SOS7055

Contents

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This is the Order Amendments report.

This allows you to see, extract and/or email any order amendments from the system.

First, enter the criteria:

- *Prison Code*
- *Date From/Time*
- *Date To/Time*
- *Route/Load From/To*

You may then do any of the following actions:

- **Report** - this will print the report to your default printer. **Note:** Your default printer must be configured.
- **Create XLS** - this will extract the base data of the report and create a spreadsheet. The screen will offer you the choice to email the report. If you select no, this will be served to your browser, for viewing or downloading. If you select Yes, this will be emailed to the default email address associated to the route/load.
- **Email Report** - this will run the report and email it to the email address associated to the route/load.

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ABCDEFGHIJKLMNOPQRSSTUVWXYZ PROTECT

	B	C	D	E	F	G	H	I	J
			Order Amendments Report			Print Date/Time:	04/01/2024 09:34		
Parameters:			Prison Code/Name:	DIF/Chateau D'If					
			Date Range:	to					
			Route/Load From:	DIF/00261	to	DIF/00261			
Prison Code	Prison Name								
DIF	Chateau D'If								
Prisoner Code	Prisoner Name	Product Type	Location (Sales Area)	Order Number	Original Value (Despatched)	Refund/Charge Value		Final Value	
PRISONER	Edmund Dantes	GOODS	01/01/01	D1P000000000000023857	3	0.85 Refund	2.15		
Totals for Prison	Total Original Order Value:	Goods	3 PINS		0 All	3			
	Total Amended Order Value:	Goods	-0.85 PINS		0 All	-0.85			
	Final Order Value:	Goods	2.13 PINS		0 All	2.15			

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