

WHS0541

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On entry to this screen the cursor will be in the Stock Take No field and the screen will be in enquiry mode. This allows previous generated stock take cycles to be viewed.

If the user stops the enquiry mode then a message ?All movements must be completed before running stock take cycle generation? is given.

The user can then enter either a template code, which will bring up the stock take details of that code, or start a new definition using the same fields as the template program (details below)

See details of stock take template ([WHS0552](#)) for field information.

On entry of the stock take details and date/time the Generate Cycle button can be used to start the stock take. A message ?Cycle to be submitted to batch. OK to continue?? is given and the user can select yes or no, if no is selected then nothing happens.

If yes is selected then a new stock take number will be automatically generated and displayed. The generate cycle procedure will take a precise snapshot record of the status of the selected stock in the warehouse, as known to the system at the specified date and time as entered on the screen.

Please note, all selected stock is ?held? when the snapshot is taken and only released after the completion of the stock take. This completion is done when either the stock take is confirmed, or rejected at Stock Take Update.

