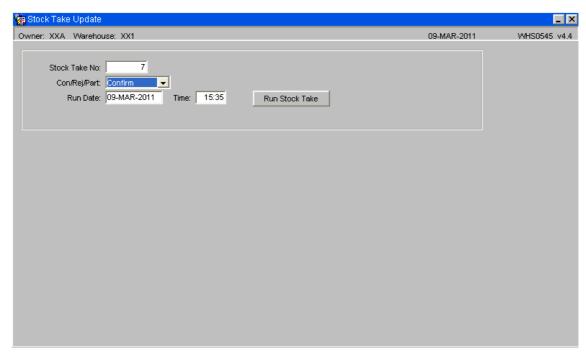# WHS0545 Stock Take Update

Contents

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Each stock take cycle can be rechecked until the stock take supervisor is satisfied that the stock take is correct. At this time, the update screen can be used to accept or reject the stock take and revise the system details accordingly.

If a stock take count number is entered, only those discrepancies accepted by that stock count number would then be updated. This then allows a phased update of remaining discrepancies over several re-counts. Those pallets that are accepted are released for further processing within the warehouse operation.

Field Name	Description	Options
Stock Take No.	Stock Take Number	Must be a valid cycle - LOV available - note, the status of each cycle will be displayed
Con/Rej/Part	Type of Stock Take update	?Con? - This is used for a full and final confirmation of all stock take amendments made on this cycle number. When ?Run Stock Take? is pressed the updates are committed and audit records of type STTK are created to reflect the quantities , plus or minus, of each pallet of each stock item that has been altered or added This will always produce a Stock take variance report ?Rej? - This is used to totally reject the selected stock take cycle; no change will be made to the stock amounts. No audits records produced ?Part? - This removes the temporary stock take records that have both old and new values that are equal. It leaves just the records that have been altered / added to be processed. If further stock checks are required, return to the Stock Take Count Input screen for further adjustments. *** The user must eventually either Confirm or Reject the stock take cycle. Confirm is the only option that finally updates/adds location records and audit records
Run Date	Date that the update is run	Must be a valid date
Time	Time that the update is run	Must be a valid time HH:MM
Buttons		
Run Stock Take	Runs the Stock Take Update	

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