WHS0700

Aptean Ltd Copyright © 2011-2025.

Contents

1 WHS0700......1

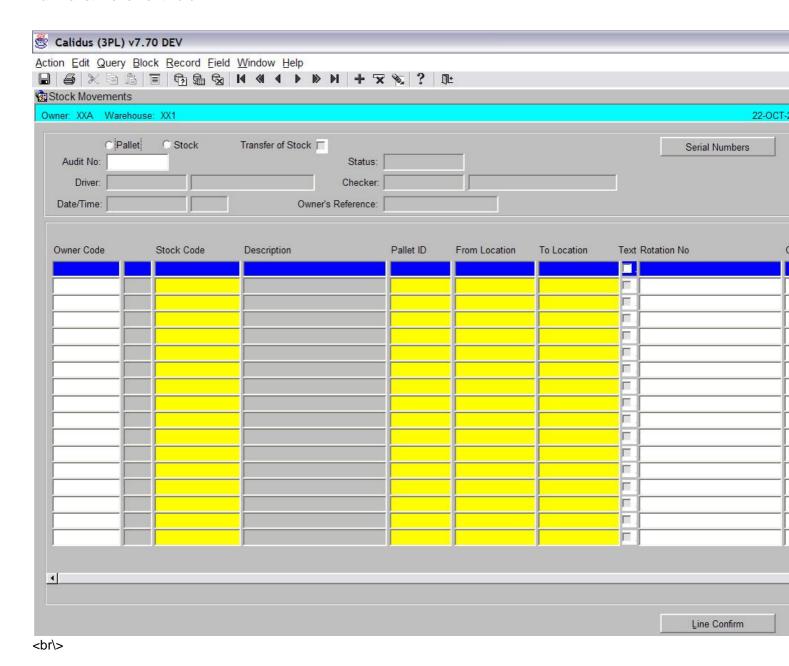
1 WHS0700

The Stock Movements Request screen is used to move stock around within the warehouse.

The Stock Movements Request screen is located in the Stock Movements folder.

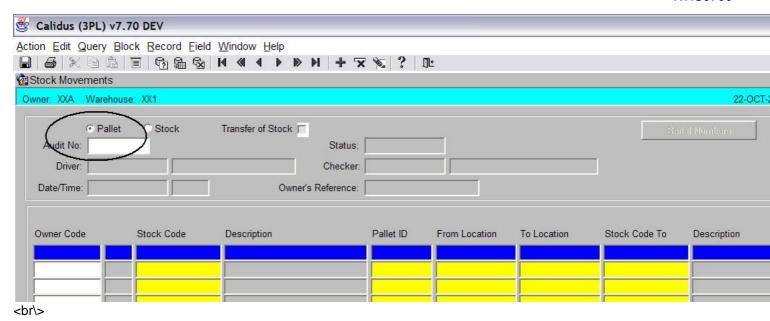
The following document covers how to move full and part pallets. Part pallets are referred to as ?Stock Movements?.

Full Pallet Movement



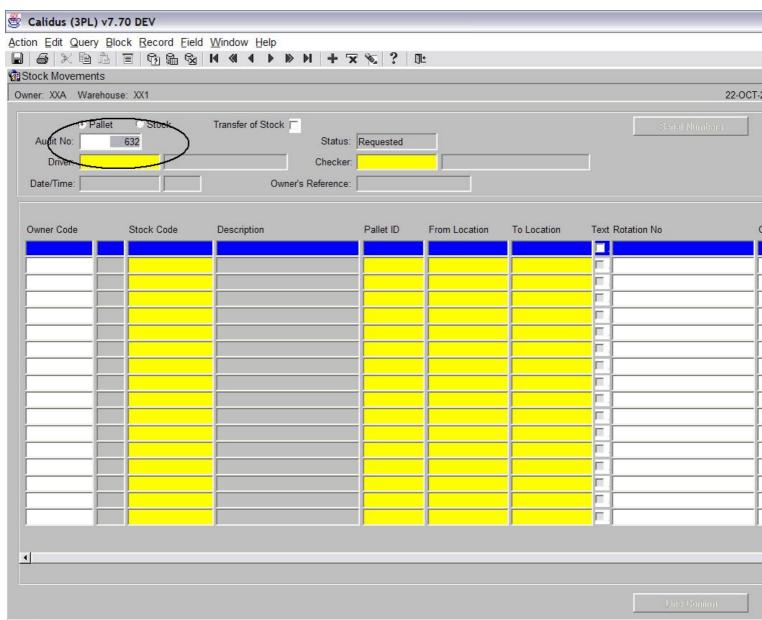
Click in the Pallet radio button (see screen shot below).





Press the ?Cancel Query? button.



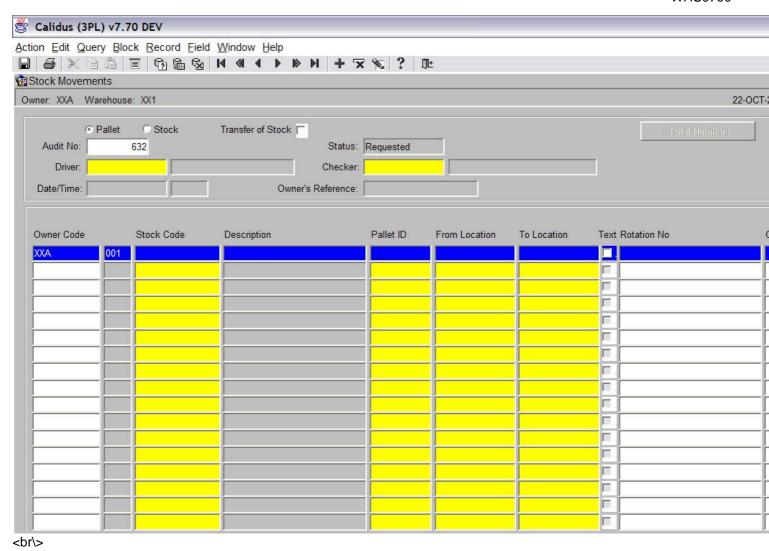


br\>

An audit number has now been produced (see screen shot above).

Click in the Owner code field (see screen shot above).



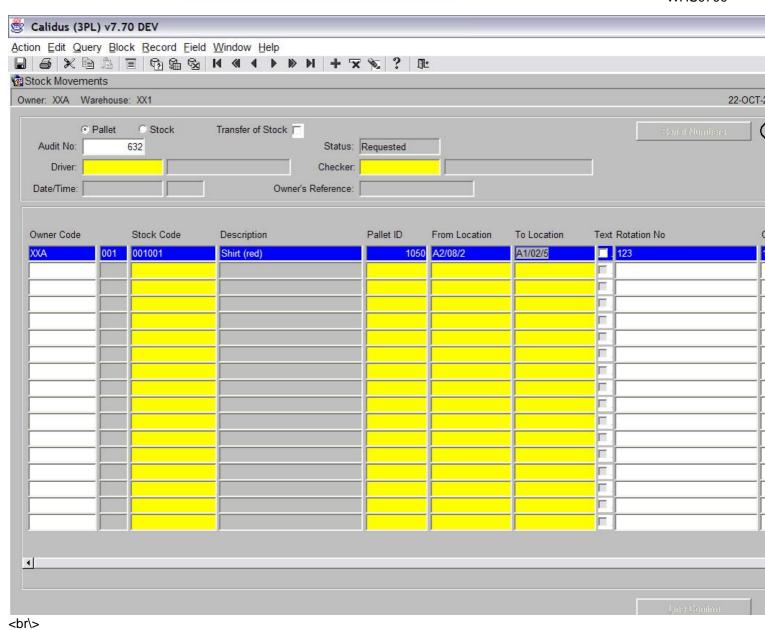


The Owner Code field will be automatically filled with the default owner set up for the user. Stock Code - Enter the stock code you wish to move. Alternatively, use the list of values to select from.

Pallet ID - Enter the pallet ID that you wish to move.

From Location - This will be populated automatically with the location that the pallet is currently stored in.



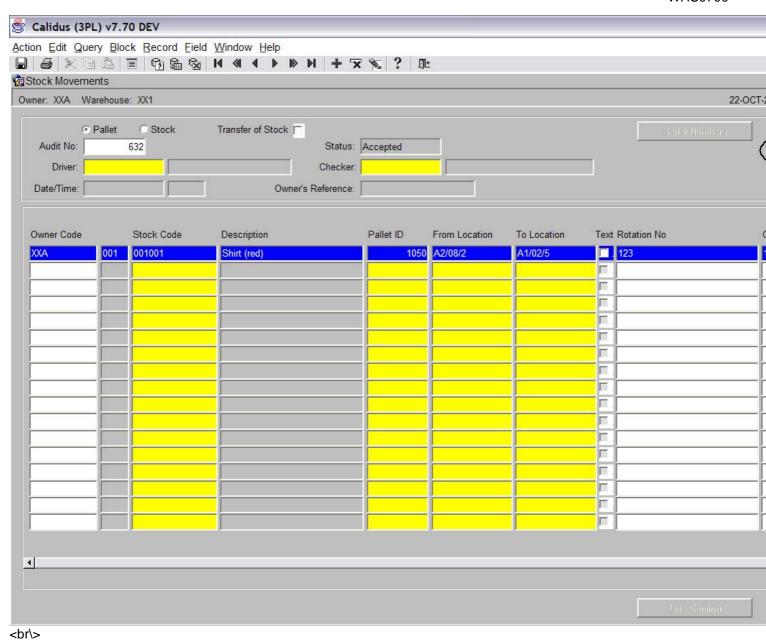


Press the Accept/Confirm button when have entered the required data (see above screen shot).

Press the ?Print? button (see screen shot below)

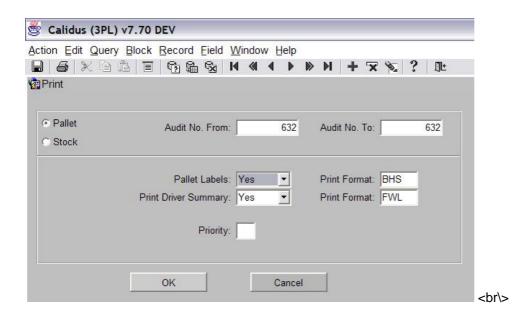
 th>





A pop up box will now be displayed.



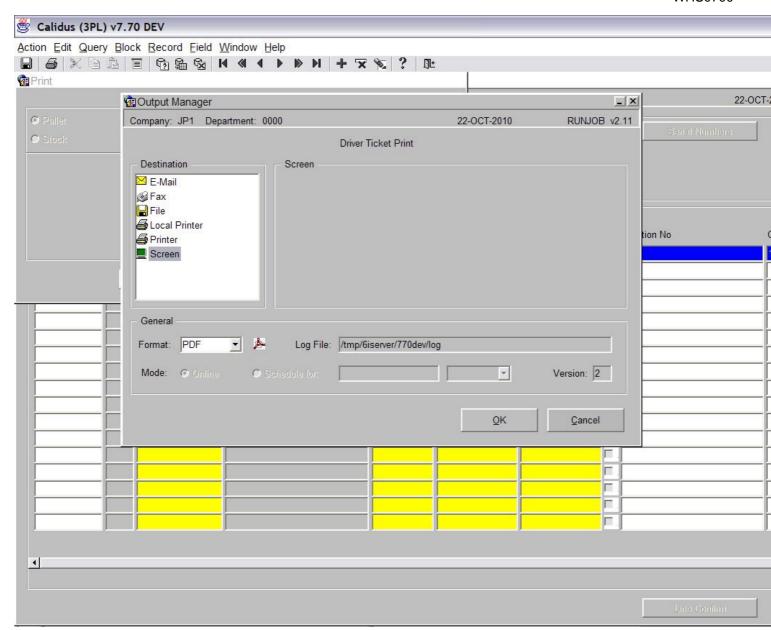


You can change whether you wish Pallet Labels and a Driver Summary along with the formats of the prints.

The output manager box will now be displayed. Press the screen icon and then click the OK button.

 tr\>



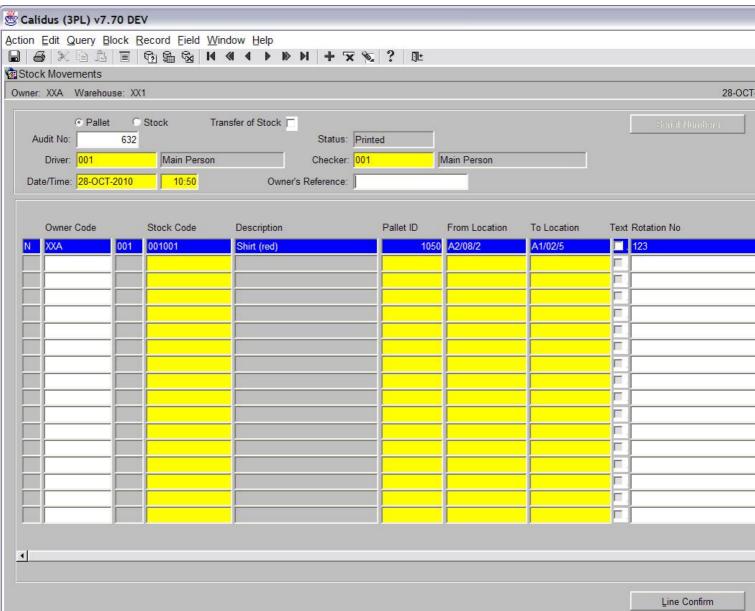


The movement report will now print.



WHS0700

Report : WHR0500 v4.4	New Test Company	Page : 1 Of
	Pallet Movement Driver List	Date : 22-0CT-1
Warehouse : XX1 Audit No : 632	Standard Warehouse	
Stock Description 001001 Shirt (red)	Owner Pallet ID Location From Size Rotation Number Description Customer Pallet ID C/D XXA 001 00001050 A2/08/2 1*12 123 Standard Client (3pl)	Move Qty Cases/Units 20/
Driver ————————————————————————————————————	Date Of Move — Time Of Move —	
Comments	End of Report WHR0520	



br\>

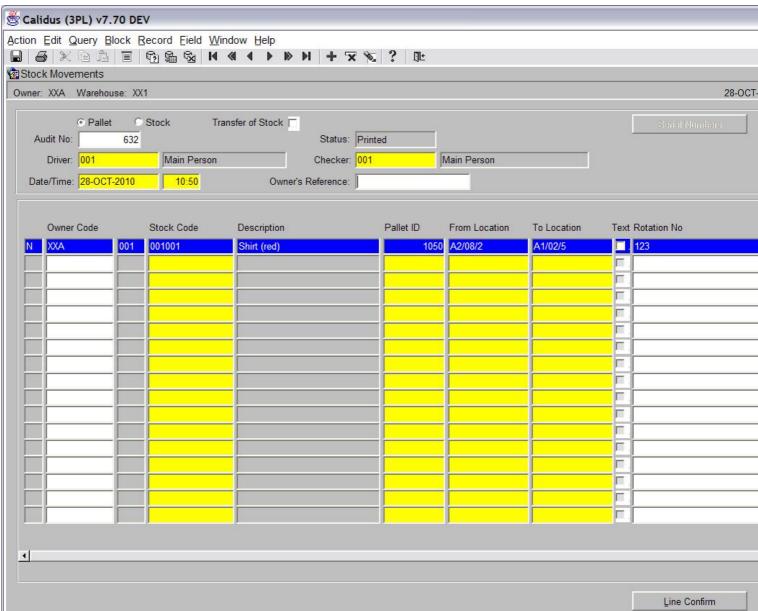
There are 3 fields that need to be completed before the movement can be confirmed.

Driver - An employee code must be entered. The list of values can be used to display all valid employees.

Checker - An employee code must be entered. The list of values can be used to display all valid employees.

Date/Time - A date and time can be manually entered or if you tab across the field, the system will default to today?s date and time.



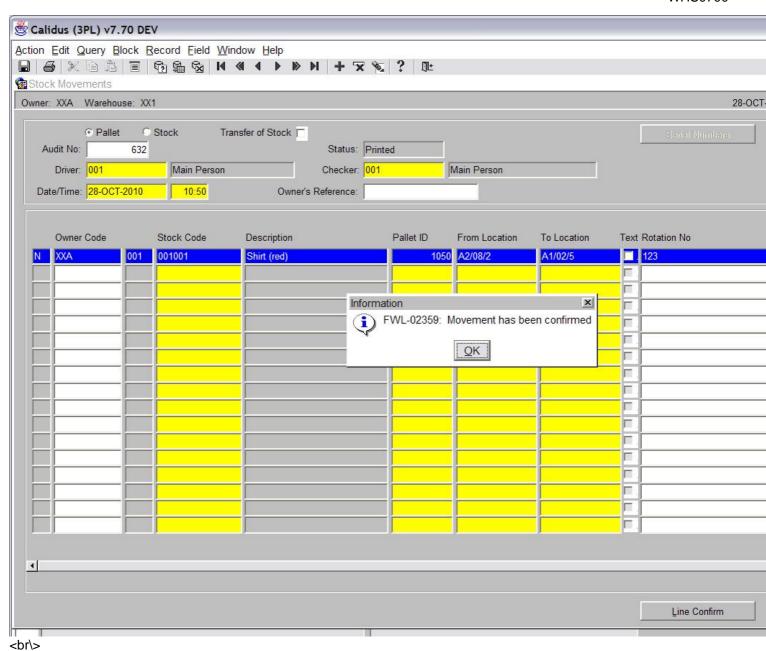


br\>

A message will be displayed stating that the movement has been confirmed.

 th>

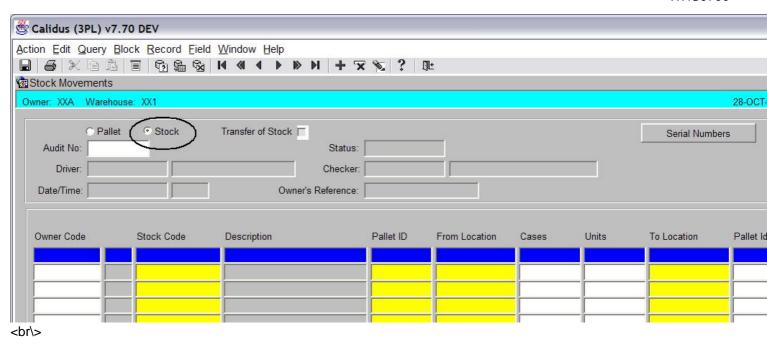




Stock Movement

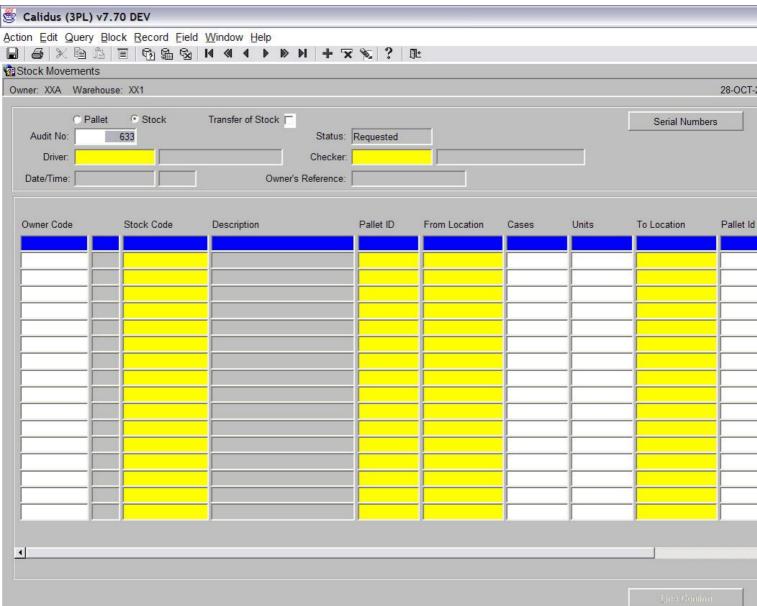
Click in the ?Stock? radio button (see screen shot below).
br/>





Press the ?Cancel Query? button.





br\>

An audit number has now been produced (see screen shot above).

The screen is very similar to the pallet movement option, however, here you can specify the number of cases or units to move.

The Owner Code field will be automatically filled with the default owner set up for the user.

Stock Code - Enter the stock code you wish to move. Alternatively, use the list of values to select from.

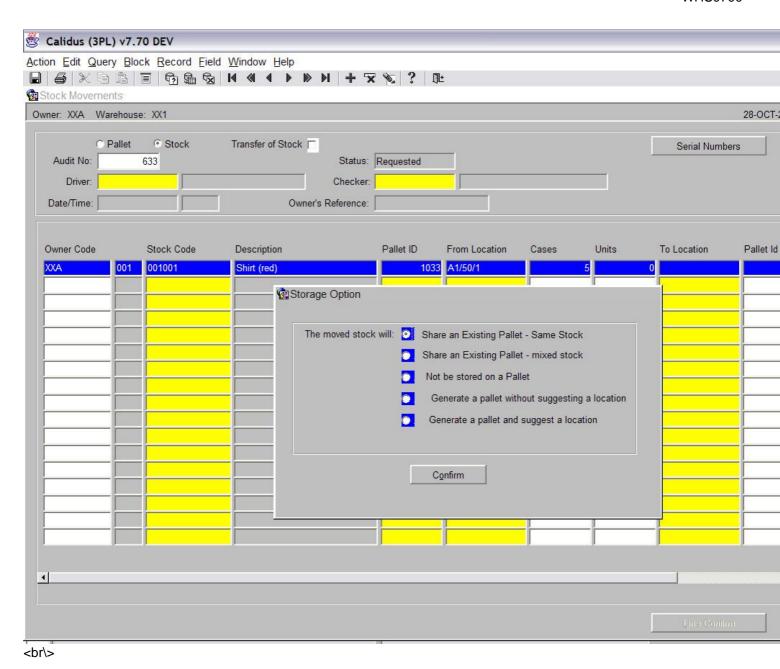
Pallet ID - Enter the pallet ID that you wish to move.

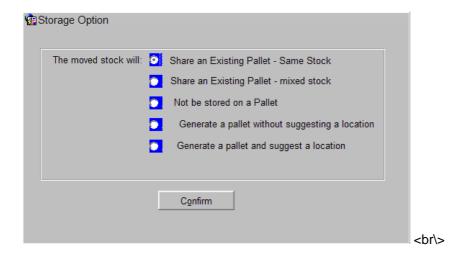
From Location - This will be populated automatically with the location that the pallet is currently stored in.

Cases - Enter the number of cases that you wish to move.

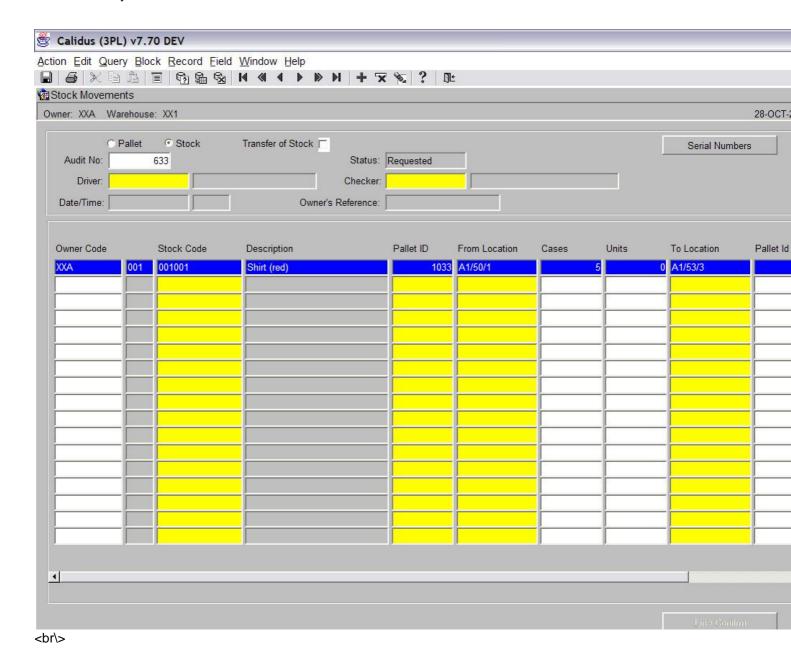
Units - Enter the number of units that you wish to move.





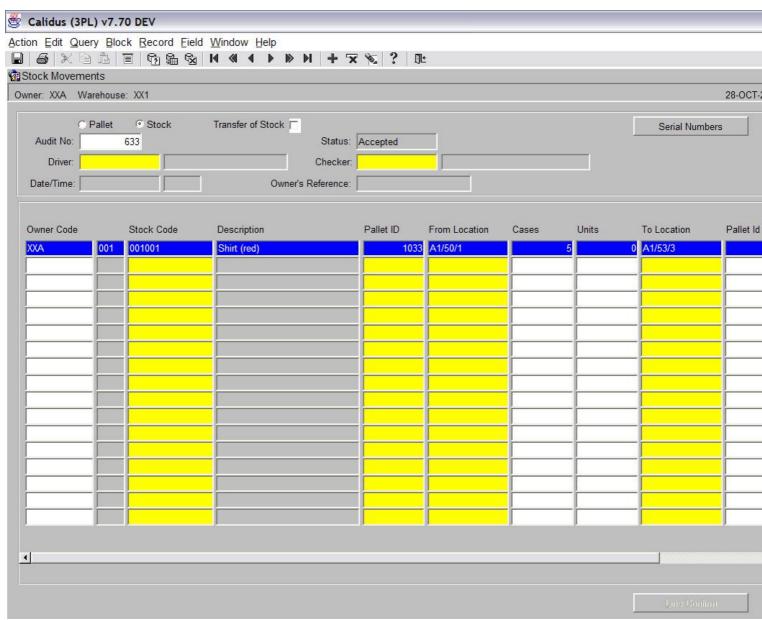






The ?Pallet Id To? field will be automatically populated with the pallet id that is currently stored in the location you selected.

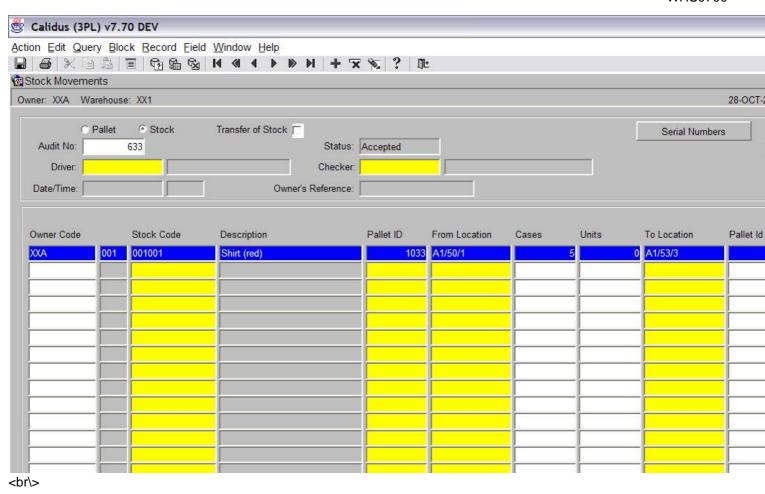




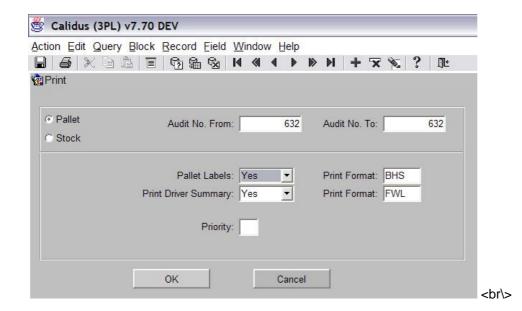
Press the ?Print? button (see screen shot below)

 tr\>





A pop up box will now be displayed.



You can change whether you wish Pallet Labels and a Driver Summary along with the formats of the prints.

The output manager box will now be displayed. Press the screen icon and then click the OK button.

 the output manager box will now be displayed. Press the screen icon and then click the OK button.

 the output manager box will now be displayed. Press the screen icon and then click the OK button.

 the output manager box will now be displayed. Press the screen icon and then click the OK button.

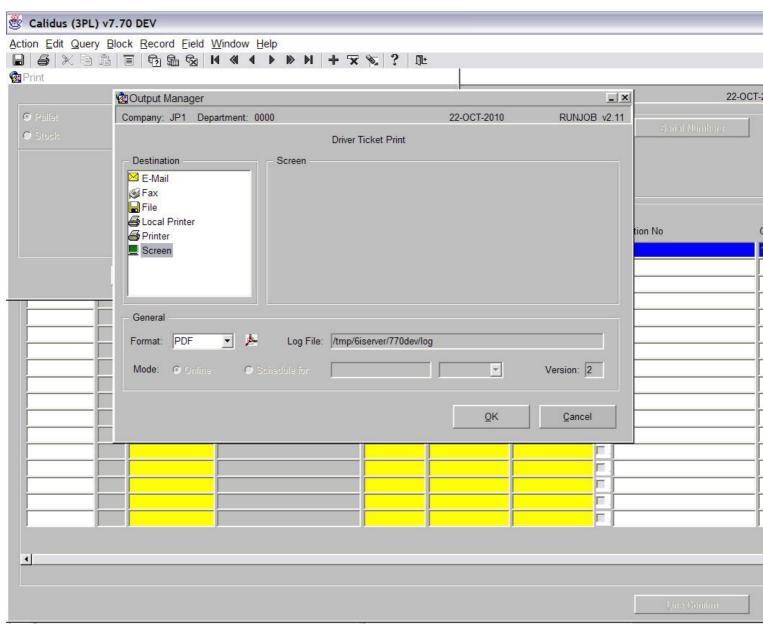
 the output manager box will now be displayed. Press the screen icon and then click the OK button.

 the output manager box will now be displayed. Press the screen icon and then click the OK button.

 the output manager box will now be displayed. Press the screen icon and then click the OK button.

 the output manager box will now be displayed. Press the screen icon and the output manager box will now be displayed. Press the screen icon and the output manager box will not be displayed. Press the output manager box will not be displayed by the output manager box will not be displayed by the output manager box will not be displayed by the output manager box will not be displayed by the output manager by the outp





The movement report will now print.



WHS0700

Report : WHR0700 v4.7		New Test Company					Requested by	LI
		Stock Movement Driver List				Date	28	
XX1	Standard Wareho	use						
633								
	Owner Description	Location From	C/D	Pallet ID From	Customer Pallet	Rotation No	Move Qty Cases/Units	Loca To
	XXA 001							
Shirt (red)		A1/50/1		00001033		123456	5/0	A1/
	(3pl)						Medical No.	
Driver ————————————————————————————————————		Date Of Mo	ve					
		Time Of Mo	ve			<u>-</u>		
=								
-								
				End of F	Report WHR07	700		
	XX1	XX1 Standard Wareho	XX1 Standard Warehouse 633 Owner Location Description From XXA 001 Standard Client A1/50/1 (3pl) Date Of Mo	XX1 Standard Warehouse 633 Owner Location C/D Description From XXA 001 Standard Client A1/50/1	XX1 Standard Warehouse 633 Owner Location C/D Pallet ID Description From From XXA 001 Standard Client A1/50/1 00001033 (3pl) Date Of Move Time Of Move	Stock Movement Driver XX1 Standard Warehouse 633 Owner Location C/D Pallet ID Customer Pescription From From Pallet XXA 001 Standard Client A1/50/1 00001033 (3pl) Date Of Move Time Of Move	Stock Movement Driver List XX1 Standard Warehouse 633 Owner Location C/D Pallet ID Customer Rotation Description From From Pallet No XXA 001 Standard Client A1/50/1 00001033 123456 (3pl) Date Of Move	Stock Movement Driver List Date XX1 Standard Warehouse 633 Owner Location C/D Pallet ID Customer Rotation Move Qty Description From From Pallet No Cases/Units XXA 001 Standard Client A1/50/1 00001033 123456 5/0 (3pl) Date Of Move Time Of Move

. <br\>

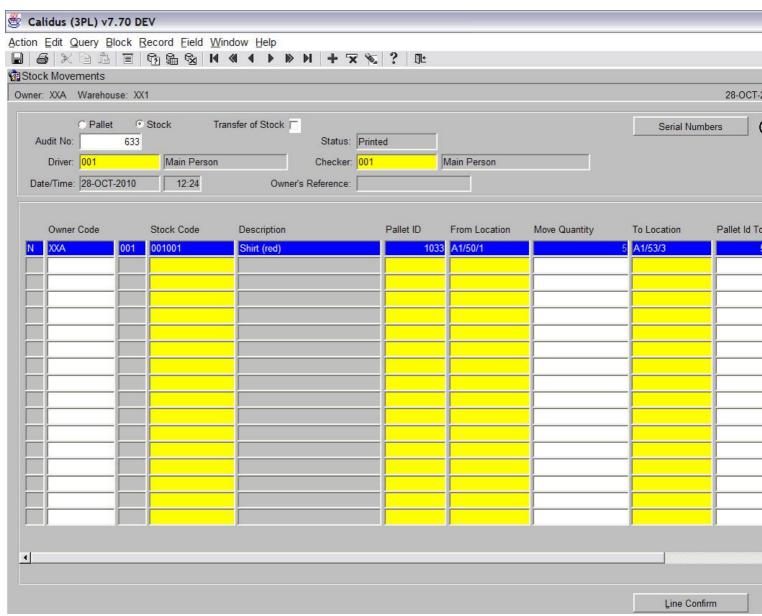
There are 3 fields that need to be completed before the movement can be confirmed.

Driver - An employee code must be entered. The list of values can be used to display all valid employees.

Checker - An employee code must be entered. The list of values can be used to display all valid employees.

Date/Time - A date and time can be manually entered or if you tab across the field, the system will default to today?s date and time.

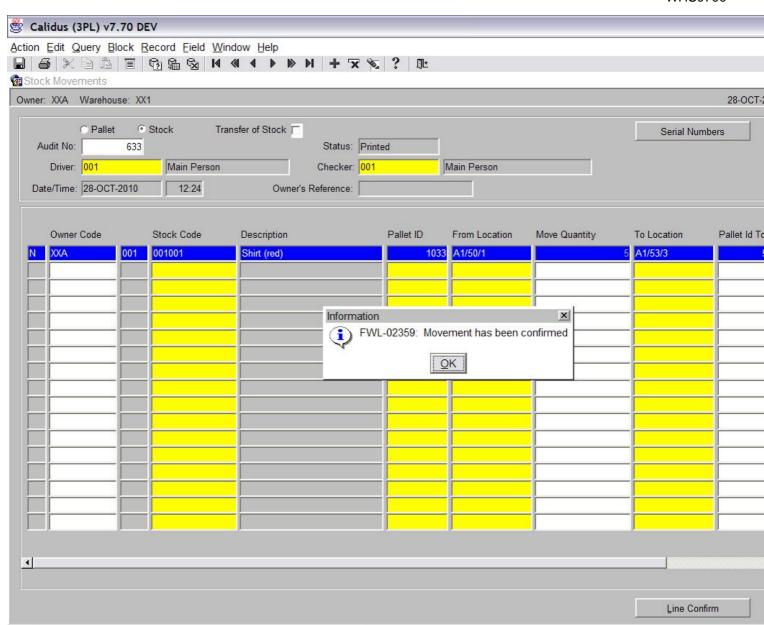




Once the movement is confirmed a message will be displayed.

 tr\>





Ready for What's Next, Now™



br\>