

Stock Movement Request

Aptean Ltd
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1 Stock Movement Request

1.1 Stock Movements - Stock Movement Request

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The Stock Movements Request screen is used to move stock around within the warehouse.

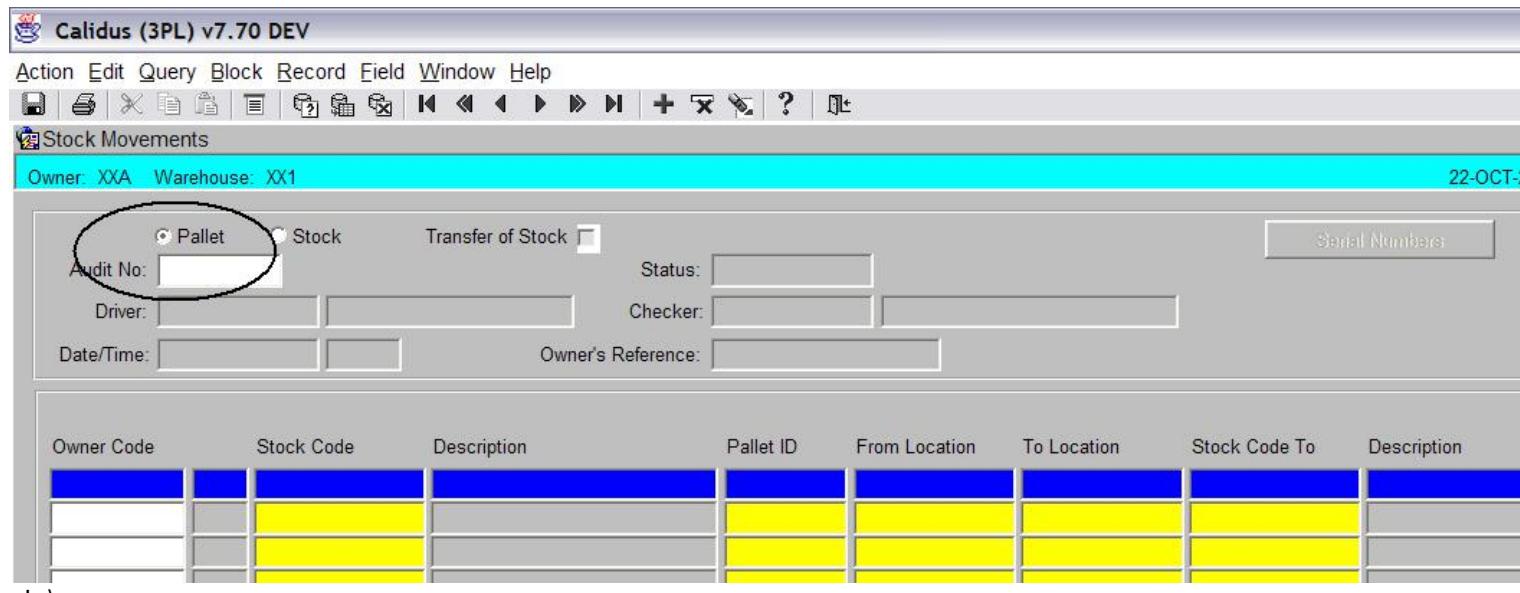
The Stock Movements Request screen is located in the Stock Movements folder.

The following document covers how to move full and part pallets. Part pallets are referred to as ?Stock Movements?.

Full Pallet Movement



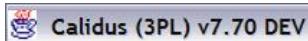
Click in the Pallet radio button (see screen shot below).



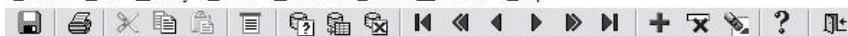
The screenshot shows the Calidus (3PL) v7.70 DEV software interface for Stock Movements. The window title is "Calidus (3PL) v7.70 DEV". The menu bar includes Action, Edit, Query, Block, Record, Field, Window, and Help. The toolbar contains various icons for file operations like Open, Save, Print, and Database. The main title bar says "Stock Movements" and shows "Owner: XXA Warehouse: XX1" and the date "22-OCT-1". The main area has several input fields: "Audit No:" with a circled "Pallet" radio button, "Stock" radio button, "Transfer of Stock" checkbox, "Status:" field, "Driver:" field, "Date/Time:" field, "Checker:" field, and "Owner's Reference:" field. A "Serial Numbers" button is also present. Below these fields is a table with columns: Owner Code, Stock Code, Description, Pallet ID, From Location, To Location, Stock Code To, and Description. The first row of the table has blue headers, and the data rows are highlighted in yellow.

Press the ?Cancel Query? button.





Action Edit Query Block Record Field Window Help



Stock Movements

Owner: XXA Warehouse: XX1

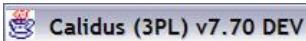
22-OCT-2

<br\\>

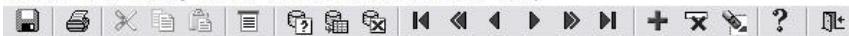
An audit number has now been produced (see screen shot above).

Click in the Owner code field (see screen shot above).





Action Edit Query Block Record Field Window Help



Stock Movements

Owner: XXA Warehouse: XX1

22-OCT-2

The Owner Code field will be automatically filled with the default owner set up for the user. Stock Code - Enter the stock

code you want to never. Alternatively, use the list `3`.

To Location - If auto-putaway is switched on, the system will automatically suggest a new location. This can be deleted





Action Edit Query Block Record Field Window Help



Stock Movements

Owner: XXA Warehouse: XX1

22-OCT-2

Press the Accept/Confirm button when have entered the required data (see above screen shot).

Press the ?Print? button (see screen shot below)

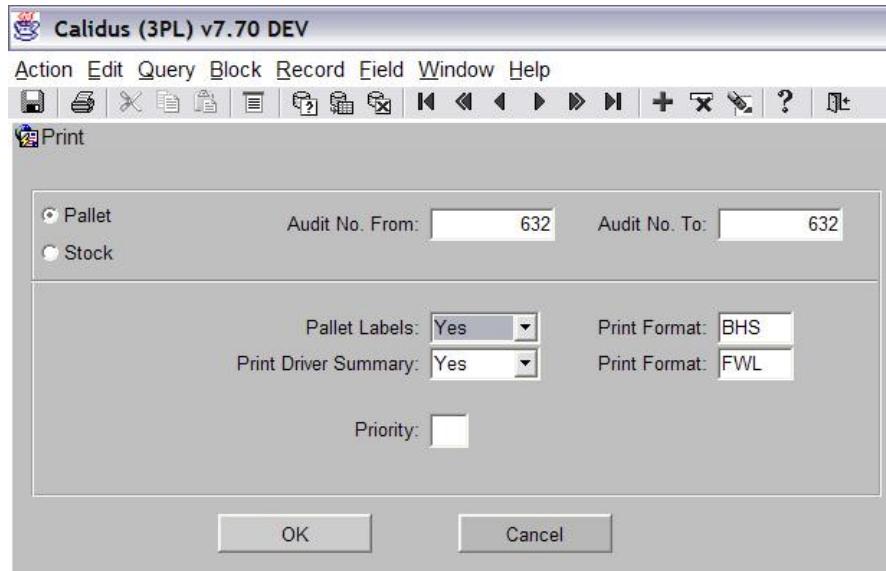




<br\\>

A pop up box will now be displayed.

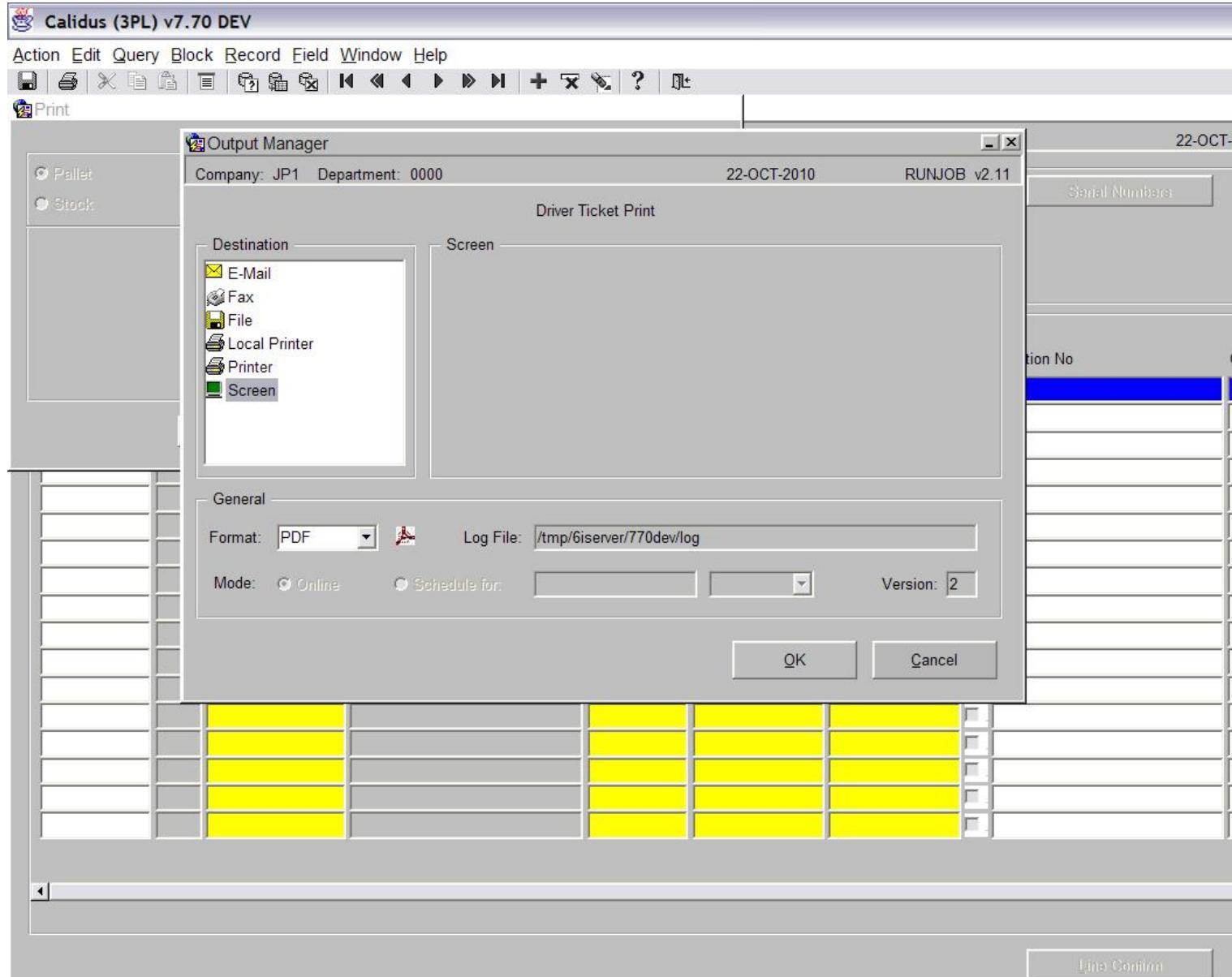




You can change whether you wish Pallet Labels and a Driver Summary along with the formats of the prints.

The output manager box will now be displayed. Press the screen icon and then click the OK button.





The movement report will now print.



Report : WHR0500 v4.4

New Test Company

Page : 1 Of :

Pallet Movement Driver List

Date : 22-OCT-10

Warehouse : XX1 Standard Warehouse

Audit No : 632

Stock Description	Owner Description	Pallet ID	Location	From	Size	Rotation Number	Move Qty Cases/Units
001001 Shirt (red)	XXA	001	00001050	A2/08/2	1*12	123	20/
	Standard						
	Client (3pl)						

Driver _____ Date Of Move _____

Checker _____ Time Of Move _____

Comments _____

End of Report WHR0520



There are 3 fields that need to be completed before the movement can be confirmed.

Driver - An employee code must be entered. The list of values can be used to display all valid employees.

Checker - An employee code must be entered. The list of values can be used to display all valid employees.

Date/Time - A date and time can be manually entered or if you tab across the field, the system will default to today's date and time.

Once all the data has been entered, press the ?Confirm? button to complete the movement (see screen shot below).



A message will be displayed stating that the movement has been confirmed.



Stock Movement

Click in the ?Stock? radio button (see screen shot below).



Press the ?Cancel Query? button.



An audit number has now been produced (see screen shot above).

The screen is very similar to the pallet movement option, however, here you can specify the number of cases or units to move.

The Owner Code field will be automatically filled with the default owner set up for the user.

Stock Code - Enter the stock code you wish to move. Alternatively, use the list of values to select from.

Pallet ID - Enter the pallet ID that you wish to move.

From Location - This will be populated automatically with the location that the pallet is currently stored in.

Cases - Enter the number of cases that you wish to move.

Units - Enter the number of units that you wish to move.

To Location - If auto-putaway is switched on, the system will automatically suggest a new location. This can be deleted and you can select your own by either manually typing it in, or by using the list of values.



When you click in the ?To Location? field a pop-up box will be displayed. You need to choose one of the options:

The moved stock will:

- Share an Existing Pallet - Same Stock
- Share an Existing Pallet - mixed stock
- Not be stored on a Pallet
- Generate a pallet without suggesting a location
- Generate a pallet and suggest a location

Confirm



In this instance we will use an existing pallet that already contains the same stock. Click the ?Confirm? button when you have selected your choice.

The **Pallet Id To** field will be automatically populated with the pallet id that is currently stored in the location you selected.

Press the Accept/Confirm button when have entered the required data (see above screen shot).
>



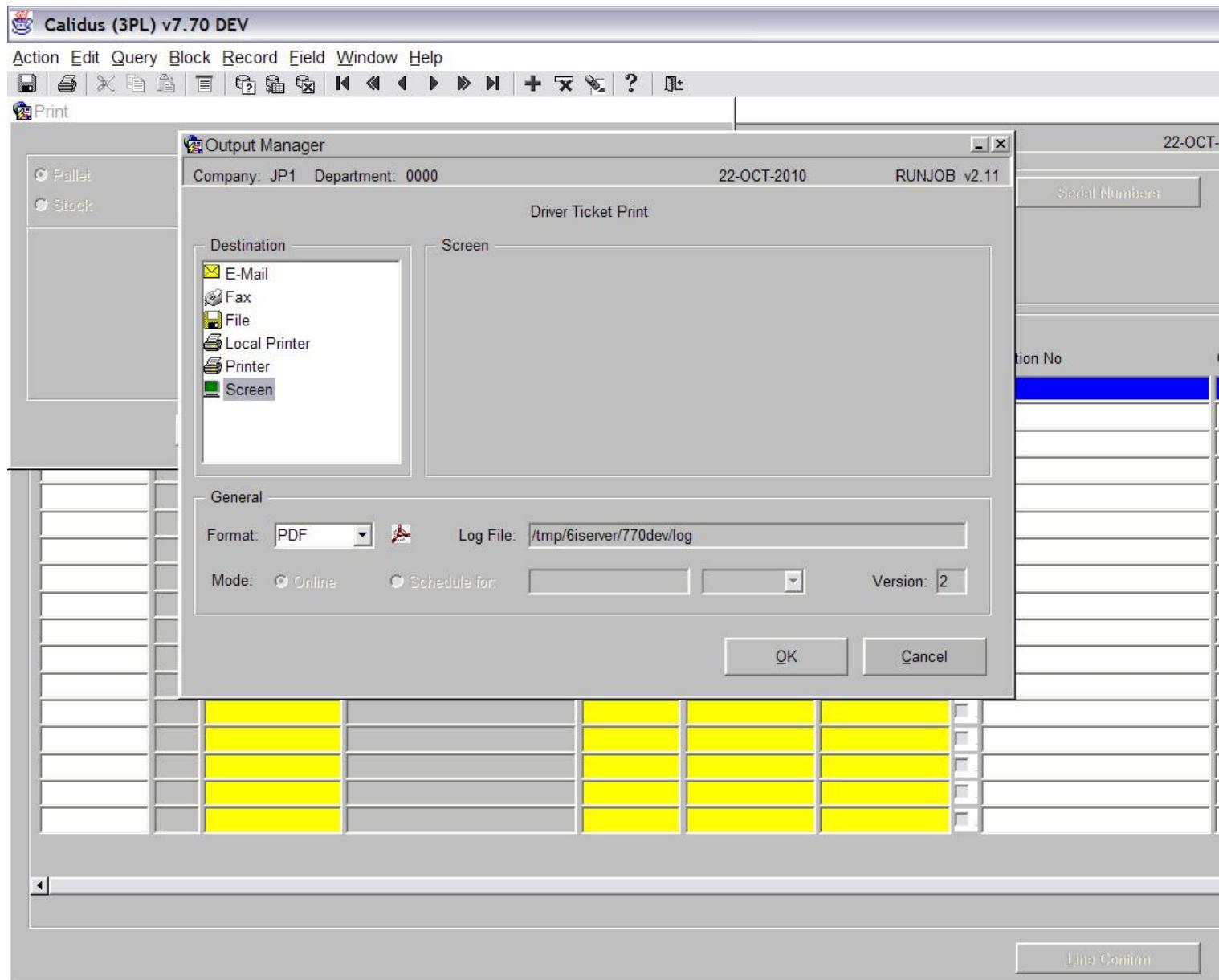
A pop up box will now be displayed.

The screenshot shows the Calidus (3PL) v7.70 DEV software interface. The menu bar includes Action, Edit, Query, Block, Record, Field, Window, and Help. The toolbar contains icons for file operations like Open, Save, Print, and various selection and navigation tools. A sub-menu 'Print' is open, showing options for Pallet and Stock, Audit numbers, and print formats. The 'Priority' checkbox is unchecked. At the bottom are 'OK' and 'Cancel' buttons.

You can change whether you wish Pallet Labels and a Driver Summary along with the formats of the prints.

The output manager box will now be displayed. Press the screen icon and then click the OK button.





The movement report will now print.



Stock Movement Request

Report : WHR0700 v4.7

New Test Company

Requested by

LEN

Stock Movement Driver List

Date

28-0

Warehouse : XX1 Standard Warehouse

Audit No : 633

Stock Description	Owner Description	Location From	C/D From	Pallet ID	Customer Pallet	Rotation No	Move Qty Cases/Units	Location To
001001 Shirt (red)	XXA 001 Standard Client	A1/50/1 (3pl)		00001033		123456	5/0	A1/53 Medical No.

Driver _____ Date Of Move _____

Time Of Move _____

Checker _____

Comments _____

End of Report WHR0700

There are 3 fields that need to be completed before the movement can be confirmed.

Driver - An employee code must be entered. The list of values can be used to display all valid employees.

Checker - An employee code must be entered. The list of values can be used to display all valid employees.

Date/Time - A date and time can be manually entered or if you tab across the field, the system will default to today's date and time.

Once all the data has been entered, press the ?Confirm? button to complete the movement (see screen shot below).



 Calidus (3PL) v7.70 DEV

Action Edit Query Block Record Field Window Help



Stock Movements

Owner: XXA Warehouse: XX1

28-OCT-2

Pallet Stock

Transfer of Stock

Audit No: 633

Status: Printed

Serial Numbers

Driver: 001

Main Person

Checker: 001

Date/Time: 28-OCT-2010

12:24

Owner's Reference:

1



2 Document History

Version	Date	Status	Reason	Initials
Version 1	10/11/2010	Released		LBW

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