

New User

Aptean Ltd
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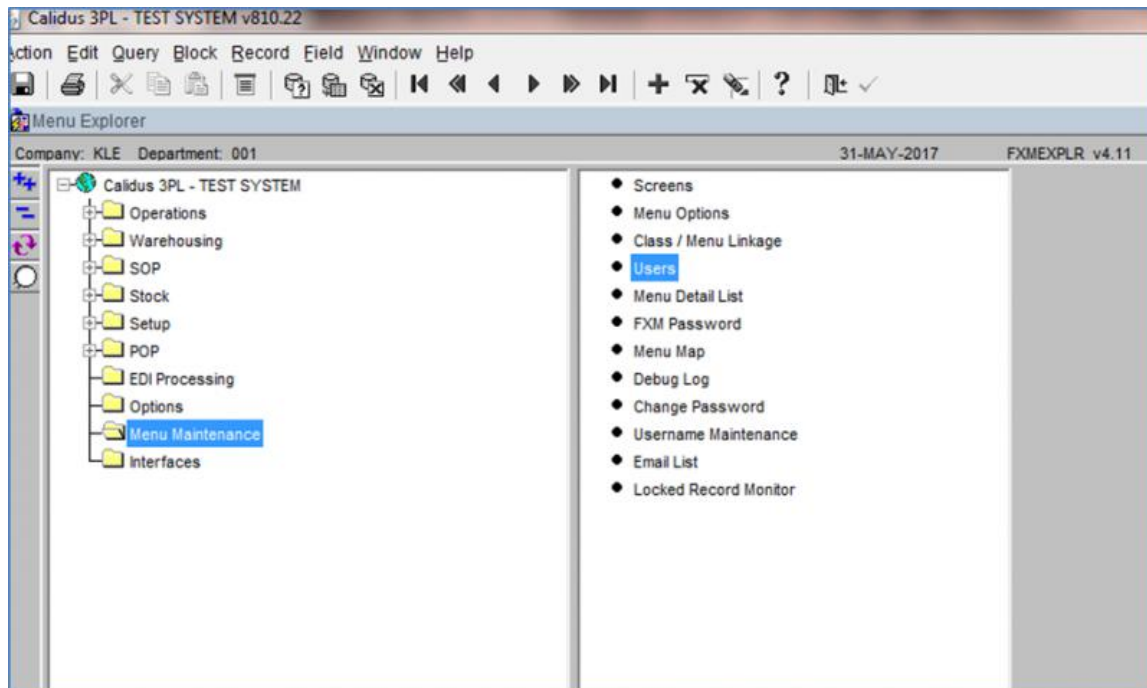
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1 New User

1.1 Creating a New User

Menu Maintenance -> Users



Users

31-MAY-2017 FXMUSER v4.20

Username: **NEWUSER** Delete Flag: ☐

Full Name: Andrew Smith Menu Method: **Explorer**

E-Mail Address: asmith@xxx.com Security Level: **9**

User Class: **ORA_FORMS** Oracle Forms Menus Password:

Language: **ENG** English Confirm Password:

Phone no:

Print Queue: Fax No:

Cheque Limit:

Company Code	Branch Code	Default
		
		
		
		

Copy User Details Details

Enter new user name, ensure no spaces or non-alpha/numeric characters are used.



The screenshot shows the 'Users' form in the FXMUSER v4.20 application. The form is titled 'Users' and has a date of 31-MAY-2017. The user being created is 'NEWUSER'. The form fields are as follows:

- Username: NEWUSER
- Full Name: Andrew Smith
- E-Mail Address: asmith@xxx.com
- User Class: ORA_FORMS (Oracle Forms Menus)
- Language: ENG (English)
- Delete Flag: ☐
- Menu Method: Explorer
- Security Level: 9
- Password: (empty)
- Confirm Password: (empty)
- Phone no: (empty)
- Print Queue: (empty)
- Fax No: (empty)
- Cheque Limit: (empty)
- Company Code: (empty)
- Branch Code: (empty)
- Default: (empty)

An information dialog box is displayed in the center of the form, stating: "FWL-08264: Null password entered - password has been set to NEWUSER". The dialog has an 'OK' button.

Enter the same User Class, Language, Menu Method and security level as above.

You can either enter a password or save the record without entering a value and the system will set the password to the same value as the username.

The screenshot shows the 'Users' form in the FXMUSER v4.20 application. The user 'NEWUSER' has been successfully created. The form fields are as follows:

- Username: NEWUSER
- Full Name: Andrew Smith
- E-Mail Address: asmith@xxx.com
- User Class: ORA_FORMS (Oracle Forms Menus)
- Language: ENG (English)
- Delete Flag: ☐
- Menu Method: Explorer
- Security Level: 9
- Password: (empty)
- Confirm Password: (empty)
- Phone no: (empty)
- Print Queue: (empty)
- Cheque Limit: (empty)
- Company Code: (empty)
- Branch Code: (empty)
- Default: (empty)

An information dialog box is displayed in the center of the form, stating: "FWL-08276: Username 'NEWUSER' has been successfully created". The dialog has an 'OK' button.

New user name successfully created.



Users 31-MAY-2017 FXMUSER v4.20

Username: **NEWUSER** Delete Flag: ☐

Full Name: Andrew Smith Menu Method: **Explorer**

E-Mail Address: asmith@xxx.com Security Level: **9**

User Class: **ORA_FORMS** Oracle Forms Menus Password:

Language: **ENG** English Confirm Password:

Phone no:

Print Queue: Fax No:

Cheque Limit: 0.00

Company Code	Branch Code	Default

Copy User Details Details

Click into the Company Code field, then select the Copy User Details button.

Users 31-MAY-2017 FXMUSER v4.20

Username: **NEWUSER** Delete Flag: ☐

Full Name: Andrew Smith Menu Method: **Explorer**

E-Mail Address: asmith@xxx.com Security Level: **9**

User Class: **ORA_FORMS** Oracle Forms Menus Password:

Language: **ENG** English Confirm Password:

Phone no:

Print Queue: Fax No:

Cheque Limit: 0

Company Code

Company Code	Branch Code	Default

Copy User Details Details

Copy User

Ligon Id: ?OBS?

Copy User

The user you copy from must be the same security level, user class and menu method as the user you are creating.

In the pop up box enter the id ?OBS? and select Copy User.



31-MAY-2017 FXMUSER v4.20

Username: **NEWUSER** Delete Flag: ☐
 Full Name: Andrew Smith Menu Method: **Explorer**
 E-Mail Address: asmith@xxx.com Security Level: **9**
 User Class: **ORA_FORMS** Oracle Forms Menus Password: *********
 Language: **ENG** English Confirm Password: *********

Phone no:
 Print Queue: Fax No:
 Cheque Limit: 0.00

Company Code

Company Code	Branch Code	Default
KLE	001	Yes

Copy User Details Details

Information
FWL-09559: Copy Complete
OK

Select ok, the system will then copy in all of the remaining values required to set the new user up on the system. **NB** this will not create a new user on the RF.

31-MAY-2017 FXMUSER v4.20

Username: **NEWUSER** Delete Flag: ☐
 Full Name: Andrew Smith Menu Method: **Explorer**
 E-Mail Address: asmith@xxx.com Security Level: **9**
 User Class: **ORA_FORMS** Oracle Forms Menus Password: *********
 Language: **ENG** English Confirm Password: *********

Phone no:
 Print Queue: Fax No:
 Cheque Limit: 0.00

Company Code

Company Code	Branch Code	Default
KLE	001	Yes

Copy User Details Details

How the completed record should look.

