

# **Quick Putaway Confirmation**

Aptean Ltd  
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# 1 Quick Putaway Confirmation

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## 1.1 Goods In - Putaway Confirmation

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The Putaway Confirmation screen is used to confirm stock in the location suggested by the Goods Receipt Confirmation screen. When stock is putaway confirmed, the stock is released from hold and made available for use.

The Putaway Confirmation screen can be found in the Goods Receipt folder.

The following section covers how to putaway confirm stock. <br>

Calidus (3PL) v7.70 DEV

Action Edit Query Block Record Field Window Help

Goods Receipt Putaway Confirmation

Owner: XXA Warehouse: XX1 14-OCT-2018

GRN Number:  Status:  Advice Note No:  Bond:   
 Supplier:  Receipt Date:  Bay:   
 Put Away By:  Date Completed:

Conf /Order	Owner	Stock	Size	Expected	Received	Pallets	Rotation No /Customer Rotation No

Confirm Change Line Print GRN

<br>

Upon entering the screen, you will notice that the screen is in 'Query Mode' and the cursor in the GRN No. field.

Note: GRA and GRN are the same thing. <br>

To start the putaway confirmation process, enter the GRN number you wish to putaway against and press the ?Execute Query? icon. <br>

Calidus (3PL) v7.70 DEV

Action Edit Query Block Record Field Window Help

Goods Receipt Putaway Confirmation

Owner: XXA Warehouse: XX1 18-OCT-

GRN Number:  Status:  Advice Note No:  Bond:   
 Supplier:   Customer:  Receipt Date:  Bay:   
 Put Away By:

Conf /Order	Owner	Stock	Size	Expected	Received	Pallets	Rotation No /Customer Rotation No
	XXA	001 001001	1*12	10	10	1	
00000185		Shirt (red)					
	XXA	001 001003	1*12	10	10	1	
00000185		Shirt (white)					
	XXA	001 001005	1*12	10	10	1	
00000185		Polo Mints					

<br>

The cursor will now be in the ?Put Away By? box. An employee code must be entered. <br>

Calidus (3PL) v7.70 DEV

Action Edit Query Block Record Field Window Help

Goods Receipt Putaway Confirmation

Owner: XXA Warehouse: XX1 18-OCT-

GRN Number: 185 Status: Receipt Confirmed Advice Note No: Bond: No  
 Supplier: X-001 001 Customer Receipt Date: 13-OCT-2010 Bay:  
 Put Away By: 001 Main Person

Conf /Order	Owner	Stock	Size	Expected	Received	Pallets	Rotation No /Customer Rotation No
	XXA	001 001001	1*12	10	10	1	
00000185		Shirt (red)					
	XXA	001 001003	1*12	10	10	1	
00000185		Shirt (white)					
	XXA	001 001005	1*12	10	10	1	
00000185		Polo Mints					

Confirm Change Line Print GRN

<br>

Once the Employee has been entered, press the ?Confirm? button to complete the putaway process (see screen shot above).

When all lines are confirmed the status will show as ?C? against each line (see screen shot below). <br>



**Calidus (3PL) v7.70 DEV**

Action Edit Query Block Record Field Window Help

Goods Receipt Putaway Confirmation

Owner: XXA Warehouse: XX1 18-OCT-

GRN Number:  Status:  Advice Note No:  Bond:

Supplier:   Customer  Receipt Date:  Bay:

Put Away By:

Conf / Order	Owner	Stock	Size	Expected	Received	Pallets	Rotation No /Customer Rotation No
C	XXA	001 001001	1*12	10	10	1	
		00000185	Shirt (red)				
C	XXA	001 001003	1*12	10	10	1	
		00000185	Shirt (white)				
C	XXA	001 001005	1*12	10	10	1	
		00000185	Polo Mints				

<br/>



## 2 Document History

Version	Date	Status	Reason	Initials
Version 1	10/11/2010	Released		LBW

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