WHS0020 Employee Maintenance

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This is where the employee codes are set up. Each person using the system or working in the warehouse need to be assigned an employee code.

Note:

- **Employee Code**: Although the field allows up to 10 characters, only a maximum of three can be used if the system is RF enabled
- All fields other than Employee Code can be left blank. However, the Name should always be populated for cross referencing in the future.

- The **Send** button will refresh the RF system with all employee detail information. Any additions or changes are automatically sent to the RF system on saving changes or adding a new record.

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