WHS1945 Multi-level Packing

Aptean Ltd
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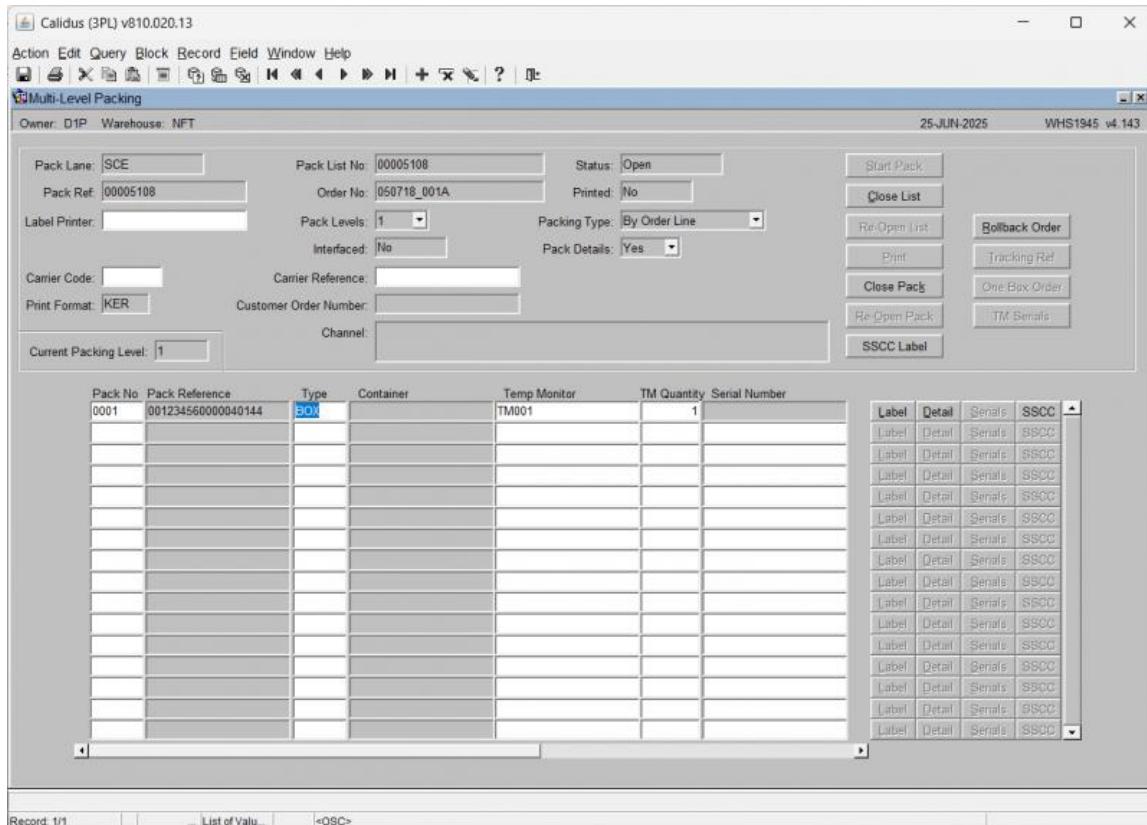
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As an optional process it is also possible to capture packing details for an order, which includes reference or tracking numbers, production of specific carrier labels, interfacing to external systems including carrier systems and the production of all required packing notes at different packing levels.

Dependent on the values set in the Order Packing Maintenance certain parameters will automatically be set when the user enters the Packing Screen.

Field Name	Description	Options
Pack Lane	Specifies which pack lane the order will be packed into. Note, this field is system generated and no entry is allowed.	Pack lane population is specified by the setup in packing parameters maintenance -
Pack Ref	Depends on the number of levels of packing, the pack ref will be populated with the reference number of the outside carton. This will be system generated. Entry will only be allowed if querying a previously entered pack.	The generation of the pack ref is specified by the setup in packing parameters maintenance
Pack List No	A unique system generated pack list number. Entry will only be allowed if querying a previously entered pack.	Based on the last number type ?PACK? in warehouse document numbering maintenance
Order No	The order number to be packed	Note, the order number will only be enabled if packing is set to ?single order packing? in packing parameters maintenance
Printed	Has the pack list been printed?	Y or N - display only
Label Printer	The defined label printer for pack labels at this station.	May default. An LOV is provided to select a printer.
Pack Levels	The number of different sub levels of packing i.e. carton within a box within a crate etc	1 - 9 - number of packing level determined by the default pack levels flag in packing parameters maintenance
Packing Type	How the goods will be packed. Note, if despatching by shipment pallet, this has to be set to ?By Pallet?	By Order Line By Stock Code By Pallet By Rotation - determined by the default pack levels

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Field Name	Description	Options
		flag in packing parameters maintenance
Interfaced	Used for client specific functionality to determine whether a pack has been scanned through the transport system and the relevant edi file uploaded	Y or N - display only
Pack Details	Specifies whether you require detail level packing information	Y or N - determined by the default pack levels flag in packing parameters maintenance
Carrier Code	If carrier information is required, the carrier code.	
Carrier Reference	If carrier information is required, the carrier reference.	
Print Format	The Pack List format being used	Defaulted from settings
Customer Order Number	The customer's order number for the order selected	Display only.
Pack No	The number of detail records for the pack. This will be system generated by the number of pack references generated.	0001 - 9999
Pack Reference	The pack ref will be populated with the reference number of the outside carton. This will be system generated. Entry will only be allowed if querying a previously entered pack.	The pack ref will either be populated with the SSCC number if used or a sequential number based on the pack list no.
Type	The package type the goods will be packed into Based on pallet types.	Must have been created in pallet types maintenance - LOV available
Container		
Temperature Monitor	If temperature monitors are required, the TM Type.	An LOV is provided
TM Quantity	If temperature monitoring is required, the quantity of TMs.	
Serial Number	If unique TM monitoring is required, the serial number of the TM	
Net	The net weight of the pallet and products for this pack ref	System generated
Gross	The gross weight of the pallet and products for this pack ref	System generated
Volume	The volume of the pallet and the products associated with the pack ref.	System generated Based on the LxWxH of the products and the pallet type selected
Packed Cases	The quantity of cases to be packed based on the order detail records associated with the pack ref. System generated - will change if the packed quantities are amended.	Display only
Packed Units	The quantity of cases to be packed based on the order detail records associated with the pack ref. System generated - will change if the packed quantities are amended.	Display only
Haz	Field that displays whether the product(s) to be packed are hazardous or not	Y or N - based on the hazardous flag on stock maintenance - display only
Full Pallet Pick	Field that displays whether the quantity to be packed equals a full pallet	Y or blank - based on a calculation on quantity of cases to a pallet in stock maintenance
Status	The status of the pack. This will be updated when the user clicks ?Confirm Pack?	O - Open C - Closed
Buttons		
Label	Produces a label for the pack.	
Detail	Takes you to the detail (the contents) of the pack.	
Serials	If Serials are required for this stock code, this button will allow you to identify them.	
SSCC	If SSCC is required, this will allow you to enter the information.	

Button	Description
Start Pack	Starts the packing process for the required order
Close List	Sets the pack status to ?C? and enables the printing of the pack list and pack labels. If required, updates client specific tables with carrier information
Re-Open List	If configured, allows you to re-open a closed pack list.
Print	Allows you to reprint the pack list and pack labels if required

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Button	Description
Close Pack	Closes the specific pack selected
Re-open Pack	Sets the status of the pack back to ?O? and allows you to re-close the pack
SSCC Label	Allows you to print detail level labels if required
Detail	Takes you to the detail level screen
Rollback Order	Rollback the whole order so that you can start again.
Tracking Ref	The Tracking Reference
TM Serials	If required, shows you the Temperature Monitor serials.

The process is highly configurable and complex, and requires training.
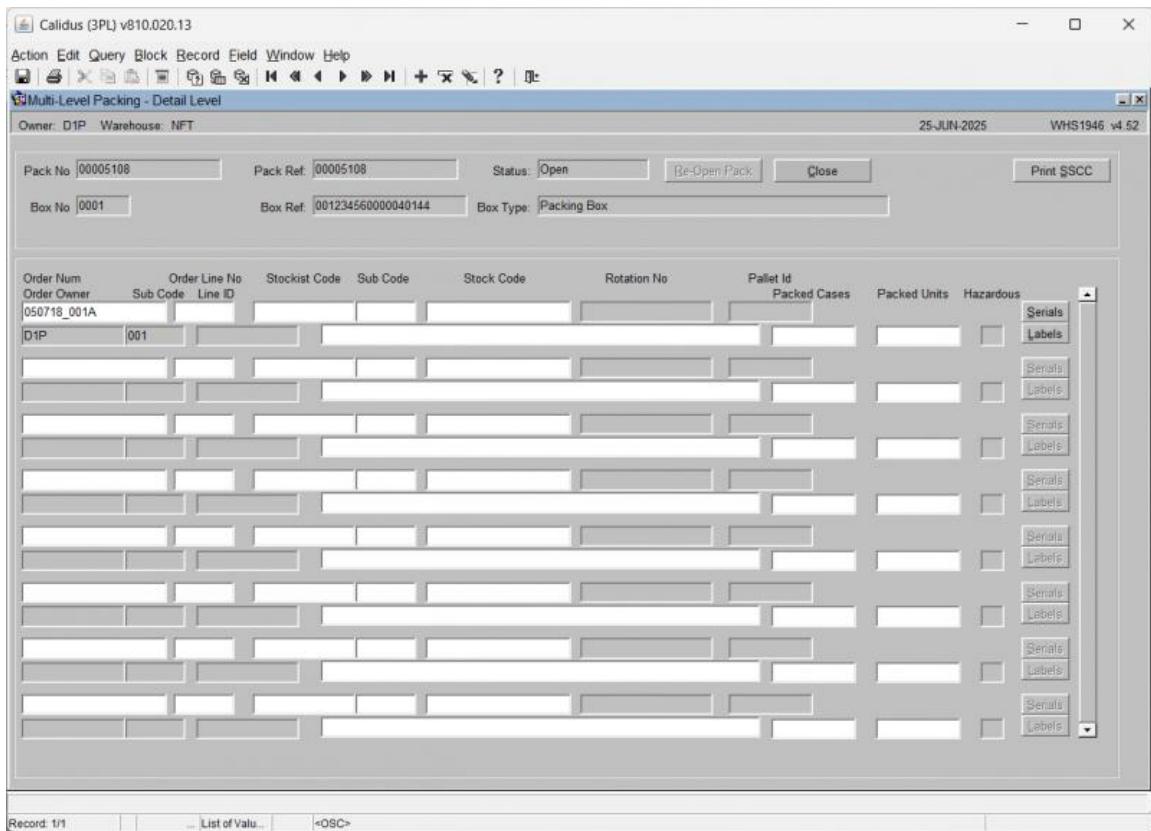
In general, however, the process to pack an order is as follows:

- The screen automatically starts expecting you to enter a new order to pack.
  - ♦ If you want to find an existing order or pack list, click **Enter Query**, enter an order reference or known pack list number and then **Execute Query**.
- Enter an Order Reference - an LOV is available.
- The screen will display details of the order.
- Click Start Pack - you will start defining the box you are packing into.
  - ♦ The unique Pack No and pack reference will be generated for you.
  - ♦ You will be prompted to select the Pallet Type - an LOV will automatically show.
  - ♦ If temperature monitors are required, you will be forced to enter one now.
  - ♦ If Serial Numbers are required, you may enter them now.
- Optionally click
  - ♦ **Label** - print the pack label.
  - ♦ **SSCC** - enter SSCC information for the pack.
- Click **Detail** - this allows you to identify the lines packed and shows the Order Packing Detail screen WHS1946, below.
- Enter all details packed in this pack.
- Optionally enter any additional details such as serials.
- Optionally produce pack labels.
- Close the pack
- Create as many packs are required.
- Once complete, close the list.
- Print the packing list and pack labels as required.

1.1 Multi-Level Order Packing Detail (WHS1946)

Multi-level order packing allows you to break down lines across orders into a single pack.

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Field Name	Description	Options
Pack No	The pack number the details are associated with	Display only
Box No.	Relates to line number in the header screen	Display only
Pack Ref	The pack reference (pack detail reference) of the pack header	Display only
Box Ref	The pack reference (pack detail reference) of the box	Display only
Status	The pack status - this will change from ?Open? to ?Closed? when the close button is pressed	Display only
Box Type	The description of the packing material. Will default to the description of the pallet type entered in the pack header screen	Display only
Order Num	The order number to be packed	Dependant on the ?pack by? flag will determine whether the order number will be displayed or entered
Order Line No	The line no of the product within the order detail record	Display only
Stockist Code/Sub Code	The owner code and sub code of the product within the order detail record	Display only
Stock Code	The stock code of the order to be packed. The description will also be displayed.	Display only
Rotation No	The rotation number (batch) of the product to be packed	Display only
Pallet Id	The pallet id to be packed	Dependant on the ?pack by? flag will determine whether the order number will be displayed or entered
Order Owner / sub code	The owner code and sub code of the product within the order detail record	Display only
Line ID	The Line ID	Display only
Packed Cases	Quantity of cases to be packed	Cannot exceed the total number of picked cases for the pallet
Packed Units	Quantity of units to be packed	Cannot exceed the total number of picked units for the pallet
Hazardous	Field that displays whether the product(s) to be packed	Y or N - based on the hazardous flag on stock

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Field Name	Description	Options
	are hazardous or not	maintenance - display only
Buttons		
Serials	Takes the user to an additional screen in order to add/amend serial numbers for the product, if required	
Labels	Allows the user to print packing detail labels	

Button	Description
Re-Open Pack	Reopens the pack once closed to enable the user to make changes to the pack details
Close	Closes the pack ready for the main pack to be closed
Print SSCC	Print an SSCC label if required

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