WHS0155 Goods Receipt Putaway Confirmation

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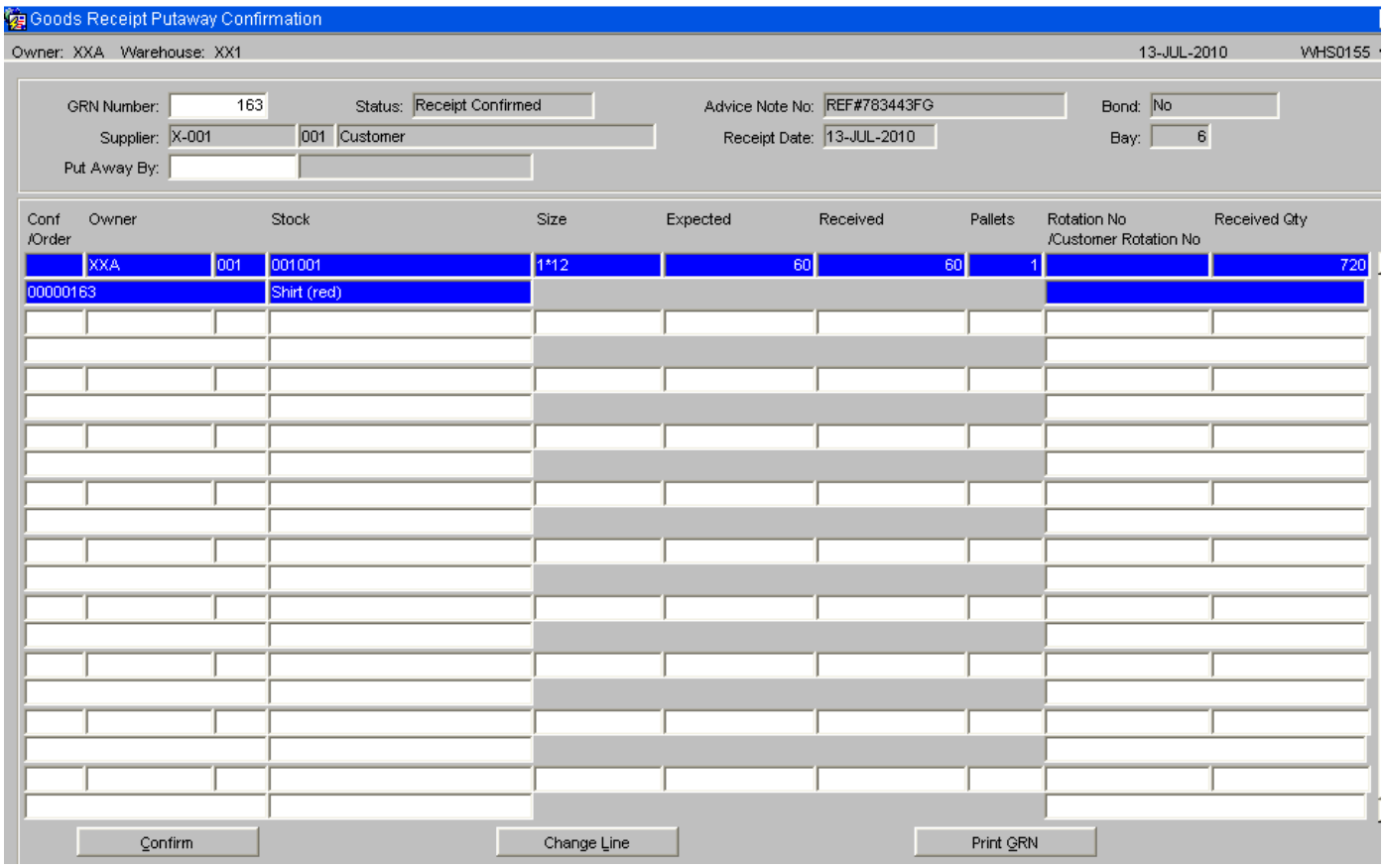
1 WHS0155 Goods Receipt Putaway Confirmation

This screen is accessible only in query mode. The user must first key in their GRN no, and retrieve the GR information. The header information will already be populated from the data previously entered



Field Information:

- In order to enter confirmation details, the user has to populate the Put Away By field with a valid employee code. This should be the person who physically located the goods, not the person who is entering the details onto the system.

Note:

- No additional warning is given once the user presses **Confirm**. The putaway will be completed once this button has been clicked.
- The **Change Line** Button will take the user to the screen shown bottom left. The user can then amend the location information and print Re-Pallet labels if required.
- The **Print GRN** button will enable the printing of a GRN putaway sheet.

1.1 Goods Receipt Putaway Change Details (WHS0156)

It is possible to amend the pallet type and location entered during the original receipt confirmation at this point. This is to cater for a location that has been damaged or cannot be physically accessed but not yet updated on the system.

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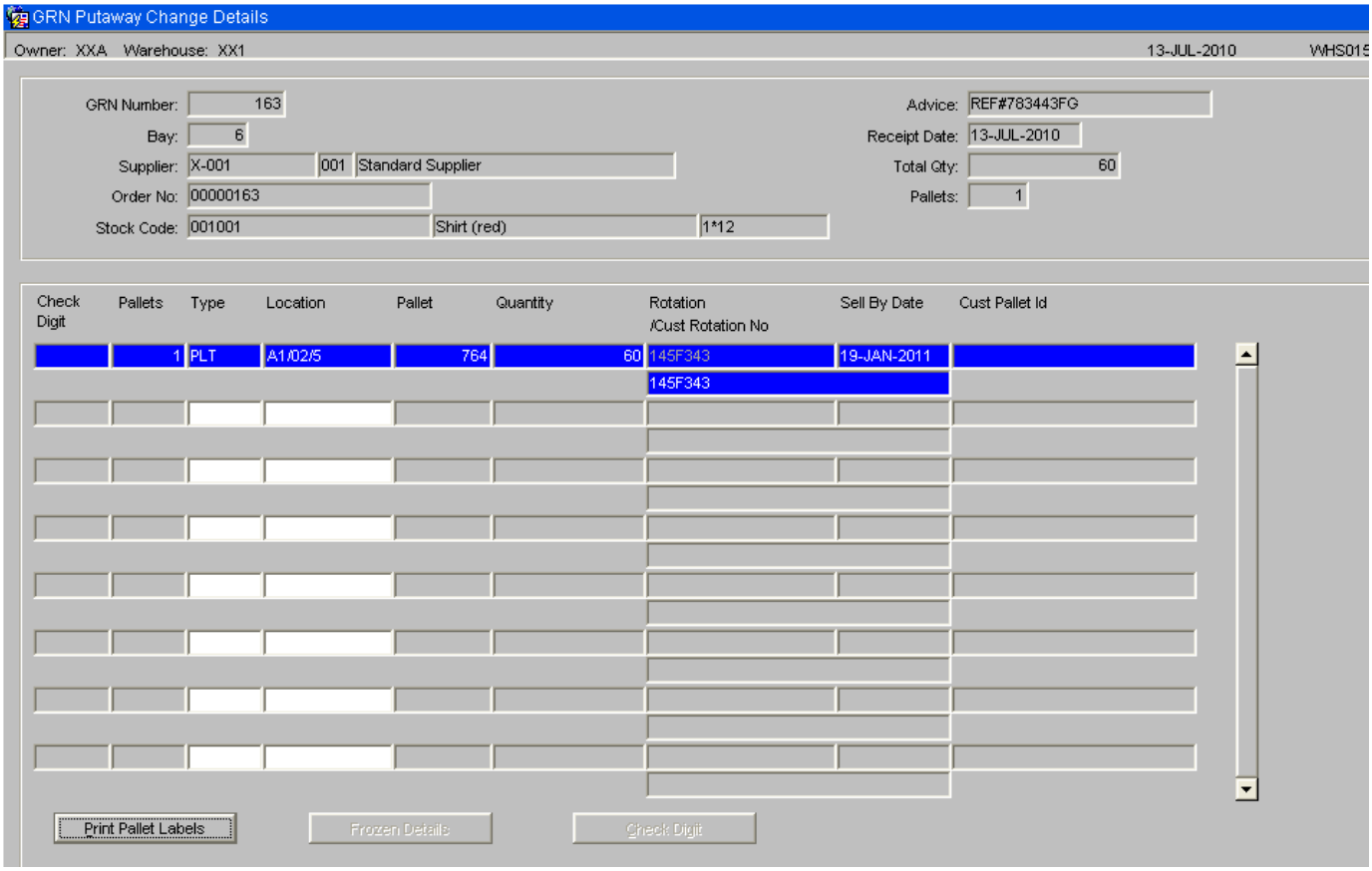

Note:

- It is possible to produce new pallet labels from the button option
- If enabled the system will prompt for check digits for each line, before allowing confirmation.

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