020.13

Action Edit Query Block Record Field Window Help

Owner Maintenance

Company: JP1 Department: 0000 13-JUN-2025 STS1000 v4.127

Owner: ROB 001 RM

Main General Sales Order Goods Rec'd SOP C/H External I... EDI Inbound EDI Outbo... Charging Def Bulk L... Format Owner Rules Owner UOM Serial Nu... Additional ... Container ...

Enabled: Yes

Service: ABC

Carrier: BR

Record: 1/1 -<OSC>

| Field Name | Description | Options | Generic Value |
|------------|-------------|-----------|---------------|
| Enabled | | Yes or No | No |
| Service | | | |
| Carrier | | | |



27 ULF0030 System Registry

This is the system registry maintenance screen.

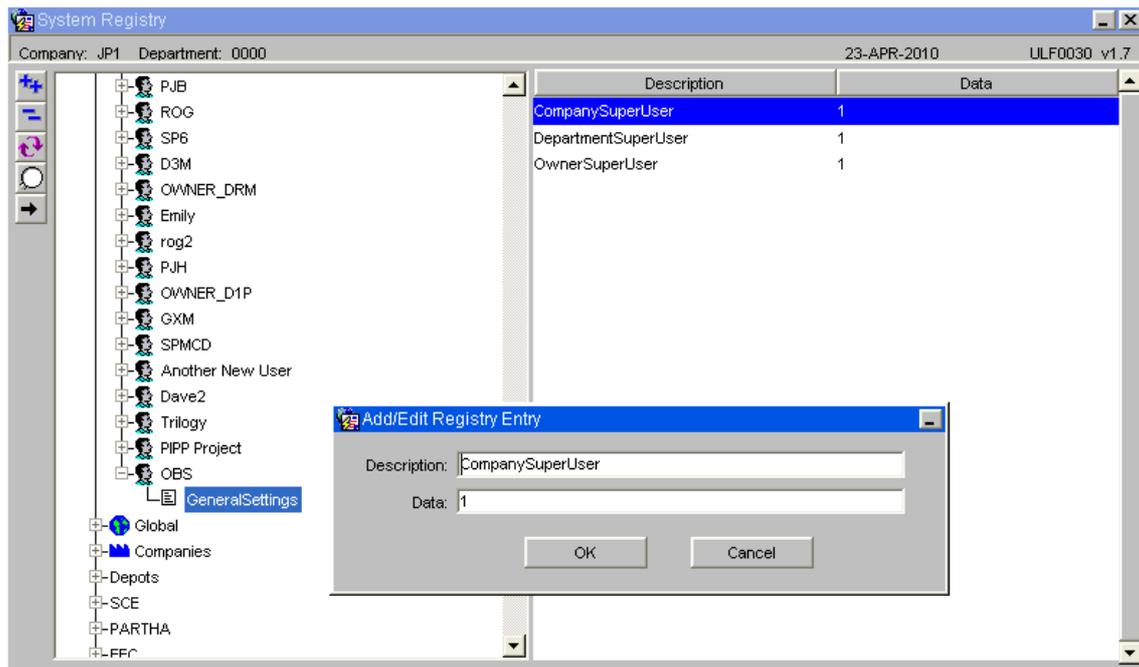
Warning: This is a dangerous system administration screen and should be supplied ONLY to system administrators.

The screen allows you to set up configuration for many elements, such as users, depots, etc.

Some use cases are covered below

27.1 Company Setup

In order to create a company, you must be given the authority to do so.

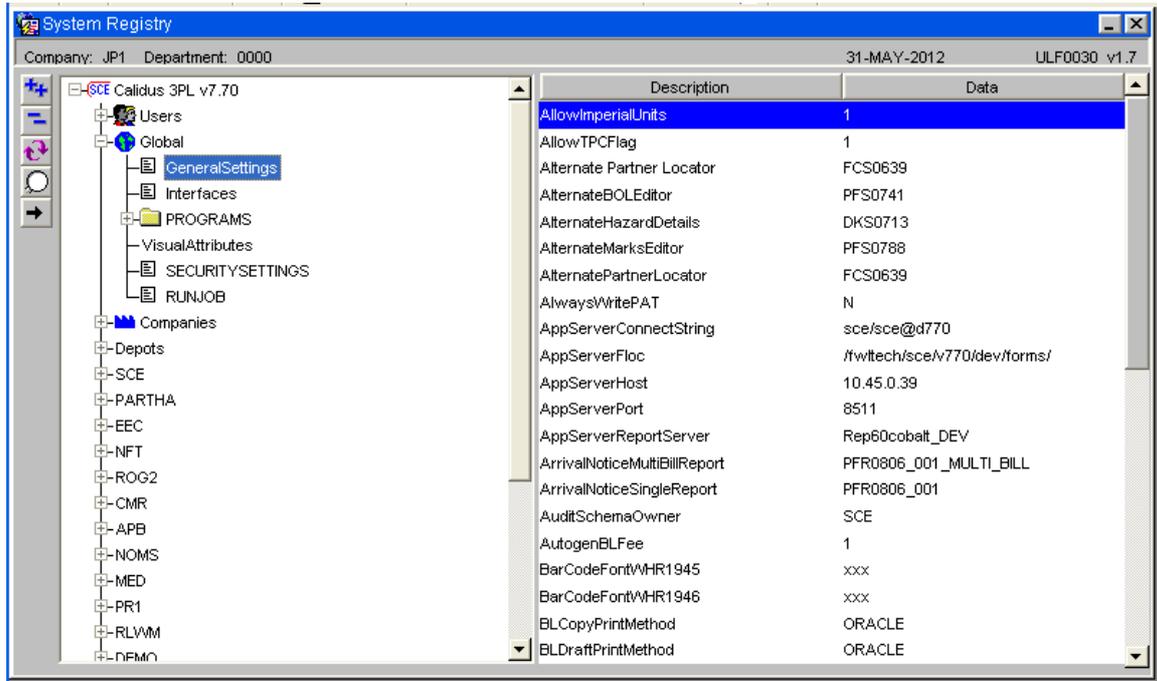


In system registry, against your user id, move the cursor to the right hand side of the browser and click on the '+' icon. This will show you the box below. Enter the text exactly as shown (without spaces.)

In order to create a department (required) you also need to take the same steps, but entering a description of DepartmentSuperUser and a data value of 1.

In addition to setting up the user account to allow the company to be created, a system registry setting must be set for units of measure.



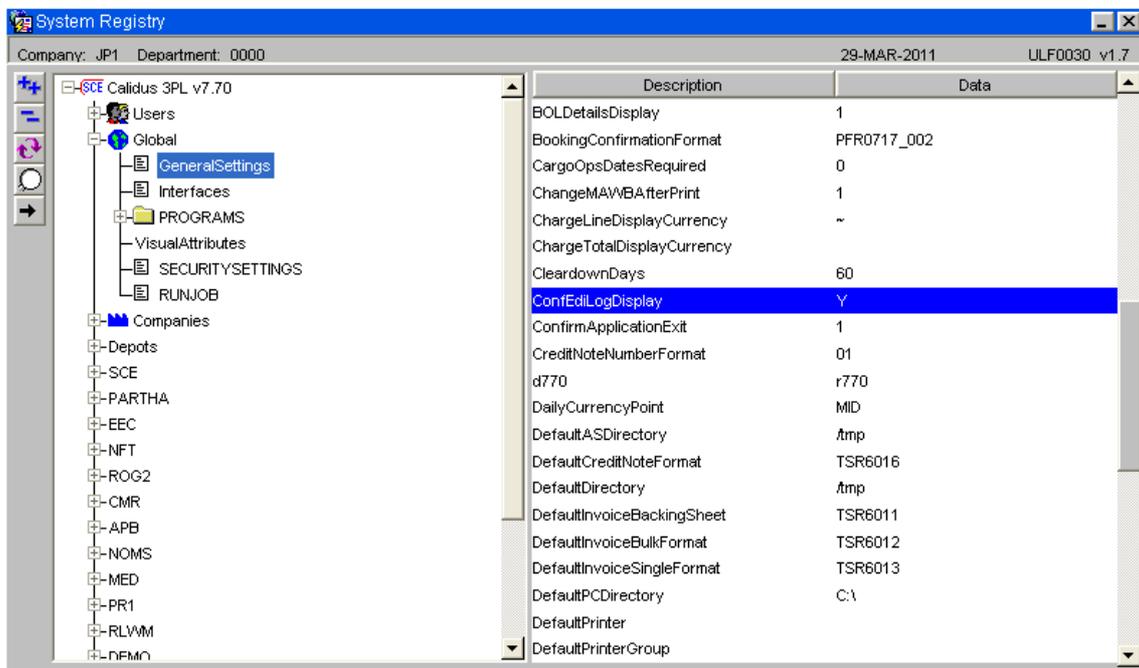


Ensure that the system registry value 'AllowImperialUnits' with a data value of '1' is set at either Company level (this may require a new Company data node to be added to the menu or enter at the Global level).

Note: If the value is not set then there is the possibility that inbound EDI messages mail fail to upload.

27.1.1 EDI Setup

To produce log files to aid error resolution and to display tracking information within the XF Monitor Tracking page the following system registry setting must be entered at a Global Level '**ConfEdiLogDisplay**' with a value of '**Y**'

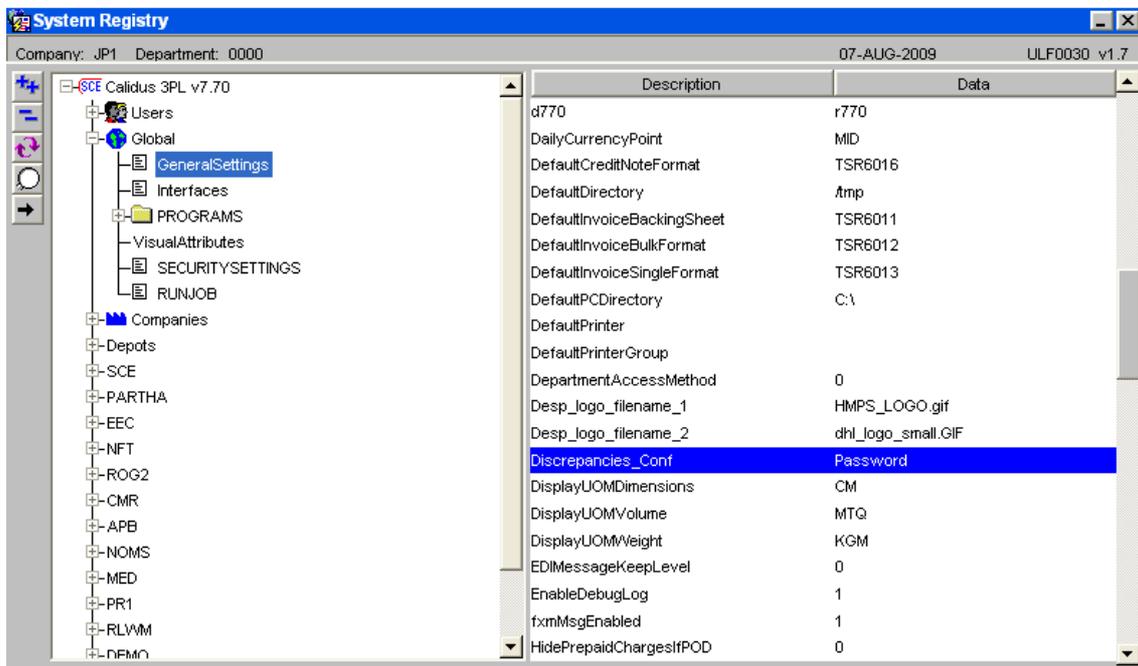


For a list of configurable EDI Messages see - [Configurable EDI Inbound Messages](#)



27.1.2 Serial Numbers

For any discrepancies between serial numbers entered at Pre-Advice and Goods Receipt Confirmation require a password to authorise any changes.



28 WHS0002 Default Printer Maintenance

The form is used to assign a default printer for specific documentation such as a report or label print to a user.

| Program | Description | Printer | Default |
|-------------|----------------------------|---------|---------|
| WHS0150_LEN | Goods Receipt Confirmation | zebr140 | Y |
| WHS1910_LEN | Despatch Confirmation | FS-3800 | Y |

Note: Not all programs, reports and label formats are called from this screen. Below is a list of current programs which use this functionality. Aptean will advise which report and label formats can be used.

| Field Name | Description | Options | Generic Value |
|---------------------|---|--|---|
| <i>Owner</i> | Client or owner code as set-up on the system | The user will be able to select from a list of valid owner codes | Defined by site |
| <i>Program</i> | The calling program that will generate the report or label output | The program id is entered followed by an underscore character and the user id of the person who will require the print option. | Existing program that can call the Output Manager |
| <i>Description</i> | Description of the process as entered in the program field | Will default from system level information | N/a |
| <i>Printer</i> | The default printer the print job is to be sent to | As maintained in Printer Queue Maintenance | Defined by the client |
| Buttons | | | |
| SWAP Printer | Allows the user to change a printer for another one without having to change each line. | | |

The following is a table of existing programs that are called by the Default Printer Maintenance Screen:

| Calling Program | Description |
|-----------------|----------------------------|
| WHS0150 | Goods Receipt - Conf |
| WHS0520 | Generated Pallet Movements |
| WHS0530 | Driver Ticket Reprint |
| WHS0630 | Stock Adjustments |
| WHS0700 | Stock Movements |
| WHS0710 | Generate Stock Movements |
| WHS0915 | Pallet Enquiry |
| WHS1714 | Pick List Confirmation |
| WHS1900 | Despatch Print |
| WHS1910 | Despatch by Route/Load |
| WHS1941 | Shipment Label Print |
| WHS1945 | Order Packing |
| WHS2054 | Change Ownership of Stock |
| WHS7886 | Goods Receipt Using RDT |
| WHR1702 | Picking Label Program |
| WHS1700 | Pick List |

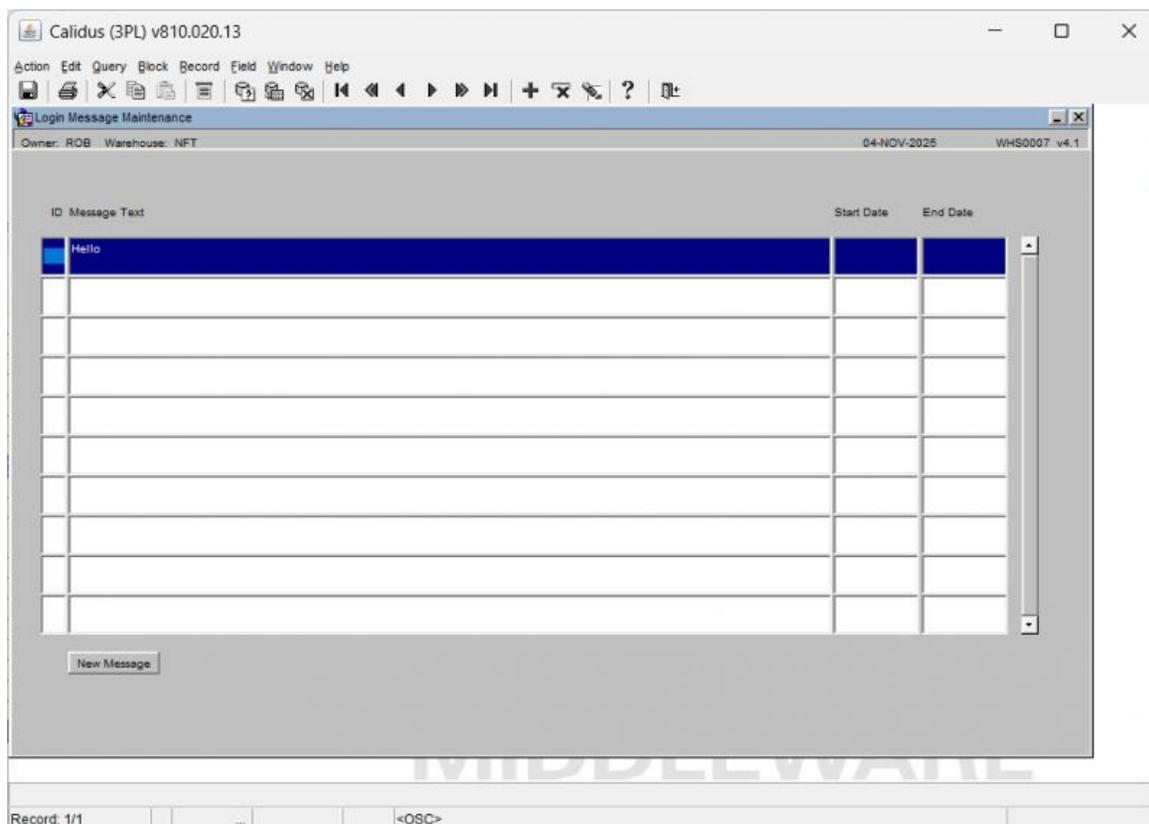


| Calling Program | Description |
|-----------------|------------------------|
| WHS1710 | Pick List Confirmation |
| WHS1721 | Packing List |



29 WHS0007 Login Message Maintenance

This is the Login Message Maintenance screen.



This allows admin users to maintain messages that are displayed at Login to all users.

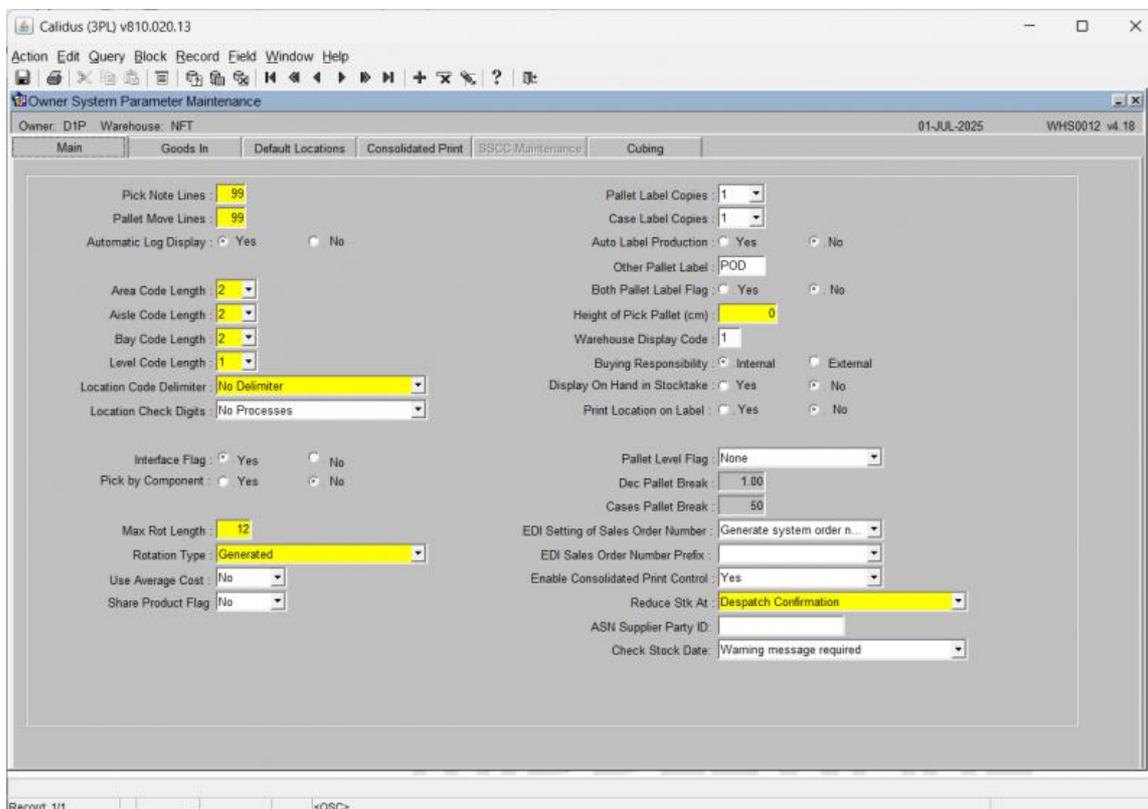


30 WHS0012 Owner Ware Parameters

This screen is almost identical to the system parameters screen, with the exception of a few fields. Where possible the screen should be setup exactly as per system parameters.

30.1 Owner Ware Parameters - Main Tab

 **Note:** For certain functionality such as barcode pallet labels this screen must be maintained.



| Field Name | Description | Options | Generic Value |
|--------------------------------|---|--|-----------------------|
| <i>Pick Note Lines</i> ** | The maximum number of lines printed on a pick note | 0-99 | 99 |
| <i>Pal Move Lines</i> ** | The maximum number of lines on a pallet move ticket print | 0-99 | 99 |
| <i>Auto Log Display</i> ** | Check box to determine whether you wish to see the allocation log | Check box, Yes or No | Y |
| <i>Area Code Length</i> ** | Number of characters the area code will be | 0-4 | Defined by the client |
| <i>Aisle Code Length</i> ** | Number of characters the aisle code will be | 0-4 | Defined by the client |
| <i>Bay Code Length</i> ** | Number of characters the bay code will be | 0-4 | Defined by the client |
| <i>Level Code Length</i> ** | Number of characters the level code will be | 0-4 | Defined by the client |
| <i>Location Code Delimiter</i> | States which delimiter will be used within the location code i.e. A1-001-01 | 1 - No Delimiter 2 - Space 3 - Forward Slash / 4 - Colon : 5 - Back Slash \ 6 - Underscore _ 7 - Minus - | 3 |



| Field Name | Description | Options | Generic Value |
|-----------------------------------|---|--|------------------------------|
| Location Check Digits | Allows the user to state whether they will use check digits and which processes will use them | Y - All Processes N - No Processes * - Stock Movements and GRN | N |
| Interface Flag ** | Used for RDT to determines whether RF functionality will be used | Check box Y or N - default is N | N |
| Pick by Component ** | Determines whether a product can be picked as a component (kits) | Check box Y or N - default is N | N |
| Max Rot Length ** | Maximum length of the system rotation number | 0-14 | 11 |
| Rotation Type ** | Determines whether system rotation numbers will be used and how they will be used | S - Sell by date O - Generated with manual override G - Generated M - Manual Entry B - Back Date/Seq R - Rotation | G |
| Use Average Cost | | Y or N | N |
| Share Product Flag | | Y or N | N |
| Pallet Label Copies ** | Sets the number of auto-generated labels to be produced | 01-Apr | 1 |
| Case Label Copies | Sets the number of auto-generated case labels to be produced | 01-Apr | 1 |
| Auto Label Production ** | Defines whether labels are produced without user intervention | Y or N | Y |
| Other Pallet Label | The ability to enter an additional label format if required | Must be a valid format or left blank | Blank |
| Both Pallet Label Flag ** | Determines whether a pallet and case label should be produced automatically | Check box Y or N - will default to N | N |
| Height of Pick Pallet (cm) | Used for pallet levelling - determines the height of the pick pallet (not migrated) | 0 - 99999 | 0 |
| Height of Pick Pallet ** | The specific height of the pallets to be stored in pick locations | 0-9999 | 20 |
| Warehouse Display Code | Enables the autogeneration of ware_last_numbers (not migrated) | 0-Z or leave blank | 1 |
| Buying Responsibility ** | Used in purchase order suggestion to dictate the source of receipts | Internal check box or external check box | External |
| Display On Hand in Stocktake ** | Determines whether on hand can be displayed on stock take count sheets | Yes or No | Yes |
| Print Location on Label ** | Specifies whether the location code will be printed on the receipt label | Yes or No | Yes |
| Pallet Level Flag ** | Dictates at which point pallet levelling will be carried out | N - None P - Pallet Fill Factor C - By No. of Cases | None |
| Dec Pallet Break | | Decimal value | |
| Cases Pallet Break | | Integer value | |
| EDI Setting of Sales Order Number | | Use Extra Reference Use Sellers Order Reference Use Customer PO Reference Generate System Order Number | Generate System Order Number |
| EDI Sales Order Number Prefix | | Prefix with Owner Code No Order Prefix | |
| Enable Consolidated Print Control | | Yes or No | |
| Reduce Stk At ** | At which WH process will the stock levels be reduced? | Pick Confirmation Despatch Confirmation | |
| ASN Supplier Party ID | | | |



| Field Name | Description | Options | Generic Value |
|-------------------------|-------------|---|---------------|
| <i>Check Stock Date</i> | | Warning Message Required Error Message Required No check required at pick conf | |

30.2 Owner Ware Parameters - Goods In Tab

Calidus (3PL) v810.020.13
Action Edit Query Block Record Field Window Help
Owner System Parameter Maintenance
Owner: D1P Warehouse: NFT 01-JUL-2025 WHS0012 v4.18

Main Goods In Default Locations Consolidated Print BSCC Maintenance Cubing

Goods Receipt

Auto Putaway Flag: Yes No
Opposite Aisle Param: 0
Next Aisle Param: 0
GRN Check Sheet: Yes No
Bonded Units Caged: Yes No
GRN Consolidation: Part Pick Receipt
Hold in Putaway: Yes No

Delivery Diary

Number of Bays: 0
Slot Start Time: 0
Slot Length (mins): 1
Number of Time Slots: 1
Diary End Date:
Diary Cleardown Period (days): 7
Diary Create Period: 1

Record: 1/1 -OSC-

| Field Name | Description | Options | Generic Value |
|------------------------------|--|---|-----------------------|
| <i>Auto Putaway Flag</i> ** | Determines whether the warehouse will be utilising autoputaway. i.e. the system will suggest the locations to receive into | Y or N | Defined by the client |
| <i>Opposite Aisle Param</i> | Sets the number of locations the autoputaway will go through before moving to the opposite aisle | 0-4999 - will default to 0 | 999 |
| <i>Next Aisle Param</i> | Sets the number of locations the autoputaway will go through before moving to the next aisle | 0-4999 - will default to 0 | 999 |
| <i>GRN Check Sheet</i> ** | Is a GRN Check sheet required at pre advice? | Y or N | N |
| <i>Bonded Units Caged</i> ** | Will the warehouse be brining in non-duty paid stock stored in cages? | Y or N | N |
| <i>GRN Consolidation</i> | Specifies whether you wish to generate replenishments at receipt | N - None B - Pick Replen. & Partial Bulk P - Pick Replen. during GRN Part Pick Receipt | N |
| <i>Hold In Putaway</i> ** | Determines whether you wish stock to be automatically put on hold until putaway confirmation has been completed | Check box - Y or N | Y |
| <i>Number of Bays</i> | Transport field - not used - specifies no. of bays to be loaded into | 0-9999 | 0 |



| Field Name | Description | Options | Generic Value |
|-------------------------------|--|---------------|---------------|
| Slot Start Time | Transport field - not used - defines when the receiving starts | 00:00 - 23:59 | 00:00 |
| Slot Length (mins) | Transport field - not used - defines how long a truck can be at the bay | 1-600 | 1 |
| Number of Time Slots | Transport field - not used - defines how many slots can be used in one day | Jan-99 | 1 |
| Diary Cleardown Period (days) | Transport field - not used - defines how many days before the diary is cleared down | Jan-99 | 1 |
| Diary Create Period | Transport field - not used - defines the number of days to be generated by the diary | 1-999 | 1 |

30.3 Owner Ware Parameters - Default Locations Tab

| Field Name | Description | Options | Generic Value |
|---------------------------------|---|-------------------------------------|-------------------|
| ID Station | Receipt ID Station | Predefined in locations maintenance | Blank |
| Reject Spur at ID Station | Client Specific -spur locations | Predefined in locations maintenance | Blank |
| Q/A | Default quarantine location | Predefined in locations maintenance | Blank |
| Turntable | Default turntable locations | Predefined in locations maintenance | Blank |
| Input Spur to Conveyor | Client specific - spur locations | Predefined in locations maintenance | Blank |
| Default Marshalling Location ** | Required to enable picking and allocation to function | Predefined in locations maintenance | Defined by client |
| Default Despatch Bay Location | Default Outbound Bay Location | Predefined in locations maintenance | Blank |



| Field Name | Description | Options | Generic Value |
|---------------------------------------|---|-------------------------------------|---------------|
| <i>Pre Advice Virtual Location</i> | Default receiving staging area | Predefined in locations maintenance | Blank |
| <i>Quarantine in Marshal</i> | Default additional quarantine stage within the outbound process | Predefined in locations maintenance | Blank |
| <i>Auto bulk Reject</i> | Client Specific - Default rejection location | Predefined in locations maintenance | Blank |
| <i>Default Ship Pallet Build Locn</i> | Used in Shipment Pallet Building as default staging area | Predefined in locations maintenance | Blank |
| <i>Default Damages</i> | Default damages location for putaway | Predefined in locations maintenance | Blank |
| <i>Default Cons Good Ret</i> | | Predefined in locations maintenance | Blank |
| <i>Default Cons Bad Ret</i> | | Predefined in locations maintenance | Blank |
| <i>Bonded Putaway Locations</i> | 3 x Warehouse level anchor point for autoputaway for bonded warehouses | Predefined in locations maintenance | Blank |
| <i>Unbonded Putaway Locations</i> | 3 x Warehouse level anchor point for autoputaway for duty paid warehouses | Predefined in locations maintenance | Blank |

30.4 Owner Ware Parameters - Consolidated Pallet Tab

Calidus (3PL) v810.020.13

Action Edit Query Block Record Field Window Help

Owner System Parameter Maintenance

Owner: D1P Warehouse: NFT 01-JUL-2025 WHS0012 v4.18

Main Goods In Default Locations Consolidated Print SSCC Maintenance Cubing

Owner Code: D1P New User

Required:

Pick List: Yes No

Out of Stock:

Replenishment:

Despatch Note: Yes No

Shipping Label: Yes No

Printer Name:

Not Required

Not Required

Not Required

Not Required

Not Required

Record: 1/1 <-OSC>

| Field Name | Description | Options | Generic Value |
|----------------------|--|--------------|---------------|
| <i>Owner Code</i> | The Owner Code and Name | Display only | |
| <i>Pick List</i> | An option of whether the Pick List is consolidated, plus the default printer name. | Yes or No | |
| <i>Out of Stock</i> | An option of whether the Out of Stock is consolidated, plus the default printer name. | | |
| <i>Replenishment</i> | An option of whether the Replen List is consolidated, plus the default printer name. | | |
| <i>Despatch Note</i> | An option of whether the Despatch Note is consolidated, plus the default printer name. | | |



| Field Name | Description | Options | Generic Value |
|-----------------------|---|---------|---------------|
| <i>Shipping Label</i> | An option of whether the Shipping Label is consolidated, plus the default printer name. | | |

30.5 Owner Ware Parameters - Cubing Tab

This tab covers the options available for cubing of pallets during the picking process.

The screenshot shows the 'Owner System Parameter Maintenance' window with the 'Cubing' tab selected. The window title is 'Calidus (3PL) v810.020.13'. The menu bar includes 'Action', 'Edit', 'Query', 'Block', 'Record', 'Field', 'Window', and 'Help'. The toolbar contains various icons for navigation and editing. The main area displays the following parameters:

- Cubing Required: Yes No
- Replens Lower Priority: Yes No
- Allow SKUs on Split Pallets: Yes No
- Build Height (cm): 180.00
- Min Build Height (cm): 170.00
- Max Build Height (cm): 190.00
- Final Sortation of Page: By Strength, By Location, As Built

| Field Name | Description | Options | Generic Value |
|------------------------------------|---|-------------------------------------|---------------|
| <i>Cubing Required</i> | Whether the owner uses the Cubing functionality. | Option select Yes or No | No |
| <i>Replens Lower Priority</i> | Whether to lower the priority of any replens when executing them through the WCS | Option select Yes or No | Yes |
| <i>Allow SKUs on Split Pallets</i> | Whether order lines/SKUs can be split across multiple picking pallets, or whether the full line quantity must stay on one picking pallet. | Option select Yes or No | Yes |
| <i>Build Height (cm)</i> | The target build height. | Decimal | As required. |
| <i>Max Build Height (cm)</i> | The maximum build height | Decimal | As required. |
| <i>Min Build Height (cm)</i> | The Minimum build height | Decimal | As required. |
| <i>Final Sortation of Page</i> | How the tasks and/or pick list will be sorted for picking. | By Strength By Location As Built | By Strength |



31 WHS0075 Warehouse Rules Control Maintenance

This is the Warehouse Rules Control screen, and is used to configure the warehouse rules in the system.

Warning: This screen is for admin use only and should only be provided to system administrators.

| Rule Type | Rule Code | Rule Description | Rule Flag Size |
|-----------------|-----------|---|----------------|
| Owner Rule Type | AAEU | Auto Allocation | 1 |
| Owner Rule Type | AAST | Allow All Shipment Types (Y/N)? | 1 |
| Owner Rule Type | ACDN | Allow Customer Specific Despatch Notes | 1 |
| Owner Rule Type | ACGR | Auto Cancel GRN | 1 |
| Owner Rule Type | ACLM | Allow users to maintain Customer PO Line No | 1 |
| Owner Rule Type | ACTR | Automatically Create Trader Information | 1 |
| Owner Rule Type | ACUC | Amend Case / Unit Calculation | 1 |
| Owner Rule Type | ADSN | Allow Duplicate Serial Numbers for Owner | 1 |
| Owner Rule Type | AGCW | Auto Generate Catch Weight at Goods Receipt | 1 |
| Owner Rule Type | AGPK | Automatic packing | 1 |
| Owner Rule Type | AHRC | Allocate Held stock for Reason Code | 2 |
| Owner Rule Type | AHSO | Allocate Held Stock | 1 |
| Owner Rule Type | AKAV | Stock AKA Validation | 1 |
| Owner Rule Type | ALAA | Allocation Advanced Auditing | 1 |
| Owner Rule Type | AMAO | Allow Multiple Allocation attempt of orders | 1 |
| Owner Rule Type | AMDY | Amendment Days - Order return and amendment | 3 |
| Owner Rule Type | ANAT | Allow Negative Available Total | 1 |
| Owner Rule Type | APCC | APCC rule | 1 |
| Owner Rule Type | APDL | Apply Deals (Y/N) | 1 |
| Owner Rule Type | APMB | Allocate stock by pick, mixed or bulk lot control | 1 |
| Owner Rule Type | APRB | Allow closed pack to rollback | 1 |
| Owner Rule Type | APSR | Add Pallet - Supplier Required | 1 |
| Owner Rule Type | AREF | Display Act Advice Note No field | 1 |
| Owner Rule Type | ARRR | Allocation Replen Rotation Reset | 1 |
| Owner Rule Type | ARZF | Allocation Replen Zero Palletisation | 1 |

This screen allows for the definition of all types of rules:

- Warehouse
- Owner
- Supplier
- Product Type
- Route
- Stock

You can enter or amend the rule definition here.

You can enter the following:

- *Rule Type* - select from a drop-down list of all the rule types.
- *Rule Code* - a 4 character rule code. This must be unique.
- *Rule Description* - a description of the rule and its functionality.
- *Rule Flag Size* - the size of the value that may be configured against the rule.



33 WHS9020 Warehouse Document Numbering

This allows you to maintain the numbering cycles for various document types.

| Type | Description | Min Nos | Max Nos | Last Nos |
|-------|----------------------------|---------|------------|----------|
| CNINV | Credit Numbers | 1 | 999,999 | 1 |
| COMP | Generated by GEN_WARE_REF. | 1 | 0 | 3 |
| CONT | Contract Number | 1 | 99,999,999 | 1 |
| CPAL | Generated by GEN_WARE_REF. | 1 | 0 | 90 |
| CUPL | Customer Upload Num | 0 | 99,999,999 | 0 |
| DNT | Generated by GEN_WARE_REF. | 1 | 0 | 199 |
| GRN | Generated by GEN_WARE_REF. | 1 | 0 | 180 |
| INVCY | Generated by GEN_WARE_REF. | 1 | 0 | 15 |
| MINV | Generated by GEN_WARE_REF. | 1 | 0 | 1 |
| MLUID | Generated by GEN_WARE_REF. | 1 | 0 | 139 |
| OBPAL | Generated by GEN_WARE_REF. | 1 | 0 | 0 |
| ORD | Generated by GEN_WARE_REF. | 1 | 0 | 341 |
| PACK | Generated by GEN_WARE_REF. | 1 | 0 | 82 |
| PAL | Generated by GEN_WARE_REF. | 1 | 0 | 1,026 |
| PINV | Invoice Numbers | 1 | 999,999 | 13 |

Use Case Examples:

For Owner Invoicing, enter the Minimum / Maximum / Last number details for the following *Types*:

- PINV for Invoice numbers.
- CNINV for Credit numbers.

For Shipment Pallets, ensure a Type value of SHHP has been entered.



34 WHSORA045 Supplier Wizard

| Field Name | Description | Options | Generic Value |
|-----------------------------|--|--|---------------------------|
| <i>Ledger Code</i> ** | The ledger code the system uses to define which information can be used | PL1 | PL1 |
| <i>Short Name</i> | An abbreviated version of the customer name | 10 character free text field or left blank | Defined by the client |
| <i>Supplier Type</i> ** | The type of supplier this is. (Note, no maintenance screen has yet been created for this - so an Apteon staff member will have to create this using SQL) | Must have been created in supplier types - LOV available | Defined by the client |
| <i>Supplier Class</i> ** | The class of supplier this supplier is grouped under. | Must have been created in supplier class maintenance - LOV available | Defined by the client |
| <i>Currency</i> ** | The currency code for this supplier | Must have been created in currency codes maintenance - LOV available | Defined by the client |
| <i>Tax No</i> | The VAT number for the supplier | 20 character free text field or left blank | Blank |
| <i>Cust Ledger/Customer</i> | The default customer code for this supplier (note, the ledger code always needs to be prefixed) | SL1/Customer code - customer must have been created in customer wizard - LOV available | SL1/Defined by the client |
| <i>Settle Method</i> | The frequency in which the supplier will settle their invoices (not migrated) | Month, Day | N/A |
| <i>Settle Days</i> | The number of days before an invoice needs to be settled (not migrated) | 4 digit numerical field | N/A |
| <i>Bonded Flag</i> | Determines whether a supplier is bonded or not (not migrated) | Y or N | N/A |
| <i>SSCC Control Flag</i> | Determines whether this supplier requires SSCC labels | 0 - SSCC are Optional M - SSCC are Mandatory | Defined by the client |
| <i>Invoice Required</i> | Determines whether an inbound commercial invoice will be required for the supplier (client) | No Comm Inv Required | No Comm Inv Required |



| Field Name | Description | Options | Generic Value |
|---------------------------------|--|---|-----------------------|
| | specific) | | |
| | | Comm Inv Required Std Rec Only Comm Inv Required All Rec | |
| <i>Dispute Code</i> ** | The code used for disputing an invoice (not migrated) | 1 character free text field | 0 |
| <i>Payment Set</i> | The payment group for the supplier (not migrated) | 1 character free text field or left blank | Blank |
| <i>Buyer</i> | The buyer code for the supplier (not migrated) | 4 character free text field or left blank | Blank |
| <i>Discount Days</i> | The number of days the discount will be valid for (not migrated) - will default to 1 | 3 digit numerical field or left blank | Blank |
| <i>Discount %</i> | The Discount percentage to be applied to the invoice (not migrated) - will default to 0.00 | 7 digit numerical field or left blank | 0 |
| <i>Credit Amount</i> | The amount of credit this supplier has on an invoice (not migrated) - will default to 0.00 | 0 - 99999999.99 | 0 |
| <i>Credit Limit</i> | The amount of credit limit this supplier can have (not migrated) - will default to 0.00 | 0 - 99999999.99 | 0 |
| <i>Balance</i> | The current invoice balance for this supplier | Display only | N/A |
| <i>Turnover</i> | The turnover balance for this supplier | Display only | N/A |
| <i>Approved Supplier</i> | Is this supplier approved? (not migrated) | Y or N or left blank | Blank |
| <i>Duplicate Advice Note No</i> | Does the supplier allow duplicate advice note numbers at receipt? | Y or N | Defined by the client |
| <i>Date Created</i> | The date the supplier was created | Display only | N/A |
| <i>Amendment Date</i> | The date the supplier details were last changed | Display only | N/A |
| <i>Date Last Invoice</i> | The date the supplier was last invoiced | Display only | N/A |
| <i>Date Last Payment</i> | The date the supplier last paid an invoice | Display only | N/A |
| <i>Date Last PO</i> | The date the supplier last raised a purchase order | Display only | N/A |
| <i>Date Last GR</i> | The date a receipt was last raised for this supplier | Display only | N/A |

34.1 Supplier Wizard - Further Details (WHSORA045)

Calidus (3PL) v810.020.13
 Action Edit Query Block Record Field Window Help
 Supplier Wizard
 Owner: ROB Warehouse: NFT 13-JUN-2025 WHSORA045 v1.10

Partner Code: CUERVO 001
 Full Name: Tequila Cuervo La Rojena

Supplier Details Further Details Buyer Address Payment Address

Normal Order Method: EDI EDI Output: Both
 Normal Payment Method: Cheque Base Balance: 0.00
 Transfer Threshold: 0.00 Last Year Sales: 0.00
 Delivery Warehouse:
 Own Transport: S S M T W T F
 Report Frequency: Week
 Invoice Frequency: Weekly
 COO days retention: Agreed Max Level:

Bank Sort Code: Head Office A/C:
 Bank Account No: Pallet Reg A/C:
 Swift Account No: EAN/UCC Code:
 Int'l Bank Code: EAN Reference:
 Bank Name:
 Address:
 Routing Code:

Record: 1/7 ... List of Valu ... -OSC>



| Field Name | Description | Options | Generic Value |
|-------------------------------|---|---|-----------------------|
| <i>Normal Order Method **</i> | The method by which orders will be raised (not migrated) - will default to EDI | EDI, Post, Fax, Telex | EDI |
| <i>Normal Payment Method</i> | The method by which the supplier will pay invoices (not migrated) - will default to Cheque | Cheque, BACS, Credit Transfer | Cheque |
| <i>Transfer Threshold</i> | The maximum value before an invoice can be transferred (not migrated) - will default to 0.00 | 0 - 99999999.99 | 0 |
| <i>Delivery Warehouse</i> | The warehouse the supplier will default to (not migrated) | Must have been created in warehouse maintenance or left blank - LOV available | Blank |
| <i>Own Transport</i> | Does this supplier have their own transport (not migrated) - will default to Yes | Y or N | Yes |
| <i>Report Frequency</i> | The frequency in which reports are produced, If set to Day, the days they are to be produced on (not migrated) - will default to Week | Day | Week |
| | | Week | |
| | | Month | |
| <i>Invoice Frequency</i> | The frequency in which invoices are to be produced (not migrated) - will default to Weekly | Daily | Weekly |
| | | Weekly | |
| | | Monthly | |
| <i>COO Days Retention</i> | The number of days stock will be stored under this supplier before moving to another supplier (not migrated) | 3 digit numerical field or left blank | Blank |
| <i>Bank Sort Code</i> | The bank sort code for this supplier | 6 character free text field or left blank | Blank |
| <i>Bank Account No</i> | The bank account number for this supplier | 15 character free text field or left blank | Blank |
| <i>Swift Account No</i> | An account number for the Swift carrier account number (client specific) | 8 character free text field or left blank | Blank |
| <i>Intl Bank Code</i> | The international bank code for the supplier | 35 character free text field or left blank | Blank |
| <i>Bank Name</i> | The Bank Name for the supplier | 15 character free text field or left blank | Defined by the client |
| <i>Address</i> | The Bank address for the supplier | 35 character free text field or left blank | Defined by the client |
| <i>Routing Code</i> | The route code for the supplier | 35 character free text field or left blank | Defined by the client |
| <i>EDI Output</i> | The method by which the edi output will be produced (not migrated) - will default to Both | Autofax | Both |
| | | Both | |
| | | Edi | |
| | | File | |
| | | None | |
| | | Print | |
| <i>Base Balance</i> | The base value balance for this supplier (not migrated) | Display only | N/A |
| <i>Last Year Sales</i> | The amount of sales for last year (not migrated) - will default to 0.00 | 0 - 9999999.99 | 0 |
| <i>Agreed Max Level</i> | Does this supplier have an agreed maximum credit limit (not migrated) | Y or N or left blank | Blank |
| <i>Head Office A/C</i> | The head office account number for the supplier (not migrated) | 10 character free text field or left blank | Blank |
| <i>Pallet Reg A/C</i> | The registration account number for the supplier's pallet account (not migrated) | 10 character free text field or left blank | Blank |
| <i>EAN/UCC Code</i> | The EAN code for the supplier | 10 character free text field or left blank | Defined by the client |



34.1.1 Supplier Wizard - Buyer Address (WHSORA045)

Calidus (3PL) v810.020.13
 Action Edit Query Block Record Field Window Help
 Supplier Wizard
 Owner: ROB Warehouse: NFT 13-JUN-2025 WHSORA045 v4.10

Partner Code: CUERVO 001
 Full Name: Tequila Cuervo La Rojena

Supplier Details Further Details Buyer Address Payment Address

Address Type: BYR New Buyer Address
 Name: Address Code: TEQUI00001
 Address:
 Town:
 Post Code:
 Country:
 Country:
 Email Address:

Record: 1/1 -<OSC>

| Field Name | Description | Options | Generic Value |
|-------------------|---|---|-----------------------|
| Address Type ** | The default address type for this customer and the address number | BYR - you can have multiple addresses for one customer | BYR |
| Name ** | The supplier's name | 35 character free text field | Defined by the client |
| Address Code | The unique address identifier given by the WMS | Display only | N/A |
| Address ** | The first three lines of the customer's invoice address | 3 x 35 character free text field (note, 2nd and 3rd line can be left blank) | Defined by the client |
| Town ** | The town of the invoice address | 35 character free text field | Defined by the client |
| Post Code ** | The post code/zip code for the invoice address | 10 character free text field | Defined by the client |
| County | The county /state of the invoice address | 15 character free text field or left blank | Defined by the client |
| Country | The country code of the invoice address | Must have been created in Country codes maintenance or left blank - LOV available | Defined by the client |
| Buttons | | | |
| New Buyer Address | Enables the user to add an additional buyer address | | |

34.1.2 Supplier Wizard - Payment Address (WHSORA045)



| Field Name | Description | Options | Generic Value |
|----------------------------|---|---|-----------------------|
| <i>Address Type</i> ** | The default address type for this customer and the address number | PAY - you can have multiple addresses for one customer | PAY |
| <i>Name</i> ** | The supplier?s name to be paid to | 35 character free text field | Defined by the client |
| <i>Address Code</i> | The unique address identifier given by the WMS | Display only | N/A |
| <i>Address</i> ** | The first three lines of the supplier?s invoice address | 3 x 35 character free text field (note, 2nd and 3rd line can be left blank) | Defined by the client |
| <i>Town</i> ** | The town of the invoice address | 35 character free text field | Defined by the client |
| <i>Post Code</i> ** | The post code/zip code for the invoice address | 10 character free text field | Defined by the client |
| <i>County</i> | The county /state of the invoice address | 15 character free text field or left blank | Defined by the client |
| <i>Country</i> | The country code of the invoice address | Must have been created in Country codes maintenance or left blank - LOV available | Defined by the client |
| <i>Phone No</i> | The telephone number of the invoice address | 15 character free text field or left blank | Defined by the client |
| Buttons | | | |
| New Payment Address | Enables the user to add an additional payment address | | |

