

Quick Pick List Confirmation

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1 Quick Pick List Confirmation

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The following section covers how to pick list confirm a single order.

Select "Order Number" from the "Choose By" drop down box. The "Route/Load" field will now be greyed out.

Enter the order you wish to pick list confirm in the ?Order From? and ?Order To? field. Note: You can use the list of values icon to select your order.

Press the ?Find Orders? button to bring up the detail for the order.

Once the order has been displayed, press the ?Options? button (see screen shot below).

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Press the "All Pick Details" button from the newly displayed options.

The following information must be entered:

Checker - This must be an employee code that has previously been setup.

Start - Time the picker started picking (24hr clock)

Once all the data has been entered, press the ?Enter? button.

20-CCT-2010

Order From: XXA0000000000000357	Order o: XXA0000000000000357
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Eind Orders

[illegible]

 FWL-08925. Press Assign button to make all pages confirmable.

Exit Options

Options

<br\>

Press OK to continue. Press the ?Assign? to make the pick confirmable.



[illegible]

<br\>

Press the YES button to continue. <br\>



[illegible]

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The order is now showing as Confirmed (see screen shot above).



3 Document History

Version	Date	Status	Reason	Initials
Version 1	10/11/2010	Released		LBW

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