

# **ENQSOON01A Enquiry by Order Number**

Aptean Ltd  
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# 1 ENQSOON01A Enquiry by Order Number

The Enquiry by Order Number screen allows the user to search for all details relating to a specific customer order.

The follow data must be entered in order to retrieve data from the screen:

**Order Number** - The customer order number.

Here you can view the following using the buttons provided after selecting an order on the results:

- **Instructions** - you will be taken to the Summary Instructions Enquiry screen ENQSOON02A. This shows all of the entered pick, Despatch and Carrier instructions against the order.

- **Order Details** - you will be taken to the Order Number Summary screen ENQSOON03A. This shows a summary of the order quantities and header information, plus the individual order detail lines for the order in the table below. This table can be scrolled horizontally to show more information.



[illegible]

- **Addresses** - you will be taken to the Invoice/Delivery Address screen ENQCUAD01A. This will show the Invoice and Delivery addresses of the order.

Invoice/Delivery Address		16-JUN-2025	ENQCUAD01A v4.9
Company: JP1 Department: 0000			
Order Num:	ROB00000000000022860	Entry Date:	03-AUG-2022
Customer:	SELFPRE001 001 Self Preservation Society		
Invoice Address:		Delivery Address:	
		Name	
		Address Line 1	
		Address Line 2	
		Town	
		GB	Great Britain
		L1 1BY	

- **Despatches** - you will be taken to the Despatch Enquiry screen ENQSODS01B. This will show the despatch pallets built for the order.



Despatch Enquiry

Company: JP1 Department: 0000 10-JUN-2025 ENQSODS01B v4.4

Owner: ROB 001  
Order Num: ROB00000000000022860  
Customer: SELFPRE001 001 Self Preservation Society  
Product Type: 1 Food  
Order Status: F Delivery Confd

Cont Type	Description	Pallet Number	Page Num	Despatch Date	Stock Code	Totals
STD	Standard	5200	1	03-AUG-2022	SC01	1/ 0

- **Trader Details** - the screen will display the trader details.

Enquiry By Order Number

Company: JP1 Department: 0000 10-JUN-2025 ENQSOON01A v4.39

Company Code Warehouse Owner Code Owner Sub Code

Order Num

Trader Details

Return To Order

You can also view the pack details of the selected order by clicking the *Pack Details* tab. If the order has been packed, the screen will display the pack numbers, box types and contents of each pack, including serial numbers if this is enabled.



- **Order Enquiry** - you will be taken to the Order Number Enquiry screen ENQSOON01B. This screen displays all of the details of the pick pages of the order, showing the total quantities and attributes of each pick page.

Order Number Enquiry			Company: JP1 Department: 0000		10-JUN-2025		ENQSOON01B v4	
Order No: ROB00000000000022860			Line No: 1					
<div> <div>Page 1</div> <div>Page 2</div> </div>								
Warehouse Id: NFT			Delivery Date: 03-AUG-22					
Stock Code: SC01			Product Class: 1000					
Description: Stock Code 01			Price / Unit: 5.00					
Description 2:			Misc Cost: 0.00					
AKA Stock Code: AKA SC01			Discount %: 0.00					
Status: F DELIVERY CONFID			Supplier Code: DWARVES 001					
Line Type: 1 1 - STANDARD			Supplier Name: The Dwarves of Lonely Mountain					
Pallet Id: 0			Po Line:					
Rotation No:			Factor: 10					
Cust Rotation No: +			Product Type: 1					
Customer Pallet Id:			Weight: 2.345 XGM					
Buyers Ref:			Order UOM: CASE					
Line Ref:			UOM 1: CASE					
Input Stock:			Auth Code:					
Ordered: 1/ 0			Tax Code: 1					
Committed: 0/ 0			Creation User:					
Allocated: 1/ 0			Creation Date: 03-AUG-2022					
Despatched: 1/ 0			Creation Time: 00:00:00					
Delivered: 0/ 0								
Back Ordered: 0/ 0								

- Discrepancy Details** - the screen will display the Discrepancy Details Overlay screen ENQSOON03B. This screen displays any pick discrepancies against order lines on the order, with the quantity and reason code displayed.

[illegible]